



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER:
DNR211154

PAGE:
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**FRANK WHITTAKER
 304-558-2316**

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

Ricoh

VENDOR

DIVISION OF NATURAL RESOURCES

219/250 WARD ROAD
 ELKINS, WV
 26241

304-637-0245

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 04/25/2011 | | | | |

BID OPENING DATE: **05/24/2011** BID OPENING TIME **01:30PM**

| LINE | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|---|----------|-----|--------|-------------|------------|-------------------------------|
| 0001 | 1 | LS | | 205-41 | | <i>\$56,700.⁰⁰</i> |
| <p>OPTICAL CHARACTER READERS AND SCANNERS</p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, IS SOLICITING BIDS FOR A SCANNING SOLUTION TO PROVIDE INTELLIGENT CHARACTER RECOGNITION (ICR), OPTICAL CHARACTER RECOGNITION (OCR), OPTICAL MARK RECOGNITION (OMR) SCANNERS, SOFTWARE AND SUPPORT PER THE ATTACHED SPECIFICATIONS.</p> <p>ALL TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE WV PURCHASING DIVISION VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV OR VIA FAX AT 304-558-4115 DEADLINE FOR ALL TECHNICAL QUESTIONS IS 05/09/2011 AT 4:00 PM. ALL TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILE FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST</p> | | | | | | |

RECEIVED

2011 MAY 24 PH 1:27

WV PURCHASING DIVISION

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

| | | |
|-------------------------------|-------------------------------------|-----------------------------------|
| SIGNATURE <i>Fred Moss</i> | TELEPHONE (304) 342-4099 Ext 349 | DATE 5/24/11 |
| TITLE Sales Representative | FEIN 22-2783521 | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DNR211154

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER
304-558-2316

RFQ COPY
 TYPE NAME/ADDRESS HERE

DIVISION OF NATURAL RESOURCES

219/250 WARD ROAD
 ELKINS, WV
 26241

304-637-0245

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 04/25/2011 | | | | |

BID OPENING DATE: **05/24/2011** BID OPENING TIME **01:30PM**

| LINE | QUANTITY | UOP | CAT. NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|---|----------|-----|----------|-------------|------------|--------|
| CHARLESTON, WV 25305-0130 | | | | | | |
| THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: | | | | | | |
| SEALED BID | | | | | | |
| BUYER: 44 | | | | | | |
| RFQ. NO.: DNR211154 | | | | | | |
| BID OPENING DATE: 05/24/2011 | | | | | | |
| BID OPENING TIME: 1:30 PM | | | | | | |
| PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: | | | | | | |
| ----- (304) 342-4588 ----- | | | | | | |
| CONTACT PERSON (PLEASE PRINT CLEARLY): | | | | | | |
| ----- Fielding Moss ----- | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

| | | |
|-----------------------------------|-------------------------------------|-----------------------------------|
| SIGNATURE <i>Fielding Moss</i> | TELEPHONE (304) 342-4099 Ext 349 | DATE 5/24/11 |
| TITLE Sales Representative | FEIN 22-2783521 | ADDRESS CHANGES TO BE NOTED ABOVE |

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FRANK WHITTAKER
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SHIP TO

DIVISION OF NATURAL RESOURCES

219/250 WARD ROAD
 ELKINS, WV
 26241

304-637-0245

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
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| 04/25/2011 | | | | |

BID OPENING DATE: **05/24/2011** BID OPENING TIME **01:30PM**

| LINE | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|---|----------|-----|--------|-------------|------------|--------------------------|
| ***** THIS IS THE END OF RFQ DNR211154 ***** TOTAL: | | | | | | \$ 56,730. ⁰⁰ |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

| | | |
|---------------------------------|-------------------------------------|-----------------------------------|
| SIGNATURE <i>Judith Moss</i> | TELEPHONE (304) 342-4099 Ext 349 | DATE 5/24/11 |
| TITLE Sales Representative | FEIN 22-2783521 | ADDRESS CHANGES TO BE NOTED ABOVE |

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Division of Natural Resources
Wildlife Resources Section
Scanner Specifications

The West Virginia Division of Purchasing for the West Virginia Division of Natural Resources is requesting bids for the purchase of two (2) ICR, OCR, and OMR scanners. All items are to be F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within thirty (30) days of purchase order award.

General Specifications:

The Intelligent Character Recognition (ICR), Optical Character Recognition (OCR), Optical Mark Recognition (OMR) scanners must be manufactured for commercial use. All items must be new.

Damaged Items:

Damaged or defective items must be replaced at no additional expense to DNR Wildlife Resources.

Warranty:

The scanners must be guaranteed to be free of defects in workmanship and material for a minimum of one (1) year from date of acceptance. However, if manufacturer warranty periods are longer than the required minimum one year warranty, those warranties shall apply.

Division of Natural Resources
Wildlife Resources Section
Scanner Specifications

ICR, OCR, OMR Scanners

(2) SCANTRON INSIGHT SCANNERS, Model I-30, or equal. Scanners must meet the following specifications:

- Must be capable of scanning a two sided document at one pass;
- Must be capable of reading pencil or ink;
- Must be capable of scanning a minimum of 3,600 sheets per hour (8.5 inch X 11 inch documents), with a minimum 300 DPI (dots per inch) resolution;
- Must have a minimum read head resolution of 200 DPI (dots per inch);
- Must be capable of (OMR) Optical Mark Recognition ;
- Must have customer replaceable consumables (feed rollers, ink cartridges) ;
- Must be capable to scan documents with a minimum size of 2.5 inches by 3.5 inches;
- Must have a post scan document imprinter;
- Must include TWAIN driver;
- Must have an automatic document feeder with a minimum 150 sheet (16 lb paper) capacity;
- Must support continuous feed with operator assistance;
- Must be USB 2.0 compatible;
- Must comply with the requirements of Part 15 of Title 47 of the Code of Federal Regulations of the Federal Communications Commission (FCC) Rules for a Class A Computing Device. Class A Computing Device is defined as devices that are marketed exclusively for use in business, industrial, and commercial environments;
- Must collate scanned documents; and,
- Must include two (2) years of maintenance (exchange of unit) and support next day delivery of exchanged unit included in pricing

(2) Scanners

Ship to:

Randolph County

Elkins Operations Center

Attn: Randy Tucker

Routes 219/20 S Ward Road

Elkins, WV 26241

(304) 637-0245 for additional information and directions

Division of Natural Resources
Wildlife Resources Section
Scanner Specifications

ICR, OCR, OMR COGNITION SOFTWARE

Scantron Cognition Enterprise Edition Software with a minimum of one (1) Server License and two (2) client access licenses, or equal. Software must meet the following specifications:

- Must have the ability to scan and read handprint (ICR), machine print (OCR), checkboxes, and checkmarks (OMR) forms;
- Must include one (1) Server License, with a minimum of two (2) client access licenses with the ability to expand;
- Must support at least three (3) verification stations (computers used to validate processing results);
- Must have an unlimited quota for number of scanned documents processed per year;
- Must have ability to import graphic formats (TIFF, JPG, PCX, DCX, PNG, and BMP);
- Must have image pre-processing, de-skewing and noise cleaning;
- Must have the ability to read constrained hand print;
- Must support hand-print, machine print, and mixed text recognition for the English language;
- Must be capable to export to Database (ODBC) and files (XML, TXT, CSV, DBF, XLS) file formats;
- Must be capable to set capture rules per field;
- Must include forms designer to manage forms;
- Must support development and execution of business rules and validation scripting for scanning process;
- Must provide complete user's guide with help files;
- Must provide complete forms creation guidelines;
- Must provide two (2) years of phone support and warranty; and,
- Must provide onsite configuration

Ship to:
Randolph County
Elkins Operations Center
Attn: Randy Tucker
Routes 219/250 South, Ward Road
Elkins, WV 26241
(304) 637-0245 for additional information and directions

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Division of Natural Resources
Wildlife Resources Section
Scanner Specifications

SOFTWARE SUPPORT SERVICES AND TRAINING

Support Services and Training must meet the following specifications:

- Must provide onsite training for six (6) people on all aspects of the hardware/software including, but not limited to forms design and operational aspects, Training must be completed within 30 days of installation and delivery;
- Must include all travel expenses in unit pricing of goods;
- Must supply two (2) years of phone support and warranty for Software; and,
- Must include design of Deer Tag scanning application in pricing (See Attached). The Deer Tag is a single sided document, 3.25 inch X 7.5 inch with registration marks and restrained fields to be captured during the scanning process.

***Onsite installation and configuration must be coordinated with the West Virginia Office of Technology and training to be conducted at the Elkins Operations Center, Randolph County, WV, Routes 219/250 South Ward Road, Elkins, WV 26241

Contact: Randy Tucker (304) 637-0245 for additional information and directions.

Division of Natural Resources
Wildlife Resources Section
Scanner Specifications

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IA +

PERMIT

PERMIT

Checked By: West, Virginia
Div. of Natural Resources
Wildlife Resources Station

TYPE OF SEASON
(Darken One Oval)

1st Deer Bow
 Additional Deer Bow (AB, HEB)
 1st Antlered Deer Gun
 Additional Deer Gun (ADG, PDEG)
 1st Antlerless Deer (AL, RL)
 Additional Antlerless Deer (AL, RL)
 1st Deer Muzzle (DM, REM)
 Additional Deer Muzzle (DM, REM)

TYPE OF HUNTER
(Darken One Oval)

RESIDENT
 Class A, X, XJ
 Lifetime AL, ARL
 Landowner
 Spouse
 Underage
 Military

NON RESIDENT
 Class E, XXJ
 Corp.

KILL INFORMATION

Check Station Name: _____
 Initials: _____
 County: _____

DEER Tag No. XXXXXX

Check Station Name: _____
 Initials: _____
 County: _____

TYPE OF DEER (Darken One Oval)
 Antlered Buck
 Bullon Buck
 Doe

WEAPON (Darken One Oval)
 Gun
 Bow
 Crossbow

TYPE OF LAND (Darken One)
 Private
 State WMA or State Forest
 National Forest

Name of WMA or Forest: _____

Name: _____
 Street or Box Number: _____
 City: _____ State: _____ Zip Code: _____
 Phone: _____
 Signature of Hunter: _____

Date: _____
 Locality: _____

SCREENS 2076

(PART 1 OF 2)

Wildlife Resources Purchase of Scanning Hardware/Software Manufacturer's List

Please complete the below information concerning the brand(s) of equipment being bid in relation to this project. If bidding "or equal" brands, please attach manufacturer's literature documenting that it meets each of the mandatory requirements stated in the specifications. Vendors should note the areas of the provided manufacturer's literature that adheres to the mandatory requirements outlined in the Request For Quotation.

| Item No. | Equipment | Manufacturer | Model |
|----------|--|--------------|-----------------|
| 1 | ICR, OCR, OMR Scanner | Fujitsu | 60670A |
| 2 | ICR, OCR, OMR Scantron Enterprise Edition Server License | Kofax | AET024-0054-PSI |
| 3 | ICR, OCR, OMR Scantron Enterprise Edition Client Access Licenses | Kofax | AET024-0054-PSI |
| 4 | ICR, OCR, OMR Scantron Enterprise Edition phone support for 2yrs | | |
| 5 | Onsite Software Installation and Training for 6 people | Ricoh | |

Install

| Amount |
|------------------|
| \$ 9,510 |
| \$ 1,600 |
| \$ 10,700 |
| \$ 4,920 |
| \$ 5,000 |
| \$ 20,000 |
| |
| |
| |
| |
| \$ 5,000 |
| \$ 56,730 |

| Item No | Quantity | Equipment | Manufacturer | Model | Unit Price |
|---------|----------|---|--------------|---|------------|
| 1 | 2 | ICR, OCR, OMR Scanner | Fujitsu | 6670A | \$ 4,755 |
| 2 | 1 | ICR, OCR, OMR Enterprise Server License | Kofax | Scan/Import Volume / Image vol 300K per yr / AE-Y024-300K-PS1 | \$ 1,600 |
| 3 | 1 | ICR, OCR, OMR Enterprise Client Access License | Kofax | Kofax Capture Standard / 5 concurrent stations / AE-T024-005U-PS1 | \$ 10,700 |
| 4 | 2 | ICR, OCR, OMR Enterprise Edition Phone Support for 2 years | Kofax | Annual Maintenance & Support | \$ 2,460 |
| 5 | 1 | Onsite Software Install & Training for 6 People | Ricoh | Professional Services | \$ 5,000 |
| | | Discovery & Assessment | Ricoh | Professional Services | \$ 5,000 |
| | | Install & Implementation (disclaimer - discovery determines actual scope, and will impact install/implementation pricing) | Ricoh | Professional Services | \$ 20,000 |
| | | Project Management | | | |
| | | Project Planning | | | |
| | | Implementation | | | |
| | | Testing and User-Acceptance | | | |
| | | Support and Production Deployment | | | |
| | | Training | | | |
| | | | | Professional Services | \$ 5,000 |
| | | | | Total Pricing | |



Carlton Pettway/VARCUS

05/24/2011 12:57 PM

To Fielding Moss/WV/RCUS@RCUS

cc Curtis Gregory/WV/RCUS@RCUS

bcc

Subject Re: Workforce WV Bid

Kofax Capture - Standard / Concurrent Stations / 5 concurrent stations / AE-T024-005U-PS1 / \$10,700.00

Scan/Import Volume / Image vol 300K per yr / AE-Y024-300K-PS1 / \$1,600.00 (other volume pricing available)

Annual Maintenance & Support @ 20% of product price listed / 1st year=\$2,460; 2nd year=2,460

Discovery and Design / \$5,000

Install & Implementation / \$20,000 (disclaimer - discovery determines actual scope, and will impact install/implementation pricing)

- **Project Management**
- **Project Planning**
- **Implementation**
- **Testing and User-Acceptance**
- **Support and Production Deployment**

Carlton Pettway
Solutions Consultant - Richmond
The Virginia's

RICOH™

Americas Corporation

8701 Park Central Drive Suite 400
Richmond, VA. 23227

Phone 804.727.5161

Fax 804.727.5155

carlton.pettway@ricoh-usa.com

Your single source for complete national or local IT services and support

LEAVE A GREEN IMPRESSION SM

IKON's commitment to environmental sustainability, both in the way we work and in the way we help our customers work.

IKON

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

- 2. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

- 3. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

- 4. Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

- 5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

- 6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-6-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Risch Americas Corp.

Signed: Alton Scaulding

Date: 4/27/2011

Title: Major Account Manager

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.