



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
8511C2008

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
BUYER 33 304-558-2402

VENDOR

\*709004056 800-872-7446  
 EASTERN METAL USA SIGN  
 1430 SULLIVAN ST  
  
 ELMIRA NY 14901-1698

SHIP TO

DIVISION OF HIGHWAYS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/12/2010				

BID OPENING DATE: 09/08/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		550-85	\$ 279,832.85	\$ 279,832.85
PORTABLE SIGN STANDS AND REFL. ROLL-UP SIGNS  OPEN END CONTRACT  TO PROVIDE COMPACT PORTABLE SIGN STANDS AND HIGHLY REFLECTIVE ROLL-UP SIGNS FOR THE WEST VIRGINIA DIVISION OF HIGHWAYS PER THE ATTACHED SPECIFICATIONS AND DRAWINGS.  THE FOLLOWING ESTIMATED QUANTITIES ARE FOR BID PURPOSES ONLY AND THE ACTUAL QUANTITIES MY BE INCREASED OR DECREASED AS NEEDED.  PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.  EXHIBIT 3  LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON ..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL						

RECEIVED

2010 SEP -7 A 10: 06

PURCHASING DIVISION  
STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

 (885 ADMIN)	TELEPHONE	DATE
FEIN	800-872-7446	9/3/10
16-0757659	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
  2. The State may accept or reject in part, or in whole, any bid.
  3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
  4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
  5. Payment may only be made after the delivery and acceptance of goods or services.
  6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
  7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
  8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
  9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
  10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
  11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
  12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
  13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
  14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
  15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
  16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED</p>						

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<p>THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.: .....</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p>						

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<p>ADDENDUM NO.'S:</p> <p>NO. 1 .....</p> <p>NO. 2 .....</p> <p>NO. 3 .....</p> <p>NO. 4 .....</p> <p>NO. 5 .....</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>..... <i>Stephen Zeman</i> .....            SIGNATURE</p> <p>..... EASTERN METAL USA SIGN .....            COMPANY</p> <p>..... 9/3/10 .....            DATE</p> <p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.</p>						

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SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
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***** THIS IS THE END OF RFQ 8511C2008 ***** TOTAL:						

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**SCHEDULE**  
 following estimated quantities are for bid purposes only. Actual quantities will be determined by needs of the West Virginia Division of Highways and may be increased or decreased:

ITEM NUMBER	ESTIMATED QUANTITY	DESCRIPTION	INVENTORY SUBCODE (DOH USE)	UNIT PRICE	TOTAL AMOUNT
<b>STAND PORTION</b>					
1	600	EA., COMPACT PORTABLE SIGN STAND	080508	\$ 78.89	\$ 47,334.00
2	50	EA., LARGE, ALUMINUM SUBSTRATE SIGN AND OVERSIZED ROLL-UP SIGN PORTABLE SIGN STAND	080509	\$ 104.95	\$ 5,249.50
<b>SIGN PORTION</b>					
3		EA, 36" R1-1F "STOP" sign	010107	\$ 77.08	
4	5	EA, 48" R1-1F "STOP" sign	010108	\$ 106.64	\$ 533.20
5		EA, 36" W3-1MF SYMBOLIC "STOP AHEAD" sign		\$ 82.41	
6	5	EA, 48" W3-1MF SYMBOLIC "STOP AHEAD" sign	020309	\$ 115.98	\$ 579.90
7		EA, 36" R1-2F "YIELD" sign		\$ 57.06	
8	30	EA, 48" R1-2F "YIELD" sign	010114	\$ 86.83	\$ 2,604.90
9		EA, 36" W3-2MF SYMBOLIC "YIELD AHEAD" sign		\$ 96.10	
10	5	EA, 48" W3-2MF SYMBOLIC "YIELD AHEAD" sign		\$ 139.90	\$ 699.50
11	10	EA., 36" x 60" R2-1MF "WORK ZONE SPEED LIMIT _____" W/ HOOK & LOOP FOR NUMERAL OVERLAY PLAQUES (ORDER NUMERALS UNDER ITEM #12)	010289	\$ 115.55	\$ 1,155.50

**ORDERING NOTES FOR DOH PERSONNEL:**  
 MOND SIGNS WITH TEXT TO BEGINNING "ROAD WORK" ARE TO BE ORDERED UNDER ITEM NUMBERS 30, 32, 34, OR 36 ONLY. W20-7A AND W21-1A SIGNS ARE TO BE ORDERED UNDER ITEM NUMBERS 30 OR 32 ONLY.  
 #24 IS TO BE INSTALLED ONLY ON THE STAND PROVIDED UNDER ITEM #2.  
 ATTACHED COMMISSIONERS ORDERS REGARDING THE PROPER USE OF ITEM # 11. BASED ON THESE COMMISSIONER'S ORDERS, THIS ITEM MAY BE USED ONLY ON CONTROLLED ACCESS FREEWAYS OR EXPRESSWAYS WHEN THE DURATION OF THE OF THE WORK ACTIVITY IS NOT TO EXCEED ONE DAYLIGHT PERIOD.  
 STAND SUPPLIED AS PART OF BID ITEM #2 IS NOT TO BE USED WITH ALUM SUBSTRATE SIGNS LARGER THAN 48X48 (DIAMOND), 60X30 (HORIZONTAL RECTANGLE), 36X60 (VERTICAL RECTANGLE), 48" (OCTAGON), (SQUARE), OR 48" (TRIANGLE). CONTACT DT FOR SPECIAL NEEDS.  
 DIAMOND SHAPED SIGNS WHICH MAY POTENTIALLY BE ALTERED WITH OVERLAY PLAQUES ARE TO BE ORDERED WITH HOOK AND LOOP STRIPS UNDER ITEM NUMBERS 33, 34, 35, AND 36. SEE ATTACHED SUPPLEMENTAL ROLL-UP SIGN ORDERING INFORMATION" SHEET FOR FURTHER GUIDANCE.



ITEM NUMBER	ESTIMATED QUANTITY	DESCRIPTION	INVENTORY SUBCODE (DOH USE)	UNIT PRICE	TOTAL AMOUNT
12		EA., 14" X 17" NUMERAL OVERLAY PLAQUES FOR ITEM NUMBER 11 (SPECIFY QTY OF EACH INDIVIDUAL NUMERAL TO BE SUPPLIED)		\$15.36	
13	10	EA., 48" X 24" R4-14(L/R)F "ALL TRAFFIC (W/ INTERCHANGEABLE ARROW HEAD)"	010458	\$66.20	\$662.00
14		EA., 24"x30" R4-7BF "KEEP RIGHT" SIGN		\$50.48	
15		EA., 36"x48" R4-7BF "KEEP RIGHT" SIGN		\$84.16	
16		EA., 30"x18" R9-9F "SIDEWALK CLOSED"		\$46.35	
17	50	EA., 48"x30" R11-2F "ROAD CLOSED" W/ HOOK & LOOP FOR OVERLAY PLAQUES (ORDER "BRIDGE" AND "RAMP" OVERLAYS UNDER ITEM #18)	011110	\$73.05	\$3652.50
18	50	EA., 10" X 39" "BRIDGE" AND "RAMP" OVERLAY PLAQUES FOR ITEM 17 (SPECIFY QTY OF EACH INDIVIDUAL PLAQUE TO BE SUPPLIED)	011112 (BRIDGE) 011113 (RAMP)	\$19.31	\$965.50
19	10	EA., 60" X 30" R11-3AF "ROAD CLOSED _____ MI/AHEAD LOCAL TRAFFIC ONLY" W/ HOOK & LOOP FOR NUMERAL OVERLAY PLAQUES (ORDER NUMERALS UNDER ITEM #20)	011128	\$83.83	\$838.30
20	40	EA., 5" X 7" NUMERAL OVERLAY PLAQUES FOR ITEM NUMBER 19 (SPECIFY QTY OF EACH INDIVIDUAL NUMERAL TO BE SUPPLIED)		\$5.49	\$219.60
21	10	EA., 60"x30" R11-4F "ROAD CLOSED TO THRU TRAFFIC"	011135	\$88.40	\$884.00
22		EA., 48"x36" W22-10F "EXIT _____" W/ HOOK & LOOP FOR OVERLAYS (ORDER "OPEN" AND "CLOSED" PLAQUES UNDER ITEM #23)	022260	\$87.50	
23		EA., 10" X 40" "OPEN" AND "CLOSED" OVERLAY PLAQUES FOR ITEM 22 (SPECIFY QTY OF EACH INDIVIDUAL PLAQUE TO BE SUPPLIED)	022261 (OPEN) 022262 (CLOSED)	\$14.37	
24		EA., 60"x60" W22-11F EXIT GORE SIGN	022269	\$211.90	
25		EA., 30"x24" M4-9F STANDARD DETOUR SIGN W/ HOOK & LOOP AND ARROW OVERLAY PLAQUE		\$64.50	

**ORDERING NOTES FOR DOH PERSONNEL:**

ROAD SIGNS WITH TEXT TO BEGINNING "ROAD WORK" ARE TO BE ORDERED UNDER ITEM NUMBERS 30, 32, 34, OR 36 ONLY. W20-7A AND W21-1A SIGNS ARE TO BE ORDERED UNDER ITEM NUMBERS 30 OR 32 ONLY

#24 IS TO BE INSTALLED ONLY ON THE STAND PROVIDED UNDER ITEM #2.

ATTACHED COMMISSIONER'S ORDERS REGARDING THE PROPER USE OF ITEM #11. BASED ON THESE COMMISSIONER'S ORDERS, THIS ITEM MAY BE USED ONLY ON CONTROLLED ACCESS FREEWAYS OR EXPRESSWAYS IN THE DURATION OF THE OF THE WORK ACTIVITY IS NOT TO EXCEED ONE DAYLIGHT PERIOD.

STAND SUPPLIED AS PART OF BID ITEM #2 IS NOT TO BE USED WITH ALUM SUBSTRATE SIGNS LARGER THAN 48X48 (DIAMOND), 60X30 (HORIZONTAL RECTANGLE), 36X60 (VERTICAL RECTANGLE), 48" (OCTAGON), (SQUARE), OR 48" (TRIANGLE). CONTACT DT FOR SPECIAL NEEDS.

DIAMOND SHAPED SIGNS WHICH MAY POTENTIALLY BE ALTERED WITH OVERLAY PLAQUES ARE TO BE ORDERED WITH HOOK AND LOOP STRIPS UNDER ITEM NUMBERS 33, 34, 35, AND 36. SEE ATTACHED SUPPLEMENTAL ROLL-UP SIGN ORDERING INFORMATION SHEET FOR FURTHER GUIDANCE.

ITEM NUMBER	ESTIMATED QUANTITY	DESCRIPTION	INVENTORY SUBCODE (DOH USE)	UNIT PRICE	TOTAL AMOUNT
26	10	EA., 48"x48" EMERGENCY RESPONSE TRAILER DETOUR SIGN W/ HOOK & LOOP FOR OVERLAY PLAQUES AND ARROW OVERLAY PLAQUE (ORDER ROUTE AND CARDINAL DIRECTION PLAQUES UNDER ITEM NUMBERS 27 & 28)	114848	\$106.07	\$1060.70
27	30	EA., 9" X 28" EMERGENCY RESPONSE TRAILER ROUTE OVERLAY PLAQUE FOR ITEM 26 (SPECIFY EACH INDIVIDUAL ROUTE PLAQUE TO BE SUPPLIED AND QTY OF EACH)	110928	\$15.09	\$452.70
28		EA., 9" X 7" EMERGENCY RESPONSE TRAILER CARDINAL DIRECTION OVERLAY PLAQUE FOR ITEM 26 (SPECIFY QTY OF EACH "N", "S", "E", AND "W" PLAQUES TO BE SUPPLIED)	110709	\$11.33	
29	35	Ea., 48" x 48" DIAMOND, FLUORESCENT ORANGE, STANDARD MESSAGE ROLL-UP SIGN (SPECIFY QUANTITY OF EACH FABRICATION NUMBER TO BE SUPPLIED)		\$93.67	\$3278.45
30	570	Ea., 48" x 48" DIAMOND, FLUORESCENT ORANGE, STANDARD MESSAGE ROLL-UP SIGN, W/ PERMANENT ADDITION OF TWO (2) 18" X 18" VINYL FOLDING FLAGS. (SPECIFY QUANTITY OF EACH FABRICATION NUMBER TO BE SUPPLIED)		\$107.17	\$61086.90
31	640	Ea., 36" x 36" DIAMOND, FLUORESCENT ORANGE, STANDARD MESSAGE ROLL-UP SIGN (SPECIFY QUANTITY OF EACH FABRICATION NUMBER TO BE SUPPLIED)		\$67.36	\$50,520.00
32	750	Ea., 36" x 36" DIAMOND, FLUORESCENT ORANGE, STANDARD MESSAGE ROLL-UP SIGN, WITH PERMANENT ADDITION OF TWO (2) 18"x18" VINYL FOLDING FLAGS. (SPECIFY QUANTITY OF EACH FABRICATION NUMBER TO BE SUPPLIED)		\$80.86	\$60,645.00
33	85	Ea., 48" x 48" DIAMOND, FLUORESCENT ORANGE, STANDARD MESSAGE ROLL-UP SIGN WITH HOOK & LOOP STRIPS FOR OVERLAY ATTACHMENTS (SPECIFY QTY OF EACH FABRICATION NUMBER TO BE SUPPLIED AND PORTION OF TEXT INTENDED TO BE COVERED WITH OVERLAY PLAQUES - ORDER OVERLAY PLAQUES UNDER BID ITEM 37)		\$96.42	\$8195.70
34	175	Ea., 48" x 48" DIAMOND, FLUORESCENT ORANGE, STANDARD MESSAGE ROLL-UP SIGN WITH PERMANENT ADDITION OF TWO (2) 18"x18" VINYL FOLDING FLAGS, AND HOOK & LOOP STRIPS FOR OVERLAY ATTACHMENTS (SPECIFY QTY OF EACH FABRICATION NUMBER TO BE SUPPLIED AND PORTION OF TEXT INTENDED TO BE COVERED WITH OVERLAY PLAQUES - ORDER OVERLAY PLAQUES UNDER BID ITEM 37)		\$109.94	\$19,239.50
35		Ea., 36" x 36" DIAMOND, FLUORESCENT ORANGE, STANDARD MESSAGE ROLL-UP SIGN WITH HOOK & LOOP STRIPS FOR OVERLAY ATTACHMENTS (SPECIFY QTY OF EACH FABRICATION NUMBER TO BE SUPPLIED AND PORTION OF TEXT INTENDED TO BE COVERED WITH OVERLAY PLAQUES - ORDER OVERLAY PLAQUES UNDER BID ITEM 38)		\$0.11	

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ATTACHED COMMISSIONERS ORDERS REGARDING THE PROPER USE OF ITEM # 11. BASED ON THESE COMMISSIONER'S ORDERS, THIS ITEM MAY BE USED ONLY ON CONTROLLED ACCESS FREEWAYS OR EXPRESSWAYS IN THE DURATION OF THE OF THE WORK ACTIVITY IS NOT TO EXCEED ONE DAY/LIGHT PERIOD.

STAND SUPPLIED AS PART OF BID ITEM #2 IS NOT TO BE USED WITH ALUM SUBSTRATE SIGNS LARGER THAN 48X48 (DIAMOND), 60X30 (HORIZONTAL RECTANGLE), 36X60 (VERTICAL RECTANGLE), 48" (OCTAGON), (SQUARE), OR 48" (TRIANGLE). CONTACT DT FOR SPECIAL NEEDS.

DIAMOND SHAPED SIGNS WHICH MAY POTENTIALLY BE ALTERED WITH OVERLAY PLAQUES ARE TO BE ORDERED WITH HOOK AND LOOP STRIPS UNDER ITEM NUMBERS 33, 34, 35, AND 36. SEE ATTACHED SUPPLEMENTAL ROLL-UP SIGN ORDERING INFORMATION SHEET FOR FURTHER GUIDANCE.

ITEM NUMBER	ESTIMATED QUANTITY	DESCRIPTION	INVENTORY SUBCODE (DOH USE)	UNIT PRICE	TOTAL AMOUNT
36	60	Ea., 36" x 36" DIAMOND, FLUORESCENT ORANGE, STANDARD MESSAGE ROLL-UP SIGN WITH PERMANENT ADDITION OF TWO (2) 18"x18" VINYL FOLDING FLAGS, AND HOOK & LOOP STRIPS FOR OVERLAY ATTACHMENTS (SPECIFY QTY OF EACH FABRICATION NUMBER TO BE SUPPLIED AND PORTION OF TEXT INTENDED TO BE COVERED WITH OVERLAY PLAQUES - ORDER OVERLAY PLAQUES UNDER BID ITEM 38)		\$83.61	\$5016.60
37	310	Ea., 8" x 21" ("LEFT" AND "CENTER" TEXT ONLY) OR 8" x 28" FLUORESCENT ORANGE OVERLAYS WITH H&L STRIPS FOR USE WITH ITEM NUMBERS 33 AND 34. EXAMPLES: LEFT, 500 FT., 1000 FT., 1500 FT., 1/2 MILE, AND 1 MILE (SPECIFY QUANTITY OF EACH PLAQUE TO BE SUPPLIED)		\$15.56	\$4823.60
38	10	Ea., 6" x 21" FLUORESCENT ORANGE OVERLAYS WITH H&L STRIPS FOR USE WITH ITEM NUMBERS 35 AND 36. EXAMPLES: LEFT, 500 FT., 1000 FT., 1500 FT., 1/2 MILE, and AHEAD (SPECIFY QUANTITY OF EACH PLAQUE TO BE SUPPLIED)		\$13.73	\$137.30
39		EA, 18"x36" G20-2 "END ROAD WORK" SIGN		\$53.21	

**ORDERING NOTES FOR DOH PERSONNEL:**

DIAMOND SIGNS WITH TEXT TO BEGINNING "ROAD WORK" ARE TO BE ORDERED UNDER ITEM NUMBERS 30, 32, 34, OR 36 ONLY. W20-7A AND W21-1A SIGNS ARE TO BE ORDERED UNDER ITEM NUMBERS 30 OR 32 ONLY.

#24 IS TO BE INSTALLED ONLY ON THE STAND PROVIDED UNDER ITEM #2.

ATTACHED COMMISSIONERS ORDERS REGARDING THE PROPER USE OF ITEM # 11. BASED ON THESE COMMISSIONER'S ORDERS, THIS ITEM MAY BE USED ONLY ON CONTROLLED ACCESS FREEWAYS OR EXPRESSWAYS IN THE DURATION OF THE OF THE WORK ACTIVITY IS NOT TO EXCEED ONE DAYLIGHT PERIOD.

STAND SUPPLIED AS PART OF BID ITEM #2 IS NOT TO BE USED WITH ALUM SUBSTRATE SIGNS LARGER THAN 48X48 (DIAMOND), 60X30 (HORIZONTAL RECTANGLE), 36X60 (VERTICAL RECTANGLE), 48" (OCTAGON), SQUARE), OR 48" (TRIANGLE). CONTACT DT FOR SPECIAL NEEDS.

DIAMOND SHAPED SIGNS WHICH MAY POTENTIALLY BE ALTERED WITH OVERLAY PLAQUES ARE TO BE ORDERED WITH HOOK AND LOOP STRIPS UNDER ITEM NUMBERS 33, 34, 35, AND 36. SEE ATTACHED "SUPPLEMENTAL ROLL-UP SIGN ORDERING INFORMATION" SHEET FOR FURTHER GUIDANCE.

**PRODUCT COMPLIANCE CHECKLIST FORM**

This form shall be completed in its' entirety by the vendor, and submitted as part of the vendor's bid package.

**SECTION I - ITEM #1 - COMPACT PORTABLE SIGN STAND**

1) This section not applicable (this item is not being bid)?

Yes

2) Stand manufacturer: EASTERN METAL

3) Stand trade name and model number: C-902-DD

4) Stand is FHWA approved as meeting all applicable NCHRP-350 or MASH crash testing requirements when used with all signs described under bid items 3 through 39 (except item #24), and on all roadways (Speed Limit 25 MPH to 70 MPH)?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

5) List all applicable individual FHWA acceptance letter reference numbers below for which statement #4 is based on.

W2-07      W2-13      W2-56

6) Stand capable of holding 36" and 48" diamond roll-up signs a minimum of 12" off the ground?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

7) By bidding this Contract, Vendor agrees to extend to the WVDOH a four (4) year warranty against defects in workmanship, parts, and materials?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

PRINT NAME: STEPHEN ZIMAR

SIGN NAME: Stephen Zimar

NAME OF VENDOR: EASTERN METAL / USA-SIGN

DATE: 9/3/10

**PRODUCT COMPLIANCE CHECKLIST FORM**

This form shall be completed in its' entirety by the vendor, and submitted as part of the vendor's bid package.

**SECTION II - ITEM #2 - LARGE, ALUMINUM SUBSTRATE SIGN AND OVERSIZED ROLL-UP SIGN PORTABLE SIGN STAND**

1) This section not applicable (this item is not being bid)?

Yes
-----

2) Stand manufacturer:

EASTERN METAL

3) Stand trade name and model number:

X-553-DD

4) Stand is FHWA approved as meeting all applicable NCHRP-350 or MASH crash testing requirements when used with all signs described under bid items 3 through 39, and 80 ga aluminum substrate signs not larger than 48X48 (DIAMOND), 60X30 (HORIZONTAL RECTANGLE), 36X60 (VERTICAL RECTANGLE), 48" (OCTAGON), 48" (SQUARE), OR 48" (TRIANGLE), and on all roadways (Speed Limit 25 MPH to 70 MPH)?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

5) List all applicable individual FHWA acceptance letter reference numbers below for which statement #4 is based on.

W2-07      W2-13      W2-56

6) Stand, as supplied, capable of holding 0.080 aluminum 48" diamond signs, 48" octagon signs, 48" triangle signs, 36x60 vertical rectangle signs, 60x30 horizontal rectangle signs, and smaller signs, as well as roll-up signs as large as 60x60 square?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

7) Stand designed such that the sign mounting height will be 12 in to 24 in off of the ground?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

8) Stand to be supplied with a adjustable mast, adjustable brackets for rigid signs, and an adjustable roll-up sign bracket?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

9) Supplied roll-up sign bracket accommodates all of the horizontal rib sizes detailed as part of this Contract?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

10) By bidding this Contract, Vendor agrees to extend to the WVDOH a four (4) year warranty against defects in workmanship, parts, and materials?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

PRINT NAME: STEPHEN ZIMAR

SIGN NAME: Stephen Zimar

NAME OF VENDOR: EASTERN METAL / USA-SIGN

DATE: 9/3/10

**PRODUCT COMPLIANCE CHECKLIST FORM**

This form shall be completed in its' entirety by the vendor, and submitted as part of the vendor's bid package.

**SECTION III - ITEMS 3 THROUGH 39 - ROLL-UP SIGNS**

1) This section not applicable (these items not being bid)?

Yes
-----

2) Sign manufacturer: EASTERN METAL

3) Sheeting manufacturer and product code for sheeting being used: 3M RS 24

4) Sign manufacturer is certified by the sheeting manufacturer for manufacturing traffic signs using the sheeting manufacturer's material? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

5) In cases where the splicing of roll-up sign material fabric is required as noted within the Contract specifications, the splice is to be accomplished by the method described within the Contract specifications? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

6) All vertical, horizontal, or diagonal ribs designed to pivot about a metallic (rivet) pivot point meeting the specifications herein? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

7) With the exception of the vertical rib of non-diamond signs (excluding stop signs), the ends of the ribs on all signs to slide into a cloth pocket meeting the material, manufacturing, and dimensional requirements contained herein? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

8) Vertical ribs of all non-diamond signs (excluding stop signs) to be attached and secured to signs using Hook & Loop material as described herein? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

9) All metal parts of the vinyl flag deployment system, when required, to be stainless steel, electro-deposit zinc coated steel, hot-dip galvanized steel, or powder coated steel? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

10) Flag staffs made using fiberglass or other material similar to the sign ribs, and have a minimum section modulus equal to that of a 1/8" thick x 1" wide rib (0.002604 in ^ 3)? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

11) Flag staffs sufficiently long enough to hold the flags completely above the sign face? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

12) No hand tightening of any components required to hold the flags in the deployed position? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

13) When deployed, the two flags extend symmetrically (about the vertical centerline) up and out from their mounting point along the vertical rib, with the flags held in position completely above the sign face, and with each staff at an angle of 30 to 60 degrees from the vertical centerline of the sign? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

14) For particular signs and overlay plaques requiring hook and loop (H&L) strips for temporary overlay attachment, the hook ("coarse") side of the H&L is attached to the sign faces, and the loop ("fuzzy") side of the H&L is attached to the back face of the overlays? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

15) All signs to present a finished, professional look to the motorist with no sagging of the sign material? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

16) Signs to include anti-kite H&L loops attached to the back faces of the signs for connection around the ribs of the signs (manufacturer shall determine appropriate locations for anti-kite H&L strips)? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

17) H&L material to be fastened near the vertical center of one of the horizontal end points on each sign, and to be oriented such that when the sign is rolled up on the vertical rib the H&L material will encircle the sign and hold it in the rolled up storing position? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

18) All signs to have a permanent sticker affixed to the non-reflective face with the wording "PROPERTY OF WVDOH" in 1/2" minimum legend size? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

19) Rib sizes, rib locations, rib lengths, corner pocket locations, and rotation point locations to be in substantial conformance as shown in the supplemental drawings included within the Contract? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

20) Identification to be printed in the margin for convenient indication of the sign message when the sign is rolled up for storage? 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

PRINT NAME: STEPHEN ZIMAR

SIGN NAME: Stephen Zimar

NAME OF VENDOR: EASTERN METAL / USA-515A

DATE: 9/3/10

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

**WITNESS THE FOLLOWING SIGNATURE**

Vendor's Name: EASTERN METAL/USA-SIOWA

Authorized Signature: [Signature] Date: 9/3/10

State of NEW YORK

County of CHEMUNG, to-wit:

Taken, subscribed, and sworn to before me this 3<sup>rd</sup> day of SEPTEMBER, 2010.

My Commission expires April 21, 2011, 20  .

AFFIX SEAL HERE

**PATRICIA A. COOLBAUGH**  
Notary Public, State of New York  
No. 01CO5076528  
Qualified in Chemung County  
Commission Expires April 21, 2011

NOTARY PUBLIC [Signature]