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Note: PART 2 - Form of Proposal'
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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

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MANAGER STANKE S TARA LYLE

304-558-2544

412-306-0534 Manheim Corporation 2025 Greentree Road Pittsburgh, PA 15220

DIVISION OF JUVENILE SERVICES DAVIS CENTER

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

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PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF TARA LYLE

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412-306-0534

Manheim Corporation 2025 Greentree Road Pittsburgh, PA 15220 DIVISION OF JUVENILE SERVICES DAVIS CENTER

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# GENERAL TERMS &.CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.

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- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HiPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

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Request for Quotation

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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TARA LYLE	
04-558-2544	

DIVISION OF JUVENILE SERVICES
DAVIS CENTER

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Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Request for

Charleston, WV 25305-0130

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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PAGE 5

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TARA LYLE	
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DIVISION OF JUVENILE SERVICES DAVIS CENTER

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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DIVISION OF JUVENILE SERVICES DAVIS CENTER

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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	TARA LYLE	

TARA LYLE 104-558-2544 DIVISION OF JUVENILE SERVICES

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Post Office Box 50130 TARA LYLE Charleston, WV 25305-0130 304-558-2544

ADDRESS CORRESPONDENCE TO ATTENTION OF

06-28-2011

RFQ COPY

412-306-0534

Manheim Corporation 2025 Greentree Road Pittsburgh, PA 15220

DIVISION OF JUVENILE SERVICES DAVIS CENTER

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Manhelm Corporation

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Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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DIVISION OF JUVENILE SERVICES
DAVIS CENTER

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MANHEIM

Manhelm Corporation

01:20:06 p.m.

06-28-2011

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Request for Quotation

DJS010336

PAGE 10

MOUZEK

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

ADDRESS CORRESPONDENCE TO ATTENTION OF:	
TARA LYLE	:
104-558-2544	

RFQ COPY TYPE NAME/ADDRESS HERE

DIVISION OF JUVENILE SERVICES DAVIS CENTER

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MANHEIM

Manhelm Corporation

01:20:47 p.m.

06-28-2011

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for	
Quotation	

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PAGE
11

RFÇ	COPY	
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	ADDRESS CORRESPONDENCE TO ATTENTION OF:
1	TARA LYLE
1	104-558-2544

DIVISION OF JUVENILE SERVICES DAVIS CENTER BLACKWATER FALLS ROAD

DAVIS, WV 26260

UNE OPENING OF THE OI-SOPM  UNIT PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT  CONCERNING THIS QUOTE:  David Mantheiy  PLEASE THIS IS THE END OF RFQ DJS010336 ******* TOTAL:  ****** THIS IS THE END OF RFQ DJS010336 ******* TOTAL:  ****** THIS IS THE END OF RFQ DJS010336 ******* TOTAL:  ****** THIS IS THE END OF RFQ DJS010336 ******* TOTAL:	DATE PRIN	ITED	TER	MS OF SA	LE	SHI	P VIA	F.O.B	T	FREIGHT TERMS
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'		U DECDO:	- 1					ADDRESS	CHANGES TO	BE NOTED ABOVE

01:21:16 p.m.

RFQ No. \_\_DJS010336

# STATE OF WEST VIRGINIA Purchasing Division

## **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited flability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more countles or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more countles or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited flability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §81-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

# Vendor's Name: Manheim Corporation Authorized Signature: County of Alleghers to-wit: Taken, subscribed, and sworn to before me this 21 day of June ..., 2011. My Commission expires 10-21 ..., 2014. AFFIX SEAL HERE COMMONWEALTH OF PENNSYLVANIA Notarial Soal James E. Mizerat, Notary Public ...

Castle Shannon Boro, Allegheny County
My Commission Expires Oct. 28, 2014
mber, Pennsylvania Association of Notaries

Rev March 2009

THE BID.

4123060535



Manhelm Corporation

## State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF Pennsylvania	
COUNTY OF Allegheny TO-WIT:	
I, <u>Charleen Mantheiy</u> , after being first duly sworn, depose and state as follows:	
1. I am an employee of Manheim Corporation; and, (Company Name)	
2. I do hereby attest that Manheim Corporation (Company Name)	
maintains a valid written drug free workplace policy and that such policy is in compliance with <b>West Virginia Code</b> §21-1D-5.	
The above statements are sworn to under the penalty of perjury.	
Manheim Corporation	
(Company Name)	
By: Charleen Mancheiy	
Title: Treasurer	
Date:	١
Taken, subscribed and sworn to before me this 31 day of June, 2011.	, )
By Commission expires 10-28- 2014	٠
COMMONWEALTH OF PENNSYLVANIA  (Seal) Notarial Seel  James E. Mizerak, Notary Public Castle Shannon Boro, Alleghery County  (Notary Public)	
My Commission Expires Oct. 28, 2014 (Notary Public)  Member, Pernantvania Association of Notaries	
THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF	

06-28-2011

3

#### **EXHIBIT 10**

REQUISITION NO.: DJS010336

#### ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

#### ADDENDUM NO.'S:

NO. 1 ...5./.25/11

NO. 2 ...6/08/11

NO. 3  $\frac{6}{21}/11$ 

NO.4 ...6/22/11

NO. 5 ......

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

SIGNATURE

Manheim Corporation

**COMPANY** 

June 28, 2011

DATE

REV. 11/96

Department of Juvenile
Agency Services
REQ.P.O# DJS010336

06-28-2011

#### **BID BOND**

Manheim Corporation

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must be affixed, a power of attorney must be attached.

#### WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER.

## TRAVELERS

#### **POWER OF ATTORNEY**

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company Travelers Casualty and Surety Company Travelers Casualty and Surety Company of America United States Fidelity and Guaranty Company

Attorney-In Fact No.

222199

MANHEIM

Certificate No. 003739455

KNOW ALL MEN BY THESE PRESENTS: That St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company and St. Paul Mercury Insurance Company are corporations duly organized under the laws of the State of Minnesota, that Farmington Casualty Company, Travelers Casualty and Surety Company, and Travelers Casualty and Surety Company of America are corporations duly organized under the laws of the State of Connecticut, that United States Fidelity and Guaranty Company is a corporation duly organized under the laws of the State of Maryland, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Leslie L. Rudat, Marjorie A. Altemus, Elena Zunic, Wendy A. Bright, and James M. Griffith

of the City of	Pittsburgh	, State of	Pennsylvania	, their true and	l lawful Attorney(s)-in-Fact,
each in their separ	ate capacity if more than one i	s named above, to sign, execute	, seal and acknowledge any	y and all bonds, recognizances, o	conditional undertakings and
IN WITNESS W	HEREOF, the Companies have 2010	e caused this instrument to be	ined and their corporate s	eals to be hereto affixed, this	24th
	St. Paul Fire	Casualty Company Guaranty Insurance Company Guaranty Insurance Underw and Marine Insurance Company ardian Insurance Company		eals to be hereto affixed, this Paul Mercury Insurance Con avelers Casualty and Surety Cavelers Casualty and Surety Called States Fidelity and Guara	omphan) or intraction
	1977		EAL SEAL		
State of Connection			Ву:	Jany Forther	<u>kon</u>
On this the24		B	2010 , before me perso	George W Thompson, Senior M	ice President  mpson, who acknowledged
inc., St. Paul Fire Company, Travele	fenior Vice President of Farmi and Marine Insurance Comp rs Casualty and Surety Comps	ngton Casualty Company, Fide any, St. Paul Guardian Insura any of America, and United Su	elity and Guaranty Insurance nce Company, St. Paul Me ates Fidelity and Guaranty	ee Company, Fidelity and Guara- ercury Insurance Company, Tra Company, and that he, as such, ons by himself as a duly authoriz	nty Insurance Underwriters, welers Casualty and Surety, being authorized so to do,
	oof, I hereunto set my hand and apires the 30th day of June, 20			Marie C. Tetreau	Jatreoult Ilt, Notary Public

58440-4-09 Printed in U.S.A.

06-28-2011

#### WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, and Vi President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached,

I, Kori M. Johanson, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and 

BORDER

Assistant Secretary



















To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at www.travelersbond.com. Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached.





FACSIMILE TR	ANSMITTAL SHEET
ro: Tara Lyle	FROM: David Mantheiy
COMPANY:	DATE:
WV Dept of Administration Purchasing Division	06/28/11
FAX NUMBER: 304 558 3970	TOTAL NO. OF PAGES INCLUDING COVER:
PHONE NUMBER:-	sender's number: (412) 306-0534 x 113
Bld for Davis Center Renovation	P12010336
X URGENT	MMENT   PLEASE REPLY   PLEASE RECYCLE
NOTES/COMMENTS Please except our bid for the above reference	ced project.
tart L	ot L
"Form of	Proposal"
Please at	tach to
	submission.

TO THE OWNER:

### FORM OF PROPOSAL

West Virginia Division Of Juvenile Services

PROJECT:	Requisition No.: <u>DJS010336</u>	
	Davis Center Renovations	
	West Virginia Division Of Juvenile	Services
	Blackwater Falls Road	
	Davis, Tucker County, WV 26260	
and also having examined the proposes to furnish all labor	he site and being familiar with all loca	and understanding the Bidding Document at conditions affecting the Project hereb ansportation, and to perform all Work it low for the sum of:
BASE Three M.	11: on Two Hundr	ed Forty 5.x No. 3, 246, 700.00
Thousand	Seven Hudred.	do. 3 246, 700.00
(Amount to be shown in both and the number amount, the v	words and numbers. In the event of	a difference between the written amoun
ALTERNATES:		
upon availability of funding.	ct to the following additions for Alterna ('Provide' means 'furnish and install.' requirements associated with the Wo	ites which the Owner may select, based Include in bids below all related ork of each Alternate.)
Alternate Bid No.1 - All Kitch	nen Equipment as shown on the Drawi	ings and as specified.
ADD the sum of: On	e Hundred thi	(s 170,000.00)
dollar	<b>'</b>	(\$ 170,000.00
ceilings, finishes, fire protection	or work on the Education Building, incl in system and security, as shown on ti	he Drawings and as specified.
ADD the sum of: Silv-	Hundred Thirty:	Eight Thousand
dollars		Eight Thousand (\$ 638,000.00)
		•
Alternate Bid No. 3 – All exterion windows, roofing and security,	or work on the Education Building, incl as shown on the Drawings and as spe	luding but not limited to, brick, siding, eclfied.
ADD the sum of:	Hundred Eighty £	ight Thousand
dollars.		(\$ 288,000.00.)
FORM OF PROPOSAL	PAGE 1 OF 3	1026 - 04/08/11

#### UNIT PRICES:

The contract sum shall be subject to the following Unit Prices for quantities which may be increased or decreased from the stated allowance. These Unit Prices include all materials, shipping, installation, lax, and contractor markup. Unit Prices may be stipulated in figures only.

## Unit Price No. 1 - Auger Cast Piles

Base Bid is to include 6 Helical Piles drilled to a depth of 15 Linear feet as shown on the Drawings and as specified. The following amount is proposed per additional linear foot of pile drilling for each Helical Pile:

ADD \$ 100.00

If awarded contract on Base Bid and any Alternates, I (we) agree to perform the work including base bid and all alternates to substantial completion (or-beneficial occupancy) in 365 days. understands that the Owner may impose liquidated damages in the amount stated in and, in accordance with, the Special Conditions, for each day thereafter, Sundays and holidays included, that the Work remains uncompleted, which sum is agreed upon as the proper measure of liquidated damages which the Owner will sustain per diem by the failure of the Bidder to complete the Work in the stipulated time, and the sum is not the be construed in any sense a penalty. Liquidated damages will be assessed at substantial completion for the base bid and all alternates accepted by the Owner.

RESPECTFULLY SUBMITTED:

SIGNATURE	and Dentling	
	Signature in ink	DATE: 6/28/11
NAME:D	avid Mantheiy Please Type or Print	
TITLE:F	resident	Corporate Seal if Applicable
FIRM NAME:	Manheim Corporation	
FIRM ADDRESS:	2025 Greentree Road	
	Pittsburgh, PA 15220	)
TELEPHONE:	412-306-0534 x113	
CONTRACTOR'S LICENSE NO.:	WV032208	

#### CONTRACTOR'S LICENSE

West Virginia Code 21-11-2 requires that all persons desiring to perform contractual work in West Virginia must be duly licensed. The West Virginia Contractor's Licensing Board is empowered to issue the contractor's license. Application for a contractor's license may be made by contacting the West Virginia Department of Labor, 1800 Washington Street, East, Charleston, West Virginia 25305. Telephone: (304) 348-7890. West Virginia Code 21-11 requires any prospective Bidder to include the contractor's license number on their Bid. The successful Bidder will be required to furnish a copy of their contractor's license prior to Issuance of a Purchase Order/Contract. Please complete and attach EXHIBIT A to bid.

#### ADDENDA ACKNOWLEDGEMENT

The undersigned hereby acknowledges receipt of the following Addenda and has taken the information contained therein into full consideration in the formulation of this Bid.

Addenda	No. 1 <u>5/25/11</u>
:	No. 2 6/08/11
	No. 3 6/21/11
	No. 4 6/22/11
	No. 5
Failure to ack	nowledge receipt of each Addendum may be cause for rejection of the Bid.
SIGNATURE	Signature In Ink David Mantheiv
	Signature in ink David Mantheiy

END OF FORM OF PROPOSAL

#### CONTRACTOR'S LICENSE

West Virginia State Code § 21-11-2 requires that all persons desiring to perform contractual work in this State must be duly licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractors license. Application for a contractors license may be made by contacting the West Virginia Department of Labor, 1800 Washington Street, E., Charleston, WV 25305. Telephone: (304) 558-7890.

West Virginia State Code §21-11-11 requires any prospective bidder to include the contractors license number of their bid.

#### Bidders to Complete:

Contractor's N	NameM	anheim	Corporat	ion
Contractor's L	license No	. WVO3	32208	
Connacion a r	22001100 110	• • • • • • • • • • • • • • • • • • • •	72200	<del></del>

The successful bidder will be required to furnish a copy of their contractors license prior to issuance of a Purchase Order/Contract.

From:412 306 1950

Electronic Security Systems Supplier

Manheim Corp. has included in it's proposal the services of:

Com-Tec Security, LLC 3030 E. Goodland Drive Appleton, WI 54911