



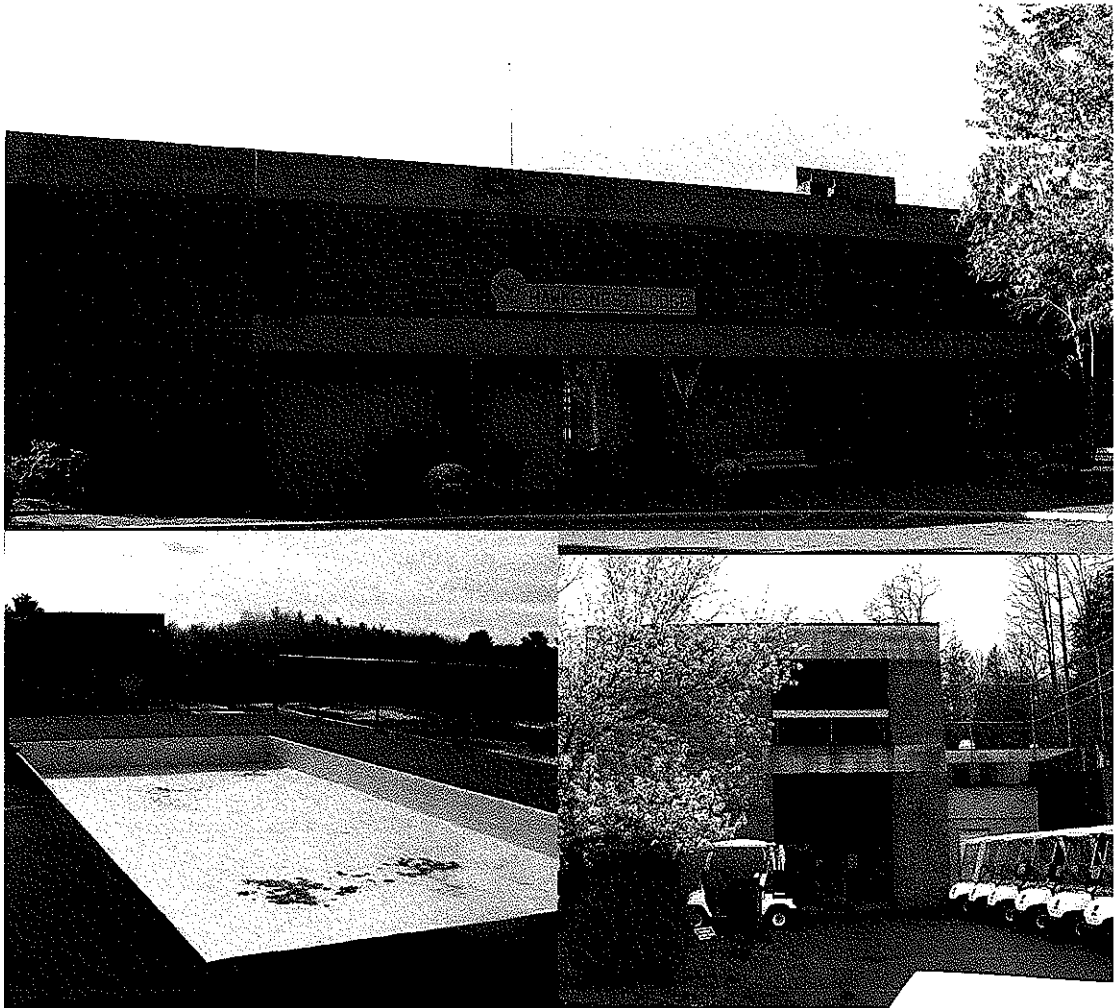
**State of West Virginia
Department of Administration
Purchasing Division**

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.

Expression of Interest Repairs to Hawks Nest, Pipestem and Twin Falls State Parks



CAS
 **Structural Engineering, Inc.**

RECEIVED

2010 DEC -8 A 10:01

PURCHASING DIVISION
STATE OF WV

P.O. Box 469 Alum Creek, WV 25003-0469 (304) 756-2564



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 DNRB11044

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 FRANK WHITTAKER
 304-558-2316

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES
 PARKS & RECREATION SECTION
 324 4TH AVENUE
 SOUTH CHARLESTON, WV
 25303-1228 304-558-3397

DATE PRINTED 10/27/2010	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
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BID OPENING DATE: 12/01/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		906-00-00-001		
ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL EXPRESSION OF INTEREST (EOI) THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, IS SOLICITING EXPRESSIONS OF INTEREST TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES FOR DESIGN, CONSTRUCT OR SPECIFY IMPROVEMENTS TO CERTAIN BUILDINGS AT HAWKS NEST, TWIN FALLS, AND PIPESTEM STATE PARKS PER THE ATTACHED. ALL TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE WV PURCHASING DIVISION VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV OR VIA FAX AT 304-558-4115. DEADLINE FOR ALL TECHNICAL QUESTIONS IS 11/08/10 AT 4:00 PM. THE TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE. EXHIBIT 10 REQUISITION NO.: DNRB110044... ADDENDUM ACKNOWLEDGEMENT I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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 Department of Administration
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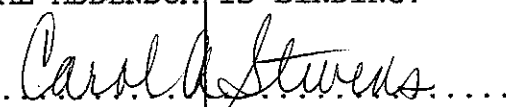
VENDOR

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 PARKS & RECREATION SECTION
 324 4TH AVENUE
 SOUTH CHARLESTON, WV
 25303-1228 304-558-3397

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/27/2010				

BID OPENING DATE: 12/01/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. S:						
NO. 1					
NO. 2					
NO. 3					
NO. 4					
NO. 5					
I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.						
VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.						
 SIGNATURE						
... CAS Structural Engineering, Inc. ... COMPANY						
... 12/1/2010 ... DATE						
NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

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PAGE:
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DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
10/27/2010				

BID OPENING DATE: 12/01/2010 BID OPENING TIME: 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>REV. 09/21/2009 BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: 44</p> <p>RFQ. NO.: DNRB11044</p> <p>BID OPENING DATE: 12/01/10</p> <p>BID OPENING TIME: 1:30 PM</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: CAS Structural Engineering, Inc.

Authorized Signature: *Carol Stevens* Date: 12/1/2010

State of West Virginia

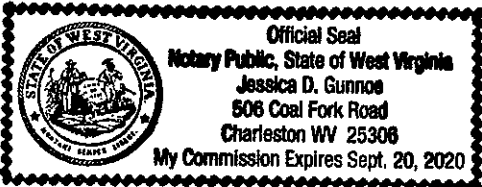
County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 1st day of December, 2010.

My Commission expires September 20, 2020.

AFFIX SEAL HERE

NOTARY PUBLIC *Jessica D. Gunnoe*





Structural Engineering, Inc.

December 6, 2010

Mr. Frank Whittaker, Buyer
Department of Administration
Purchasing Division
Building 15
2019 Washington Street, East
Charleston, West Virginia 25305-0130

Re: Expression of Interest for Architectural/Engineering Services for Hawks Nest State Park Lodge, Twin Falls Resort State Park Lodge and Recreation Building Structural Repairs and Pipestem Resort State Park Recreation Building Renovation
RFQ Number DNRB11044

To the Selection Committee:

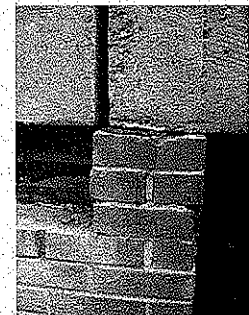
With over 20 years of experience, **CAS Structural Engineering** provides professional structural engineering services for a variety of building structural projects, ranging from new construction to additions and renovations, to repairs and historic preservation. **Carol A. Stevens, PE**, is the firm president and will be the engineer of responsible charge for this project. Ms. Stevens has over 20 years of experience with building structures in West Virginia, Pennsylvania and Ohio. CAS Structural Engineering is a small, local, West Virginia Certified Disadvantaged Business Enterprise that will give you personal attention.



CAS Structural Engineering has been involved with numerous building structure studies, including studies of all the structures that are part of this project and renovations, including renovations and repairs to the Governor's Mansion, Main Capitol Building, Hawks Nest State Park Lodge, State of West Virginia Building 3 Canopy, Farrell Law Offices in Huntington, First Presbyterian Church in Charleston, among others. We have an accounting system that allows us to track hours and expenses on every project.



Located in Alum Creek, **CAS Structural Engineering** will serve as the prime consultant on this important project. Joining Carol for this project will be Kenneth B. Robinson, PE, a structural engineer with whom Carol has worked over the past 17 years. The sub-consultants that we have teamed with are as follows: **Chapman Technical Group, Ltd.** (St. Albans, WV) for architectural issues, **Miller Engineering Inc.** (Morgantown, WV) for mechanical and electrical engineering issues, and **William S. Kostelic, Preservation Consultant/Construction Analyst** (Poland,



P.O. Box 469

Alum Creek, WV 25003-0469

(304) 756-2564 (voice)

(304) 756-2565 (fax)

A West Virginia Certified DBE Consultant
Certified in the Practice of Structural Engineering

OH), for consulting on construction related issues. This team has an extensive working relationship, having worked on a number of projects together over the last 12 years. The following information should serve to introduce and qualify the various members of the team that we propose to complete the tasks outlined in the scope of the request for proposal.

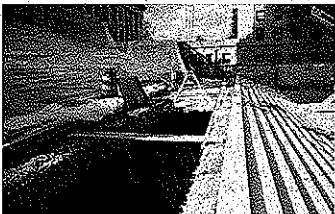
Chapman Technical Group provides the professional design services for a diverse range of projects including architecture, interior design and space planning, landscape architecture and civil engineering. Chapman Technical Group has been providing these services for more than 25 years and has designed many projects for West Virginia State Parks.

Dale E. Withrow, AIT, Manager-Architecture Group and Project Coordinator for Chapman Technical Group will oversee the architectural design and coordinate the instruments of service of the various team members into the final construction documents, and will assist Ms. Stevens in leading the construction administration team as the renovation work begins on site. Mr. Withrow has over 36 years of experience in most phases of architectural and engineering design, as project manager for a general contractor and he has managed/coordinated all phases of building projects throughout the state for 12 of those years. These projects have included small additions to existing office buildings, schematic design and programming of a 174,000 square-foot state government office building, 55,000 square-foot chain grocery stores in 3 states, 38 new or renovated drug stores for a national chain, and a 74,000 square-foot academic, sports and recreation center for West Liberty State College. More specific to your project, he has been involved in the design solutions for numerous repair, renovation and remodeling projects such as the renovation of a defunct Mexican restaurant into computer labs and administrative offices for WVU Parkersburg's Jackson County Annex, additions and renovations to courthouses and courthouse annexes including Lewis County and Upshur County, and several airport terminals and terminal renovations from schematic design through project completion.

Tom Cloer and Phill Warnock, both registered architects, will be the architects of record for this project. Both have extensive experience in renovation projects and both have been involved in the design West Virginia State Park projects.

Miller Engineering Inc will join the team to assist with any of the existing mechanical, electrical, and plumbing systems that may be affected by the repair of the structures. Craig, as President of Miller Engineering, has more than 15 years' experience in the design, specification, and construction/project management of mechanical, electrical, and plumbing systems and 10 years experience in facilities operations, maintenance, and management. He specializes in retrofits and upgrades to existing systems and what he terms "operational engineering" or implementing changes to, while maintaining the operational requirements of, a facility or system. He has worked extensively in the educational/ institutional environment including spending several years as a systems mechanic performing various trades work prior to obtaining his engineering education. His trades work gives him a distinctive "hands on" approach to engineering application and design.

William A. Kostelic, Consultant, will assist the team with his years of expertise in the construction industry. Much of Mr. Kostelic's experience is directly related to the work associated with this project. He has worked with CAS Structural Engineering and Chapman Technical Group on several repair and historic preservation type projects, as well as with Miller Engineering on a few projects, recommending



material repair systems, sealants, and expansion joint systems. His general construction knowledge in addition to his cost estimating services will be an added benefit to the team.

As you review the following information, it will become evident that as a team we bring extensive building restoration and renovation experience to your project. **CAS Structural Engineering** invites an opportunity to present our design team for your evaluation and we are available to work on your project immediately. If you have any questions or require any additional information, please contact us. Thank you for considering our team for your project.

Sincerely,

CAS Structural Engineering, Inc.

A handwritten signature in cursive script that reads "Carol A. Stevens".

Carol A. Stevens, P.E.
President