



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 DJS010296

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 TARA LYLE  
 304-558-2544

RFQ COPY  
 TYPE NAME/ADDRESS HERE

ROBERT HAROLD  
 (304) 842-6030  
 UNITED SOUND & ELECTRONICS  
 525 E. MAIN ST  
 BRIDGEPORT WV 26330

DIVISION OF JUVENILE SERVICES

VARIOUS LOCALES AS  
 INDICATED BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/11/2011				

BID OPENING DATE: 04/07/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
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0001	1	LS		840-84		
VIDEO SURVEILLANCE SYSTEMS						

**INQUIRIES:**

WRITTEN QUESTIONS WILL BE ACCEPTED UNTIL CLOSE OF BUSINESS ON 03/23/2011. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER AND E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO:

TARA LYLE  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON STREET, EAST  
 CHARLESTON, WV 25305

FAX: 304-558-4115  
 E-MAIL: TARA.L.LYLE@WV.GOV

**CANCELLATION:** THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.

RECEIVED

MAY -5 A 10:18

PURCHASING DIVISION  
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Robert Harold</i>	TELEPHONE 304-842-6030	DATE 5-4-2011
TITLE <i>owner</i>	FEIN [REDACTED] 8305	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

DJ-S010296 - DVR Camera System Equipment

Item#	Qty	Description	Model	Unit Price	Extended Amount
1	10	Palco Model S5000 1/2" CCD Color Infrared Night Vision Camera	ADHD160100	\$ 5658.80	\$ 56,588.00
2	8	2x 8" Mini-DVR Equal	ADHD320200	\$ 789.60	\$ 6,316.80
3	4	8x Channel Equal (7)	ADHD320200	\$ 1504.30	\$ 6,017.20
4	4	Palco Model CW400 4" 1/2" Color Night Vision Split Equal	ADM40B-2	\$ 310.40	\$ 1,241.60
5	12	Palco Model CW400 4" 1/2" Color Night Vision Split Equal	ADZ089	\$ 1167.95	\$ 14,015.40
6	12	Palco Model WX400 4" 1/2" Color Night Vision Split Equal	DMV96Q-1	\$ 963.98	\$ 11,567.76
7	8	Palco Model SW400 4" 1/2" Color Night Vision Split Equal	ADDEL2410	\$ 865.28	\$ 6,922.24
8	8	Palco Model SW400 4" 1/2" Color Night Vision Split Equal	ZM-L32A-HD	\$ 1393.00	\$ 11,144.00
9	8	Palco Model SW400 4" 1/2" Color Night Vision Split Equal	ZM-L42A-HD	\$ 2093.00	\$ 16,744.00
10	12	TTL Matrix Night Bracket for Monitors	OL125C	\$ 105.15	\$ 12,618.00
11	5	Palco Model S5000 1/2" CCD Color Infrared Night Vision Camera	LB3000	\$ 554.74	\$ 2,773.70
12	5	Palco Model B6500 1/2" CCD Color Infrared Night Vision Camera	MCS16-10	\$ 156.84	\$ 784.20
13	6	Palco Model B6500 1/2" CCD Color Infrared Night Vision Camera	MCS16-20	\$ 203.15	\$ 1,218.90
14	6	Palco Model S5000 1/2" CCD Color Infrared Night Vision Camera	ADCD3H0309TN	\$ 194.11	\$ 1,164.66
15	6	Palco Model S5000 1/2" CCD Color Infrared Night Vision Camera	ADCBW0309TU	\$ 365.19	\$ 2,191.14
16	6	Palco Model S5000 1/2" CCD Color Infrared Night Vision Camera	ADCBW0309TU	\$ 365.19	\$ 2,191.14
17	6	Palco Model S5000 1/2" CCD Color Infrared Night Vision Camera	ADCP1355-	\$ 940.24	\$ 5,641.44
18	6	Palco Model S5000 1/2" CCD Color Infrared Night Vision Camera	ADCB3E1H0309TN	\$ 194.11	\$ 1,164.66
19	6	Palco Model S5000 1/2" CCD Color Infrared Night Vision Camera	ADCD601-70001	\$ 141.48	\$ 848.88
20	6	Palco Model S5000 1/2" CCD Color Infrared Night Vision Camera	ADCBW0309TU	\$ 365.19	\$ 2,191.14
21	6	Palco Model S5000 1/2" CCD Color Infrared Night Vision Camera	CPAK1W5HD2-12N	\$ 279.65	\$ 1,677.90
22	6	Palco Model S5000 1/2" CCD Color Infrared Night Vision Camera	ADSD082ZOPCWV	\$ 1924.65	\$ 11,547.90
23	6	Palco Model S5000 1/2" CCD Color Infrared Night Vision Camera	ADSD083SOPCWV	\$ 2227.33	\$ 13,363.98
24	80	Hourly Rate/Installation		\$ 88.20	\$ 7,056.00
<b>TOTAL</b>					<b>\$ 340,381.50</b>

Bidder/Vendor Information:  
 Name: United Sound Electronics, LLC  
 Address: 525 East Main Street  
Baldwin NY 11704  
 Phone: (800) 842-6030  
 Email Address: URS@UnitedSound.com

EXHIBIT 10

REQUISITION NO.: DJS010296

ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

ADDENDUM NO.'S:

NO. 1

NO. 2

NO. 3

NO. 4

NO. 5

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

[Handwritten Signature]

SIGNATURE

United Sound & Electronics, LLC

COMPANY

5-4-2011

DATE