

RFQ COPY

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

## Request for BEQNUMBER Quotation DNR211193

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ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER 304-558-2316

DIVISION OF NATURAL RESOURCES JOBSITE SEE SPECIFICATIONS

**Danhill Construction Company** PO Box 685 Gauley Bridge, WV 25085

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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## Request for Quotation DNR211193

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FRANK WHITTAKER 304-558-2316

DIVISION OF NATURAL RESOURCES JOBSITE

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

REO NUMBER DNR211193

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FRANK WHITTAKER

ADDRESSICORRESPONDENCE TO ATTENTION OF 304-558-2316

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DIVISION OF NATURAL RESOURCES OT ALTO JOBSITE SEE SPECIFICATIONS

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Palestine Fish Hatchery
Pump Replacement
DIVISION OF NATURAL RESOURCES

INVITATION TO BID-1

The Division of Natural Resources, Wildlife Resources Section, requests bids for the the replacement of the main pump for Palestine Fish Hatchery in Wirt County, West Virginia.

Sealed bids will be received until 1:30 p.m. on <u>June 28</u> 2011 at the WV State Purchasing Division, 2019 Washington Street, East, Capitol Complex, Charleston, WV.

A mandatory Pre-Bid Conference will be held on May 24, 2011 at 2:00PM at Palestine Fish Hatchery.

No bids will be considered from other than those present at the Pre-Bid Conference.

The bidding documents consist of the Request for Quotations, plans and specifications.

Request for quotations may be obtained by contacting:

Frank Whittaker, Senior Buyer
Finance and Administration, Purchasing Division
2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2316 Ext. 218

Plans and specifications may be obtained by contacting:

Sherri Young WVDNR 324 4th Avenue South Charleston, WV 25303-1228 Telephone: 304-558-2771 Fax Number: 304-558-3147

The bidder understands that to the extent allowed by the West Virginia Code, the Owner reserves the right to waive any informality or irregularity in any Bid, or Bids, and to reject any or all Bids in whole or in part; to reject a bid not accompanied by the required bid security or by other data required by the Bidding Documents; to reject any condition of the bid by the Bidder that is in any way inconsistent with the requirements, terms and conditions of the Bidding Documents; or to reject a bid that is in any way incomplete or irregular.

The Bidder, if successful and awarded the contract, agrees that all work is to be complete within **150** consecutive calendar days following receipt of the Owner's written Notice to Proceed. For each calendar day of delay in achieving completion, the Contractor shall be liable for, and shall pay the Owner liquidated damages in the amount of \$300 per day.

Palestine Fish Hatchery
Pump Replacement
DIVISION OF NATURAL RESOURCES

**INVITATION TO BID-2** 

Any work performed or any materials contracted for prior to the receipt of the Owner's written Notice to Proceed, shall be at the Bidder's risk.

PROGRESS PAYMENTS - The CONTRACTOR will make current estimates in writing once each month on AIA Forms G702 and G703 on or before the date set by the OWNER at the time of starting the WORK. The progress payments shall be a true estimate of the materials complete in place and the amount of WORK performed in accordance with the CONTRACT during the preceding month and the value thereof figured at the CONTRACT unit prices or based on the approved schedule of value. Should there be any doubt of the OWNER as to the integrity of any part of the COMPLETED work, the estimates for that portion will not be allowed modified by the CONTRACTOR accordingly. CONTRACTOR shall submit evidence to document the extent of progress payments as required by the OWNER.

Progress payments will not be made when the total value of the WORK done since the last estimate amounts to less than Five Hundred Dollars (\$500.00). From the total of the amounts ascertained as payable, an amount equivalent to and in accordance with Article 9 of A201-2007 Supplementary Conditions of the State of West Virginia will be deducted and retained by the OWNER until completion of the entire CONTRACT in an acceptable manner. The balance, less all previous payments, will be certified for payment by the OWNER.

When the WORK under contract has been completed and its acceptance is recommended by the OWNER, the retainage shall be released and paid to the CONTRACTOR.



# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF West Virginia.
country of fayette , to-wit:
I, Robert D. H.II., after being first duly sworn, depose and state as follows:
1. I am an employee of <u>Danhill</u> <u>Construction Company</u> ; and, (Company Name)
2. I do hereby attest that Danhill Construction Company (Company Name)
maintains a valid written drug free workplace policy and that such policy is in compliance with <b>West Virginia Code</b> §21-1D-5.
The above statements are sworn to under the penalty of perjury.
Danhill Constructions Company (Company Name)
By: Robert D. Hill
Title: Prosident
Date: 4 28 2011
Taken, subscribed and sworn to before me this 28 day of Jule 2011.
By Commission expires $328/2015$
(Seal)  Notary Public, State Cf West Virginia JESSICA VANMETER PO Box 27 Glen Ferrie, WV 25090 My Commission Expires March 28, 2015  (Notary Public)
THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE
AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF

THE BID.

Rev March 2009

RFQ No. DWR 211193

## STATE OF WEST VIRGINIA Purchasing Division

### **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

# Vendor's Name: Danhill Construction Company Authorized Signature: Robert D. Holl Date: 6 28 2011 State of West Vaginia County of fayett, to-wit: Taken, subscribed, and sworn to before me this 28 day of the subscribed, and sworn to before me this 28 day of the subscribed. My Commission expires March 28 , 20 5. AFFIX SEAL HERE NOTARY PUBLIC NO

Agency	DNR
REQ.P.O#_	211193

#### **BID BOND**

	KNOW ALL M	IEN BY THESE PR	RESENTS, That we, the	undersigned, <u>Danhill Con</u>	struction Company	
of	Gauley Bridge		West Virginia	, as Principal, and _	Colonial Surety Co.	of
	Montvale,	New Jersey	, a corporation orgar	nized and existing under the	laws of the State of	NJ with its
				and firmly bound unto the		
				or the payment of which, w	ell and truly to be made, v	ve jointly and
sevei	rally bind ourselve	s, our heirs, admin	strators, executors, suc	cessors and assigns.		
	The Condition	of the above obliga	ation is such that where	as the Principal has submitt	ed to the Durchaeina Son	tion of the
Depa				ereto and made a part here		
****	General Constru	uction oat the Palestin	ne Fish Hatchery			t in writing to
	NOW THERE	FORE,				
force	(b) If said bid and shall furnish ment created by tl and effect. It is ex	any other bonds a ne acceptance of s pressly understood	and the Principal shall e nd insurance required b aid bid, then this obligati I and agreed that the lia	nter into a contract in accor y the bid or proposal, and s ion shall be null and void, o bility of the Surety for any a	hall in all other respects p	erform the
excee	u trie penai amou	nt of this obligation	as herein stated.			
way in waive	The Surety, for npaired or affected notice of any such	a by any extension	, hereby stipulates and of the time within which	agrees that the obligations the Obligee may accept su	of said Surety and its bon ch bid, and said Surety do	d shall be in no es hereby
	IN WITNESS V	VHEREOF, Principa	al and Surety have here	unto set their hands and se	als, and such of them as:	are corporations
have c	aused their corpo	rate seals to be aff	ixed hereunto and these	presents to be signed by ti	heir proper officers, this	are corporations
		June , 20_1			was proper smoore, and	
Dringin	noi Cornorata Caal	ı				
тиныр	oal Corporate Seal			Dan	hill Construction Company (Name of Principal)	<del></del>
				<b></b>		01/10
				By <u>Rob</u>	ert D. Hill Roberts (Must be President of	<u>D.14C(1)</u>
					Vice President)	Л
				Pres	ident	
			·		(Title)	······································
Surety	Corporate Seal			Colo	onial Surety company	
					(Name of Surety)	
					.01	
				Robo	erta Bird ( ) Ustro ( Attorney-in-Fact	Sud

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.



DOCZEK

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

## Request for Guotation DNR2111

DNR211193

 ACE:
1

FRANK WHITTAKER 304-558-2316

ADDRESS CORRESPONDENCESTO ATTENTION OF

RFQ COPY TYPE NAME/ADDRESS HERE

> **Danhill Construction Company** PO Box 685 Gauley Bridge, WV 25085

DIVISION OF NATURAL RESOURCES JOBSITE SEE SPECIFICATIONS

06/14/	esta asta esta esta esta esta esta esta	RMS OF SALE	SHIP.VIA	F.O.B	FREIGHTTERMS
BID OPENING DATE		/2011	BID	OPENING TIME 01	:30PM
LINE	QUANTITY	UOP CAT	ITEM NUMBER	UNITPRICE	AMQUNT
		AI	DENDUM NO. 1		
.]					
	THIS ADDENDU	M IS ISSUE	D TO:		
	1.) PROVIDE LIST	A COPY OF	THE MANDATORY P	RE-BID ATTENDEE	
	BID OPENING BID OPENING	DATE REMAI	NS: 06/28/2011 NS: 1:30 PM		
	*******		The transfer of the same of th		
		END	ADDENDUM NO. 1	******	
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0001		LS	0.50 40		
1001	1		968-42	·	
	GENERAL CONS	TRUCTION	·	, ,	
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	***** THIS	IS THE EN	OF REO DMR211	93 ***** TOTAL:	
			01 100 g D111(211	John TOTALL:	
					,
		i seere	 VERSE SIDE FOR TERMS AND CON	i Voitions	
SIGNATURE	Robert	D. Hall	TELEBUONE .	132-1600 DATE	10/28/2011
TITLE PRSING		EIN 55-064		ADDRESS CHANGES	TO BE NOTED ABOVE
	EN RESPONDING	TO DEC INCED		IN SPACE ABOVE LABELE	D WENDOD!

#### **Colonial Surety Company**

Administrative Office 50 Chestnut Ridge Road Montvale, NJ 07645

#### **CONSENT OF SURETY**

State of WV, Div. of Natural Resources Rte 1 Box 128 Elizabeth, WV 26143

RE: General Construction at the Palestine Fish Hatchery

COLONIAL SURETY COMPANY organized and existing under the laws of the Commonwealth of Pennsylvania and duly qualified to transact busin ess in the State of WV hereby agrees that

**Danhill Construction Company** 

Gauley Bridge, WV

has submitted a proposal on the captioned project. We hereby agree that in the event an award is made to

**Danhill Construction Company** 

Gauley Bridge, WV

that we will provide the required performance, payment and/or maintenance bonds.

Signed and sealed this 28th day of June 2011.

**COLONIAL SURETY COMPANY** 

Roberta Bird

(Attorney-in-Fact)

#### **COLONIAL SURETY COMPANY**

Duncannon, Pennsylvania Administrative Office: 50 Chestnut Ridge Road, Montvale, New Jersey 07645

#### **GENERAL POWER OF ATTORNEY**

Know all Men by These Presents, That COLONIAL SURETY COM of the Commonwealth of Pennsylvania and having an administrative make, constitute and appoint Roberta	e <mark>office in Montvale, Bergen County, NJ does by these presents</mark> Bird Gauley Bridge
WV Wayne Nunziata or Anthony J. Cimasko of Montvale and the State of New Jersey its true and lawful Attornits name, place and stead, to execute, acknowledge and deliver.	
Any and A	l Bonds
and to bind the Company thereby as fully and to the same extent as porate seal of the Company and duly attested by its Secretary, her may do in the premises. Said appointment is made under and by authof the Colonial Surety Company at a meeting held on the 25th day of	eby ratifying and confirming all that the said Attorney(s)-in-Fact cority of the following resolution adopted by the Board of Directors
"Be it Resolved, that the President, any Vice-President, any Secret full power and authority to appoint any one or more suitable person the Company subject to the following provisions:	ary or any Assistant Secretary shall be and is hereby vested with s as Attorney(s)-in-Fact to represent and act for and on behalf of
"Section I. Attorney-in-Fact. Attorney-in-Fact may be given full p Company, to execute, acknowledge and deliver, any and all bonds conditional or obligatory undertakings and any and all notices ar thereunder, and any such instruments so executed by any such Attorney the President and sealed and attested by the Corporate Secretary."	, recognizances, contracts, agreements of indemnity and other nd documents canceling or terminating the Company's liability prney-in-Fact shall be binding upon the Company as if signed by
"In Witness Whereof, Colonial Surety Company has caused these prese and its corporate seal to be hereto affixed the27th day of	ents to be signed by its President April , A.D., 2011.
State of New Jersey  County of Bergen  SS.:  Surety Constitution of State of New Jersey  SS.:  Snnsylvania	By Wayne Nunziata, President
	oril, in the year 2011, before me
Theresa Simmons	, a notary public, personally appeared
	, personally known to me to be the person who
	, on behalf of the corporation therein named and
acknowledged to me that the corporation executed it.	
Notary Public of New Jersey My Commission Expires September 9, 2015	Theresa Simmons Notary Public
I, the undersigned Secretary of Colonial Surety Company, hereby copy of the Original Power of Attorney issued by said Company, and in force and effect.	certify that the above and foregoing is a full, true and correct
And I do hereby further certify that the Certification of this Power authority of the following resolution adopted by the Board of Direct and held on the 30th of January 1968, and that said resolution has a	ctors of the Colonial Surety Company at a meeting duly called
RESOLVED, that the signature of the Secretary or any Assistant S be affixed or printed by facsimile to any certificate to a Power of At nature and seal shall be valid and binding upon this Corporation."	ecretary of this Corporation, and the seal of Corporation, may
GIVEN under my hand and the seal of said Company, at Montvald June , 20_11	e, New Jersey this 28th day of
For verification of the authenticity of this Power of Attorney you may call (201) 573-8785 and ask for the Power of Attorney clark, Please rater to the above named individual(s) and details of the bond to which the power is attached.	alle b. MiRlag

Form S-100-101 (Rev 1/11)



AND NOW, this <b>28th</b> day of <b>June</b> , in the calendar year of <b>2011</b> , before
me, a duly appointed and commissioned notary public, came the identified subscriber to the within
instrument or instruments, and/or the demonstrated attorney-in-fact for said signatory and
subscriber on said instrument or instruments, Roberta Bird, attorney-in-fact of
Colonial Surety Company , an insurance company duly organized and existing under
the laws of the Commonwealth of Pennsylvania and which is authorized to conduct business in this
State, and that as such being authorized to do so, acknowledged that the within instrument or
instruments were executed as the authorized act of his disclosed principal for the purposes therein
contained, and declared to be a person executing said instrument or instruments as attorney-in-fact
and with full capacity and competency, at the request of and on behalf of Colonial Surety
Company therein named and acknowledged to me that the aforesaid Colonial Surety Company had
authorized the execution by the aforesaid attorney-in-fact of said instrument or instruments with
the intent to be legally bound as required by common and statutory law.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

A Notary Public of West A Van 9 My Commission Expires on 3 25 2015

Notary Public in and for the

State of West Vinginia

NOTARY PUBLIC

OFFICIAL SEAL
Notary Poblic, State Of West Virginia
JESSICA VANMETER
PO Box 27
Gleo Ferris, WY 25090
My Commission Expires March 28, 2015

#### **COLONIAL SURETY COMPANY**

Duncannon, Pennsylvania
- Inc 1930 --

#### FINANCIAL STATEMENT—DECEMBER 31, 2010

#### **ASSETS**

#### **LIABILITIES & SURPLUS**

*Stocks and Bonds\$	35,512,506	Reserve for Unearned Premiums\$	5,947,052
Cash in Office & Banks	3,124,493	Claim Reserves	12,115,209
Accrued Interest & Dividends	355,430	Other Liabilities	837,431
Premiums & Agents Balances Receivable	(843,667)	Collateral Held	887,474
Other Assets	1,847,750	Capital Stock	3,000,000
•••••		Surplus	17,209,346
Total Admitted Assets	39,996,512	Total Liabilities & Surplus	39,996,512

<sup>\*</sup>Bonds and stocks are valued on basis approved by National Association of Insurance Commissioners.

## STATE OF NEW JERSEY COUNTY OF BERGEN

ss.:

I, Wayne Nunziata, President of COLONIAL SURETY COMPANY, do hereby certify that the foregoing is a full, true and correct copy of the Financial Statement of said Company, as of December 31, 2010.

IN WITNESS WHEREOF, I have signed this statement at Montvale, New Jersey, this 14th day of February, 2011.

Surety Composite Annsylvania

Theresa Simmons
A Notary Public of New Jersey
My Commission Expires September 9, 2015

Wayne Nunziata

Theresa Simmons

Notary Public