



THE OTTERY GROUP

FACSIMILE TRANSMITTAL SHEET

TO: Shelly Murray	FROM: Tom Bodor
COMPANY: WV Division of Culture and History	DATE: 9/9/2010
FAX NUMBER: 304-558-3970	TOTAL NO. OF PAGES INCLUDING COVER: 33
PHONE NUMBER: 304-558-8801	SENDER'S REFERENCE NUMBER:
RE: Bid Submittal -- DCH11005	YOUR REFERENCE NUMBER:

- URGENT
 FOR REVIEW
 PLEASE COMMENT
 PLEASE REPLY
 PLEASE RECYCLE

NOTES/COMMENTS:

Ms. Murray

Please accept this bid in response to DCH 11005.

Sincerely,

Thomas Bodor
 Vice President
 The Ottery Group
 (301) 260-1924
 Fax (301) 562-1976
 Email: tom.bodor@otterygroup.com

RECEIVED
 27 SEP - 9 A 11:42
 MASSING DIVISION
 STATE OF WV



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DCH11005

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**SHELLY MURRAY
 304-558-8801**

PROPERTY

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

**DIVISION OF CULTURE & HISTORY
 CULTURAL CENTER
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0300 558-0220**

DATE PRINTED 08/10/2010	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
BID OPENING DATE: 09/09/2010		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS	968-77	ARCHITECTURAL HISTORY SURVEY	\$ 96,000.00	\$ 96,000.00
<p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF CULTURE & HISTORY, IS SOLICITING BIDS FOR A FIRM TO PROVIDE THE SERVICE OF CONDUCTING A RECONNAISSANCE LEVEL ARCHITECTURAL HISTORY SURVEY FOR FOUR COUNTIES IN CENTRAL WEST VIRGINIA PER THE ATTACHED SPECIFICATIONS.</p> <p>TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO SHELLY MURRAY IN THE WEST VIRGINIA PURCHASING DIVISION VIA MAIL AT THE ADDRESS SHOWN AT THE TOP OF THIS RFQ, VIA FAX AT 304-558-4115, OR VIA E-MAIL AT SHELLY.L.MURRAY@WV.GOV. DEADLINE FOR ALL TECHNICAL QUESTIONS IS 08/24/2010 AT THE CLOSE OF BUSINESS. ALL TECHNICAL QUESTIONS RECEIVED, IF ANY, WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>NOTICE</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>W. M. Sch...</i>	TELEPHONE 301 260 1924	DATE 9/9/2010
TITLE Vice President	FAX 52-2147623	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
 2. The State may accept or reject in part, or in whole, any bid.
 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
 5. Payment may only be made after the delivery and acceptance of goods or services.
 6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
 7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
 12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
 13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
 14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
 15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
 16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.
-

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DCH11005

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
SHELLY MURRAY 304-558-8801

RFQ COPY
 TYPE NAME/ADDRESS HERE

DIVISION OF CULTURE & HISTORY
 CULTURAL CENTER
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0300 558-0220

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
08/10/2010				
BID OPENING DATE: 09/09/2010		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: SHELLY MURRAY</p> <p>RFQ. NO.: DCH11005</p> <p>BID OPENING DATE: 09/09/2010</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: ----- 301 562-1976 -----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY): Thomas BODOR</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS	
SIGNATURE <i>Thomas Bodor</i>	TELEPHONE 301 260 1924
TITLE Vice President	DATE 9/9/2010
FEIN 52-2147623	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
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PAGE
3

ADDRESS CORRESPONDENCE TO ATTENTION OF
**SHELLY MURRAY
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RFQ COPY
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RFQ COPY

RFQ COPY

**DIVISION OF CULTURE & HISTORY
 CULTURAL CENTER
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0300 558-0220**

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
08/10/2010				

BID OPENING DATE: **09/09/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** THIS IS THE END OF RFQ DCH11005 ***** TOTAL:						\$96,000.00

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE *Shelly Murray* TELEPHONE **301 260 1924** DATE **9/9/2010**
 TITLE **Vice President** FEIN **52-2147623** ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

REQUEST FOR QUOTATION
West Virginia Division of Culture and History,
State Historic Preservation Office
Central West Virginia Historic Resource Survey
RFQ # - DCH11005

BIDDING RETURN SHEET:

ITEM # 1:	<u>\$ 9,500.00</u>
ITEM # 2:	<u>\$ 52,000.00</u>
ITEM # 3:	<u>\$ 5,800.00</u>
ITEM # 4:	<u>\$ 20,500.00</u>
ITEM # 5:	<u>\$ 8,200.00</u>
<u>TOTAL COST</u>	<u>\$ 96,000.00</u>

This Proposal is submitted in the name of:

Firm or Individual: The Ottery Group, Inc.

By: 
(Signature)

Vice President
(Title)

Date: 9/9/2010

THE OTTERY GROUP

September 9, 2010

Ms. Shelly Murray
Division of Culture and History
Cultural Center
1900 Kanawha Boulevard East
Charleston, West Virginia 25305-0300

Re: RFQ DCH11005
Architectural History Survey

Dear Ms. Murray:

The Ottery Group, Inc. is providing this quotation for your acceptance to provide qualified services to complete the architectural history survey, as described in the August 10, 2010 Request for Quotation. We have reviewed the RFQ and associated documents, including the project description provided therein.

The Ottery Group is a small business that provides qualified services in architectural history, archeology, and the environmental sciences. We are familiar with the standards and protocols for architectural survey in accordance with the West Virginia State Historic Preservation Office guidelines. Our senior staff have completed numerous projects in West Virginia and surrounding states that were similar in scope and budget to that being requested in this RFQ. The Ottery Group, Inc. will furnish all the necessary personnel, equipment, labor, materials, transportation, space, and related support facilities to perform and accomplish all requested services.

We offer the following examples (with references) of past projects completed by the firm for your consideration.

Project Title: Rural Community Survey, Washington County, Maryland
Client: Washington County Department of Planning
Duration: April-June 2010
Cost: \$16,800

Under contract to the Washington County Department of Planning, The Ottery Group completed a reconnaissance survey of four rural communities in Washington County, including individual documentation of over 150 resources dating from the middle and late-nineteenth century. These communities are located in rural areas of the county and contain both historic buildings and historic landscapes that have remained relatively unaltered for over 100 years. The project involved consultation with the Washington County Department of Planning and the Maryland Historical Trust (MHT) to coordinate the survey effort,

Ms. Shelly Murray
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background research and context development, field survey including descriptions and photography, preparation of Maryland Inventory of Historic Properties (MIHP) forms, and the preparation of associated documentation. Due to the needs of the county, The Ottery Group completed the entire survey and documentation in 90 days and successfully submitted all documentation materials to the client and the MHT on time and within the proposed fee.

Mr. Steve Goodrich
Washington County Department of Planning
100 West Washington Street
Hagerstown, Maryland 21740
240-313-2438
240-313-2431 (FAX)
sgoodrich@washco-md.net

Project Title: Biscoe Gray Heritage Farm Master Plan
Client: Calvert County Department of Planning
Duration: 2009-current (anticipated completion by June 2010)
Cost: \$97,500

The Ottery Group is currently working under contract with the Calvert County Department of Planning to develop a master plan for the proposed Biscoe Gray Heritage Farm. The project is being completed with Kathy Poole of POOLE Designs. The development of the master plan included a survey of historic and archeological resources on the 196-acre tract. The property is formerly a tobacco farm that was farmed mostly by tenants who lived on the farm. Two tenant house dating to ca. 1900 still stand on the property and have been documented at the intensive level in accordance with MHT standards. In addition, the property contains at least three archeological sites including a prehistoric Native American shell midden site, an early eighteenth century domestic site, and the material remains of a late-nineteenth century tenant occupation.

The master plan development has included extensive coordination with county officials and the general public in order to accommodate as many interests and goals as possible into the final plan. In general, the plan will include community gardens, farming activities and displays, nature trails, and information signage. For additional information or for professional reference, please contact:

Kirsti Uunila
Calvert County Planning Department
150 Main St.
Prince Frederick, Maryland 20678
Tel. (410) 535-1600 ex. 2504
Email. uunilak@co.cal.md.us

Project Title: Wilson Road Survey and Historic Context
Client: Calvert County Department of Planning
Duration: 2008-2009
Cost: \$17,500

The Ottery Group, Inc. was recently awarded this project through a competitive bid process. The project, which began in December 2008, involves a survey of new and previously recorded historic resources along Wilson Road, a rural road that runs along the Chesapeake Bay in the vicinity of Plum Point, Maryland. The project is administered by the Calvert County Department of Planning, which is actively engaged in documenting and protecting significant historic properties in the county. This survey is focused primarily on late-nineteenth century tenant or sharecropping farms that became a prominent landscape feature following the end of the Civil War, when the county experienced a major shift from an agricultural economy based on slave labor to an agrarian focus that was driven by tenant farms and sharecropping.

In addition to a field survey and preparation of MIHP forms and addenda, the project involves extensive research and preparation of a historic context for Wilson Road. Research is being undertaken at the Maryland State Archives, the Calvert Marine Museum in Solomon's Island, and through the extensive census and agricultural records available on the web. The historic context for the Wilson Road survey area will include specific property research, including chain of title, documentation and research of structures and outbuildings, and landscape descriptions. The context will be organized by broad historical themes, such as tobacco agriculture and rural transportation modes that are relevant to the area and its residents.

For professional reference, the following may be contact for information pertaining to our performance on this project:

Kirsti Uunila
Calvert County Planning Department
150 Main St.
Prince Frederick, Maryland 20678
Tel. (410) 535-1600 ex. 2504
Email. uunilak@co.cal.md.us

Project Title: African American Historic Sites Inventory for Prince George's County, Maryland
Client: Maryland-National Capital Park and Planning Commission, Prince George's County Planning Department
Duration: 2007-2008
Cost: \$45,000

The Ottery Group, Inc. was awarded this contract through a competitive bid process from the Maryland-National Capital Park and Planning Commission, Prince George's County Planning Department. Our winning proposal was based on our years of experience conducting archeological, historic architectural and historic research in the county. Our regionally trained staff demonstrated our knowledge, skills, and qualifications to identify,

evaluate, and record sites of significance in African American history in Maryland, specifically in Prince George's County.

This project is a continuation of research on African American historic sites in the county that began in the early 1990s by the M-NCPPC's history division. Individuals including Susan Pearl, Gail Thomas, and Gail Rothrock were integral in the initial survey and recordation of the sites. The current project entails the completion of 70 MIHP forms for historic sites that include a variety of types. Our survey includes cemeteries, churches, schools, dwellings, commercial buildings, and other resources that are significant for both their architecture but also their importance as constituting the African American social fabric of the county.

Of particular importance is the inclusion of an oral history component to the documentation effort. The memories of living African Americans has proven to be a highly important component of assessing the significance of places associated historically with African Americans in the county. For example, Smith's Barbershop is a fairly non-descript building constructed in the 1950s by Raymond Smith. Mr. Smith, who is nearly 90 years of age, still works in the shop, which has become an important gathering place for the local community. Information, ideas, gossip, knowledge, and traditions are exchanged daily, thereby solidifying relationships, establishing a sense of place and history, and providing an outlet for various cultural expressions. The building itself is not significant, but the living memories associated with the barbershop clearly convey that this place is significant and should be documented, if not preserved. For the oral history component, The Ottery Group teamed with Dr. Paul Shackel and Ms. Charlotte King from the University of Maryland's Department of Anthropology. The oral histories collected will serve to augment the MIHP survey but will be presented as a stand-alone documentation of places of importance to the African American community in Prince George's County.

For professional reference, the following may be contact for information pertaining to our performance on this project:

Chris Wilson
Planner Coordinator
Historic Preservation and Public Facilities Planning Section
Countywide Planning Division
Maryland-National Capital Park and Planning Commission
14741 Governor Oden Bowie Drive
Upper Marlboro, MD 20772
Tel. (301) 780-8305
Email. Chris.wilson@ppd.mncppc.org

Project Title: Antebellum Plantations Research Guide for Prince George's County, Maryland
Client: Maryland-National Capital Park and Planning Commission, Prince George's County Planning Department
Duration: 2006-2008
Cost: \$51,000

In 2006, the M-NCPPC awarded The Ottery Group a contract to develop an Antebellum Plantation Research Guide. A substantial component of this guide was the creation of an Agricultural Context for the county for the period 1696 to 1860. Research and analysis conducted for this document has not only provided the Ottery Group experience in preparing a historical context tailored to Prince George's County, but of equal importance, has familiarized our staff to the documents, resources, individuals, and institutions which were integral for the successful completion of the project. For example, the use of the United States Census Agricultural Schedules proved invaluable in discussing the agricultural nature of Prince George's County at the end of the Civil War and provide us an excellent starting point from which to explore economic and social shifts throughout the late-nineteenth and twentieth century.

In addition to the preparation of the agricultural context, the project included a literature review and annotated bibliography of pertinent secondary literature focused on slavery and the African Diaspora, and African-American lifeways during the seventeenth century and through the end of the Civil War. The project also included an analysis of plantation layouts from the period, including an assessment of the relationship between landscapes, structures, and human behavior.

The forthcoming publication of the context, literature review, and plantations analysis is intended to assist planners, consultants, and the public in better understanding the structure and economics of plantations in antebellum Prince George's County.

For professional reference, the following may be contact for information pertaining to our performance on this project:

Jennifer Stabler
Archeologist
Historic Preservation and Public Facilities Planning Section
Countywide Planning Division
Maryland-National Capital Park and Planning Commission
14741 Governor Oden Bowie Drive
Upper Marlboro, MD 20772
Tel. (301) 952-5595
Email: Jennifer.stabler@ppd.mncppc.org

Project Title: Historic Resources Survey and National Register Nominations, City of Hampton, Virginia
Client: City of Hampton and Virginia Department of Historic Resources Cost-Share Program
Duration: 2007-2008
Cost: \$85,000

In 2007, The Ottery Group was awarded a project from the Virginia Department of Historic Resources Cost Share Program to complete a historic resources survey of neighborhoods in the City of Hampton and to prepare National Register nominations for two historic districts in the City. The project involved a survey of nearly 1,700 individual resources in two districts, including Old Wythe and Pasture Point. These neighborhoods were developed after 1880 and were linked historically with the streetcar suburb era. The districts contain an array of turn-of-the-century domestic architecture, planned street layouts and natural features, and a residential population that was actively involved in the project. The Ottery Group also conducted public information meetings and prepared PowerPoint presentations for the public to highlight the project and explain the results.

All work was conducted in strict accordance with the *Secretary of the Interior's Standards for Historic Preservation* and the DHR's guidelines for completing architectural surveys. Each property surveyed was recorded on a reconnaissance level, including photographic documentation, property descriptions, sketch plans, and mapping.

This project was awarded as a follow-up to a 2005-2007 survey that included other areas of the City of Hampton, and also included a survey of architectural resources in Southampton and James City Counties. That work was also conducted as part of the DHR's Cost Share program.

For professional reference, the following may be contact for information pertaining to our performance on this project:

Mr. Michael Canty
City of Hampton
8th Floor, Hampton City Hall
22 Lincoln Street
Hampton, VA 23669
Tel. (757) 728-2078
Email. Mcanty@hampton.gov

Project Title: Historic Resources Survey, Easton Historic District, Easton, Maryland
Client: Historic Easton, Inc.
Duration: 2008
Cost: \$20,000

This reconnaissance-level architectural survey and re-evaluation of National Register eligibility study examined 228 residential and commercial resources in and near the Easton National Register Historic District. Historic Easton, Inc. sponsored the survey in conjunction with the preparation of the Main Street Master Plan. Ms. Sherri Marsh Johns

was the lead architectural historian for the project and she will discuss her findings and recommendations at 2010 Maryland Preservation and Revitalization Conference in Easton. For more information or professional reference for Ms. Johns, please contact:

Priscilla Morris
Historic Easton, Inc.
Easton, Maryland
(410) 819-0183
pbmorriss@goeaston.net

In addition to the above referenced projects, we also offer the following projects that have been completed in the past 5 years.

Project Title: Architectural Survey and Community Documentation, City of Hampton, Southampton and James City Counties, Virginia
Client: Virginia Department of Historic Resources
Duration: 2004-2005
Cost: \$65,000

The Ottery Group completed a historic architectural survey of specific properties and communities in three separate areas under contract with the Virginia Department of Historic Resources. The work involved extensive research, field survey, public outreach, and the preparation of documentation packages. In addition, a National Register nomination was prepared for one community in James City County.

Project Title: Architectural Documentation of the Molly Berry Slave Quarter
Client: Haverford Homes, Inc.
Duration: 2005
Cost: \$15,000

In 2005, we played a central role in the documentation of the Molly Berry slave quarters located on the Brookfield of the Berry's historic property in Croom (Prince George's County). The site was on land that is part of a large residential subdivision being planned by Haverford Homes, Inc. The Ottery Group was hired to document a structure believed to have been a slave quarter during the 1850s, which was then later used as a chicken coop. Through considerable coordination with county Planning Department staff and the Historic Preservation Commission, The Ottery Group completed measured drawings and recordation of the structure, which was almost completely unsalvageable due to extensive damage to the supporting beams.

Our staff architectural historians conducted extensive research with the goal of eventually reconstruction of the slave quarters for the purpose of public education. We worked closely with architects to develop concepts for the eventual reconstruction and continued consultation with all parties until a design and use could be finalized. The project received much attention by the public and by the County Council, which viewed the preservation of the Molly Berry Slave Quarter as an example of how preservation initiatives within the county worked to save a rare and significant historic resource. The Ottery Group reported the results of this investigation, with an emphasis on the preservation of such rare sites and

Ms. Shelly Murray
Page 8 of 8
September 9, 2010

the nature of their public presentation. In spite of all of the attention on this project, the developer (Haverford Homes, Inc.) has not moved forward in the reconstruction of the structure, and it remains uncertain when this may occur.

Project Staff

The Ottery Group will offer the abilities and qualifications of our key individuals to complete the requested services (see following pages for complete professional vitae).

We look forward to working with you on this project. For additional information or questions, please contact me directly at tom.bodor@otterygroup.com or (301) 260-1924.

Sincerely,
The Ottery Group, Inc.



Thomas W. Bodor
Vice President
Cultural Resource Services

THE OTTERY GROUP

DAVID C. BERG

Historic Preservation Planner / NEPA Specialist

EDUCATION

M.A. / 1990 / U.S. History / University of Maryland

B.A. / 1984 / History and Archaeology / Wheaton College

PROFESSIONAL REGISTRATION/CERTIFICATIONS

Certificate / 1993 / Historic Preservation/University of Maryland

Certificate / 1994 / Advanced Photographic Studies/Maryland Institute College of Art

Certificate / Historic American Building Survey / Historic American Engineering Survey (HABS/HAER)

Coursework / 1993 / Architectural and Engineering Photography of Historic Structures

EXPERIENCE

Mr. Berg is a Senior Historic Preservation Specialist with more than 20 years of professional experience managing historic preservation projects. He has prepared National Register of Historic Places Nomination Forms, cultural resource reports identifying historic sites and documenting National Register of Historic Places eligibility, and reports evaluating potential effects to historic architectural properties in and adjacent to proposed project areas. He has also contributed to numerous Environmental Assessment and Environmental Impact Statements, Categorical Exclusion Checklists, Section 4(f) reports, and other regulatory documents. Mr. Berg has experience preparing Historic Preservation Master Plans, and was previously employed as a Historic Preservation Planner in Montgomery County, Maryland.

Mr. Berg has excellent writing and speaking skills, and has been called upon many times to conduct public meetings during the planning stages of many projects. He has prepared plans for the protection and maintenance of historic properties, and has conducted mitigation efforts for buildings and structures, including the delineation of measured drawings in accordance with HABS-HAER standards and large-format photography to HABS-HAER standards.

EMPLOYMENT SUMMARY

- 2007-Present **Historic Preservation Planner, The Ottery Group, Inc., Olney, Maryland.** Currently providing several private clients with historic preservation and NEPA compliance services in West Virginia, Pennsylvania, New Jersey, and Maryland. Also has provided expert testimony at county commission meetings for permit applicants in Harper's Ferry and Charles Town, West Virginia.
- 1996 - 2007 **Senior Historic Preservation Specialist, Greenhome & O'Mara, Greenbelt, MD.** Senior Historic Preservation Specialist and Senior Architectural Historian for historic architectural investigations. Responsible for marketing, proposal preparation, organization of staff and budgets, communication with clients and public, field direction, research, and compilation of reports.
- 1996 **Architectural Historian, Louis Berger & Associates, Inc.** Responsible for client contacts; proposal writing; HABS-HAER historic documentation and Large Format Photography; research and writing for historic structures surveys, preparation of Determinations of Eligibility, National Register Nominations, Criteria of Effects reports.

- 1995 - 1996 **Historic Preservation Planner, Maryland-National Capital Park and Planning Commission, Montgomery County (M-NCPPC), MD.** Reviewed Historic Area Work Permit (HAWP) applications required for exterior alterations to designated historic resources. Conducted field work, researched the history and architectural significance of the resources, analyzed proposed architectural plans for conformance with the Secretary of the Interior's Standards for Rehabilitation, wrote staff reports discussing the HAWP proposals, and presented recommendations at HPC public meetings.
- 1995 **Project Review and Compliance, Maryland Historical Trust, Crownsville, MD.** Researched potential historic resources within federal and state licensed or funded project areas, and evaluated National Register criteria to make eligibility determinations as required under Section 106 of the National Historic Preservation Act, as amended. Responded to public information requests regarding potentially significant historic and archaeological sites. Reviewed determinations of effects to historic resources.
- 1990 **EEOC Oral History Project.** Assistant historian for the Equal Employment Opportunity Commission's (EEOC) Oral History Project. Responsible for arranging interviews, performing background research prior to interviews, transcribing taped interviews, editing manuscripts, and performing interviews.
- 1988 - 1990 **Harpers Ferry National Historical Park, National Park Service, Harpers Ferry, WV.** Provided historic research and database management of land records for all park-owned properties to obtain chain of title, physical information on structures and improvements, historic property boundaries, and landowners' probate and tax records.
- 1984 - 1990 **General Contractor.** General contracting services in New Jersey and Maryland. Coordinated construction of residential additions and served as General Contractor for private residential construction.

SELECTED PROJECT EXPERIENCE

Old Standard Quarry, Harper's Ferry, WV. Prepared Historic Properties Assessment and testimony at re-zoning hearings for this residential development project and proposed sewage treatment facility.

Gibson Property/Allstadt House and Ordinary, Jefferson County, WV. Prepared the *Historic Resource Evaluation* for this private development project which included a National Register listed historic farmstead.

First United Methodist Church of Somerville, New Jersey. For the firm of S.O.M.E. Architects in Red Bank, New Jersey provided research into original source of stone veneer and provided potential current sources of stone. Also prepared specifications for cleaning, re-use, re-pointing of original stone removed during renovations as well as materials and technique specifications for the use of new stone for additions to this ca. 1927 church.

Social Security Administration CATEX Checklist, Logan, West Virginia. For the General Services Administration, prepared a Categorical Exclusion Checklist (CATEX) for the relocation of the SSA offices in Logan, West Virginia. Prepared all sections of the CATEX, including consistency with all zoning, environmental, hazardous materials, historic and cultural, and sociocultural regulations and guidelines.

Bureau of Alcohol, Tobacco, Firearms and Explosives (ATFE) CATEX Checklist, Martinsburg, West Virginia. For the General Services Administration, prepared a Categorical Exclusion Checklist (CATEX) for the expansion of ATFE offices in Martinsburg, West Virginia. Prepared all sections of the CATEX, including consistency with all zoning, environmental, hazardous materials, historic and cultural, and sociocultural regulations and guidelines. This expansion was necessary to accommodate the relocation of the Federal Firearms Licensing Center from Atlanta, Georgia.

Martinsburg IRS Mechanical/Electrical Plant Construction CATEX Checklist, Martinsburg, West Virginia. For the General Services Administration, prepared a Categorical Exclusion Checklist (CATEX) for the construction of a new Mechanical / Electrical Plant at the IRS Computing Center in Martinsburg, West Virginia. Prepared all sections of the CATEX, including consistency with all zoning, environmental, hazardous materials, historic and cultural, and sociocultural regulations and guidelines.

US Department of Agriculture CATEX Checklist, Morgantown, West Virginia. For the General Services Administration, prepared a Categorical Exclusion Checklist (CATEX) for the proposed lease/construction of a new USDA administration building in Morgantown, West Virginia. Prepared all sections of the CATEX, including consistency with all zoning, environmental, hazardous materials, historic and cultural, and sociocultural regulations and guidelines.

Phase I Archaeological and Historical Survey for Harvest Hills Development, Jefferson County, West Virginia. Conducted historical research and prepared historic resource sections of this determination of eligibility and assessment of effects for potential historic properties within this proposed private development.

Hunt Field, Jefferson County, Charles Town, WV. Private Developer. Historical research and historic properties survey of a large site containing several properties once owned by members of the Washington family. Also surveyed were several 19th century farmsteads, and the community of "Gibsonstown" - a 19th Century African American community and graveyard.

S.R. 2004, River Road Bridge Replacement Project, Wilkes-Barre, Pennsylvania. For Engineering District 4-0 of PennDOT, prepared determinations of eligibility, determinations of effect, and site forms for resources within the Area of Potential Effects to this National Register eligible bridge.

St. Stanislaus Preparatory School, Bay St. Louis, Mississippi HABS Photographic Documentation. For the Federal Emergency Management Agency (FEMA), prepared HABS standard large-format photographic services for this historic building damaged by Hurricane Katrina under subcontract to URS Corporation, Gaithersburg, Maryland.

S.R. 32, Section BRC (MPMS No. 69824) Rabbit Run Canal Bridge, Bucks County, Pennsylvania. For PennDOT Engineering District 6-0, completed determination of eligibility and effects and initiated correspondence with consulting parties for this bridge replacement project.

S.R. 32, Section BRT (MPMS No. 69912) River Road over Tohickon Creek, Bucks County, Pennsylvania. For PennDOT Engineering District 6-0, completed determination of eligibility and effects, initiated correspondence with consulting parties, and prepared HAER style photographic and historical documentation of this bridge which is a contributing resource to the Point Pleasant Historic District.

Environmental Assessment for the Roosevelt-Vanderbilt National Historic Sites (ROVA), Albany Post Road (U.S. Route 9) Hyde Park, New York. Prepared historic, cultural landscape, visitor use and experience, park operations, and visual and aesthetic resources sections of the EA for the National Park Service.

Environmental Assessment for the Eleanor Roosevelt National Historic Site, Hyde Park, New York. Prepared historic, cultural landscape, visitor use and experience, park operations, and visual and aesthetic resources sections of the EA for the National Park Service.

Social Security Administration CATEX Checklist, Easton, Pennsylvania. For the General Services Administration, prepared a determination of effects report and Categorical Exclusion Checklist (CATEX) for the relocation of the SSA offices in Easton, Pennsylvania. Prepared all sections of the CATEX, including consistency with all zoning, environmental, hazardous materials, historic and cultural, and sociocultural regulations and guidelines.

Phase 1A Archaeological Assessment for expansion of the SSA Trust Fund Building, Hazleton, Pennsylvania. Performed fieldwork, background research, and report preparation for this Phase 1A archaeological assessment for the expansion of the Social Security Administration offices in Hazleton, Pennsylvania for the General Services Administration.

Social Security Administration CATEX Checklist, Pottsville, Pennsylvania. For the General Services Administration, prepared a determination of effects report and Categorical Exclusion Checklist (CATEX) for the relocation of the SSA offices in Pottsville, Pennsylvania. Prepared all sections of the CATEX, including consistency with all zoning, environmental, hazardous materials, historic and cultural, and sociocultural regulations and guidelines.

Historic Resources Survey and Determination of Eligibility and Determination of Effects for two Alternatives, FBI Central Records Complex, Frederick County, Virginia. Performed background research, fieldwork, and prepared report for this determination of eligibility and effects for historic structures for two alternative sites. Information was also incorporated within the Environmental Assessment for the project.

Social Security Administration CATEX Checklist, Roanoke, Virginia. For the General Services Administration, prepared a determination of effects report and Categorical Exclusion Checklist (CATEX) for the relocation of the SSA offices in Roanoke, Virginia. Prepared all sections of the CATEX, including consistency with all zoning, environmental, hazardous materials, historic and cultural, and sociocultural regulations and guidelines.

Social Security Administration CATEX Checklist, Harrisonburg, Virginia. For the General Services Administration, prepared a determination of effects report and Categorical Exclusion Checklist (CATEX) for the relocation of the SSA offices in Harrisonburg, Virginia. Prepared all sections of the CATEX, including consistency with all zoning, environmental, hazardous materials, historic and cultural, and sociocultural regulations and guidelines.

Environmental Assessment for the Rehabilitation of the U.S. Marine Corps War Memorial, George Washington Memorial Parkway, Arlington County, Virginia. For the National Park Service, prepared sections of this environmental assessment. The major project components included rehabilitation of the sculpture and memorial base; rehabilitation of the plaza, reviewing stand, and walkways; site improvements to the parade and memorial grounds; and upgrading the existing electrical service and other site utilities.

Sydnor & Hundley Furniture Store HABS Documentation, Richmond Virginia. For the General Services Administration, prepared HABS standard measured drawings, historical documentation, and 4x5-inch large-format photographs for this historic building prior to demolition in preparation for construction of a new Federal courthouse.

George Washington Memorial Parkway (GWMP) North Design Environmental Assessment, Arlington County, Virginia. For the National Park Service, prepared sections of this environmental assessment. This phase of the project included pavement/road rehabilitation, drainage improvements, roadside barrier modifications, safety improvements to stone guard walls, acceleration/deceleration lanes extension, and Route 123/GWMP interchange reconfigurations.

Prince William Forest Park Environmental Assessment, Prince William County, Virginia. For the National Park Service (NPS) prepared cultural resource and cultural landscape sections of this environmental assessment. The National Park Service proposed a public access entrance into the Prince William Forest Park, Virginia, along Virginia Route 234 (VA 234) in order to better serve the local and regional public, increase visitation, and to improve advertisement that the Prince William Forest Park is a national park. The Prince William Forest Park is a 13,000-acre refuge in the greater Washington, DC metropolitan area, lying about 20 miles south of the Washington Beltway.

Environmental Assessment for the Walter E. Hoffman United States Courthouse Proposed Courthouse Annex, General Services Administration, Norfolk, Virginia. Prepared determination of effects report and several sections of the environmental assessment including aesthetics and visual resources, historic resources and land use planning and zoning.

Proposed Improvements to SR 209, SR 115, and SR 715 Brodheadsville, Monroe County, Pennsylvania. For PennDOT, Engineering District 6-0, prepared Pennsylvania Historic Resource Survey forms for a potential historic district in Brodheadsville, Pennsylvania. The potential historic district was found to be not eligible for the National Register of Historic Places.

Environmental Assessment for the Disposal of the Potomac Annex, Washington DC. For the General Services Administration, completed the historic structures sections of the environmental assessment for the disposal of the Potomac Annex. Buildings 1 through 7 within the site known as the Potomac Annex located at 2430 E Street and 23rd Street have housed the United States Navy Bureau of Medicine and Surgery since the early-twentieth century. The oldest of these buildings is known as the old Naval Observatory.

Harrisburg Courthouse Environmental Assessment, General Services Administration, Harrisburg, Pennsylvania. Assisted in the preparation of an environmental assessment for the evaluation of nine alternative site locations for

the proposed new Harrisburg Federal Courthouse for the U.S. Courts and Marshals. This controversial project involved public meetings and extensive consultation with the Pennsylvania State Historic Preservation Office.

Environmental Assessment (EA) for the Disposal of Square 62. Project Historian responsible for assisting in the preparation of the EA analyzing potential impacts from the Disposition of Square 62 in Washington, DC. The EA was started by another consultant. When they were unable to complete the work, G&O assisted GSA in revising the documents, text, and graphics and obtaining agency approval. As part of the document revision, G&O completed a detailed review of the potential impacts on visual quality based on an analysis of the existing quality of the viewsheds and vistas, the sensitivity of the view, and the anticipated relationship of the scale and massing of the proposed buildings to the visual environment. This involved a review by G&O's architect and a thorough review of all project related documents. Issues addressed included impacts to the visual quality of the historic APhA building, the National Mall, the Vietnam Memorial, the Lincoln Memorial and surrounding streetscapes.

Historical Documentation for the VA Pittsburgh Healthcare System, Department of Veterans Affairs, Pittsburgh, Pennsylvania. Project Historian responsible for the preparation of Pennsylvania Historic Resource Inventory form for Buildings 7, 10, 11, 13, 15, 16, 17, 20, 21 at the Veterans Affairs Medical Center, VA Pittsburgh Healthcare System, H. John Heinz III Division in Allegheny County, Pennsylvania. Documentation was necessary prior to demolition of these buildings in accordance with a Memorandum of Agreement.

Environmental Assessment, Vicksburg National Military Park, Vicksburg Mississippi. Prepared an environmental assessment for proposed action to correct slumping of loess soil likely adversely impact the quality of Fort Hill and its surroundings. Prepared for the National Park Service.

Historic Viewshed Re-analysis, Sacred Heart Site and Property, Prince George's County, Maryland. Historic View Shed Analysis of the Sacred Heart Church and Cemetery historic site in Prince George's County for the purpose of identifying and evaluating the historic vistas associated with this County historic site. Re-analysis allowed for less restriction for future development adjacent to the church and cemetery.

Environmental Assessment for the Disposal of the Middle River Depot, General Services Administration, Middle River, Maryland. Prepared several sections of this environmental assessment for the potential sale of this Maryland Historic Site and National Register listed property which was the Glenn L. Martin Aircraft manufacturing plant #2 during World War II. Also conducted negotiations with Maryland SHPO resulting in the successful signing of an historic easement between GSA and the Maryland SHPO as well as eventual successful sale of this property.

Environmental Assessment for the Emergency Preparedness and Response Directorate of the Department of Homeland Security Emergency Assistance Center, General Services Administration, Winchester, Virginia. Conducted preliminary research at three alternative sites for the Federal Emergency Management Agency (FEMA) headquarters location, Winchester, Virginia.

Replacement/Rehabilitation of the Edmondson Avenue Bridge, Baltimore, Maryland. Prepared a Determination of Eligibility and Effects Report and Maryland Inventory of Historic Property Forms for historic properties within the Area of Potential Effects (APE) of this proposed bridge rehabilitation/replacement project in compliance with Section 106 of the National Historic Preservation Act and State of Maryland historic preservation regulations (Article 83B 5-617 and 5-616 of the Annotated Code). Additionally, consulted with City of Baltimore historic preservation personnel at the Commission for Historical and Architectural Preservation (CHAP) regarding the project. Consulted with representatives of the Maryland SHPO regarding historic preservation issues related to the project and prepared a Memorandum of Agreement (MOA) for historic properties affected by the proposed undertaking. Currently preparing to conduct documentation as stipulated within the MOA for the project.

Inspection of DOD Leased Facilities, Germany, Turkey. Under a U.S. Army Corps of Engineers contract, participated in deficiency inspections at several DOD facilities with regards to security issues, building code compliance, and general maintenance needs.

Lexington North and South Photographic Documentation, St. Mary's County, MD. Principal Investigator. Prepared approximately 375 individual photographs and accompanying Index and Keys to Photographs for these Cold-War era historic districts in Lexington Park, Maryland. Documentation was prepared in compliance with an MOA as a mitigation measure prior to demolition of the majority of the structures within the historic districts.

Laurel Racetrack Determination of Eligibility and Effects, Laurel, Maryland. Prepared a Determination of Eligibility and Effects Report for the Laurel Racetrack and surrounding structures prior to the proposed improvements to the Laurel Racetrack. This study was performed in compliance with Section 106 of the National Historic Preservation Act, and State of Maryland historic preservation regulations (Article 83B 5-617 and 5-616 of the Annotated Code).

Determination of Eligibility, Village of Croom, Maryland. For Lake Marlton, L.P., prepared a Determination of Eligibility (DOE) and Historic Structures Report as requested by the Maryland Historical Trust in compliance with Section 106 of the National Historic Preservation Act, and State of Maryland historic preservation regulations (Article 83B 5-617 and 5-616 of the Annotated Code). In addition, completed a DOE form for the William Duley House and Smokehouse.

Willow Grove Phase III, Mid-Atlantic Companies, Prince George's County, MD. Archaeologist responsible for conducting Phase III Data Recovery at this site, which had an occupation spanning the 18th to 20th centuries. During this time, the plantation was home to members of the local elite (the Bowic family), enslaved African-Americans, and various tenant farmers. During this time, several building episodes and agricultural reorientations left often overlapping physical signatures at the site - these are often referred to as 'archaeological palimpsests'. As part of our recovery efforts, we sought to disentangle this multi-layered story by the use of thematic mapping. These GIS methods helped to recover a rich record of significant social changes, as well as forming the basis for a predictive spatial model of middling plantation properties across the county and the region.

Lexington North and South Photographic Documentation, St. Mary's County, MD. Principal Investigator. Prepared approximately 375 individual photographs and accompanying Index and Keys to Photographs for these Cold-War era historic districts in Lexington Park, Maryland. Documentation was prepared in compliance with an MOA as a mitigation measure prior to demolition of the majority of the structures within the historic districts.

EDS-441(18)(19)(20) Environmental Assessment, Georgia Department of Transportation. NEPA Environmental Assessment for this 28-mile road-widening project. U.S. 441 was widened from two- to four-lanes with a median from Dublin to McRae. The project included two major river crossings, 67 wetland sites, cultural resources, endangered species surveys, and over 40 potential hazardous waste sites. Three archaeology and seven historical sites were NRHP-eligible. Four history sites were adversely affected and required mitigation. Impacts to one historic resource required preparation of a Section 4(f) evaluation. Mitigation included HABS Large Format Photography of the Buie Turpentine Factory, a rural industrial historic district, and HABS Medium-Format Photography of the J.F. Burch House, Chic Inn, and Simmons House and Store.

Replacement/Rehabilitation of the Edmondson Avenue Bridge, Baltimore, MD. Senior Architectural Historian. In compliance with Section 106 of the National Historic Preservation Act and Article 83B of the Annotated Code of Maryland, defined the Area of Potential Effects, prepared Determinations of Eligibility, Maryland Inventory of Historic Property Forms, assessed impacts, and project effects. Additionally, consulted with Baltimore's Commission for Historical and Architectural Preservation and the Maryland SHPO to mitigate the adverse effects to historic structures, and prepared a Memorandum of Agreement for the proposed undertaking.

Moraine Apartments, City of Dayton, Ohio. Architectural Historian for the Historic Structures Determination of Eligibility and Effects report for this HUD owned property. Although this property was found to be not eligible for the National Register, several other buildings in the Area of Potential Effects (APE) were, requiring determinations of effect on those structures as well. The study concluded that there would be no adverse effect on any historic properties within the APE from the proposed work and transfer of the Moraine Apartments. Work included preparation of documents as well as consultation with the Dayton Office of Planning, Historic Preservation Department, as well as the Ohio State Historic Preservation Office (SHPO). All work conducted was for American Management, Inc. and the U.S. Department of Housing and Urban Development.

Strehlow Terrace Garden Apartments, Omaha, Nebraska. Architectural Historian for the Historic Structures Determination of Eligibility and Effects report for this National Register Listed property, as well as the Memorandum of Agreement (MOA) prior to its sale by HUD. Tasks included consultation with the Nebraska State Historical Society (SHPO), the Omaha City planning department, and HUD officials to forge an agreement facilitating quick transfer of the property to the Omaha Housing Authority. All work conducted was for American Management, Inc. and the U.S. Department of Housing and Urban Development.

S.R. 501 Section 4(f) Evaluation, Lebanon County, PA. Technical Writer responsible for draft DOT Section 4(f) evaluation of the alternatives studied as part of the proposed improvements to S.R. 501 for the Pennsylvania Department of Transportation, District 8-0.

US 219 Improvements Project, Somerset County, PA. Technical Writer responsible for the draft DOT Section 4(f) evaluation of the alternatives studied as part of the proposed improvements to S.R. 219 for the Pennsylvania Department of Transportation, District 9-0.

National Arboretum, Washington D.C. Historic Preservation Specialist responsible for Determination of Eligibility and Assessment of Effects to all National Register Eligible Resources within this Nationally significant site. This work was part of an Environmental Assessment conducted prior to ongoing improvements to the National Arboretum.

Lorton Reuse Study, Lorton Correctional Facility, Lorton VA. In G&O performed a historic structures re-use study for selected buildings within the Lorton Prison Historic District in preparation for re-development of the site. Prepared for KSI Inc.

Bucyrus Apartments, Bucyrus, Ohio. Architectural Historian for the Historic Structures Determination of Eligibility for this HUD owned property. This property was found not eligible for the National Register. All work conducted was for American Management, Inc. and the U.S. Department of Housing and Urban Development.

Glencoe-Auburn Apartments, Cincinnati, Ohio. Architectural Historian for the Historic Structures Determination of Eligibility and Effects report, as well as the Memorandum of Agreement for this HUD owned property. This property was found to be eligible for the National Register. Work included preparation of documents as well as consultation with local and state officials. All work conducted was for American Management, Inc. and the U.S. Department of Housing and Urban Development.

U.S. Customs Firearm Training Facility, Harpers Ferry, WV. Architectural Historian responsible for historical research, survey, National Register evaluation and assessment of effects to historic structures within the Area of Potential Effects of the proposed U.S. Customs Firearm Training Facility. This evaluation led to a finding of no historic properties affected. Results of this survey were presented in a combined National Register eligibility and assessment of effects document. Results of this study were also presented in the Environmental Assessment for the site.

Preliminary Design Concept and Preparation of RFP for the Reconstruction of the Officer's Quarters at Fort Frederick State Park, Maryland Department of Natural Resources, Washington County, MD. Provided preliminary conceptual CADD drawings and design guidelines for the re-construction of the Officer's Quarters at Fort Frederick State Park for inclusion in a Request for Proposals (RFP) issued by the Maryland Department of General Services (DGS). The conceptual drawings and written specifications were guided by the extensive research and interpretation undertaken in 1998 and 1999.

SIA Tour and Presentation, Annual Washington DC Chapter Conference. Presented a paper on the scientific accomplishments of the employees, and the engineering and architectural significance of the more than 250 buildings and structures at the site of the Naval Surface Warfare Center, White Oak, Maryland. Followed the discussion with an in-depth tour of some of the most significant aspects of the site, including the structures built to house the original German wind tunnels confiscated after World War II.

Star Spangled Banner Flag House, Baltimore, MD. Senior Architectural Historian. Hofmeister War of 1812 Museum historic and archaeological study. In preparation of the construction of a new 1812 Museum for the Flag House, performed historical background research on this property. These investigations were conducted to recover additional data about the historic house property and possible associations with Mary Pickersgill, as well as to fulfill compliance with State of Maryland historic preservation regulations (Article 83B 5-617 and 5-616 of the Annotated Code). The research provided project-specific information sufficient for the preliminary definition of areas of archaeological sensitivity, including historic land-use, historically mapped structures, previously recorded sites, areas of potential deep sediment deposition (alluvium or loess), as well as areas of low/no archaeological sensitivity (disturbance, poorly-drained soils, steep slopes. In addition, the information collected during archival research will help place the study into an appropriate cultural context.

Ohio River Main Stem Historical Context for National Register Registration, U.S. Army Corps of Engineers, Pittsburgh District. Historian responsible for research and writing of historical context of political and military influences on the Ohio River Navigation System and the system's contribution to each. In Process.

Large Format HAER Photographic Documentation, Naval Surface Warfare Center, White Oak, MD. Under GSA's Federal Supply Services Contract, completing large-format photographic documentation of over 200 buildings and structures associated with this nationally significant weapons development center. Additional documentation will consist of written historical data of significant buildings. This documentation is being completed for partial compliance with stipulations set forth in a Memorandum of Agreement for the site.

Phase I Literature and Records Search, Locks and Dams 2, 3, and 4, Monongahela River, U.S. Army Corps of Engineers, Pittsburgh District. Architectural Historian responsible for historic structure survey and historical records search of over 30 miles of the Monongahela River. This record search included a search for abandoned and wrecked vessels and navigation-related artifacts, structures, and associated man-made objects.

Assessment of Effects and HABS Medium Format Photo Documentation of the Harrington House, S.R. 441, Laurens County, GA. Medium-format photographic documentation of this early-20th century architectural property near Dublin, Georgia. All photographs were processed and packaged according to National Park Service guidelines for archival photography.

Monongahela River, Pool 2, U.S. Army Corps of Engineers, Pittsburgh District, Allegheny and Westmoreland Counties, PA. Literature Review and Field Reconnaissance. As Senior Architectural Historian, performed historical research and reporting for this survey of 21 miles of river shoreline potentially impacted by pool elevation changes and navigational improvements. Survey identified river pipes, intakes, docks, bridges and riverbank protection structures potentially impacted by an increase in water level.

Monongahela River, Locks & Dam 4, U.S. Army Corps of Engineers, Pittsburgh District, Washington County, PA. As Senior Historian, supervised survey and writing of Determination of Eligibility and Assessment of Effects for impact areas associated with staging area for construction of new Locks & Dam 4. Survey noted National Register-eligible railroads, a National Register-listed highway bridge, and an eligible factory complex. Pennsylvania Historic Bridge survey form completed for c. 1924 Donora Southern Railroad bridge.

Historic Structures and Submerged Archaeological Resource Assessment, Pool 3, Monongahela River, US Army, Corps of Engineers, Pittsburgh District. Supervised survey of 38 linear miles of pedestrian reconnaissance survey, and conducted historical research to identify potential submerged National Register eligible archaeological resources, and above ground, National Register eligible structures. Currently compiling recommendations for underwater archaeological testing based upon research and Side Scan Sonar and Magnetometer testing results.

Monongahela River Pool 3, U.S. Army Corps of Engineers, Pittsburgh District, Allegheny, Washington, and Westmoreland Counties, PA. As Senior Architectural Historian, performed some field reconnaissance and historical literature review and reporting of a survey covering 16.7 miles of industrial riverfront in western Pennsylvania. Identified potentially National Register-eligible properties along the riverfront in conjunction with proposed navigational improvement project. Surveyed structures included mines, factory buildings, navigational structures, railroads, commercial buildings, and dwellings.

HABS Medium-Format Photography of the J.F. Burch House, Chic Inn, and Simmons House and Store, S.R. 441, Georgia Department of Transportation, Laurens County, GA. Medium-Format photographic documentation of three vernacular architectural properties near Dublin, Georgia. All photographs were processed and packaged according to National Park Service guidelines for archival photography.

HABS Large Format Photography of the Buie Turpentine Factory, S.R. 441, Georgia Department of Transportation, Laurens County, GA. Large-Format photographic documentation of this rural industrial historic district near Dublin, Georgia. 105 separate elevations, interiors, and details were provided under this contract. All photographs were processed and packaged according to National Park Service guidelines for archival photography.

Glenbrook Development Communities Memorandum of Agreement, Frederick County, MD. Coordinated all consultation between the private developer, interested parties, and the State Historic Preservation Office, and the U.S. Army Corps (lead agency). Also drafted the text of the Memorandum of Agreement (MOA) for historic

structures present on the site of this planned development. This project ended with the successful signing of the MOA.

Glenbrook Development, Historic Structures Assessment, Middletown, MD. Performed research and National Register eligibility assessment for an early 19th century farmstead, as well as surrounding historic resources including an 18th century roadside tavern.

Woodfield Road Extension, Maryland State Highway Administration, Montgomery County, MD. Supervising Historian for the Historic Structures Survey and evaluation for this road improvement project.

Gaskins House, Westview Corporate Center, Prince William County, VA. Historical Research into the Gaskins House, a historic residence in the vicinity of Groveton. The structure, which is depicted on a map from the Confederate army, dated 1861, was at the southern end of the Manassas Battlefield site in the area occupied by General Longstreet's troops.

Assessment of Effects for GA 46, Georgia Department of Transportation, Wheeler and Treutlen Counties, GA. Assessment of Effects to historic structures resulting from the proposed replacement of the Oconee River Bridge.

Immaculate Conception Church and School, DC Preservation League, Washington, DC. Performed historical research and photographed this historic resource and produced a National Register Registration Form, as well as slides and maps for public presentation of research results.

S.R. 501, Schaefferstown, PA. Reevaluating three National Register Historic Districts in connection with the S.R. 501 Bypass project in Lebanon County. These historic districts are the Schaefferstown Historic District, the Schaeffer-Brendel Farm Historic District, and the Heidelberg-Buffalo Springs National Register eligible historic district. Historians have assessed the Schaefferstown historic district and are revising the western boundary of the district to include additional resources missed in the previous survey.

Roseland Cemetery, Prince William County, VA. For a private developer, historic research on this project focused on locating the confines and significance of a small 19th century family cemetery. Using atlas maps, deeds, survey maps, and wills, this research concluded that the gravesite held the remains of either slaves or tenants of the property owners.

Pittsburgh 6th Street Bridge, Pennsylvania Department of Transportation, District 11-0, Pittsburgh, PA. Principal Investigator. Produced Historic American Engineering Record (HAER) large format photographs and digital representations of historic as-built drawings of the historic railings, lamp posts, and supports of the 6th Street Bridge, crossing the Allegheny River. This project served to amend original HAER documentation of the bridge, with deliverables forwarded for submission to HAER.

GSA Federal Building, Washington D.C. Performed reconnaissance historic structures survey within the Area of Potential Effects (APE) of the site of the new GSA Federal Building to serve as the national headquarters for a Federal agency. Presented findings in a Historic Resources Survey report. This work was done in partial compliance with Section 106 of the National Historic Preservation Act (NHPA) and the National Environmental Policy Act (NEPA).

Lorton Correctional Facility, General Services Administration, Lorton VA. In 1999, G&O performed an inventory of historic structures and historical research for a Determination of Eligibility of the Lorton Prison Historic District. Dating to 1910, Lorton Prison is the longtime reformatory of the District of Columbia. Part of the research focused on the significance of the Women's suffragist movement. From June to December 1917, approximately 168 Women's suffragists were detained at Lorton; jailed as a result of their protests and demonstrations in Washington, DC. Today, the incarceration of the women is commemorated by a historic marker at the site.

Fort Frederick State Park, Big Pool, MD. Principal Investigator. Supervised all research addressing the configuration and appearance of the officer's quarters, interior of fortification walls, and bastions at this French and Indian War fort. The results of these investigations provided information for recommendations concerning the reconstruction of the "Governors House," also known as the "officer's quarters" once extant within the fort.

Historical and Archaeological Investigations at Fort Frederick State Park, Maryland Department of Natural Resources, Washington County, MD. Senior Historian supervising research addressing the configuration and

appearance of the officer's quarters, interior of fortification walls, and bastions at this French and Indian War fort. The results of these ongoing investigations will provide information for recommendations concerning the reconstruction of the "Governors House," also known as the "officer's quarters" once extant within the fort. Current research has focused on locating and obtaining potentially significant plans of the fort, which may be extant.

National Park Service Housing Market Analysis, Housing Assessment Project Leader. Aided in preparation of prototype work plan and data analysis format. Team leader/co-author of sixteen separate reports in six-month span while also quality-checking the remaining 57 reports of other teams and managing report submission. Tracked report progress through all phases and managed production and submission. Served as primary client contact for last four months of project. Team reports compiled and analyzed data from the National Park Service, 1990 Census, and local housing markets. Additional information gathered through consultation with local Planning Agencies, Realtors, Park Service personnel and others. Conducted all on-site meetings and data-gathering sessions. Resulting reports applied revised NPS policy to existing Parks to assess in-Park housing need and availability of housing in private market.

Pennsylvania Linear Historic Resources Inventory, Pennsylvania Department of Transportation and the Pennsylvania Historical and Museum Commission (PHMC). Conducted a thorough inventory of all transportation related "linear resources" extant in PHMC files. Resources included railroads, roads, trails, canals, river systems, commuter rails, and trolleys.

Lorton Town Center, Fairfax County, VA. Historian responsible for conducting background research and writing of the historic context of the Phase II/III Archaeological Investigations on this site. Private developer.

ATF F.I.R.E. Facility Environmental Assessment, Ammendale Business Campus, Beltsville, MD. Researched and wrote the Cultural Resource Components (Archaeological and Historic Structures) for this Environmental Assessment. Determined the Area of Potential Effects (APE) and located previously recorded sites, potential historic properties, and areas of ground disturbance.

S.R. 4027, Proposed Bridge Replacement, Pennsylvania Department of Transportation, District 6-0, Bucks County, PA. Developed the revised Historic Resources Survey and Determination of Eligibility Report and the draft Criteria of Effects Report. Project included the removal of the National Register listed Campbell's Bridge, an open-spandrel, ribbed-arch concrete structure constructed in 1906; a National Register eligible residence, and a public park were also within the project area. Completed Pennsylvania Act 120 Section 2002 Report. Prepared a work plan for completing HAER standard written documentation and large format photography for the bridge.

S.R. 0611, Proposed Bridge Replacement, Pennsylvania Department of Transportation, District 6-0, Bucks County, PA. Architectural Historian responsible for the Historic Resources Survey, Determination of Eligibility, and the draft Criteria of Effects Report. This project included the removal of two bridges, and the replacement of one of those bridges. The project is located in the National Register eligible Kintnersville Historic District. The project was found to have No Adverse Effect on historic resources. Also completed a Programmatic Section 4(f) Evaluation, and a DEP Environmental Assessment

Historic Structures Re-Use Study, Naval Surface Warfare Center, White Oak MD. General Services Administration. Responsible for research, photography, writing, and agency coordination for the revised Maryland Historical Trust State Historic Sites Inventory Form for the Naval Ordnance Laboratory, White Oak, Maryland, submitted in compliance with Section 106 of the Historic Preservation Act in association with the construction of a Consolidated Food and Drug Administration campus. Prepared the cultural resources sections for the Environmental Impact Statement. Currently under contract to conduct consultation with all parties and prepare a Memorandum of Agreement for historic structures within this National Register Eligible historic district.

Naval Ordnance Laboratory Memorandum of Agreement, Naval Surface Warfare Center, White Oak MD. General Services Administration. Currently under contract to conduct consultation with all parties and prepare a Memorandum of Agreement (MOA) for historic structures within this National Register Eligible historic district.

Abingdon Preservation Plan, Abingdon Plantation, Ronald Reagan Washington National Airport, Arlington, VA. Senior Historian responsible for conducting historic documentary research for the National Airport's Abingdon Plantation historic site as part of the Abingdon Plantation Preservation Plan. Abingdon was the 18th-century plantation home of John Parke Custis, George Washington's stepson. Completed a National Register form for the site. Historic research also yielded information used to create interpretive exhibits at the airport. Assisted in the

design and production of pamphlets, brochures, and poster of the historic site. This project also included archaeological field investigations and stabilization of ruins at the site.

Villages of Piscataway, Prince George's County, MD. Aided in the determination of the Permit Area and advised client regarding steps necessary to complete Section 106 requirements. The project area contained a National Register eligible historic district, and 14 significant archaeological sites. Supervised subsequent documentation of historic properties as required by the Maryland Historical Trust, and prepared a Memorandum of Agreement.

Historic Resources Report, U.S. Naval Academy, Annapolis, MD. Determined needs for satisfying client's Section 106 responsibilities prior to construction activities at the Naval Academy, Naval Station, and the Naval Radio Transmitter Facility (NRTF) in and near Annapolis. Drafted Work Plan and supervised resulting reconnaissance level survey of 18 resources. Two structures associated with the NRTF were determined to be eligible for the National Register of Historic Places.

Dranesville Methodist Church Cemetery, Dranesville, VA. Historian responsible for historic research and site visits to ascertain the probable location of burials on this early-19th to early-20th century cemetery. This information was needed as part of the historic church's expansion plans in order to avoid ground disturbance in the burial areas.

Brandywine Tract, Interstate General Company, Prince George's County, MD. Performed research and consulted with Maryland State Historic Preservation Staff in order to assist the client in determining current project status, and the necessary steps required to complete the Section 106 compliance process. Provided client with recommendations on how to proceed with archaeological and architectural investigations.

Fall Hill Plantation National Register Historic Site, Fredericksburg, VA. Historic Preservation Specialist responsible for investigating whether construction activities on adjoining lands would impact this historic site. Responsibilities included consultation with landowner and City of Fredericksburg, and investigation into whether certain historic preservation easements would have bearing on construction activities.

Blueline Extension, Mass Transit Administration, Prince George's County, MD. Performed deed and survey research for archaeological investigations on properties associated with this project.

US 219 Meyersdale EIS, Pennsylvania Department of Transportation, District 9-0, Somerset County, PA. Researched and wrote sections of the Phase I and II Archaeological Investigations report associated with extant historic structures at the Livengood Site.

Maryland Historic Highway Bridge Inventory, Maryland State Highway Administration. Updated bridge inventory forms for various historic bridges in Allegheny, Garrett, and Washington counties. Inspected and photographed bridges, conducted background research at the Maryland State Historic Preservation Office, and completed update of survey forms.

National Park Service Housing Needs Assessment. Researcher currently involved in the Market Analysis phase of the National Park Service's Nationwide Housing Needs Assessment. Future tasks will include housing inspection/condition assessments and analyses.

U.S. Naval Academy, Historic Resources Report, U.S. Naval Academy, Annapolis, MD. Determined needs for satisfying client's Section 106 responsibilities prior to construction activities at the Naval Academy, Naval Station, and the Naval Radio Transmitter Facility (NRTF) in and near Annapolis. Drafted Work Plan and supervised resulting reconnaissance level survey of 18 resources. Two structures associated with the NRTF were determined to be eligible for the National Register of Historic Places.

S.R. 1019, Proposed Bridge Replacement, Pennsylvania Department of Transportation, District 6-0, Montgomery County, PA. Architectural Historian responsible for the draft Criteria of Effects Report. Also supervised the completion of the final report. The S.R. 1019 Bridge abuts the National Register Eligible Groff's Mill.

S.R. 2006, Proposed Bridge Replacement, Pennsylvania Department of Transportation, District 6-0, Chester County, PA. As Senior Historic Preservation Specialist, supervised the completion of the Criteria of Effects Report. This project involved a National Register eligible agricultural complex known as 1190 Westbourne Road.

S.R. 4002, Proposed Bridge Replacement, Pennsylvania Department of Transportation, District 6-0, Lancaster County, PA. Architectural Historian responsible for the revised Historic Resources Survey and Determination of Eligibility Report. Also supervised the production of the Criteria of Effects Report. Other tasks for this project included the drafting of a Memorandum of Agreement, which addressed mitigation, and minimization of the Adverse Effect to historic properties.

Homeowner's Guide to Retrofitting, Federal Emergency Management Agency. Wrote sections of this homeowner's flood protection manual that involved federal requirements for historic structures (buildings over 50 years of age). The manual is intended to provide plain English guidance to homeowners who may be eligible for Federal assistance.

A/E Services for Various Housing Projects, Mid-Eastern United States. Project Manager responsible for providing conditions assessments, site engineering, infrastructure design, planning, programming, and environmental services, cost estimating under this task order contract. Prepared Comprehensive Neighborhood Plans. Work included developing a unit database, and inspecting and evaluating more than 300 units and 39 neighborhoods. Developed Deficiency Reports, which identified neighborhood, and unit deficiencies as they relate to code compliance, client housing criteria, function, and aesthetics, as well as to energy efficiency. Developed neighborhood and unit improvement plans, which will renovate the sites improving the overall Quality-of-Life for families. Improvements included burying overhead utilities; replacing sewer, storm drain, and water lines; conducting hazardous material abatement; upgrading unit HVAC systems; replacing roofs; designing and renovating kitchens; adding new exterior and interior finishes; designing recreational amenities, as well as making recommendations for future privatization initiatives. Chapters included specific recommendations for sustainable design use of recycled materials, waste reduction and energy conservation practices. The final CNP included a long-range major improvements, minor improvements, operation and maintenance funding, and project plan.

Naval Surface Warfare Center, White Oak Maryland, General Services Administration. Responsible for research, photography, writing, and agency coordination for the revised Maryland Historical Trust State Historic Sites Inventory Form for the Naval Ordnance Laboratory, White Oak, Maryland. This report was submitted in partial compliance with Section 106 of the Historic Preservation Act in association with the construction of a Consolidated FDA campus. Under this contract, also prepared the cultural resources sections for the Environmental Impact Statement (EIS).

S.R. 4003, Proposed Bridge Replacement, Pennsylvania Department of Transportation, District 6-0, Bucks County, PA. Conducted Historic Resources Survey and prepared Determination of Eligibility Report/Criteria of Effects Reports. Discovered two properties over 50 years old in the project area, (the Willowstone Farm House, found eligible for the National Register). Concluded that the proposed project would have an Adverse Effect on this historic property. Completed the Department of Environmental Protection (DEP) Environmental Assessment Form.

S.R. 2036, Proposed Bridge Replacement, Pennsylvania Department of Transportation, District 6-0, Bucks County, PA. Conducted Historic Resources Survey and prepared Determination of Eligibility/Criteria of Effects Reports. Evaluated five properties (the Richard Mitchell House, found eligible for the National Register). Assessed this property in terms of the Criteria of Effects and Adverse Effects, and concluded that the proposed project would have no adverse effect on the Richard Mitchell House. Completed a DEP Environmental Assessment Form.

S.R. 0032, Proposed Bridge Replacement, Pennsylvania Department of Transportation, District 6-0, Bucks County, PA. Conducted Historic Resources Survey and Determination of Eligibility Report/Criteria of Effects Reports. Confirmed location within the Lumberville Historic District, and within the boundaries of the National Historic Landmark, the Delaware Division of the Pennsylvania Canal. Evaluated each resource within the historic district to assess its status as a contributing or non-contributing resource. Found the project bridge to be non-contributing and the proposed project to have an Adverse Effect upon contributing resources within the historic district. Completed a DEP Environmental Assessment Form.

Oreland Quarry Deep Testing Facility, Naval Facilities Engineering Command, Northern Division, Oreland, PA. Architectural Historian responsible for survey and evaluation of this Cold War period deep water testing facility.

Billesby and Buck Hydroelectric Plants, New River, NC. Provided on-site reconnaissance, documentary photography, and recommendations prior to federally funded upgrade of systems at two hydroelectric facilities on the New River in North Carolina. These plants were considered eligible for the National Register, and retained a high degree of physical integrity.

Historic Preservation Master Plan, U.S. Department of Justice, Federal Bureau of Prisons. Preservation Planner responsible for the Historic Preservation plan for historic structures and archaeological sites on the former site of Fort Devens, Massachusetts, in association with the proposed Federal Medical Center.

Naval Air Station Brunswick, Naval Facilities Engineering Command, Northern Division, Brunswick, ME. Architectural Historian responsible for historic resources survey and Determination of Eligibility Report for over 600 buildings and structures. This study included Cold War period buildings and structures, which were evaluated in terms of the recommendations and requirements of the Legacy Resource Management Program of the Department of Defense.

Wyalusing Creek Bridge, Pennsylvania Department of Transportation, District 4-0, Susquehanna County, PA. Architectural Historian responsible for the Historic Resources Survey and Determination of Eligibility Report.

Hibbs Bridge, Virginia Department of Transportation, Loudoun County, VA. Architectural Historian for historic documentary research and Phase II historical investigation. Also, as Architectural Photographer, produced HABS-HAER standard large-format photographs of this historic bridge.

Denver Federal Center, U.S. General Services Administration, Rocky Mountain Region, Denver, CO. Architectural Historian responsible for historic resources survey and Determination of Eligibility Report.

Denver Federal Center, U.S. General Services Administration, Rocky Mountain Region, Denver, CO. Architectural Historian for historic documentary research.

Naval Air Station Brunswick, Naval Facilities Engineering Command, Northern Division, Brunswick, ME. Architectural Historian responsible for historic resources survey and Determination of Eligibility Report.

Sentry Housing Building 19, Aviation Supply Office, Philadelphia, PA. Architectural Historian responsible for the historical documentation of building 19 of the Sentry House.

VA 202, Virginia Department of Transportation, Northumberland and Westmoreland Counties, VA. Architectural Historian for the historic resources survey and Determination of Eligibility Report.

VA 610, Virginia Department of Transportation, James City County, VA. Architectural Historian for historic documentary research and Phase II historical and archaeological investigations.

Powhatan Parkway Bridge, Virginia Department of Transportation, Hampton, VA. Architectural Historian for historic documentary research of this single-span reinforced concrete bridge. This bridge was a unique design, having decorative concrete "cork rails."

S.R. 4027, Proposed Bridge Replacement, Pennsylvania Department of Transportation, District 6-0, Bucks County, PA. Architectural Historian responsible for the revised Historic Resources Survey and Determination of Eligibility Report and the draft Criteria of Effects Report. This project included the removal of the National Register listed Campbell's Bridge, an early open-spandrel, ribbed-arch reinforced concrete structure constructed in 1906. A National Register eligible residence and a public park were also within the project area. Currently preparing a work plan for the completion of HAER standard written documentation and large format photography for the bridge.

Old Gulph/Upper Gulph Road, Pennsylvania Department of Transportation, District 6-0, Montgomery County, PA. Architectural Historian for Historic Resources Survey and Determination of Eligibility Report of Montgomery Avenue between Old Gulph and Upper Gulph Road.

Big Elk Creek and Little Elk Creek Bridge Replacement, Pennsylvania Department of Transportation, District 6-0, Chester County, PA. Architectural Historian responsible for the Determination of Eligibility Report for the proposed bridge replacement in Elk Township.

Honor Guard Facilities, U.S. Air Force, Bolling Air Force Base, MD. Architectural Historian for Phase 1b cultural resource survey of proposed replacement of Honor Guard Facilities.

Lewes Railroad Swing Bridge, Delaware Department of Transportation, Lewes, DE. Prepared Determination of Eligibility Report for the National Register Nomination for Lewes Railroad Swing Bridge, crossing the historic Chesapeake and Delaware Canal (part of the intercoastal waterway system). Researched the history of the waterway navigation system at the Center for Historic Architecture and Engineering at the University of Delaware and located original plans of the bridge at the Hagley Library.

Centerville Road, Delaware Department of Transportation, New Castle County, DE. Historic structures survey of a 1.7-mile stretch of Centerville Road. This survey resulted in the recordation of 16 resources over 50 years of age. All resources were recorded on Delaware Cultural Resource Survey forms in accordance with DESHPO guidelines.

Bridge No. 177, Delaware Department of Transportation, New Castle County, DE. HAER standard large-format photographic documentation of an early 19th century stone arch bridge.

Dover Bridge Replacement, New Jersey Department of Transportation, Dover, NJ. Architectural Historian for proposed bridge replacement.

Historic Preservation Plan, U.S. Department of Justice, Federal Bureau of Prisons. Preservation Planner responsible for the Historic Preservation plan for historic structures and archaeological sites on the former site of Fort Devens, Massachusetts, in association with the proposed Federal Medical Center.

Downtown Short Pump Grocery, Virginia Department of Transportation, Short Pump, VA. Architectural Draftsman responsible for delineating measured drawings for the Downtown Short Pump Grocery.

Short Pump Shell Station, Virginia Department of Transportation, Short Pump, VA. Architectural Draftsman responsible for delineating measured drawings for the Short Pump Shell Station.

Humphreys Farmstead, Virginia Department of Transportation, Gibson Station, VA. Architectural Draftsman responsible for delineating measured drawings of the Humphreys site.

Colson Farmstead, Virginia Department of Transportation, Gibson Station, VA. Architectural Draftsman responsible for delineating measured drawings of the Colson site.

THE OTTERY GROUP

SHERRI MARSH JOHNS

Senior Architectural Historian

EDUCATION

Master of Arts, University of Delaware (1994) *full-tuition scholar 1993-1994*
College of Urban Affairs and Public Policy
Concentration in Historic Preservation; Museum Studies Certificate Program

Bachelor of Science, University of Maryland (1989), College of Human Ecology, Major in
Textiles

Winterthur Museum Winter Institute (1996)

Victorian Society London Summer School (1995)

CERTIFICATIONS

Meets National Park Service professional standards as listed in 36 CFR part 61; qualified in
history and architectural history

EXPERIENCE

Ms. Johns has more than sixteen years practicing experience in the fields of architectural
research, cultural resource planning, historic preservation law compliance, and historic restoration
project management. Professional projects include National Register and National Historic
Landmark evaluations and nominations; Determinations of Eligibility, State Historic Preservation
Office inventory forms; MABS/HAER documentation; NEPA/NHPA compliance reports; and
FCC 620 and 621 Submission Packets.

Ms. Johns specializes in the study of Chesapeake Tidewater vernacular architecture, but has
researched and documented a wide variety of property types throughout much of the continental
United States, as well as the Caribbean and in England. For twelve years Ms. Johns served as an
adjunct lecturer on historic preservation subjects for Goucher College.

EMPLOYMENT SUMMARY

Present	Associate Architectural Historian and Compliance Specialist The Ottery Group, Inc.. Olney, Maryland
Present	Principal Investigator and Sole Proprietor Retrospect, LLC Severn, Maryland

Retrospect, LLC is a private research and consulting firm specializing in architectural documentation and historic preservation. Founded in 2006 by Sherri Marsh Johns, the firm provides clients with a range of cultural resource services, including SHPO inventory documentation, Determinations of Eligibility and National Register nominations. Staff credentials are especially strong in the areas of architectural and historical research, survey and documentation, and historic preservation law compliance.

- 1996-2008 Adjunct lecturer in the Graduate and Continuing Studies Program
Goucher College, Towson, Maryland.

Courses taught include Documenting Historic Properties and Introduction to Historic Preservation.
- 1996-2006 Historic Sites Planner/Architectural Historian
Anne Arundel County
Office of Environmental and Cultural Resources
Annapolis, Maryland
Responsible for a wide variety of projects, with a particular focus on architectural research and documentation. During her tenure Ms. Johns surveyed and researched dozens of individual properties and districts, and completed numerous Maryland Inventory of Historic Properties (MIHP) forms and National Register of Historic Places Nomination forms. She was also involved in the office's regulatory review and compliance process. Duties included land use and subdivision review, grant writing and the management of County-sponsored restoration and preservation projects.
- 1996-2006 Architectural Historian
The Lost Towns of Maryland Archeology Project
Annapolis, Maryland
Provided historical research and analysis in support of archaeological investigations.
- 1995-1996 Project Manager/Principal Investigator
Greenhorne & O'Mara, Inc.
Greenbelt, Maryland

Duties included research, fieldwork and documentation related to NEPA and NHPA compliance. Projects included large scale surveys federal agencies and military clients, including FEMA and the U.S. Coast Guard.
- 1993-1994 Research Associate
Center for Historic Architecture and Engineering
University of Delaware
Newark, Delaware
Field Team director for the Maryland and Delaware Threatened Buildings Surveys. Carried out HABS-level documentation for important threatened historic resources. Survey sites included a variety of agricultural, industrial, commercial and civic buildings.
- 1989 Program Associate

(summer) National Preservation Institute
Washington, District of Columbia
Assisted in the marketing and planning of NPI's education programs.

1988 Docent at Union Station
(summer) National Trust for Historic Preservation
Washington, District of Columbia

SELECTED PROJECTS AND TECHNICAL REPORTS

- 2010 *Double Mills* (Mardela Springs, Maryland). Preparing a National Register nomination for a 19th century grist mill and providing Section 106 compliance support.
- 2010 *Weston-Saccer's Green Historic District* (Upper Marlboro, Maryland). Re-survey and Determination of National Register Eligibility evaluation of a 150-resource rural historic district. Preparing for submission to the Maryland Historical Trust as part of Section 106 review.
- 2010 *Beacon Hill* (Upper Marlboro, Maryland). A Determination of National Register Eligibility for a late-19th century mansion. Preparing for submission to the Maryland Historical Trust as part of Section 106 review.
- 2010 *Thomas Point Shoal Lighthouse and National Historic Landmark Furnishing Plan* (Thomas Point, Maryland). Prepared for the Chesapeake Bay Chapter of the U.S. Lighthouse Society.
- 2010 *Biscoe Gray Tobacco Barns* (Prince Frederick, Maryland). Maryland Inventory of Historic Property documentation for c.1840s and c. 1900 tobacco barn, prepared in association with the Ottery Group on behalf of Calvert County, Maryland.
- 2009-2010 *Site Evaluation and Preliminary Determination of Effect Report* (Sandy Hook vicinity, Maryland). Prepared in association with Kimball Associates on behalf of Washington County Department of Public Works, Maryland pertaining to emergency services/telecommunication tower construction.
- 2009 Quartermaster's Dwelling/Smedly Butler House (Quantico Marine Corps Base, Virginia). National Register of Historic Places nomination, co-authored with Stephen Hansen.
- 2009 Rawlings Farm (Brandywine, Maryland). Maryland Inventory of Historic Properties Inventory Form for 19th century agricultural complex, submitted to the Maryland National Capital Parks and Planning Commission.
- 2009 Cecil Tobacco Barn (Great Mills, Maryland). A Determination of National Register Eligibility, submitted to the Maryland Historical Trust, Crownsville, Maryland as part of Section 106 compliance review.
- 2008 *Shipley Farm* (Harmans, Maryland). A Determination of National Register Eligibility, submitted to the Maryland Historical Trust, Crownsville, Maryland as part of Section 106 compliance review.
- 2008 *Easton, Maryland Historic Resources Survey and Assessment*. Provided architectural research and historic preservation services to AKRF Inc. in support of Historic Easton, Inc.'s Main Street Master Plan. Carried out background research, reconnaissance-level survey and re-evaluation of 228 resources within and outside of the existing historic district. Provided recommendations for expanding the district.
- 2008 *C. P. Merrick Farm* (Barclay, Maryland). A Determination of National Register Eligibility for 1820 brick dwelling, submitted to the Maryland Historical Trust, Crownsville, Maryland as part of Section 106 compliance review.
- 2007-2008 Prince George's County Planning Department of the MNCPPC Historical Database Update. Served as project manager for the update of more than 2,000 individual historic property records.

- 2007 *Romney, West Virginia Commercial Historic District Survey*. An architectural survey and Determination of National Register Eligibility study for 100 buildings within historic central business district. Submitted to the West Virginia Division of Culture and History.
- 2007 *St. Peter's United Methodist Church* (Crisfield, Maryland). Project director for the Maryland Historical Trust capital grant funded restoration of this 19th-century National Register listed property. All work was carried out in compliance with the *Secretary of the Interior's Standards for the Treatment of Historic Properties*.
- 2006 *Thomas Point Shoal Lighthouse Restoration Project*. Carried out archival research and provided technical assistance to the Chesapeake Bay Chapter of the U.S. Lighthouse Society on the restoration of this National Historic Landmark. Specific tasks included guidance on replacement and restoration of windows, doors, and shutters as well as color selection and interpretive assistance. All work was carried out in compliance with the *Secretary of the Interior's Standards for the Treatment of Historic Properties*.
- 2006 *First Avenue School* (Glen Burnie, Maryland). National Register of Historic Places Nomination, submitted to the Maryland Historical Trust, Crownsville, Maryland.
- 2006 *Warren Denton Oyster House* (Broomes Island, Maryland). Measured drawings prepared on behalf of the Calvert County Maritime Museum.
- 2006 *Clark's Rest* (Leonardtwn, Maryland). A Determination of National Register Eligibility, submitted to the Maryland Historical Trust, Crownsville, Maryland. as part of Section 106 compliance review.
- 2006 *Springfield Dairy* (Lewistown, Maryland). A Determination of National Register Eligibility, submitted to the Maryland Historical Trust, Crownsville, Maryland as part of Section 106 compliance review.
- 2005-present FCC Form 620 and Form 621 Submission Packets. Completed due diligence research, fieldwork, SHPO consultation and packet submission on behalf of Aarcher, Inc. for telecommunication clients that include, AT&T Mobility, Cingular Wireless, Verizon Wireless and Sprint Wireless for more than 100 project sites in Maryland, Virginia, the District of Columbia or West Virginia.
- 2005 *Richland* (Harwood, Maryland). A National Register of Historic Places Nomination, submitted to the Maryland Historical Trust, Crownsville, Maryland.
- 2004-2006 Consulting Historian, Annapolis Maritime Museum. Conducted research to support exhibit on the history of the oyster industry and its physical and cultural impact on the Chesapeake Bay area.
- 2004-2006 *Tobacco Barns of Southern Maryland* Preservation Team. Worked with representatives from the National Trust for Historic Preservation, Maryland Historical Trust, Preservation Maryland, and preservation professionals from Charles, Calvert, St. Mary's and Prince George's Counties on public policies and preservation strategies related to the preservation of this resource type, designated in 2004 by the National Trust for Historic Preservation as one of America's *11 Most Endangered Places*.
- 2004 *Queenstown Rosenwald School* (Severn, Maryland). A National Register of Historic Places Nomination, submitted to the Maryland Historical Trust, Crownsville, Maryland.
- 2003 *Rosenwald Schools of Anne Arundel County*. A National Register of Historic Places Multiple Property Nomination, submitted to the Maryland Historical Trust, Crownsville, Maryland.
- 2003 *Churchton and Shady Side Rosenwald Schools* (Shady Side, Maryland). A National Register of Historic Places Nomination, submitted to the Maryland Historical Trust, Crownsville, Maryland.
- 2003 *Historic Resources Inventory: Phoenix Area Indian Health Service, Arizona, California, Utah and Nevada*. Report prepared by Aarcher Inc., for the Indian Health Service.

- 2003 *Historic Resources Inventory and Determination of National Register Eligibility, Phoenix Area Indian Health Service: Arizona, California and Utah*, prepared by Aarcher, Inc., on behalf of the Indian Health Service.
- 2002 *Prince Street School* (Salisbury, Maryland). A Determination of National Register Eligibility, submitted to the Maryland Historical Trust, Crownsville, Maryland.
- 2002 *North Salisbury Elementary School* (Salisbury, Maryland). Determination of National Register Eligibility, submitted to the Maryland Historical Trust, Crownsville, Maryland.
- 2001 Vernacular Architectural Forum's *The Early Architecture and Landscapes of the Narragansett Basin* survey team. Joined with members of Society of the Preservation of New England Antiquities, Roger Williams University and Colonial Williamsburg to carry out intensive-level architectural investigations in preparation of the 2001 Vernacular Architecture Forum Conference in Newport, Rhode Island.
- 2001 *Oakwood* (Harwood, Maryland). National Register of Historic Places Nomination, submitted to the Maryland Historical Trust, Crownsville, Maryland.
- 1998 Vernacular Architecture Forum's *Architecture and Change in the Chesapeake* survey team. Joined with architectural historians from the Maryland Historical Trust, Historic Annapolis and Colonial Williamsburg to carry out intensive-level architectural investigations in preparation of the 1998 Vernacular Architecture Forum Conference in Annapolis, Maryland.
- 1996 *Kinder Park: A Determination of National Register Eligibility and Adaptive Re-use Feasibility Study* (Millersville, Maryland). Carried out background research and conducted an intensive architectural survey of agricultural and domestic historic resources at Kinder Park for the Anne Arundel County Department of Parks and Recreation.
- 1996 *North Beach: Historic Sites Survey and Historic District Evaluation*. Carried out background research and conducted a reconnaissance-level survey of more than 80 historic resources in the resort community of North Beach on behalf of the Calvert County Historic Preservation Commission.

PRESENTATIONS AND PUBLICATIONS

- 2008 Queen Anne: A Moderate in an Age of Extremists. Paper Presented at St. John's College, Annapolis, Maryland as part of the St. John's College History Lecture Series.
- 2006-2008 *Buildings, Bars, Boats and Brothels of Fells Point*. Architectural history walking tour for Villa Julie College historic preservation students.
- 2007 *The Restoration and Interpretation of the Thomas Point Shoal Lighthouse. Presentation to the Army Navy Club, Washington, DC.*
- 2005 *Historic Homes and Notable Persons of Harwood*. Paper presented to the Harwood Civic Association, Harwood, Maryland.
- 2004 *Sprigg Harwood and Maryland's Failed Attempt at Secession*. Paper presented to the Harwood Civic Association, Harwood, Maryland.
- 2003 *Researching and Documenting Historic Roads*. Paper presented at the Maryland Preservation and Revitalization Conference, Easton, Maryland.
- 2003 *Impermanent Architecture in a Less Permanent Town: The Mid-Seventeenth-Century Architecture of Providence, Maryland*. Co-authored with Jason Moser, Al Luckenbach and Donna Ware. In *Constructing Image, Identity and Place: Perspectives in Vernacular Architecture*, vol. IX. (University of Tennessee Press).
- 2001 Contributing author. *Architecture in Annapolis: A Field Guide*. Marcia M. Miller and Orlando Ridout, V, eds. (Maryland Historical Trust Press).

- 2001 *Strategies for Archaeological Review and Protection in Local Government*. Session moderator at the Maryland Preservation and Revitalization Conference, Annapolis, Maryland.
- 2001 *The Julius Rosenwald Legacy*. Paper presented to the Annapolis History Consortium, Annapolis, Maryland and the Shady Side Rural Heritage Society, Shady Side, Maryland.
- 2000 *A Plantation in Suburbia: Archaeological Investigations at Hancock's Resolution*. Report prepared for the Maryland Historical Trust. Co-authored with Jason Moser.
- 2000 *An Iconoclast's View of the Colonial Landscape*. Paper presented to a meeting of the 17th Century Dames at the U.S. Naval Academy, Annapolis, Maryland.
- 1999 *Smith Island, Maryland: The Travails of a Traditional Community in a Modern World*. Paper presented to the Archeological Society of Maryland, Annapolis, Maryland.
- 1998 *The Role of the Freedmen's Bureau and Rosenwald Schools in the African-American Education Movement*. Paper presented at the American Association for State and Local History Conference, Baltimore, Maryland.
- 1998 *Impermanent Architecture in Less Permanent Towns: London Town and Providence*. Paper presented at the Vernacular Architecture Forum Conference, Annapolis, Maryland. Co-authored with Jason Moser, Al Luckenbach and Donna Ware.

PROFESSIONAL MEMBERSHIPS

- Anne Arundel County Trust for Preservation, Inc.: board member, vice-chair, secretary, treasurer (retired)
- D.C. Preservation League: landmarks committee chair (retired), executive committee (retired)
- Vernacular Architecture Forum: conference planning committee (1998); member
- Annapolis History Consortium: member