



**State of West Virginia
Department of Administration
Purchasing Division**

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
COM05

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**FRANK WHITTAKER
 304-558-2316**

RFQ COPY

TYPE NAME/ADDRESS HERE
**CREASEY PRINTING SERVICES
 2700 W. Lawrence Ave.
 Suite H
 Springfield, IL 62704**

SHIP TO

**DIVISION OF TOURISM
 90 MACCORKLE AVE SW
 CHARLESTON, WV
 25303 304-558-2200**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/30/2010				
BID OPENING DATE: 11/04/2010		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UCP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		966-50		
<p>PRINTING: BOOKS, CATALOGS, MAGAZINES, PAMPHLETS, ETC</p> <p>THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DEPARTMENT OF COMMERCE, IS SOLICITING BIDS FOR THE PRINTING AND DISTRIBUTION OF THE GENUINE WEST VIRGINIA MAGAZINE PER THE ATTACHED SPECIFICATIONS.</p> <p>ALL TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE PURCHASING DIVISION VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV OR VIA FAX AT 304-558-4115. DEADLINE FOR TECHNICAL QUESTIONS IS 10/13/10. ALL TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTE THE DEADLINE.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE</p>						

RECEIVED

2010 NOV -3 A 10: 11

PURCHASING DIVISION
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Kelli Lynch</i>	TELEPHONE 217/787-1055	DATE 11/1/10
TITLE President	FAX 37-1306926	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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4

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VENDOR

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09/30/2010				

BID OPENING DATE: 11/04/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
BUYER:-----						
RFQ. NO.:-----						
BID OPENING DATE:-----						
BID OPENING TIME:-----						
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						
-----217-787-2655-----						
CONTACT PERSON (PLEASE PRINT CLEARLY):						
-----Kelli Lynch-----						
***** THIS IS THE END OF RFQ						COM05 ***** TOTAL: <u>See attached</u>

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

RFQ# COM05

Genuine West Virginia

Attachment I: Cost Sheet

Please complete the below pricing scenario for a hypothetical issue. The unit cost provided (per thousand copies) will be used for the life of the contract for each line item. The hypothetical issue quantities are provided for bid evaluation purposes only. Actual quantities may differ based on agency need.

HYPOTHETICAL ISSUE : Vendors are to assume a 44 page issue (40 pages + 4 covers)

Description:	Unit Cost Per Thousand	Quantity	Extended Cost
Basic Services:			
Part A: Printing and Binding of magazine	\$451.875	40,000	\$ 18,075.00
Part B: Add Post Card Inserts (cost in addition to printing and binding in part A)	\$60.00	40,000	\$ 2,400.00
Mailing: Cost in addition to Part A and B			
Part C1: Preparation for mailing of Periodicals domestic address printed on back of magazine, delivery to mailhouse or storage facility	\$40.00	35,000	\$ 1,400.00
Part C2: Drop shipment delivery of periodicals to WV Dept of Commerce	\$ 60.00	5,000	\$ 300.00
Part C3: Mailing of periodicals Out of Country (Polybagged & Addressed or Enveloped to Postal Standards)	\$ 350.00	1,000	\$ 350.00
Part C4: Delivery of total order periodicals to mailhouse or storage facility	\$	35,000	\$ n/c

Hypothetical Issue Total

Part D	Additional Pricing	Unit Cost per Thousand	Quantity	Cost
Part D1:	Reprints of Previously Printed Issues	\$ 3425.	1,000	\$3425.00
Part D2:	Reprints of Previously Printed Issues	\$ 989.00	5,000	\$4945.00
Part D3:	Reprints of Previously Printed Issues	\$ 679.50	10,000	\$6795.00
Part D4:	Reprints of Previously Printed Issues	\$ 529.75	20,000	\$10,595.00

		Unit Cost per Thousand	Quantity	Cost
	Fifth and Sixth Colors			
Part D5:	Fifth color to cover page	\$		250.00
Part D6:	Fifth color to inside 4 page signature	\$		350.00
Part D7:	Sixth color to cover	\$		400.00
Part D8:	Sixth color to inside 4 page signature	\$		650.00
	Signatures			
Part D9:	Add (1) 4 page signature to issue	\$		1900.00
Part D10:	Decrease (1) 4 page signature to issue	\$		-750.00
	Total cost to be Added or subtracted from 40,000 copy price.			
Part D11:	Additional copies at time of printing	\$	1,000	\$ 350.00
Part D12:	Additional copies at time of printing	\$	5,000	\$ 1600.00
Part D13:	Additional copies at time of printing	\$	10,000	\$ 3100.00
Part D14:	Additional copies at time of printing	\$	20,000	\$ 6100.00
Part D15:	Decrease copies at time of printing	\$	1,000	\$ -75.00
Part D16:	Decrease copies at time of printing	\$	5,000	\$ -600.00

09/28/2010

Authors alterations: \$75.00/hr + cost to output new proof(s).

STATE OF WEST VIRGINIA
Purchasing Division**PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

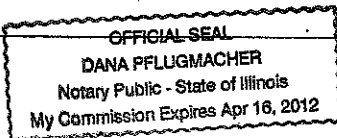
EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATUREVendor's Name: Creasey Printing ServicesAuthorized Signature: *Kelli Lynch*Date: 11/1/10State of IllinoisCounty of Sangamon, to-wit:Taken, subscribed, and sworn to before me this 1st day of November, 2010.

My Commission expires _____, 20____.

AFFIX SEAL HERE



NOTARY PUBLIC

Dana Pflugmacher