

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO ATTENTION OF

BUYER 32 304-558-2544

>ENCOR

Nitro Electric co. Randal Witt PO Box 879 Nitro, WV 25143

DIVISION OF CORRECTIONS
H MT. OLIVE CORRECTIONAL
CENTER
1 MOUNTAINSIDE WAY
MT. OLIVE, WV

25185 304-442-7213

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09/29/ BID OPENING DATE:	2010	20/20/			<u> </u>				
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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
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- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request	for
Quotati	on

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BUYER 32 304-558-2544

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DIVISION OF CORRECTIONS
MT. OLIVE CORRECTIONAL
CENTER
1 MOUNTAINSIDE WAY
MT. OLIVE, WV

25185 304-442-7213

ADDRESS CHANGES TO BE NOTED ABOVE

TERMS OF SALE DATE PRINTED SHIP VIA FOB. FREIGHTTERMS 3ID OPENING DATE: 10/1 2010BID OPENING TIME CAT. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES and any state personnel is not binding. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM, IS BINDING. SIGNATURE NITRO ELECTRIC COMPANY INC CDMPANY 10/13/2010 DATE NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID REV. 09/21/2009 END OF ADDENDUM NO. 1 100 936-25 ELECTRICAL SUBSTATION INSTALLATION SEE REVERSE SIDE FOR TERMS AND CONDITIONS 304-204-1500 10/13/2010

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RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

Request	for
Quotati	on

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ADDRESS CORRESPONDENCE TO ATTENTION OF

BUYER 32

|304-558-2544

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DIVISION OF CORRECTIONS MT. OLIVE CORRECTIONAL CENTER 1 MOUNTAINSIDE WAY

MT. OLIVE, WV

25185 304-442-7213

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10/13/10

State Of West Virginia
Department of Administration
Purchasing Division
2019 Washington St East
PO Box 50130
Charleston, WV 25305-0130

Reference: Mt Olive Correctional Center. Nitro Electric Company Estimate #10-102.

Dear Sir / Madam,

We propose to furnish labor, material, equipment, tools, and supervision for the electrical work on the above referenced project for the Firm Lump Sum Price per the attached Bid Form. Please see the following clarifications of scope that apply to this proposal.

Thank you for the opportunity to quote on your electrical requirements. If you have any questions, please don't hesitate to contact us. We look forward to working with you on this project.

Singerely,

Lowell Lane Ferguson

President

Nitro Electric Company, Inc.

CLARIFICATIONS

- We have received Addendum 1.
- Proposal pricing valid for 90 days.

NEW ELECTRIC SUBSTATION MOUNT OLIVE CORRECTIONAL COMPLEX

MOUNT OLIVE, WV

BID FORM

DATE: <u>10/13/10</u>			
TO THE OWNER:	West Virginia Division of Corre 617 Leon Sullivan Way Charleston, WV 25301	ections	
PROJECT:	Requisition No. COR61464 Mount Olive Correctional Comp Fayette County, West Virginia	rlex	
Documents and also has project hereby propose	inafter called the Bidder, being fan aving examined the site and being as to furnish all labor, material, equ accordance with the Bidding Docum	familiar with all local conditions ipment, supplies and transportation	affecting the on, and to
I (We) acknowledge th	e following Addenda:		
	ADDENI	<u>DUM</u>	
NOS	<u>}</u> .	<u>DATE</u>	
1	nd ann an Earlinn, a meannadallann ann a dheannalman ann an dheannalman ann an dheannalman ann an dheannalman	9/29/2010	
I understand that failur	e to confirm the receipt of the adde	endum(s) is cause for rejection of	bids.
BASE BID: General C	•	,	
Four Million One	Hundred Seventy Thousand and	l no/cents.	
, <u></u>		Dollars (\$ 4,175,00	00.00
In the event of a difference prevail.	ence between the written amount a	nd the number amount, the writte	n amount shall
ALTERNATES		· · · · · · · · · · · · · · · · · · ·	•
above will be increas	llowing alternate proposals are a sed by the following amounts se cance between the written amour	t opposite the respective alterr	nate headings.

ALTERNATE NO. 1 Provide and install new paralleling gear as indicated on the drawings. ADD One Hundred Thousand Nine Hundred Nineteen and no/cents Dollars (\$ 100,919.00 ALTERNATE NO. 2 Provide and install remote monitoring system for the new electrical substation as indicated on the drawings. Nineteen Thousand Fifty One and no/cents ADD Dollars (\$ 19,051.00 It is expressly agreed that the Work shall be started within seven (7) days of the Owner's Notice to Proceed. The Bidder, if successful and awarded a Contract, agrees that all Work is to be Substantially Complete within 480 calendar days following receipt of the Owner's written Notice to Proceed and agrees to achieve Final Completion within 30 consecutive calendar days thereafter. I (We) further agree to pay as liquidated damaged the sum of \$500.00 for each consecutive calendar day thereafter as herein provided in Article 5 of the Instructions to Bidders. Construction Schedule: Any work performed prior to receipt of the Owner's written Notice to Proceed and/or Purchase Order shall be at the Bidder's risk. Upon receipt of the Owner's written notice of the acceptance of this Bid, the Bidder agrees that he shall execute and deliver the bonds and insurance certificates, copy of WV Contractors License, No Dept to WV Affidavit, and Proof of Workers Compensation as set forth in the Bidding Documents to the Owner, or the Bidder shall forfeit the security deposited with this Bid. The Bidder agrees that this Bid shall not be withdrawn for a period of ninety (90) consecutive calendar days following the date for receipt of Bids without forfeiture of the five percent (5%) bid security deposited with this Bid. RESPECTFULLY SUBMITTED:

RESPECTFULLY SUBMITTED:

DATE: 10/13/2010

WV VENDOR FO: 709060507

CONTRACTOR LICENSE FO: WV042601

BY: SIGNATURE, IN INK Lowell L. Ferguson

TITLE: President/CEO

FIRM NAME: Nitro Electric Company, Inc.

ADDRESS: 4300 1st. Avenue, Nitro, WV 25143

END OF BID FORM

Agency	Division of	of Corrections
	O# CORE	

BID BOND

K	NOW ALL MEN BY THESE	PRESENTS, That we	e, the undersigned, $\underline{{}^{\hspace{-0.1cm} N}}$	litro Electric Compar	ıy, Inc.			
of	Nitro,	WV	, as P	, as Principal, and Liberty Mutual Insurance Company				
of	Boston ,_	MA	, a corporation or	ganized and existing ur	ider the laws of the State of			
MA	with its principal offi	ce in the City of	Boston	_, as Surety, are held a	nd firmly bound unto the State			
of West Vi	rginia, as Obligee, in the per	nal sum of Five Perc	ent of Amount Bid	(\$5%) for the payment of which,			
well and tr	ruly to be made, we jointly ar	nd severally bind ours	elves, our heirs, adm	inistrators, executors, s	uccessors and assigns.			
	he Condition of the above of							
					r into a contract in writing for			
COR614	164 - New Electric Substa	ation - According to	Plans & Specifica	tions				
	IOW THEREFORE,	•						
Ìŧ	 If said bid shall be rejected. If said bid shall be accepted. 	ted and the Principal.	shall enter into a con	tract in accordance with	the bid or proposal attached			
nocolo ano	t chall furnish any other hour	ds and insurance reg	uired by the bid or pro	oposal, and shall in all d	ither respects perform the			
	I created by the acceptance.	of said hid then this	oblication shall be nu	II and void, otherwise th	nis obligation shall remain in full ns hereunder shall, in no event,			
torce and (exceed the	effect. It is expressly unders e penal amount of this obliga	ition as herein stated.		icty for ally aria all olds.				
Ţ	he Surety, for the value rece red or affected by any extens	eived, hereby stipulate	es and agrees that the	e obligations of said Su hav accept such hid, an	rety and its bond shall be in no			
way impaii waive notic	red or affected by any extension.	Sion of the time with	William the Obliget II	iay doodpi oddii. zici oii	,,			
	·							
					uch of them as are corporations			
	ed their corporate seals to b		d these presents to t	e signed by their prope	romcers, inis			
13th	day of October							
				Nitro Electric Comp	any Inc			
Principal C	Corporate Seal				me of Principal)			
				S. And A				
				By face (Mu	st be President or			
				Vic	st be President or e President)			
				PRESIDEN	r/C50			
					(Title)			
Suraty Cor	porate Seal			Liberty Mutual Inqui	ranca Campany			
outery Cor	porate ocai			Liberty Mutual Insur	me of Surety)			
				(,)(()	A . A .			
				Bu 11	· // 4//			
		•		Patricia A. Moye, WV Res	ident Agent August 1			
				Fathcia A. Moye, WV Res	ident Agent Attorney in-Fact			

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.

validity of this Power of Attorney call between 9:00 am and 4:30 pm EST on any business day.

To confirm the 1-610-832-8240

day of

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

LIBERTY MUTUAL INSURANCE COMPANY **BOSTON, MASSACHUSETTS POWER OF ATTORNEY**

KNOW	ALL PERSONS	BY THESE I	PRESENTS:	That Liberty Mi	utual Insurance	Company (the	"Company"), a Mas	sachusetts st	tock insurance
compan	y, pursuant to and	by authority of	of the By-law an	d Authorization	hereinafter set f	orth, does hereb	y name, constitute a	nd appoint	
				The state of the s	and the management of the comments of	The state of the s	The second of th	the contract of the contract o	Control of the second

GREG GORDON, LARRY KERR, PATRICIA MOYE, KIMBERLY WILKINSON, ALL OF THE CITY OF CHARLESTON,

each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its execution of such undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents, shall be as binding upon the Company as if they had been duly signed by the president and attested by the secretary of the Company in their own proper persons.

That this power is made and executed pursuant to and by authority of the following By-law and Authorization:

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make. execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

By the following instrument the chairman or the president has authorized the officer or other official named therein to appoint attorneys-in-fact:

Pursuant to Article XIII, Section 5 of the By-Laws, Garnet W. Elliott, Assistant Secretary of Liberty Mutual Insurance Company, is hereby authorized to appoint such attorneys-in-fact as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

That the By-law and the Authorization set forth above are true copies thereof and are now in full force and effect.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Company and the corporate seal of Liberty Mutual Insurance Company has been affixed thereto in Plymouth Meeting, Pennsylvania this 2nd day of _

LIBERTY MUTUAL INSURANCE COMPANY

Garnet W. Elliott, Assistant Secretary

COMMONWEALTH OF PENNSYLVANIA COUNTY OF MONTGOMERY

On this 22nd day of March . 2010 , before me, a Notary Public, personally came Gamet W. Elliott, to me known, and acknowledged that he is an Assistant Secretary of Liberty Mutual Insurance Company; that he knows the seal of said corporation; and that he executed the above Power of Attorney and affixed the corporate seal of Liberty Mutual Insurance Company thereto with the authority and at the direction of said corporation.

IN TESTIMONY WHEREOF, Phave hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.

COMMONWEALTH OF PENNSYLVANIA

Notarial Seal Terese Paetella, Notary Public Plymouth Twp., Montgomery Coun My Commission Expires March 28, 2013

CERTIFICATE

I, the undersigned, Assistant Secretary of Liberty Mutual Insurance Company, do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy, is in full force and effect on the date of this certificate; and I do further certify that the officer or official who executed the said power of attorney is an Assistant Secretary specially authorized by the chairman or the president to appoint attorneys-in-fact as provided in Article XIII, Section 5 of the By-laws of Liberty Mutual Insurance Company.

This certificate and the above power of attorney may be signed by facsimile or mechanically reproduced signatures under and by authority of the following vote of the board of directors of Liberty Mutual Insurance Company at a meeting duly called and held on the 12th day of March, 1980.

VOTED that the facsimile or mechanically reproduced signature of any assistant secretary of the company, wherever appearing upon a certified copy of any power of attorney issued by the company in connection with surety bonds, shall be valid and binding upon the company with the same force and effect as though manually affixed.

STIMONY WHEREOE, I have hereunto subscribed my name and affixed the corporate seal of the said company, this

David M. Carey, Assistant Secretary