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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### Request for Quotation

COR61464

REQ NUMBER

PAGE

KADDHESS COHRESPONDENCERIO ATRIENTION CO

ADDRESS CHANGES TO BE NOTED ABOVE

BUYER 32 304-558-2544

RFQ COPY
TYPE NAME/ADDRESS HERE
MASTER SERVICE MID-ATLANTIC, INC
P.O. BOX 2417
1945 HARRISON AVE.

**ELKINS, WV 26241** 

SH P TO

DIVISION OF CORRECTIONS
MT. OLIVE CORRECTIONAL
CENTER
1 MOUNTAINSIDE WAY
MT. OLIVE, WV
25185 304-442-7213

FREIGHT TERMS DATE PRINTED TERMS OF SALE SHIP VIA FOB. 08/31/2010 **BID OPENING DATE:** 10/13/2010 BID OPENING TIME 01:30PM UOP LINE QUANTITY ITEM NUMBER UNITPRICE AMOUNT 0001 LS 936-25 B 1D ELECTRICAL SUBSTATION INSTALLATION PROVIDE ALL LABOR, MATERIALS AND EQUIPMENT NECESSARY TO INSTALL A NEW ELECTRICAL SUBSTATION AT THE MOUNT OLIVE CORRECTIONAL COMPLEX, MT. OLIVE, WV, PER THE SPECIFICATIONS. MANDATORY PRE-BID A MANDATORY PRE-BID WILL BE HELD ON 9/16/2010 a2:00 PM. MT. OLIVE CORRECTIONAL COMPLEX, MT. OLIVE, WV. INTERESTED PARTIES ARE REQUIRED TO ATTEND THIS MEETING. FAILURE TO ATTEND THE MANDATORY PRE-BID SHALL RESULT IN DISQUALIFICATION OF THE BID. NO ONE PERSON MAY REPRESENT MORE THAN ONE BIDDER. AN ATTENDANCE SHEET WILL BE MADE AVAILABLE FOR ALL POTENTIAL BIDDERS TO COMPLETE. THIS WILL SERVE AS THE OFFICIAL DOCUMENT VERIFYING ATTENDANCE AT THE MANDATORY FAILURE TO PROVIDE YOUR COMPANY AND PRE-BID. REPRESENTATIVE NAME ON THE ATTENDANCE SHEET WILL RESULT IN DISQUALIFICATION OF THE BID. THE STATE WILL NOT ACCEPT ANY OTHER DOCUMENTATION TO VERIFY ATTENDANCE. THE BIDDER IS RESPONSIBLE FOR ENSURING THEY HAVE COMPLETED THE INFORMATION REQUIRED ON THE ATTENDANCE THE PURCHASING DIVISION AND THE STATE AGENCY 2010 ACT 13 WILL NOT ASSUME ANY RESPONSIBILITY FOR A BIDDER-S FAILURE TO COMPLETE THE PRE-BID ATTENDANCE SHEET. ADDITION, WE REQUEST THAT ALL POTENTIAL BIDDERS INCLUD SEE REVERSE SIDE FOR TERMS AND CONDITIONS -81*70*)



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for Quotation

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304-558-2544	

DIVISION OF CORRECTIONS MT. OLIVE CORRECTIONAL CENTER 1 MOUNTAINSIDE WAY MT. OLIVE, WV

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DIVISION OF CORRECTIONS MT. OLIVE CORRECTIONAL CENTER 1 MOUNTAINSIDE WAY MT. OLIVE, WV

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DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 08/31/2010 BID OPENING DATE: 10/13/2010 BID OPENING TIME 01:30PM UOP. I MF QUANTITY. ITEM NUMBER UNIT PRICE AMOUNT THE DIRECTOR OF PURCHASING RESERVES THE CANCELLATION: RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN. WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE RATES AS ESTABLISHED FOR FAYETTE COUNTY, PURSUANT TO WEST VIRGINIA CODE 21-5A, ET, SEQ. (PREVAILING WAGE RATES APPLY TO THIS PROJECT) ANY REFERENCES MADE TO ARBITRATION OR ARBITRATION: INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED. WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL. ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT: (XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. | UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000. (XX) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT. (XX) BONDS: FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE 304 -



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DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 08/31/2010 BID OPENING DATE: 10/13/2010 BID OPENING TIME 01:30PM LINE QUANTITY LICP ITEM NUMBER UNITPRICE AMOUNT THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR/ MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A BOND WILL ONLY BE ALLOWED FOR PROJECTS PERSONAL OR BUSINESS CHECKS ARE NOT UNDER \$100,000. ACCECPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND. (XX) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR. REV. 11/00 EXHIBIT 7 DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS PROJECTS IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES. IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF SEE REVERSE SIDE FOR TERMS AND CONDITIONS. SIGNATURE TELEPHON 6 36 – 8170

55-066-7885



State of West Virginia Request for Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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DATE PRINTED TERMS OF SALE SHIP VIA F.C.B. FREIGHT TERMS 08/31/2010 BID OPENING DATE: 10/13/2010 BID OPENING TIME LINE QUANTITY UOP TEMNUMBER. UNIT PRICE AMOUNT WITHOUT FURTHER ORDER. REV. 5/2009 NOTICE A SIGNED BID MUST BE SUBMITTED TO: DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130 THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: SEALED BID BUYER: REQ. No.: COR61464----BID OPENING DATE: 10/13/2010----BID OPENING TIME: 1:30 PM--PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: 304-636- 8206 PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE: SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE ADDRESS CHANGES TO BE NOTED ABOVE



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Department of Administration
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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for Quotation

COR61464

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RFQ COPY
TYPE NAME/ADDRESS HERE
MASTER SERVICE MID-ATLANTIC, INC
P.O. BOX 2417
1945 HARRISON AVE.
ELKINS, WV 26241

DIVISION OF CORRECTIONS
MT. OLIVE CORRECTIONAL
CENTER
1 MOUNTAINSIDE WAY
MT. OLIVE, WV

25185 304-442-7213

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State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for Quotation

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RFQ COPY TYPE NAME/ADDRESS HERE MASTER SERVICE MID-ATLANTIC, INC P.O. BOX 2417 1945 HARRISON AVE. **ELKINS, WV 26241** 

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DIVISION OF CORRECTIONS MT. OLIVE CORRECTIONAL CENTER 1 MOUNTAINSIDE WAY MT. OLIVE, WV 25185

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State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF

BUYER 32 304-558-2544

RFQ COPY TYPE NAME/ADDRESS HERE MASTER SERVICE MID-ATLANTIC, INC P.O. BOX 2417 1945 HARRISON AVE. **ELKINS, WV 26241** 

DIVISION OF CORRECTIONS MT. OLIVE CORRECTIONAL CENTER 1 MOUNTAINSIDE WAY

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### NEW ELECTRIC SUBSTATION MOUNT OLIVE CORRECTIONAL COMPLEX

### MOUNT OLIVE, WV

#### **BID FORM**

DATE: 13 OCT 2	2010
TO THE OWNER:	West Virginia Division of Corrections 617 Leon Sullivan Way Charleston, WV 25301
PROJECT:	Requisition No. COR 61464  Mount Olive Correctional Complex  Fayette County, West Virginia
Documents and also ha project hereby propose	nafter called the Bidder, being familiar with and understanding the Bidding wing examined the site and being familiar with all local conditions affecting the s to furnish all labor, material, equipment, supplies and transportation, and to cordance with the Bidding Documents within the time set forth below.
I (We) acknowledge th	e following Addenda:
•	<u>ADDENDUM</u>
<u>NOS</u> # <u>1</u>	DATE 9/29/2010
I understand that failur	e to confirm the receipt of the addendum(s) is cause for rejection of bids.
BASE BID: General C	onstruction
Four mill	ou Three hundred mnery seven mousand
	ion three hundred minety seven thousand Dollars (\$4,397,000.00).
	ence between the written amount and the number amount, the written amount shall
ALTERNATES	
above will be increase	llowing alternate proposals are accepted, my/our Base Bid set forth herein sed by the following amounts set opposite the respective alternate headings. ence between the written amount and the number amount, the written

MOUNT OLIVE NEW ELECTRIC SUBSTATION

	Dollars (\$99.500.00)
ADD Ninety Nine Thousand	
ALTERNATE NO. 2	
Provide and install remote monitoring system for the new ele	ectrical substation as indicated on the
ADD_SEVENTEEN THOUSAND	
	Dollars (\$
t is expressly agreed that the Work shall be started within se Proceed. The Bidder, if successful and awarded a Contract, a Complete within 480 calendar days following receipt of the Coachieve Final Completion within 30 consecutive calendar quidated damaged the sum of \$500.00 for each consecutive article 5 of the Instructions to Bidders.	agrees that all Work is to be Substantially Owner's written Notice to Proceed and agrees days thereafter. I (We) further agree to pay as
Construction Schedule:	
my work performed prior to receipt of the Owner's written I the Bidder's risk.	Notice to Proceed and/or Purchase Order shall be
pon receipt of the Owner's written notice of the acceptance and deliver the bonds and insurance certificates, copy of WV and Proof of Workers Compensation as set forth in the Biddingfeit the security deposited with this Bid.	Contractors License, No Dept to WV Affidavit
he Bidder agrees that this Bid shall not be withdrawn for a particular the date for receipt of Bids without forfeiture of the is Bid.	period of ninety (90) consecutive calendar days e five percent (5%) bid security deposited with
•	
ESPECTFULLY SUBMITTED:	
ATE: 13 0C / 2010	·
V VENDOR NO.: 629/2565/	· · · · · · · · · · · · · · · · · · ·
ONTRACTOR LICENSE NO.: WV 0/0533	
· U. SVIN	
(SIGNATURE, IN INK)	
(SIGNATURE, IN INK) TLE: VP & CEO  RM NAME: Master Service Mid A	

END OF BID FORM

MOUNT OLIVE NEW ELECTRIC SUBSTATION

BID FORM

Agency <u>v</u>	Vest Virginia Purchasing	Division
REQ.P.C	#COR61464	

#### **BID BOND**

	KNOW ALL MEN BY THE	SE PRESENTS, That we, the under	signed, Master Service Mid-Atlantic, Inc.
of _	1945 Harrison Avenue	_,Elkins, WV 26241	as Principal, and Travelers Casualty and Surety Company of America
of_	One Tower Square	Hartford, CT_06183, a corpo	oration organized and existing under the laws of the State of
Co	nnecticut with its principal	office in the City of Hartford	d, as Surety, are held and firmly bound unto the State
of W	est Virginia, as Obligee, in the	penal sum of Five Percent (5%) o	f Amount Bid (\$) for the payment of which,
well :	and truly to be made, we jointly	y and severally bind ourselves, our h	eirs, administrators, executors, successors and assigns.
	The Condition of the abov	e obligation is such that whereas the	Principal has submitted to the Purchasing Section of the
Depa	artment of Administration a cer	tain bid or proposal, attached hereto	and made a part hereof, to enter into a contract in writing for
Cor	nstruct New Electrical Subs	station, Mt. Olive Correctional Ce	enter
Mt.	Olive, West Virginia (COR	61464)	
	NOW THEREFORE,		
agre	to and shall furnish any other be ement created by the acceptar	cepted and the Principal shall enter in conds and insurance required by the nce of said bid, then this obligation shall derstood and agreed that the liability	nto a contract in accordance with the bid or proposal attached bid or proposal, and shall in all other respects perform the hall be null and void, otherwise this obligation shall remain in full of the Surety for any and all claims hereunder shall, in no event,
CACC	ed the pendiamount of the ve		•
	The Surety, for the value r mpaired or affected by any ex a notice of any such extension	tension of the time within which the C	es that the obligations of said Surety and its bond shall be in no Obligee may accept such bid, and said Surety does hereby
	IN WITNESS WHEREOF,	Principal and Surety have hereunto	set their hands and seals, and such of them as are corporations
have			sents to be signed by their proper officers, this
	th day of October		
Princ	ipal Corporate Seal		Master Service Mid-Atlantic, Inc
			(Nethe of Principal)
			By Toly Wh
			(Must be President or Vice President)
			Vice-President (Title)
Sure	ly Corporate Seal		T. 1. 0. 10. 10. 10. 10. 10. 10. 10. 10.
	,		Travelers Casualty and Surety Company of America (Name of Surety)
			A)
			By Diana & Wina
			Donna J. Price Attorney-in-Fact
			Licensed West Virginia Resident Agent

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.



#### **POWER OF ATTORNEY**

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company Travelers Casualty and Surety Company Travelers Casualty and Surety Company of America United States Fidelity and Guaranty Company

Attorney-In Fact No.

220306

Certificate No. 003656365

KNOW ALL MEN BY THESE PRESENTS: That St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company and St. Paul Mercury Insurance Company are corporations duly organized under the laws of the State of Minnesota, that Farmington Casualty Company, Travelers Casualty and Surety Company, and Travelers Casualty and Surety Company of America are corporations duly organized under the laws of the State of Connecticut, that United States Fidelity and Guaranty Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Andrew K. Teeter, Donna J. Price, Douglas P. Taylor, Kimberly L. Miles, C. Lee Jordan, Pamela V. Lanham, and Christopher A. Michel

other writings obliga	Charleston capacity if more than one is nar tory in the nature thereof on be ing or guaranteeing bonds and un	half of the Companies in the	eal and acknowledge any a r business of guaranteein	and all bonds, recog g the fidelity of per	nizances, condition sons, guaranteeing	nal undertakings and
IN WITNESS WHE day of May	Fidelity and Gua St. Paul Fire and		St. I Travers, Inc.	als to be hereto affix  Paul Mercury Insurvelers Casualty and velers Casualty and ted States Fidelity	rance Company d Surety Compan d Surety Compan	y of America
1982 0 1982 0	1977) B MOORPORATED ST	SE SE	SEAL S	HARTFORD, 2 CONN. 2 LINES	HARTFORD ST	MICHIGAN PER PER PER PER PER PER PER PER PER PER
State of Connecticut City of Hartford ss.			Ву:	George W Thompso	Therefore, on, Senior Vice President	dent
himself to be the Sen Inc., St. Paul Fire an Company, Travelers	day of May nior Vice President of Farmington d Marine Insurance Company, Casualty and Surety Company ng instrument for the purposes the	n Casualty Company, Fidelit St. Paul Guardian Insurance of America, and United State	Company, St. Paul Mers Fidelity and Guaranty C	Company, Fidelity cury Insurance Cor Company, and that h	and Guaranty Insumpany, Travelers (	rance Underwriters, Casualty and Surety authorized so to do,
	f, I hereunto set my hand and off ires the 30th day of June, 2011.	icial seal.	) —	Mari	L C. J.	treault y Public

58440-4-09 Printed in U.S.A.



# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF West Virginia		
COUNTY OF Randolph , TO-WIT:		
I, <u>Patrick Smith</u> , after being first duly sworn, depose and state as follows:		
<ol> <li>I am an employee of <u>Master Service Mid-Atlantic, Inc.</u>; and, (Company Name)</li> </ol>		
2. I do hereby attest that <u>Master Service Mid-Atlantic, Inc.</u> (Company Name)		
maintains a valid written drug free workplace policy and that such policy is in compliance with <b>West Virginia Code</b> §21-1D-5.		
The above statements are sworn to under the penalty of perjury.		
Master Service Mid-Atlantic, Inc. (Company Name)		
By: Vice President		
Date: 10/13/2010		
Taken, subscribed and sworn to before me this 13th day of October 2010.		
By Commission expires. June 8, 2015  OFFICIAL SEAL  (Seal)  STATE OF WEST VIRGINIA  NOTARY PUBLIC  PETTE A. FURNIER  PO Box 2255  Eikins, WY 26241  My Commission Expires June 8, 2015  THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO		
COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF		
THE BID.  Rev March 2009		

RFQ No.	COR61464
THE GREAT OF	- CONTACT

#### STATE OF WEST VIRGINIA Purchasing Division

### **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, Limited Liability Company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law, or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

### WITNESS THE FOLLOWING SIGNATURE Master Service Mid-Atlantic, Inc. Vendor's Name: 13 October 2010 Authorized Signature: State of West Virginia County of Randolph Taken, subscribed, and sworn to before me this \_\_\_\_ day of December, 20\_ June 8 My Commission expires \_ NOTORY PUBLIC Bette & Free AFFIX SEAL HERE OFFICIAL SEAL STATE OF WEST VIRGINIA **NOTARY PUBLIC BETTE A. FURNIER**

PO Box 2355 **Elkins, WV 26241** My Commission Expires June 8, 2015

Purchasing Affidavit (Revised 12/15/09)