

EMBARQ®



PAY PHONE SERVICES BID

BUYER: FILE 42
RFQ NO.: PPHONE10
BID OPENING DATE: 02/04/2010
BID OPENING TIME: 1:30 PM

Submitted By:
EMBARQ Payphone Services, Inc.
FEIN: 59-3268090
5454 W 110th St
Overland Park, KS 66212-1463

Contact:
Brenda McKinley, Account Manager
Telephone: 419-755-8473
Fax: 419-755-8118
Cell: 419-565-0033
Email: Brenda.M.McKinley@CenturyLink.com

RECEIVED

2010 FEB -2 A 10:00

PURCHASING DIVISION
STATE OF WV

Original

January 21, 2010

Jo Ann Adkins
Department of Administration
Purchasing Division
2019 Washington Street East
Charleston, WV 25305

RE: Pay Phone Services Bid in Response to RFQ No. PPHONE10

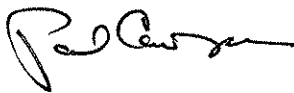
Embarq Payphone Services, Inc. ("EMBARQ") is pleased to submit this bid to the State of West Virginia Department of Administration Purchasing Division in response to the Pay Phone Services RFQ No. PPHONE10. EMBARQ acknowledges receipt of the RFQ No. PPHONE10 and all addenda (Addendum No. 1, 2, 3). Completed and signed RFQ documents, including addenda, are enclosed within the entirety of the bid response. We understand and agree to the scope of services to be performed.

EMBARQ is committed to providing the State of West Virginia outstanding service. We have a dedicated and experienced team of technicians and support personnel to serve you in meeting the State's needs for public pay phone service. EMBARQ has the necessary operational and financial resources to carry out all contract responsibilities. It is EMBARQ's desire to continue our mutually beneficial partnership with the State of West Virginia and its citizens.

As the current pay phone services provider, we have an in-depth understanding of the State's needs and requirements and look forward to applying this knowledge and understanding to continue serving the State.

EMBARQ appreciates your business and we thank you for the opportunity to provide a bid in response to RFQ No. PPHONE10. We look forward to speaking further with you regarding this future opportunity.

Sincerely,



Paul Cooper

Paul Cooper
Director and General Manager
EMBARQ Payphone Services
Voice: (913) 534-5351
Fax: (913) 397-3523

- **RFQ No. PPHONE10 - Signed**
- **Addendum 1 - Signed**
- **Addendum 2 - Signed**
- **Addendum 3 - Signed**
- **PPHONE Attachment A (Revised 01/07/2010)**
- **PPHONE Attachment B (Revised 01/07/2010)**
- **Purchasing Affidavit - Signed**
- **RFQ Open-End Contract Payphones - Acknowledgment**
- **Cost Sheet**



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PPHONE10

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS
804-558-8802

VENDOR

*926103914 419-755-8473
 EMBARQ
 9300 METCALF AVE
 5454 W 110th St, KSOPKJ0301-3025
 OVERLAND PARK KS ~~66215~~-66212-1463

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
12/05/2009				

BID OPENING DATE: 12/30/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
REQUEST FOR QUOTATION						
THE PURCHASING DIVISION IS SOLICITING QUOTATIONS FOR A BLANKET OPEN-END STATEWIDE CONTRACT TO PROVIDE PAY TELEPHONE SERVICES TO STATE AGENCIES WITH OFFICES LOCATED THROUGHTOUT THE STATE.						
***** INQUIRIES *****						
WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON THURSDAY, DECEMBER 17, 2009. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER AND EMAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED.						
ADDRESS INQUIRIES TO:						
JO ANN ADKINS DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305						
0001	1	EA		725-53		
PAY PHONE SERVICES SCHEDULE B COMMISSION STRUCTURE						
EXHIBIT 3						
LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE 913-345-6002	DATE 1/21/2010
TITLE Director & Gen. Mgr.	FEIN 59-3268090	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PPH0NE10

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
JO ANN ADKINS 804-558-8802

*926103914 419-755-8473

EMBARQ
~~9300 METCALF AVE~~
 5454 W 110th St, KSOPKJ0301-3025
 OVERLAND PARK KS ~~-66215~~ 66212-1463

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
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VENDOR

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<p>ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE 913-345-6002	DATE 1/21/2010
TITLE Director & Gen. Mgr.	FEIN 59-3268090	ADDRESS CHANGES TO BE NOTED ABOVE

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State of West Virginia
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Request for Quotation

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PPHONE10

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
JO ANN ADKINS
804-558-8802

*926103914 419-755-8473
 EMBARQ
 9300 METCALF AVE
 5454 W 110th St, KSOPKJ0301-3025
 OVERLAND PARK KS ~~66215~~ 66212-1463

ALL STATE AGENCIES
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12/05/2009				

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<p>THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE	TELEPHONE 913-345-6002	DATE 1/21/2010
TITLE Director & Gen. Mgr.	FEIN 59-3268090	ADDRESS CHANGES TO BE NOTED ABOVE

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ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 804-558-8802

VENDOR

*926103914 419-755-8473
 EMBARQ
 9300 METCALF AVE
 OVERLAND PARK KS 66215

SHIP TO

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12/05/2009				

BID OPENING DATE: 12/30/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
EXHIBIT 10						
REQUISITION NO.:						
ADDENDUM ACKNOWLEDGEMENT						
I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						
ADDENDUM NO.'S:						
NO. 1						
NO. 2						
NO. 3						
NO. 4						
NO. 5						
I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF TH ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.						
VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE 913-345-6002	DATE 1/21/2010
TITLE Director & Gen. Mgr.	FEIN 59-3268090	ADDRESS CHANGES TO BE NOTED ABOVE

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**Request for
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RFQ NUMBER
PPHONE10

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
JO ANN ADKINS 304-558-8802

*926103914 419-755-8473
 EMBARQ
 9300 METCALF AVE
 5454 W 110th St, KSOPKJ0301-3025
 OVERLAND PARK KS ~~66215~~ 66212-1463

ALL STATE AGENCIES
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12/05/2009				

BID OPENING DATE: 12/30/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>..... SIGNATURE EMBARQ PAYPHONE SERVICES, INC. COMPANY DATE</p> <p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.</p> <p>REV. 09/21/2009</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE	TELEPHONE 913-345-6002	DATE 1/21/2010	
TITLE Director & Gen. Mgr.	FEIN 59-3268090	ADDRESS CHANGES TO BE NOTED ABOVE	

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**Request for
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RFO NUMBER
PPHONE10

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ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 804-558-8802

RODNEY
HODNEY

*926103914 419-755-8473
 EMBARQ
~~9300 METCALF AVE~~
 5454 W 110th St, KSOPKJ0301-3025
 OVERLAND PARK KS ~~66215~~ 66212-1463

SHIP
TO

ALL STATE AGENCIES
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 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
12/05/2009				

BID OPENING DATE: 12/30/2009 BID OPENING TIME: 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: FILE 42</p> <p>RFQ. NO.: PPHONE10</p> <p>BID OPENING DATE: 12/30/2009</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: 419-755-8118</p> <p>-----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY): BRENDA MCKINLEY brenda.m.mckinley@centurylink.com</p> <p>-----</p> <p>***** THIS IS THE END OF RFQ PPHONE10 ***** TOTAL: _____</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE	TELEPHONE 913-345-6002	DATE 1/21/2010
TITLE Director & Gen. Mgr.	FEIN 59-3268090	ADDRESS CHANGES TO BE NOTED ABOVE

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State of West Virginia
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 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER:
PPHONE10

PAGE:
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 JO ANN ADKINS
 304-558-8802

RFQ COPY
 TYPE NAME/ADDRESS HERE

EMBARQ
 5454 W 110th St, KSOPKJ0301-3025
 Overland Park, KS 66212-1463

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/23/2009				

BID OPENING DATE: 01/07/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 1 *****						
1. BID OPENING DATE HAS BEEN MOVED TO 01/07/2010.						
2. PPHONE10 QUESTIONS AND ANSWERS - ATTACHED.						
3. EXHIBIT 10 - ADDENDUM ACKNOWLEDGEMENT IS ATTACHED AND SHOULD BE SIGNED AND RETURNED WITH BID.						
***** END OF ADDENDUM NO. 1 *****						
0001	1	EA		725-53		
PAY PHONE SERVICES SCHEDULE B COMMISSION STRUCTURE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 	TELEPHONE 913-345-6002	DATE 1/21/2010
TITLE Director & Gen. Mgr.	FEIN 59-3268090	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

EXHIBIT 10

REQUISITION NO.: PPHONE10

ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

ADDENDUM NO.'S:

- NO. 1
- NO. 2
- NO. 3
- NO. 4
- NO. 5

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.



.....
SIGNATURE

Embarq Payphone Services, Inc.

.....
COMPANY

1/21/2010

DATE



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 PPHONE10

PAGE
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ADDRESS CORRESPONDENCE TO ATTENTION OF
 JO ANN ADKINS
 804-558-8802

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE
 EMBARQ
 5454 W 110th St, KSOPKJ0301-3025
 Overland Park, KS 66212-1463

SHIP TO

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01/04/2010				

BID OPENING DATE: 01/21/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UQP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 2 *****						
1. BID OPENING DATE HAS BEEN EXTENDED TO 01/21/10.						
***** END OF ADDENDUM NO. 2 *****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE 913-345-6002	DATE 1/21/2010
TITLE Director & Gen. Mgr.	FEIN 59-3268090	ADDRESS CHANGES TO BE NOTED ABOVE

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ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 804-558-8802

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE
 EMBARQ
 5454 W 110th St, KSOPKJ0301-3025
 Overland Park, KS 66212-1463

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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/08/2010				

BID OPENING DATE: 02/04/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 3 ***** 1. BID OPENING DATE HAS BEEN MOVED TO 02/04/2010. 2. PPHONE10 QUESTIONS AND ANSWERS ATTACHED. 3. PPHONE10 ATTACHMENT A - REVISED 01/07/10, ATTACHED. PPHONE10 ATTACHMENT B - ATTACHED. 4. NO ADDITIONAL QUESTIONS WILL BE ACCEPTED OR RESPONDED TOO. ***** END OF ADDENDUM NO. 3 *****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE 913-345-6002	DATE 1/21/2010
TITLE Director & Gen. Mgr.	FEIN 59-3268090	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

PPHONE10
Question and Answers

1Q	This doesn't appear to be a complete list of phones. None of the Rest Area/Turnpike locations or phone quantities are listed?
1A	We have three (3) turnpike and less than 15 rest areas.
2Q	Is revenue information available?
2A	No
3Q	Do the Regional Jails currently have public payphones or inmate phone systems? What type of calls are allowed at these locations?
3A	Inmate phone systems, but there are pay phones in the lobbies for public use.
4Q	Can commission percentage quotes be submitted by Department/Division? i.e., can we bid one percentage for the phones located at the jail facilities and a different percentage on Division of Natural Resources phones?
4A	No

PPHONE10
Questions & Answers

1Q.	Will the State provide the calling, revenue, and cost statistics for the 10 regional jail sites (262 phones). We would appreciate this information broken down by call destination type (local, intralata, interlata, and interstate).
1A.	Regional jails have been removed from PPHONE10 Attachment A. Attachment B is actual information from the PPHONE05 incumbent. Attachment A has been revised-1/7/10.
2Q.	Will the State extend the due date for this rfg until February so the State has time to provide the information/answers to the questions
2A.	No.
3Q.	EMBARQ has 80+ coin telephones under contract with the State. Some of our sites are not listed in this rfg. Should they be included in this rfg or will Embarq continue our service for those phones and locations? Will you provide the other public telephone providers and which locations they have a contract for?
3A.	See revised Attachment B
4Q.	What is the evaluation criteria and how will the State score the quotes? Will it be on price only?
4A.	Price Only
5Q.	Will all existing contracts expire in the next 30 - 60 days? What is the maximum length of time that the awarded vendor will have to wait to begin their installation? Which State sites are under contract with a term of more than 30 days?
5A.	State law allows a 30-day cancellation provision. After award, the awarded vendor will meet with each agency with current installations and discuss installation timelines.
6Q.	What features and functionality are the regional jail systems utilizing today? (monitoring/recording, call control, Personal ID Numbers, Call allowed lists etc.) What is the expectation for this rfg?
6A.	See 1Q.
7Q.	What is the time line for a vendor to respond to a request/call from an agency?
7A.	Awarded vendor must respond within 24 hours.

PPHONE10
ATTACHMENT A
REVISED - 01/07/2010

DEPARTMENT	DIVISION	FACILITY	LOCATION	# OF PHONES	# OF TDD
Military Affairs & Public Safety	Division of Corrections	Charleston Work Release Center	Charleston, Wv	6	0
Military Affairs & Public Safety	Division of Corrections	Beckley Work Release Center	Beckley	5	0
Military Affairs & Public Safety	Division of Corrections	Huntington Work Release Center	Huntington	5	0
Military Affairs & Public Safety	Veterans Affairs	Veterans Home	Barboursville, Wv	7	7
Department of Commerce	Division of Natural Resources	Babcock State park	Clifftop, Wv	1	0
Department of Commerce	Division of Natural Resources	Tygart Lake State Park	Grafton, Wv	3	0
Department of Commerce	Division of Natural Resources	Twin Falls State Park	Mullens, Wv	1	0
Department of Commerce	Division of Natural Resources	Kanawha State Park	Charleston, Wv	1	0
Department of Commerce	Division of Natural Resources	Cedar Creek State Park	Glenville, Wv	1	0
Department of Commerce	Division of Natural Resources	Pipestem Resort State Park	Pipestem, Wv	1	0
Department of Commerce	Division of Natural Resources	Bluestone State Park	Hinton, Wv	1	0
Department of Commerce	Division of Natural Resources	Greenbrier State Forest	Caldwell, Wv	1	0
Department of Commerce	Division of Natural Resources	Tomlinson Run State park	New Manchester, Wv	2	0
Department of Commerce	Division of Natural Resources	Coopers Rock State park	Bruceston Mills, Wv	1	0
Department of Commerce	Division of Natural Resources	Audra State Park	Buckhannon, Wv	1	0
Department of Commerce	Division of Natural Resources	Walters Smith State Park	Lost Creek, Wv	1	0
Department of Commerce	Division of Natural Resources	Valley Falls State Park	Fairmont, Wv	1	0
Department of Commerce	Division of Natural Resources	Chief Logan State Park	Logan, Wv	1	0
Department of Commerce	Division of Natural Resources	Little Beaver State Park	Beaver, Wv	1	0
Department of Commerce	Division of Natural Resources	Moncove Lake State Park	Gap Mills, Wv	1	0
Department of Commerce	Division of Natural Resources	Panther WMA	Panther, Wv	2	0
Department of Commerce	Division of Natural Resources	Beech Fork State Park	Barboursville, Wv	4	0
Department of Commerce	Division of Natural Resources	Cass Scenic Railroad	Cass, Wv	1	0
Department of Commerce	Division of Natural Resources	Seneca State Park	Dunmore, Wv	1	0
Department of Commerce	Division of Natural Resources	Watoga State Park	Marlinton, Wv	3	0
Department of Commerce	Division of Natural Resources	North Bend State Park	Cairo, Wv	3	0
Department of Commerce	Division of Natural Resources	Lost River	Mathais, Wv	1	0
Department of Commerce	Division of Natural Resources	Blackwater falls	Davis, Wv	3	0
Department of Health and Human Resources	Division of Health	Welch Hospital	Welch, Wv	3	3
Department of Health and Human Resources	Division of Health	Pine Crest Hospital	Beckley, Wv	2	2

PPHONE10
ATTACHMENT B
01/07/2010

HUNTINGTON CORRECTIONAL CENTER	HUNTINGTON	WW	WW DIV OF CORRECTIONS
HUNTINGTON CORRECTIONAL CENTER	HUNTINGTON	WW	WW DIV OF CORRECTIONS
HUNTINGTON CORRECTIONAL CENTER	HUNTINGTON	WW	WW DIV OF CORRECTIONS
HUNTINGTON CORRECTIONAL CENTER	HUNTINGTON	WW	WW DIV OF CORRECTIONS
HUNTINGTON CORRECTIONAL CENTER	HUNTINGTON	WW	WW DIV OF CORRECTIONS
ST MARY'S CORRECTION CENTER	ST MARY	WW	WW DIV OF CORRECTIONS
ST MARY'S CORRECTION CENTER	ST MARY	WW	WW DIV OF CORRECTIONS
WW TURNPIKE - BARRIER A - NORTHBOUND	FLAT TOP	WW	WW PARKWAYS AUTHORITY
WW TURNPIKE - BARRIER A - SOUTHBOUND	FLAT TOP	WW	WW PARKWAYS AUTHORITY
WW TURNPIKE - BARRIER B - NORTHBOUND	PAX	WW	WW PARKWAYS AUTHORITY
WW TURNPIKE - BARRIER B - SOUTHBOUND	PAX	WW	WW PARKWAYS AUTHORITY
WW TURNPIKE - BARRIER C - NORTHBOUND	EAST BANK	WW	WW PARKWAYS AUTHORITY
WW TURNPIKE - BARRIER C - SOUTHBOUND	EAST BANK	WW	WW PARKWAYS AUTHORITY
WW TURNPIKE - BECKLEY EXXON	BECKLEY	WW	WW PARKWAYS AUTHORITY
WW TURNPIKE - BECKLEY EXXON	BECKLEY	WW	WW PARKWAYS AUTHORITY
WW TURNPIKE - MORTON EXXON	PRATT	WW	WW PARKWAYS AUTHORITY
WW TURNPIKE - NORTH BECKLEY TOLL	BECKLEY	WW	WW PARKWAYS AUTHORITY
WW TURNPIKE - NORTH BECKLEY TOLL	BECKLEY	WW	WW PARKWAYS AUTHORITY
WW TURNPIKE - REST AREA 69	GALLAGHER	WW	WW PARKWAYS AUTHORITY
BARBOURSVILLE VETERAN'S HOME	BARBOURSVILLE	WW	WW VETERANS HOME
BARBOURSVILLE VETERAN'S HOME	BARBOURSVILLE	WW	WW VETERANS HOME
BARBOURSVILLE VETERAN'S HOME	BARBOURSVILLE	WW	WW VETERANS HOME

**RFQ
OPEN-END CONTRACT
PAYPHONES**

The purpose of the RFQ is to solicit proposals for providing pay telephone services to State agencies with offices located throughout the State. As a minimum, the bidder shall provide an industry-standard pay telephone and three basic types of enclosures, i.e., wood shelf, panel recessed, and outdoor booth with pedestal. Attachment A shows a chart of the current installations.

EMBARQ has read, understands and agrees to comply.

Payphones provide telephone service to users who do not or would not otherwise have access to land lines or wireless phones. This would include State institutions, such as correctional facilities and mental health centers, where direct telephone extension lines and wireless phone are not permitted. These payphones are also installed in State parks. In some instances; security enhancement decisions have influenced the placement of payphone installations. Additionally, they allow any user the means to call emergency numbers, such as 911, if needed.

EMBARQ has read, understands and agrees to comply.

Also known as a "paystation" and typically located in a public area, pay telephones allow users to complete calls by depositing coins to cover the call cost. Some pay phones are coin less and capable reading credit and calling cards for completion and payment of calls.

EMBARQ has read, understands and agrees to comply.

This contract is available to all state agencies, boards, commissions, universities, offices of the WV House and Senate, and Constitutional Officers.

EMBARQ has read, understands and agrees to comply.

All equipment provided will be ADA Compliant. The Vendor must have the capability to install a TDD device if requested by the State agency.

EMBARQ has read, understands and agrees to comply.

Vendor will insure clear audio quality.

EMBARQ has read, understands and agrees to comply.

Vendor must provide ordering services during regular business hours, Monday through Friday, 8 a.m. to 5 p.m.

EMBARQ has read, understands and agrees to comply.

Vendor will provide price quotations and low-cost alternatives, clarify order information, monitor order status, and update billing information. They will also help with the analysis and development of the appropriate product and service mix to fulfill specific short and long term customer needs.

EMBARQ has read, understands and agrees to comply.

Vendor shall be solely liable and responsible for the costs and expenses of purchase, installation, repair maintenance and rental of telephone lines for the payphones installed on State property.

EMBARQ has read, understands and agrees to comply.

The Vendor shall charge a uniform monthly Lease rate for each payphone regardless of location.

EMBARQ has read, understands and agrees to comply. A variable rate option is also available.

The Vendor may provide to the State commissions based on gross billed revenue generated by the pay telephone usage. The bidder should identify the level of usage required for the Vendor to pay commissions and what percentage would be paid. If applicable, the commissions shall be paid monthly directly to the agencies who have pay telephones at their locations.

EMBARQ has read, understands and agrees to comply.

The Vendor may provide the equipment and service at no charge to the State based on the revenue generated by the pay telephone usage. The bidder should identify the level of usage required for the Vendor to provide the equipment and service free of charge.

EMBARQ has read, understands and agrees to comply.

The State will provide a suitable location on the property for the payphones and equipment which shall be readily accessible and clearly visible to customers. the payphones.

EMBARQ has read, understands and agrees to comply.

The State will allow the display of all signs and instructions as affixed to the equipment by the Vendor and shall not affix or permit a third party to affix any other signs or instructions to the equipment.

EMBARQ has read, understands and agrees to comply.

As a minimum, the Vendor shall allow callers to place the following types of calls coin-free and free of charge:

- 911
- "0" for live emergency operator assistance
- Requests for repairs, refunds, rate quotes
- 1-800, 1-8XX
- Calls to the Telecommunication Relay Service Center for the hearing impaired

EMBARQ has read, understands and agrees to comply.

The vendor shall allow callers to place the following types of calls for a fee:

- Local – Coin Deposited/Sent Paid
- Local – Charged to Calling Card
- Local – Billed Collect or Third Party
- Intrastate IntraLATA – Coin Deposited/Sent Paid
- Intrastate IntraLATA – Charged to Calling Card
- Intrastate IntraLATA – Billed Collect or Third Party
- Intrastate-InterLATA – Coin Deposited/Sent Paid
- Intrastate-InterLATA – Charged to Calling Card
- Intrastate-InterLATA – Billed Collect or Third Party
- Interstate– Coin Deposited/Sent Paid
- Interstate– Charged to Calling Card
- Interstate– Billed Collect or Third Party
- Directory Assistance – Coin Deposited/Sent Paid

EMBARQ has read, understands and agrees to comply.

- Directory Assistance – Charged to Calling Card
- Directory Assistance – Billed Collect or Third Party

The State desires that the Vendor support completion of International calls. The Vendor should describe the types of international calls supported.

EMBARQ has read, understands and agrees to comply.

EMBARQ supports the following types of international calls:

Direct Dialed

Direct dialed using coin by dialing 011 + Country Code + City Code + Number.

Operator Assisted

Calls are placed with operator assistance by dialing 01+ Country Code + City Code + Number and are processed by our chosen pre-subscribed long distance carrier.

Dial Around

Per FCC requirements pay phone owners are required to allow pay phone users to dial around to the long distance carrier of their choice to complete calls, including international calls. Commercially available prepaid calling cards that can be bought at many common retail stores (Wal-Mart, Target, K-Mart, convenience stores, grocery stores, etc.) are an example of how many pay phone users complete dial around calls, including international calls. Many of these prepaid cards promote special rates for international destinations.

COST SHEET

	Estimated Usage	Initial Conversion	Subsequent Installation	Monthly Charge
Service & Equipment:				
Access Line	120	\$ 0	\$ 0	\$ 0
Payphone	120	\$ 0	\$ 0	\$ 75*
Enclosures:				
Wood Shelf	40	\$ 0	\$ 0	\$ 0
Panel Recessed Stainless Steel	40	\$ 0	\$ 0	\$ 0
Outdoor Booth with Pedestal	40	\$ 0	\$ 0	\$ 0

* **Option One - Lease:** The \$75 Lease option fulfils the request to charge a uniform monthly Lease rate for each pay phone regardless of location. Each agency would be billed \$75 per month for each phone within their jurisdiction. No commission is offered on this option.

Commissions: (As noted in the chart above, installation charges will be waived.)

If applicable, the Vendor must describe the level of usage required in order for the Vendor to pay Commissions to the using agency based on gross billed revenue. Also, the Vendor must state the percentage of commission payable. We have provided the chart below to assist with the Commissions.

Option Two - Flex-Lease (continued description provided after the charts below):

If the average revenue per phone is at least...	but not more than...	the commission rate is: mo to mo	the commission rate is: 12 mo term	the commission rate is: 24 mo term	the commission rate is 36 mo term
\$0.00	\$135	0%	0%	0%	0%
\$135.01	\$150	10%	25%	35%	45%
\$150.01	\$175	20%	35%	45%	55%
\$175.01	\$200	30%	45%	55%	65%
\$200.01	\$250	40%	55%	65%	70%
\$250.01	Infinite	45%	60%	70%	75%

Regulated Charges: Not Applicable. Taxes and other regulated expenses are included in the basic pricing and not specifically added as additional charges.

Description	Application	Charge (\$,%)	Unit
Not Applicable			

Option Two - Flex Lease (continued):

Commission Payment. All phones that generate \$135.01 or more per month will warrant a commission based on the commission plan term (shown above). The commission payment is based on the term of the agreement and the revenue generated. Commission will be paid on total gross revenue received.

Monthly Fee. The monthly fee is \$135 per phone less the revenues generated from that phone per month. There will not be a charge for any phone that generates revenues of more than \$135 in a particular month.

STATE OF WEST VIRGINIA
Purchasing Division**PURCHASING AFFIDAVIT****VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor must make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Embarq Payphone Services, Inc.

Authorized Signature: 

Date: 1/21/2016

Purchasing Affidavit (Revised 01/01/09) Paul Cooper, Director & Gen. Mgr.