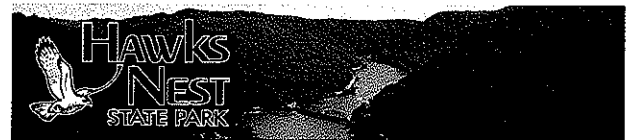
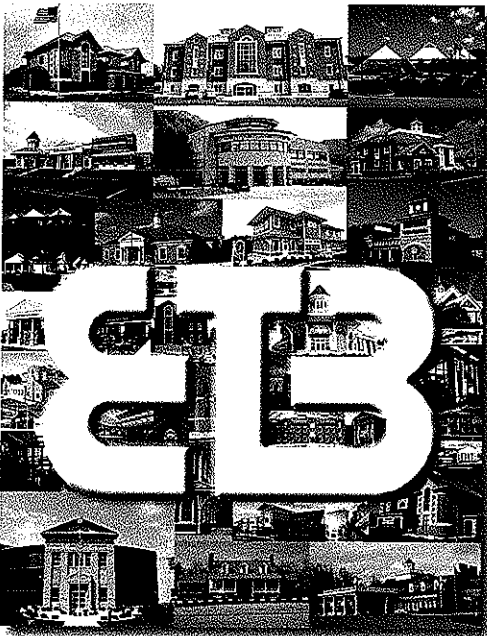




DNR
Renovations



E.T. Boggess, Architect, Inc.
101 Rockledge Ave.
Princeton, WV 24740
304-425-4491

RECEIVED

2010 DEC -6 PM 12:09



WV PURCHASING
DIVISION

E. T. BOGGESS, ARCHITECT, INC.
P.O. BOX 727
PRINCETON, WEST VIRGINIA 24740
(304)425-4491
(304)425-2028 FAX

LETTER OF TRANSMITTAL

PROJ. NO:

DATE: December 8, 2010

Atten: Frank Whittaker

RE: DNRB11044

TO: Purchasing Division
 2019 Washington Street, East
 PO Box 50130
 Charleston, WV 25305-0130

GENTLEMEN:

We are sending you

By UPS

the following items:

- Prints CD Specifications Shop Drawings/Submittals
 Application & Certificate for Payment Qualifications

COPIES	DATE	SHEET	DESCRIPTION OF ENCLOSED ITEMS
4			<i>Expression of Interest – Renovations and Structural Repairs to</i>
			Hawks Nest State Park Lodge
			Twin Falls Resorts State Park Lodge & Recreation Building
			Pipestem Resort State Park Recreation Building

Remarks:

THESE ARE TRANSMITTED as checked below:

- For Payment Resubmit As requested
 For your information/use Approved as submitted Returning your information
 For review and comment Approved as corrected Please return to ETB

Signed: Todd Boguess, AIA, NCARB, Architect

If enclosures are not as noted, kindly notify us at once.



■ Frank Whittaker, Senior Buyer
Purchasing Division
2019 Washington Street, East
PO Box 50130
Charleston, WV 25305-0130

■ December 1, 2010

RE: How the State of West Virginia will benefit by choosing the ETB Team

Dear Mr. Whittaker:

The E.T. Boggess, Architect, Inc., team is ready to begin designing the renovations for Hawks Nest, Pipestem, and Twin Falls State Parks immediately. We have a great deal of experience with additions and renovations and are prepared to address whatever challenges may be involved. We understand the specific needs associated with these types of projects and will ensure that the safety and welfare of the visitors and guests are preserved.

I will be your architect and will be responsible for designing for the immediate and future needs of the various facilities. We will be responsible for coordinating the services of the MEP and structural engineering consultants once we have selected the most appropriate firms to satisfy the needs of the projects. Our team will work closely with the Division of Natural Resources, representatives from each state park, the state fire marshal, and local code enforcement.

ETB has provided the State of West Virginia and other local governmental agencies with services ranging from new construction to a wide range of renovations. We currently have several state projects at various stages of completion including the Elkins Readiness Center (WVARNG), two Advanced Technology Centers (WVC&TC), New River Community and Technical College Headquarters/Allied Health (WVC&TC), and the District 9 Office Building (WVDOH). The WVDNR will benefit from the wide range of experience we have obtained over the past 44 years and our history of satisfying the needs of our clients.

Our team is here to offer you the best in service, knowledge, and experience. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Boggess', written over a white rectangular area.

Todd Boggess, AIA, NCARB, Architect
President

P.S. You can reach me by cell phone at 304-920-6778, or by e-mail at etb@etbarchitects.com.

TABLE of CONTENTS

Cover letter

1 - WV Purchasing Affidavit & Forms

2 - Executive Summary

3 - Firm Profile

4 - Projects

5 - Scope of Services

6 - Resumes

SECTION ONE

WV Purchasing Affidavit & Forms

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: E.T. Boggess, Architect, Inc.

Authorized Signature: *[Signature]* Date: November 29, 2010

State of West Virginia

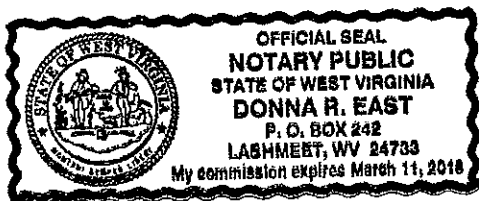
County of Mercer, to-wit:

Taken, subscribed, and sworn to before me this 29th day of November, 2010.

My Commission expires March 11, 2018.

AFFIX SEAL HERE

NOTARY PUBLIC *[Signature]*





State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DNRB11044

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER
304-558-2316

RFQ COPY
 TYPE NAME/ADDRESS HERE

E.T. Boggess, Architect, Inc.
101 Rockledge Avenue
Princeton, WV 24740

DIVISION OF NATURAL RESOURCES
PARKS & RECREATION SECTION

324 4TH AVENUE
SOUTH CHARLESTON, WV
25303-1228 304-558-3397

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
10/27/2010				

BID OPENING DATE: **12/01/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		906-00-00-001		
<p>ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL</p> <p>EXPRESSION OF INTEREST (EOI)</p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, IS SOLICITING EXPRESSIONS OF INTEREST TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES FOR DESIGN, CONSTRUCT OR SPECIFY IMPROVEMENTS TO CERTAIN BUILDINGS AT HAWKS NEST, TWIN FALLS, AND PIPESTEM STATE PARKS PER THE ATTACHED.</p> <p>ALL TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE WV PURCHASING DIVISION VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV OR VIA FAX AT 304-558-4115. DEADLINE FOR ALL TECHNICAL QUESTIONS IS 11/08/10 AT 4:00 PM. THE TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.:</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>E.T. Boggess</i>	TELEPHONE 304-425-4491	DATE December 1, 2010
TITLE President	FEIN 55-0515917	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

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RFQ NUMBER
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 2

ADDRESS CORRESPONDENCE TO ATTENTION OF
 FRANK WHITTAKER
 304-558-2316

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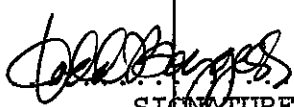
TYPE NAME/ADDRESS HERE


E.T. Boggess, Architect, Inc.
 101 Rockledge Avenue
 Princeton, WV 24740

DIVISION OF NATURAL RESOURCES
 PARKS & RECREATION SECTION
 324 4TH AVENUE
 SOUTH CHARLESTON, WV
 25303-1228 304-558-3397

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ADDENDUM NO. S:						
NO. 1 ...X...						
NO. 2 ...X...						
NO. 3 ...X...						
NO. 4						
NO. 5						
I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.						
VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.						
 SIGNATURE E.T. Boggess, Architect, Inc. COMPANY December 1, 2010 DATE						
NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE 	TELEPHONE 304-425-4491	DATE December 1, 2010	
TITLE President	FEIN 55-0515917	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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 Purchasing Division
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 Post Office Box 50130
 Charleston, WV 25305-0130

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DNRB11044

PAGE
3

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER
304-558-2316

RFQ COPY

TYPE NAME/ADDRESS HERE
E.T. Boggess, Architect, Inc.
101 Rockledge Avenue
Princeton, WV 24740

RFQ COPY

DIVISION OF NATURAL RESOURCES
 PARKS & RECREATION SECTION
 324 4TH AVENUE
 SOUTH CHARLESTON, WV
 25303-1228 304-558-3397

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
10/27/2010				

BID OPENING DATE: **12/01/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>REV. 09/21/2009 BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: 44</p> <p>RFQ. NO.: DNRB11044</p> <p>BID OPENING DATE: 12/01/10</p> <p>BID OPENING TIME: 1:30 PM</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 	TELEPHONE 304-425-4491	DATE December 1, 2010
TITLE President	FEIN 55-0515917	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER:
DNRB11044

PAGE:
4

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER
304-558-2316

PROPERTY

RFQ COPY
 TYPE NAME/ADDRESS HERE

E.T. Boggess, Architect, Inc.
101 Rockledge Avenue
Princeton, WV 24740

PROPERTY

DIVISION OF NATURAL RESOURCES
PARKS & RECREATION SECTION

324 4TH AVENUE
SOUTH CHARLESTON, WV
25303-1228 304-558-3397

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/27/2010				

BID OPENING DATE: **12/01/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: <p style="text-align: center;">----- 304-425-2028 -----</p> CONTACT PERSON (PLEASE PRINT CLEARLY): <p style="text-align: center;">----- Todd Boggess -----</p>						
***** THIS IS THE END OF RFQ DNRB11044 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

NATURE 	TELEPHONE 304-425-4491	DATE December 1, 2010
TITLE President	FEIN 55-0515917	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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RFQ NUMBER
DNRB11044

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1

ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER 304-558-2316

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TYPE NAME/ADDRESS HERE

E.T. Bogges, Architect, Inc.
 101 Rockledge Avenue
 Princeton, WV 24740

DIVISION OF NATURAL RESOURCES
PARKS & RECREATION SECTION
 324 4TH AVENUE
 SOUTH CHARLESTON, WV
 25303-1228 304-558-3397

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
11/16/2010				

BID OPENING DATE: 12/01/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 1 *****						
THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED TECHNICAL QUESTIONS AND ANSWERS AND STRUCTURAL REPORT SUMMARIES.						
THE BID OPENING DATE AND TIME HAVE NOT CHANGED.						
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ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL						
***** THIS IS THE END OF RFQ DNRB11044 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

NATURE <i>E.T. Bogges</i>	TELEPHONE 304-425-4491	DATE December 1, 2010
TITLE President	FEIN 55-0515917	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
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ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER
304-558-2316

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TYPE NAME/ADDRESS HERE

E.T. Boggess, Architect, Inc.
101 Rockledge Avenue
Princeton, WV 24740

RFQ COPY

DIVISION OF NATURAL RESOURCES
PARKS & RECREATION SECTION
324 4TH AVENUE
SOUTH CHARLESTON, WV
25303-1228 304-558-3397

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
11/23/2010				

BID OPENING DATE: 12/08/2010	BID OPENING TIME: 01:30PM
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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2						
THIS ADDENDUM IS ISSUED TO EXTEND THE BID OPENING DATE.						
BID OPENING DATE IS EXTENDED TO: 12/08/2010						
BID OPENING TIME REMAINS: 1:30 PM						
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0001	1	LS		906-00-00-001		
ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL						
***** THIS IS THE END OF RFQ DNRB11044 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE <i>E.T. Boggess</i>	TELEPHONE 304-425-4491	DATE December 1, 2010
TITLE President	FEIN 55-0515917	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
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E.T. Boggess, Architect, Inc.
101 Rockledge Avenue
Princeton, WV 24740

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324 4TH AVENUE
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25303-1228 304-558-3397

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12/01/2010				

BID OPENING DATE: **12/08/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 3 *****						
THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED TECHNICAL QUESTION AND ANSWER.						
BID OPENING DATE AND TIME HAVE NOT CHANGED.						
***** END ADDENDUM NO. 3 *****						
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ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL						
***** THIS IS THE END OF RFQ DNRB11044 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>E.T. Boggess</i>		TELEPHONE 304-425-4491	DATE December 3, 2010
TITLE President	FEIN 55-0515917	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SECTION TWO

Executive Summary

Executive Summary

E.T. Boggess, Architect Inc.

Renovations to State Parks

The proposed renovations for Hawks Nest, Twin Falls, and Pipestem State Parks will allow the West Virginia Division of Natural Resources to further improve the facilities and continue to attract tourists, as well as residents, to our state parks. Although West Virginia has a variety of activities to offer, each one of the state parks creates its own, unique atmosphere associated with these activities. Continuing to upgrade facilities with renovations and additions is a worthwhile investment in the future and our state will of benefit for many years to come.

Our firm is familiar with all three of the state parks selected for renovations. We are located just 30 minutes from Pipestem, 45 minutes from Twin Falls, and a little over an hour from Hawks Nest. ETB's proximity to the project sites and understanding of the facilities located on them will allow us to satisfy a variety of needs already identified.

ETB understands the impact tourism has on our state and the potential that exists for continued growth. We have worked on several projects over the years for Pipestem State Park, including the Conference Center Addition and Kitchen Renovations. These projects have been instrumental in making Pipestem a prime destination for both business travelers and pleasure seekers.

If we are selected for the project, we will closely examine the specific needs associated with mechanical/electrical/plumbing before committing to a specific MEP consultant. We maintain an excellent relationship with several firms within our state, as well as on a national basis. Our decision will be made according to the needs of your project at the time. While all of the firms we have worked with produce quality designs, the decision may rely on which firm can produce the documents within your timeframe.

Scheduling will be a major consideration throughout the duration of the project and we will do our job to ensure that nothing interferes with progress. We are currently working with the MEP firms of CMA Engineering (Charleston, WV), ZDS (St. Albans, WV) and Newcomb & Boyd (Atlanta, GA) on various projects for the State of West Virginia. HAWA (Columbus, OH), Sheeser Buckley Mayfield (Columbus, OH) and Valley Engineering (Harrisonburg, VA) are also engineering firms that we could bring on board immediately. We will contact the firm that we feel best satisfies the needs of the projects, perhaps utilizing a different firm for each state park.

Everyone at ETB knows the importance of ensuring that all schedules and budgets are met. Some of our most recent projects, especially for state agencies, have presented us with very rigorous scheduling goals. Our projects for the WVSBA have penalties built in, if schedules and established budgets are not adhered to, and we have met each and every deadline thus far.



Executive Summary

E.T. Boggess, Architect Inc.

INTERACTIVE DESIGN

Communication, collaboration, and consensus are the three elements we feel are essential to the planning, design and building process. The architect is responsible for the finished product, but the design process must include guidance and review by you and representatives from the DNR. Our goal is to develop a "partnership" with our clients – a relationship that includes a long-term commitment, trust, and shared vision.

ETB believes architectural design should be an interactive process. We work closely with you to identify and define all your project goals, objectives, functions, responsibilities, and relationships. This interactive approach enables us to renovate facilities that meet your requirements, as well as being aesthetically distinctive. Your project will be completed by emphasizing the following activities:

- **Understanding goals.** We develop objectives and explore the impact your projects may have on the state park system, superintendents, employees, and visitors to the park both during and after construction.
- **Brainstorming ideas.** We investigate opportunities for greater service through value engineering, strategic partnering, or an alternative delivery method.

- **Assuring timelines.** We generate a management plan to fulfill deliverables and meet milestones on schedule. All team members participate in and monitor this plan.
- **Maintaining client contact.** We are accessible, convenient, and committed to success from the beginning through the design process, and after completion.
- **Inviting performance feedback.** We involve all team members and clients in project evaluation at closeout and determine how well time, cost, and design goals were met.

RESULTS

The renovations at Hawks Nest, Pipestem and Twin Falls Resort State Parks will comply with the International Building Code, Life Safety Codes, all local, state and federal regulations, as well as the Americans with Disability Act (ADA).

We want to ensure that the visitors to these state parks enjoy all the amenities, as well as the spectacular scenery, that each one has to offer. Our hope is that the first place they think of for recreation and lodging is one of West Virginia's state parks.



SECTION THREE

Firm Profile

Firm Profile

E.T. Boggess, Architect Inc.

History

E. T. Boggess, Architect, Inc., is a 14 person architectural firm located in Princeton, West Virginia. Our firm was established in 1966 by Ted Boggess and has been successful because of a team approach and partnership-type attitude with all involved in the design and construction process. Having grown up in the practice and with a life-long love of architecture, Todd became a full time presence with the firm in 1988 after receiving a Masters in Architecture from Clemson University. Their unique relationship as father/son/mentor/apprentice and, now, partners is both exciting and rewarding as the practice continues to flourish and evolve.

Location

Our firm's location in southern West Virginia is in close proximity to all three state parks selected for renovation. Although the majority of our current projects are located in WV, we have satisfied clients from Michigan to Florida. ETB has a reputation for quality service to our clients regardless of the project site, scale, or scope. The location of our firm and knowledge of our region, people, construction materials and contractors, as well as its regional climatological characteristics, are all important considerations for the success of your project.

During the administration phase, our proximity to the project sites will allow us to observe the work in a very efficient and cost effective manner. This will help minimize problems and allow for timely solutions whenever our presence is required.

Reputation

Our firm lives or dies by its reputation. We work for "Pride in Product" and are confirmed by the amount of repeat business we can truthfully claim.

The architects at ETB are well-respected for their high ethical standards, as well as professional and civic activities. They are frequently asked to serve as expert witnesses and arbitrators in legal disputes. They have also been selected to serve on various local, state and national committees. These committees cover areas from determining local zoning ordinances to reviewing and developing educational requirements for future architects, to preserving West Virginia's historic architecture.

Attitude

Bigger is not always better. ETB has purposely controlled size in order to maintain personal involvement and quality control. We feel that it is important to maintain close client contact and availability to respond to your needs and address any situations that may arise. Your project will not get lost in the shuffle.



Firm Profile

E.T. Boggess, Architect Inc.

We are, however, of sufficient size and capabilities to accommodate the needs of these projects, as well as ensuring the successful completion of our current workload. The depth of our personnel is such that we can assign individuals to the appropriate task during each phase to ensure all your projects' needs are satisfied.

Teamwork

All projects and, thus, our services are not as much dependent on our design abilities as architects, but rather on our commitment to perform and implement a set of standards and design to realize the building. In house, ETB actually functions as a team of consultants with the strengths and abilities emphasized in their role within the team. In particular, our expertise is very strong with regards to communication and information management, project administration, construction documentation and quality control. These areas of expertise are represented by the team members that will be highly involved on the proposed renovations for Hawks Nest, Pipestem, and Twin Falls State Parks.

Throughout southern West Virginia, we have developed relationships with government agencies, contractors, subs, and material suppliers which will be valuable as we address the challenges associated with the renovation projects. ETB has worked with many of the code officials, including the state fire marshal, and consider them an extension of our team, another member who is concerned about the final design.

Experience

Over the past 44 years, ETB has accomplished many different types of buildings in 12 different states and 1 foreign country. We have not limited ourselves by focusing on one particular type of project or a single location. Instead, we choose to maintain a diverse practice which allows us to begin each project with renewed enthusiasm. Our strength is in the delivery of appropriate and analytical solutions for complex buildings and doing so within restricted budgets and time constraints.

ETB was one of the first architectural firms in the state to implement the use of computer-aided design and drafting into the everyday practice of architecture. Today we continue to lead the industry as we utilize photorealistic imagery through computer modeling and digital photography. The building 3-D model and associated imagery can be developed early in the design process for your presentations. The vast opportunities associated with virtual reality allow us to provide you with a "tour" of your finished building long before the foundation has been laid. We are also utilizing a dedicated ftp website for many of our recent projects. A variety of information can be shared on the website and available for immediate review. The West Virginia Division of Natural Resources will benefit from our experience, combined with ongoing technological research and innovations.



SECTION FOUR

Projects



Pipestem State Park Conference Center Addition



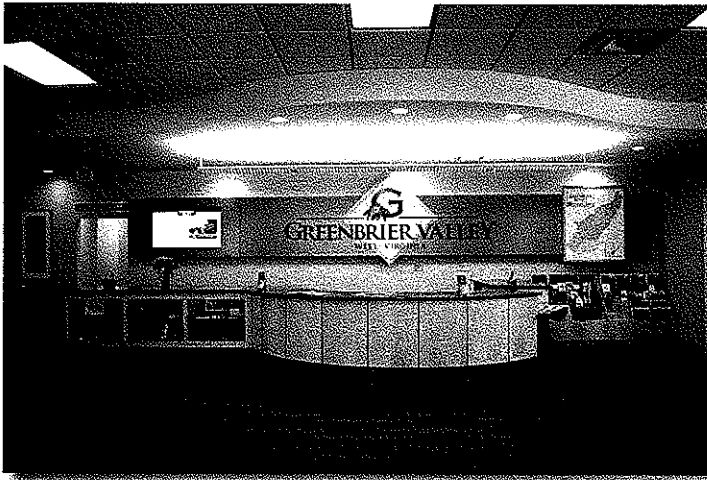
The Pipestem Conference Center Addition for the WVDNR consisted of a 20,000+SF, two-story, addition to McKeever Lodge. The project included the addition of a multi-purpose conference area and kitchen renovations. The conference center area can be divided to accommodate multiple, smaller groups. The addition of an enclosed, connecting bridgeway ensures ADA compliant access to the new conference center.



Cost: \$2.3 mil

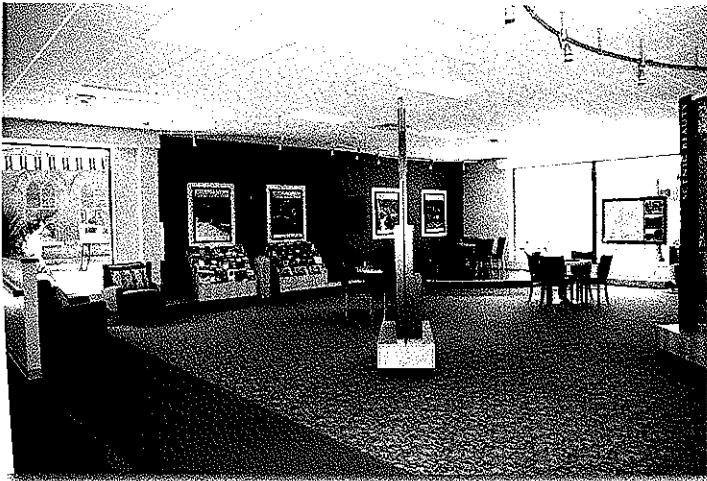
E.T. Boggess, Architect, Inc.





Greenbrier County Convention & Visitors Center

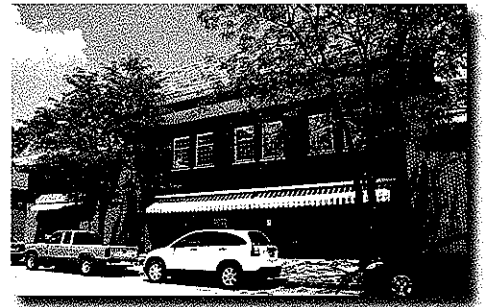
Lewisburg, WV



ETB designed the renovations to the former Yarid's Building to accommodate the GCC&VC. The renovations created an open-floor plan on the lower level to satisfy the needs of the visitor's center. A large conference room was also created to provide a place for public meetings to be held. The upper level design provided new office space for the Chamber of Commerce and the Development Authority. There are also two units available for rent. The exterior "facelift" included new windows, awnings, roof and exterior lighting.



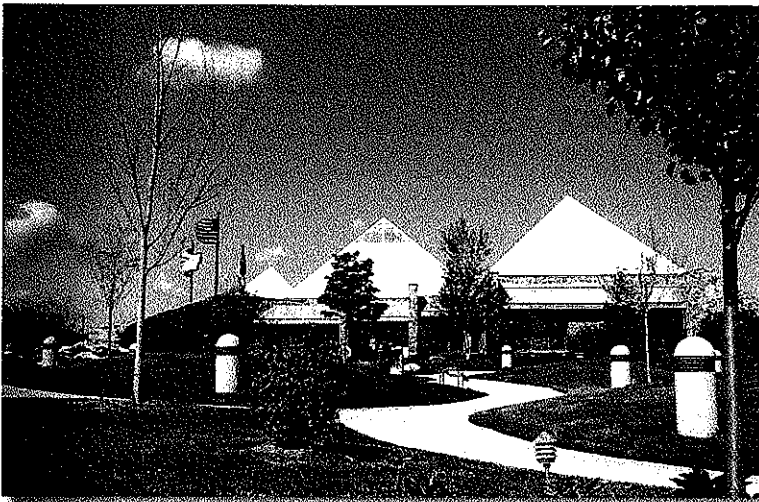
The building has received very positive feedback and continues to attract a great deal of traffic.



E.T. Boggess, Architect, Inc.



View of Main Entrance



Exterior View Facing Parking lot



View at Night

West Virginia Tourist Information Center

The West Virginia Tourist Information Center is "composed" of three pyramid shaped skylites (41' x 41', 33' x 33' and 29' x 29') that enclose a large main exhibit hall with the information desk, multi-use small exhibit hall with a mezzanine level, and restroom facilities. Horticulture Gardens with native plants and trees and picnic areas surround the facility. West Virginia products were used throughout the project, including hardwood flooring, "Terne" roofing and native field stone.

Cost: \$3.1 mil
Size: 7,200 sf
Visitors: 125,000/year

**MERIT AWARD
WVAIA 1994**

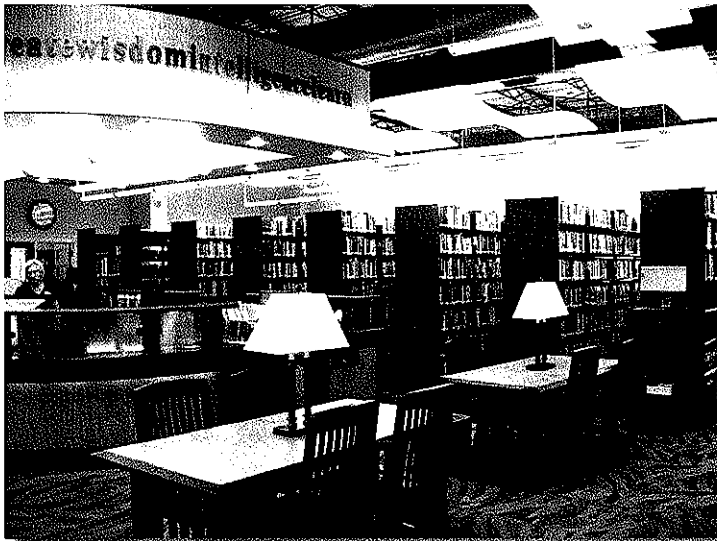
E.T. Boggess, Architect, Inc.



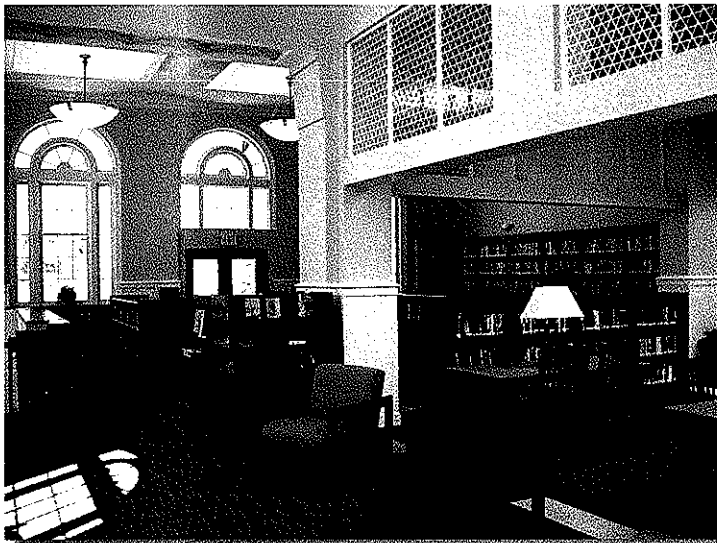


Princeton Public Library

E.T. Boggess, Architect, Inc., provided the renovation design that has allowed the historic former U.S. Post Office building to be the new home for the Princeton Public Library. This project involved a total interior renovation that has transformed the abandoned building into a focal point for Mercer Street.



In addition to providing much needed space for books, this adaptive re-use has enabled the library to have designated spaces for audio/visual, as well as an exclusive West Virginia Room. Activities associated with the operation of the library are easily maintained from the custom designed control desk.



The basement offers separate rooms dedicated to three specific age groups. The open computer area is also housed on the lower floor and two state-of-the-art technology meeting rooms are available for public use.

Exterior renovations involved a thorough restoration of the cut stone and brick, and improved access.

During the renovations, several architectural "surprises" were uncovered and incorporated into the final design.

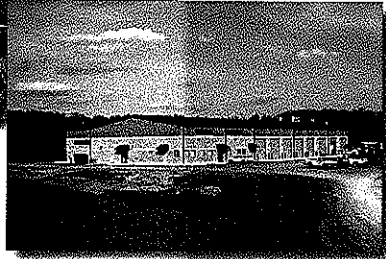
E.T. Boggess, Architect, Inc.



**Historical
Renovations/
Adaptive Re-use**



District 10



District 6



Total Complex at District Ten



West Virginia DOH Statewide District Complexes

E.T. Boggess, Architect, Inc., has a contract with the state to provide headquarters complexes for the DOH Districts. The complexes will bring together a variety of district functions that are scattered in several locations throughout the county, onto a single campus-like setting/site. Facilities that make up these complexes include the office building, the bridge & sign shop, the lab building, and the maintenance shop (including modern repair bays for trucks & equipment, weld, prep, wash & paint bays, office areas, parts and general storage).

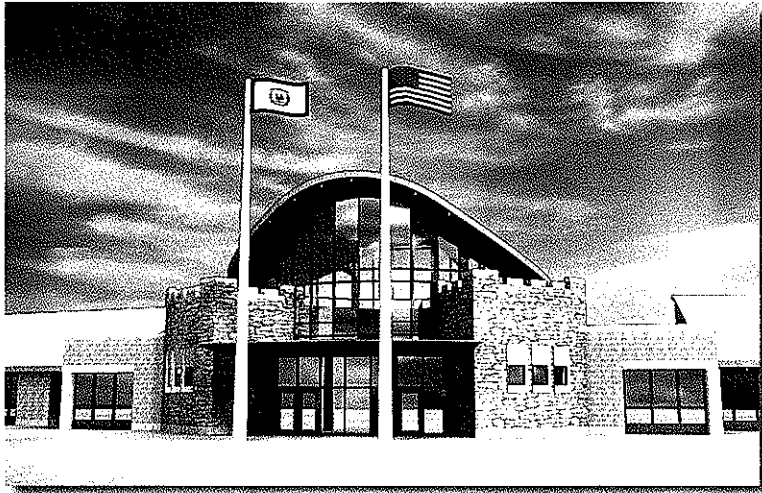
District 10 (located off I-77 in Mercer County) has completed all four buildings.

District 6 (at Moundsville) has completed the Office, Maintenance Building, and Bridge/Sign Shop.

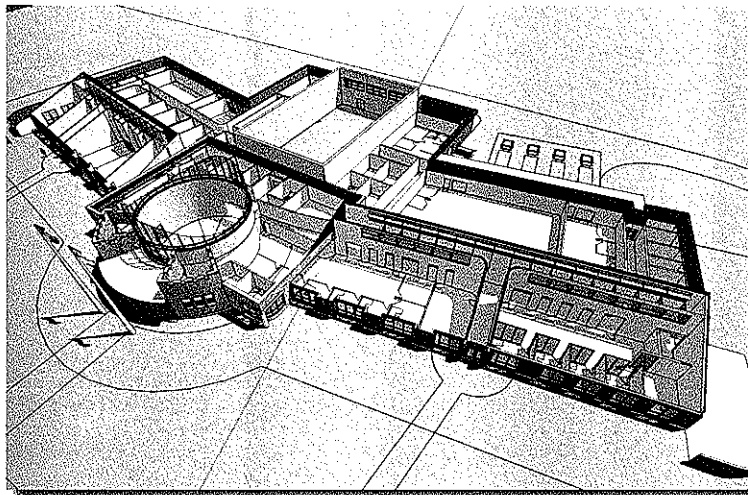
Under construction...

***District 9
Office Building
Lewisburg, WV***





WV Army National Guard Readiness Center



ETB is currently providing construction administration services for the 50,000 sf, single-story facility which they also designed to house the Elkins units of the Army Reserve and National Guard.

The Readiness Center will have two main entrances; the front into the lobby and the rear into the assembly hall. The circular central core of the entrance leads to the administrative wing (east) and classroom wing (west). The facility will also contain a learning center, library, storage areas, locker rooms, kitchen, break-room, and Telcon spaces. Areas within the lobby will be used for recruiting, family support and distance learning.



The project also included the design and construction of a separate structure for secure storage & maintenance/workshop/office structure.

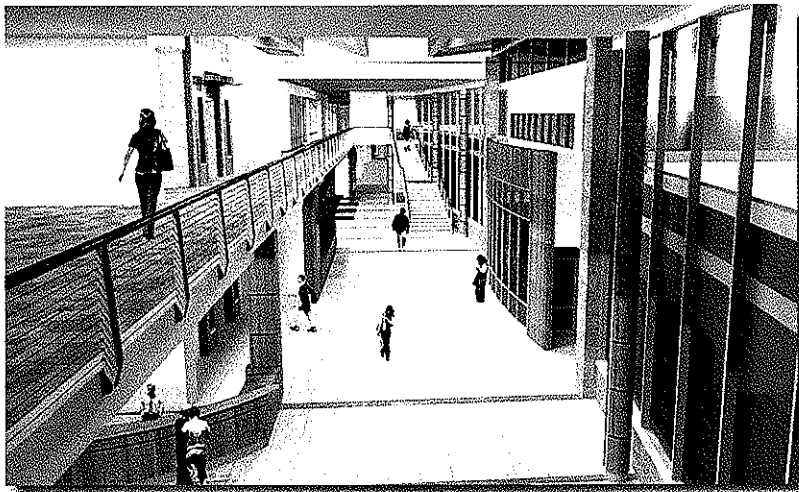
E.T. Boggess, Architect, Inc.



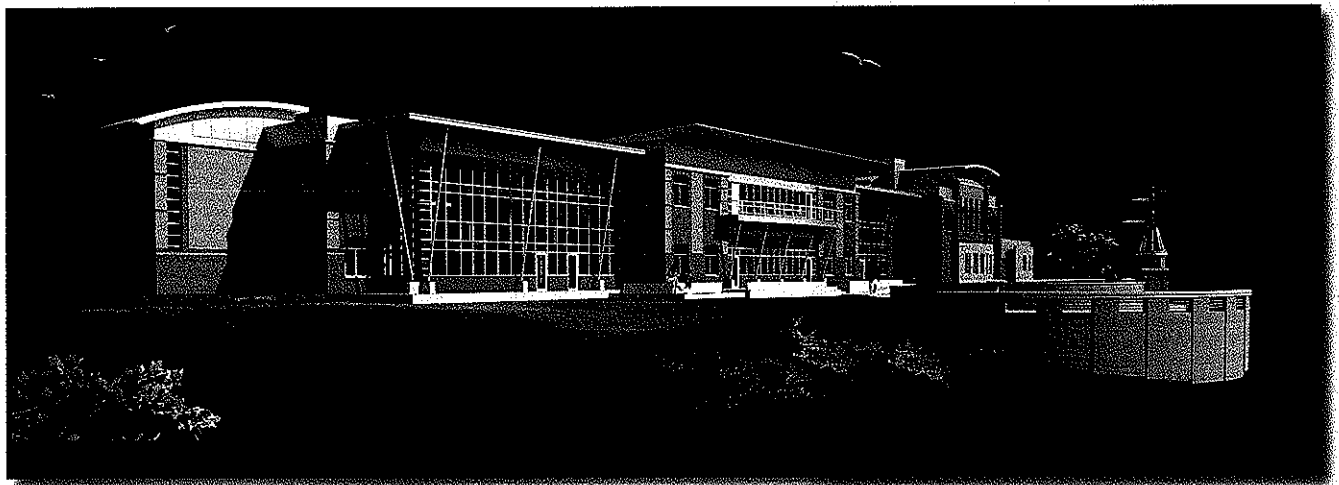


Advanced Technology Center

Advantage Valley



The ETB/MBAJ team is designing two Advanced Technology Centers for the CTCS. The imagery shown here represents the one that will be built in Kanawha County. The North Central ATC will be built in the Fairmont area. Plans for both are still being finalized.



E.T. Boggess, Architect, Inc.

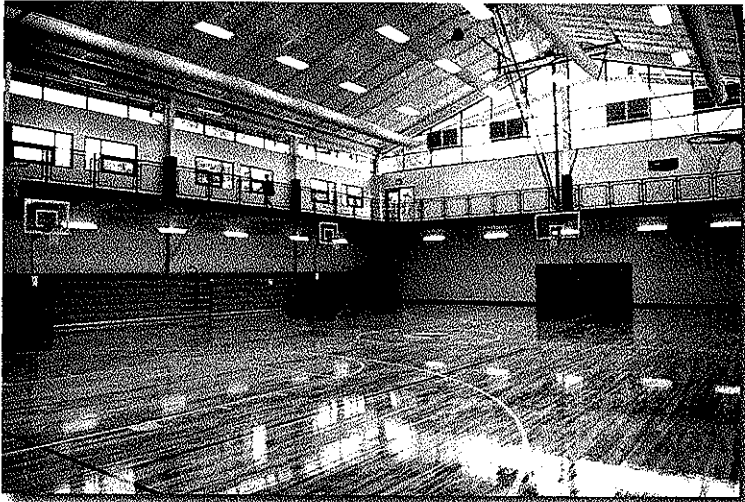




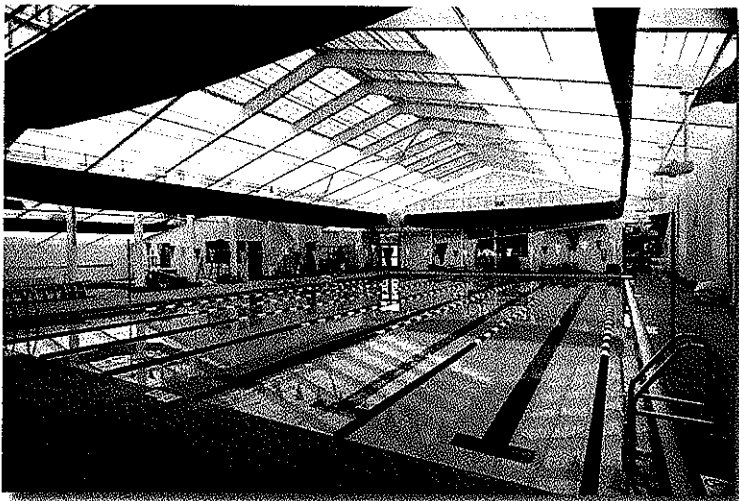
Four Seasons YMCA

Tazewell, VA

The Four Seasons YMCA in Tazewell, VA, opened its doors in June, 2009. This family-friendly wellness center offers a variety of athletic opportunities.



The 38,000 sf, two-story facility includes a lap pool with an operable roof that can be opened, as well as a therapy pool. A walking/running track overlooks the gym which is lined for both basketball and volleyball. Other areas include a multi-use room for aerobics, free-weight & resistance weights, and cardiovascular equipt. Locker rooms with showers are separated into women's, men's, and family. A child watch area is available for members while exercising. Outside amenities include a covered patio off the lobby and a sundeck that can be accessed from the pool area.



E. T. Boggess, Architect, Inc.



HKS

Projects

E.T. Boggess, Architect Inc.

Governmental - New Construction:

- Princeton Railroad Museum
(Historical Re-creation)
- Bramwell Coal Interpretive
Museum *(Historical Re-creation)*
- WV Tourist Information Center,
Princeton, WV
- WV Army National Guard
Readiness Center, Elkins, WV
- Mercer County Courthouse
Annex, Princeton, WV
- WVDOH District 10
Headquarters Complex
 - Office Building
 - Maintenance Building
 - Bridge/Sign Shop
 - Lab BuildingGardner, WV
- WVDOH District 6 Headquarters
Complex
 - Office Building
 - Maintenance Building
 - Bridge/Sign ShopMoundsville, WV
- U.S. Social Security Offices for
the GSA
 - Welch, WV
 - Williamson, WV
 - Bluefield, WV
- Mercer County Civil Air Patrol
Hanger and Headquarters,
Bluefield, WV

Governmental - Town Renovations:

- East Mercer Streetscape Project
and Farmer's Market Square,
Princeton, WV
- Downtown Bluefield Streetscape
Project, Bluefield, WV
- Downtown Bluefield Technology
Infrastructure Loop, Bluefield,
WV
- Chicory Square Coal Interpretive
Area, Bluefield, WV
- Princeton City Park
Amphitheater Feasibility Study,
Princeton, WV

Governmental - Renovations:

- Princeton Public Library
(Historical Renovations),
Princeton, WV
- Mercer County War Memorial
Building *(Historical
Renovations)*, Princeton, WV
- Pipestem State Park Conference
Center *(Addition)*, Pipestem, WV
- Beckley Financial Center – IRS
Offices for the GSA, Beckley,
WV
- Mercer County Courthouse
Energy Upgrades, Princeton, WV



SECTION FIVE

Scope of Services and Approach

Scope of Services and Approach

E.T. Boggess, Architect Inc.

SCOPE OF SERVICES

The ETB team of professional consultants can provide all of the A/E services needed for the renovation designs for facilities at Hawks Nest, Pipestem, and Twin Falls State Parks. The services will be accomplished in steps or phases beginning with Pre-Design/Planning, then Schematic Design Phase, followed by Design Development Phase. Once you approve the final design, we start the Construction Documents Phase, then proceed to the Bidding Phase, and, finally, the Construction Administration Phase. The information that follows will help you understand each phase.

Pre-Design/Planning/Research

Our team's services in this first critical phase will lay the groundwork to clarify project goals and design issues. We will determine the amount of information you have regarding existing conditions, as well as identify deficiencies that may also need to be addressed. Any additional consultants that may be needed will be identified and added to the team.

Services/tasks include . . .

- Determine project goals and design objectives.
- Document the existing conditions thru "as-built" drawings, if available.
- Conduct field measurements, as necessary.

- Conduct a preliminary analysis and evaluation of existing conditions.
- Program the intended function and contemporary use of the site, structure, and building.
- Identify project constraints and opportunities.

Schematic Design Phase

The schematic design documents will establish the general scope and conceptual design of your project, the scale and relationships of the building components, and how everything relates to the existing buildings. The main goal of this phase is to arrive at a clearly defined, feasible concept and to present it in a form that will result in your understanding and acceptance. You will have the following items to review at the end of this phase:

- Preliminary Building Plan with elevations or space adjacency studies
- Perspective Sketches
- Preliminary Cost Estimates

Design Development Phase

Services in the design development phase strive to achieve the refinement and coordination necessary for a polished work of architecture. Here decisions made in schematic design are worked out at a more detailed level to minimize the possibility of major modifications being needed during the development of construction documents.



Scope of Services and Approach

E.T. Boggess, Architect Inc.

The impact that the changes to existing areas, as well as any new addition, will have on the existing building and equipment will be examined . . .

- Building Codes & Regulations
- Structural
- Mechanical/HVAC
- Electrical
- Plumbing
- Fire Protection Systems

Final Design Phase / Construction Document Phase

Construction documentation is the bridge between building design and physical building form. A key element of documentation services, construction drawings provide the instructions for transforming the design solution into brick, mortar, landscapes, access, etc. The purpose of providing construction document drawings is to provide graphic documentation for bidding and execution of construction services.

Services/tasks include . . .

- Prepare construction drawings based on approved design development drawings.
- Coordinate and incorporate drawings from all team members.
- Prepare specifications to accompany drawings to establish a desired level of performance.
- Submit documents to building code officials.
- Prepare bid packages.

Bidding Phase

Construction procurement activities assist the client in obtaining competent construction services. Our team will prepare bid packages or request for proposals/qualifications, and we will support the selection, negotiation, and contract award processes.

Services/tasks include . . .

- Assist client in selection of project delivery method.
- Identify prospective bidders.
- Organize or participate in pre-bid conference.
- Distribute bidding documents.
- Address questions submitted by bidders.
- Review and evaluate competitive bids.
- Assist client in contractor interviews for obtaining negotiated proposals.
- Award contract for construction.

Construction Phase / Contract Administration Services

Contract administration services are important in order to ensure construction conforms to construction documents; to support the design intent; to lessen project risks; to identify and resolve construction problems early; and assist you in understanding the construction process.



Scope of Services and Approach

E.T. Boggess, Architect Inc.

The architect, serving as a construction administrator, observes construction for conformity to construction drawings and specifications.

Services/tasks included . . .

- Establish lines of communication.
- Maintain and distribute paperwork/records.
- Respond to contractor's requests for information.
- Track changes in construction documents.
- Review contractor's requests for payment.
- Review shop drawings and product information.
- Prepare field reports and records.
- Supervise completion and closeout.
- Assist with any post-occupancy issues.

APPROACH

The Integrated Design Process is our process of design in which the users, owners, and the ETB team (architects and engineers) and project participants are all integral team members. This integrated process and the implementation of high performance design requires both efficiency and innovation. Active participation of users, code officials, cost consultants, civil, mechanical, and electrical engineers, and the community in general is critical to the project's success.

High Performance Buildings and Sustainable Design – those that incorporate the very best design strategies and building technologies – are long-term, critical investments in the future. They simultaneously provide better environments for end-users and employees, cost less to operate, and help protect the environment. High Performance Buildings are healthier (superior indoor air quality); thermally, visually, and acoustically comfortable (day-lighting); energy, water and material efficient (life cycle cost analysis); safe and secure, adaptable, and easy to operate and maintain. They also incorporate environmentally responsible site planning, stimulating architecture, foster a sense of pride and accountability, and provide a resource for the entire state.

Sustainable design recognizes the interdependence of the built and natural environments; it wants to harness natural energy flows and biological processes, eliminate reliance on fossil fuels and use of toxic materials, while improving resource efficiency. Our approach will address the advantages associated with Sustainable Design. This is a direction in architecture that we have been practicing for many years as we strive to achieve the minimal impact and become good environmental stewards. We must learn to use our natural resources in conjunction with our technology to achieve the quality and standards of life that preserve the world for future generations.



Scope of Services and Approach

E.T. Boggess, Architect Inc.

ETB currently has three employees who are LEED accredited. This direction is cost effective when properly approached. The architect and the client need to recognize and understand that cost is measured in many ways. We must approach solutions that provide the comforts we seek and do so within restricted budgets.

Integrated Design Team Approach - Design Process and Innovation - In an attempt for a more sustainable practice, our team is looking to deepen our partnerships, emphasizing early, open, communication lines, ensuring all team members have the opportunity to impact the design with their particular areas of expertise. We want all team members partnering together in the solution. This process helps realize the success of whole building design, not just novelties added for show.

Our role as the design leader and project organizer puts the responsibility for coordinating and orchestrating the work directly on us. ETB has developed a standard format dedicated website which is a key communication component for sharing all types of project information. The owner has immediate access to everything from design plans, imagery, and construction documents to submittals, submittal logs, field reports, and meeting minutes. This has been a very valuable and effective tool to ensure quality control/assurance standards are being maintained.

At the conclusion of the project, we can supply you with a DVD of all the project information and the website. Being able to quickly access information concerning the buildings, the equipment, the finishes and the construction process will be very important as the renovated facilities are maintained for many years to come.



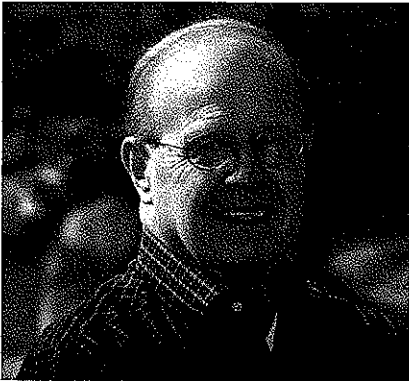
SECTION SIX

Resumes

E. Ted Boggess, AIA, NCARB, Architect

Chairman of the Board

E.T. Boggess, Architect Inc.



EDUCATION:

Bachelor of Architecture
The Ohio State University
School of Architecture

RESPONSIBILITIES:

Ted founded E. T. Boggess, Architect, Inc., in 1966. Prior to Todd joining the firm, Ted was solely responsible for all design and managerial aspects of the corporation. After serving 35 years as president, Ted decided to hold only the position of Chairman of the Board.

Ted is responsible for . . .

- business development
- document review
- construction observation
- application for payment review
- contract negotiations
- administration

Your project will benefit from his 40+ years of architectural excellence. Ted's understanding of code requirements ensures that your project will satisfy all building, ADA, and life-safety regulations

PROFESSIONAL:

Over the years, Ted has been very active on state and national architectural boards and committees. West Virginia Governors have appointed him to five consecutive, five-year terms on the WV Board of Architects. In addition, he has served on the following national committees:

- National Council of Architectural Registration Boards (NCARB)
- Past Region II Coordinator for NCARB IDP Program
- Past Chairman – NCARB, National Education Committee
- Past Member – NCARB, Procedures and Documents Committee
- Past Member – NCARB, Professional Development Committee
- Past NAAB Accreditation Team Member

These committees are responsible for establishing educational requirements for new architects, and evaluating architectural programs at colleges and universities throughout the country.



PROJECTS:

Ted has assisted Pipestem State Park on several projects over the years. These projects have included the Conference Center Addition, as well as small renovations and additions. He has always been eager to assist whenever they have needed his expertise. Ted's familiarity with Pipestem State Park and his experience with the various facilities will be of valuable assistance on this project.



WVDOH District 10 – Mercer County, WV

PROJECTS -

Governmental & Public Buildings:

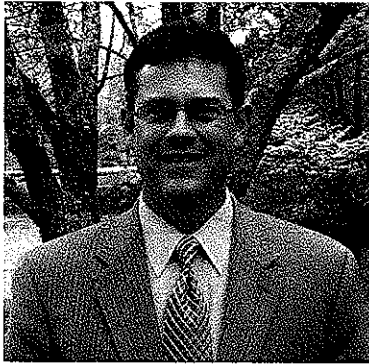
- Mercer County Courthouse Annex, Princeton, WV
- Rahall Technology Center at Concord University, Athens, WV
- WVDOH District 10 Headquarters Complex, Gardner
 - Office Building
 - Maintenance Building
 - Bridge & Sign Shop
 - Lab Building
- WVDOH District 6 Headquarters Complex, Moundsville
 - Office Building
 - Maintenance Building
 - Bridge & Sign Shop
- US Social Security Offices for the GSA
 - Bluefield, WV
(Renovations)
 - Welch, WV
 - Williamson, WV
- Pipestem State Park – multiple projects including . . .
 - Conference Center Addition
 - Kitchen Renovations
 - Picnic Shelters
 - Clubhouse Deck
 - Golf Course Toilets



Todd Boggess, AIA, NCARB, Architect

President

E.T. Boggess, Architect Inc.



EDUCATION:

- Master of Architecture, Clemson University School of Architecture
- International Studies, Clemson University Daniel Center for Urban Design & Building Studies, Genoa, Italy
- Bachelor of Arts Degree in Design, Clemson University School of Architecture

RESPONSIBILITIES:

Todd joined ETB as a project architect and office manager in 1988 after graduating from Clemson University. In January, 2001, he assumed the office of President.

Todd is responsible for . . .

- architectural design and development
- project management and coordination
- computer aided design and visualization
- interior design
- site planning

Your project will receive his complete attention, from the interview and project meetings, through the construction process. As the president of the firm, you are putting your trust in him and he takes that commitment very seriously. He wants to make sure you are satisfied with our service, performance, and design.

PROJECTS:

Todd has been very involved in the historic preservation and renovation of many of the Princeton downtown buildings. He has previously served on the Board of Directors of the WV Preservation Alliance. Todd has also designed "re-creations" of several landmark buildings and makes every effort to be as sensitive and accurate in his representation of these historically significant buildings as possible. He will take great care to ensure that the renovation plan for the buildings at Pipestem, Hawks Nest and Twin Falls will satisfy the needs of today's visitors, while protecting the charm and atmosphere of each state park.



West Virginia Tourist Information Center



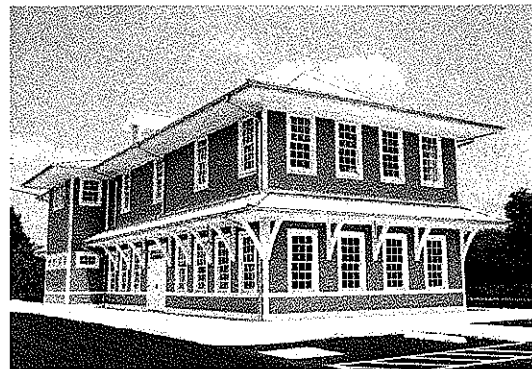
***PROJECTS - Historical
Preservation & Re-creations:***

- Princeton Railroad Museum
- Bramwell Coal Heritage Museum
- Princeton Public Library
(Remodeling former USPO)
- Richwood Train Depot
(Renovations)
- Princeton Caboose Relocation & Renovations
- Princeton Industrial Park
(Railyards Preservation/Tax Credits)

PROJECTS - Public Buildings:

- WV Tourist Information Center, Princeton, WV
- WVDOH District 10 Headquarters Office Complex, Gardner, WV
- WVDOH District 6 Headquarters Office Complex, Moundsville, WV
- WVDOH District 9 Office Building, Lewisburg, WV
- WVC&TCS Advanced Technology Centers (Advantage Valley and North Central), WV

- Mercer County Courthouse Annex, Princeton, WV
- Rahall Technology Center at Concord University, Athens, WV
- Four Seasons YMCA, Tazewell, VA
- Princeton Health & Fitness Center, Princeton, WV
- Pipestem Convention Center Addition/Kitchen Renovations, Pipestem State Park, WV



Railroad Museum - Princeton, WV

AWARDS:

In the fall of 2003, Todd was selected as one of *West Virginia Executive Magazine's* "Young Guns". He was also selected as "Citizen of the Year - 2000" by both the Princeton/Mercer County Chamber of Commerce and the Princeton Elks Club for his efforts in creating opportunities for new business and improving our overall community.



EDUCATION:

Bachelor of Science Design
Clemson University

Master of Architecture
Clemson University

RESPONSIBILITIES:

With over 25 years of experience in all phases of design and construction, Mr. Mackey brings strong design, management and leadership skills to the firm. His significant experience has enabled him to successfully oversee the design and construction of a number of large government projects. Specific project responsibilities include:

- code review and analysis
- program development
- master plan development
- design development
- design visualization
- project coordination
- construction specifications

PROJECTS:

Mr. Mackey rejoined ETB Architects last year after serving as Executive Vice President for two Florida Architectural firms. During his absence, Mr. Mackey served as project manager on several large school projects in the state of Florida. In addition to his design and project management responsibilities, he also directed the day to day operations and management of the firm.

PROJECTS - Public Buildings:

- PikeView Middle School, Mercer County, WV
- Advanced Technology Centers (2) for the WV Council for Community and Technical College Education
- New River Headquarters Building for the WV Council for Community and Technical College Education
- Rainelle Elementary School for Greenbrier County, WV
- Lewisburg Elementary School for Greenbrier County, WV
- Greenbrier West High School Addition/Renovations for Greenbrier County, WV
- First Baptist Church Addition, Princeton, WV

Prior to rejoining ETB, Steve worked on the several recreational projects, including the welcome center for an amusement park and a variety of clubhouses.



EDUCATION:

Bachelor of Architecture
University of the Orange Free
State, South Africa

Master of Design Management
UNITEC
Auckland, New Zealand

RESPONSIBILITIES:

Roy joined ETB in 2004 as a project architect. His area of expertise is in design, documentation, and information management. His will be responsible for the ftp site that we will create to share project information. Before joining ETB, Roy completed major works in South Africa and New Zealand. His work in the USA includes government facilities for the West Virginia Army National Guard and other public buildings.

Roy's Master's Dissertation, "*A Model for Knowledge Management in an Architectural Enterprise*" deals with effective communication and creative project / information / data management. Roy has developed processes and skills in this field that contribute much to the successful outcome of a project – and the continued facilities maintenance of a building.

Roy is responsible for . . .

- planning/programming
- construction documentation
- coordination of other disciplines

- ftp site design and implementation
- information management
- responding to contractor's requests for information
- reviewing submittals and shop drawings
- site visits/construction administration
- overall project management

PROJECTS:

Roy's expertise in project management and communication is reflected in his use of technology to enhance the delivery process via the internet and FTP. His mastery of information management systems will ensure that team members, contractors, and your representatives will be able to share ideas efficiently and cost effectively.

PROJECTS – Public Buildings:

- WVARNG Readiness Center, Elkins, WV
- First Century Bank, Beckley, WV
- Four Seasons YMCA, Tazewell, VA
- Panther/laeger Elementary School, McDowell County WV
- Mathena Cultural Arts Center, Princeton, WV



EDUCATION:

Bachelor of Science, Eng. – Arch.
Fairmont State University

Master of Architecture (May, 2009)
Boston Architectural College

RESPONSIBILITIES:

Mr. Turner joined ETB last year and brings with him experience in architectural design, as well as construction methods and practices. His prior experience with educational facilities has already proven extremely valuable as we have several elementary, middle, and high school projects at various stages of completion. Nathan recently obtained LEED certification and will assist in our efforts to provide a “green” approach to as many projects as possible.

Specific project responsibilities include:

- architectural programming
- construction documentation
- design visualization
- project management
- project coordination
- construction specifications

PROJECTS – Public Buildings:

- Greenbrier County Convention and Visitors Center (*Yarid’s Renovations*), Lewisburg, WV
- WV Council for Community and Technical College Education - Facility Programming
- Advanced Technology Centers (2) for the WV Council for Community and Technical Education
- Rainelle Elementary School for Greenbrier County, WV
- Lewisburg Elementary School for Greenbrier County, WV
- Greenbrier West High School Addition/Renovations for Greenbrier County, WV
- Eastern Greenbrier Middle School Gym Addition for Greenbrier County, WV
- PikeView Middle School, Mercer County, WV
- Mercer County Comprehensive Educational Facilities Plan
- Greenbrier County Comprehensive Educational Facilities Plan



Chris Canterbury, Associate AIA

Construction Admin. Manager

E.T. Boggess, Architect, Inc.

EDUCATION:

Bachelor of Science Engineering
Technology/Architecture
Fairmont State University

RESPONSIBILITIES:

Chris joined ETB in 2000 as a CADD Technician. His focus in recent years has been project administration and his current position of Construction Administration Manager reflects that area of expertise. Your project will benefit from his superb organizational skills. He attends meetings and keeps track of your needs and wishes through notes and minutes. His timely response to submittals will ensure that your project stays on its construction schedule.

Chris is responsible for . . .

- construction documentation
- organizing and attending meetings
- distribution of minutes and progress reports
- contacting material suppliers
- responding to contractor's requests for information
- reviewing submittals and shop drawings
- construction administration
- site visits/observations

PROJECTS:

During the construction of the Mercer County Courthouse Annex, Chris monitored the budget very closely. He distributed updated amounts at the monthly meetings with the building commission and was instrumental in keeping the project under-budget. He will be just a diligent with the budget for your project as well.

PROJECTS - Public Buildings:

- Greenbrier County Convention & Visitors Center (*Renovations*), Lewisburg, WV
- Pipestem Convention Center Addition/Kitchen Renovations, Pipestem State Park, WV
- Princeton Public Library (*Historical Renovations*), Princeton, WV
- Princeton Railroad Museum, Princeton, WV
- Mercer County Courthouse Annex, Princeton, WV
- Rahall Technology Center at Concord University, Athens, WV
- Beckley Financial Center/IRS Offices (*Renovation of former USPO*), Beckley, WV

