

Bid Proposal

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WV PURCHASING
DIVISION

RFQ Number MMB10069

**State of West Virginia
Department of Administration Purchasing Division**

For

**Department of Health and Human Resources
Bureau for Behavioral Health and Health Facilities
Mildred Mitchell-Bateman Hospital
Psychiatric Registered Nurses and Licensed Practical Nurses**

AmediStaf, LLC dba The Right Solutions

Amanda Robinson

Director of Federal Acquisition Affairs

P.O. Box 595

Tontitown, AR 72770

Toll Free Phone (888) 987-8233 x244

Toll Free FAX (866) 270-1609

arobinson@therightsolutions.com

January 28, 2010



The Right Solutions
TRS
Healthcare Travelers



January 28, 2010

Dear Ms. Wagner:

On behalf of AmediStaf, LLC dba The Right Solutions, I would like to thank you for inviting us to bid on providing Psychiatric Registered Nurses (RN) and Licensed Practical Nurses (LPN) to meet the staffing requirements of Mildred Mitchell-Bateman Hospital in Huntington, West Virginia. I certify that no entity, agency, or person associated with The Right Solutions is debarred or suspended.

The Right Solutions is an established **Joint Commission Accredited Company** and has an in-depth staffing plan on how to serve the urgent needs of Mildred Mitchell-Bateman Hospital. AmediStaf, LLC dba The Right Solutions is committed to providing the required services described in RFQ Number MMB10069. In fact, one of our Healthcare Professionals worked as a temporary Nurse Supervisor at Mildred Mitchell-Bateman hospital on two different assignments, and is interested in returning to the Hospital if we are awarded a contract.

I certify that the information in the Proposal is true and correct. We look forward to the possibility of doing business with you, and appreciate you reviewing our Proposal. Please do not hesitate to contact Amanda Robinson if you have any questions. You can reach Amanda at 888-987-8233, ext. 244 or arobinson@therightsolutions.com.

Sincerely,



Amanda Robinson
Director of Federal Acquisition Affairs
AmediStaf, LLC dba The Right Solutions
(888) 987-8233 Ext. 244
Fax 866-270-1609 Attn: Amanda Robinson

DUNS: 127244122
FSS: V797P4497a
Comm. & Govt. Entity Code: 3Gc91
CCR: YRFNQG
NAICS: 561320, 561311
FEIN: 52-2197969
NWBOC Certification: CSW6540



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
MMB10069

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

RFQ COPY

TYPE NAME/ADDRESS HERE
AmediStaf, LLC dba The Right Solutions
P.O. Box 595
Tontitown, AR 72770

SHIP TO
HEALTH AND HUMAN RESOURCES
MILDRED MITCHELL-BATEMAN
HOSPITAL
1530 NORWAY AVENUE
HUNTINGTON, WV
25705 304-525-7801

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/29/2009	N30			

BID OPENING DATE:

01/28/2010

BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
EXHIBIT 3						
LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AWARD AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.						
UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT						
RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS						
CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.						
OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANS-						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	<i>Amanda Robinson</i>	TELEPHONE	(888) 987-8233	DATE	1/28/2010
TITLE	Dir Fed. Acq. Affairs	FEIN	522197969	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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PORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK)						
QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.						
ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.						
BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.						
THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.						
REV. 05/26/2009 EXHIBIT 4						
LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL,						

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AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.						
REV. 3/88						
INQUIRIES: WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON 1/12/2009. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO: ROBERTA WAGNER DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25311 FAX: 304-558-4115 E-MAIL: ROBERTA.A.WAGNER@WV.GOV						
PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR						

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MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD						
NOTICE						
A SIGNED BID MUST BE SUBMITTED TO:						
DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130						
PLEASE NOTE: A CONVENIENCE COPY WOULD BE APPRECIATED.						
THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:						
SEALED BID						
BUYER:-----RW/FILE 22-----						
RFQ NO.:-----MMB10069-----						
BID OPENING DATE:-----1/28/2010-----						
BID OPENING TIME:-----1:30 PM-----						
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: Toll Free FAX #: 866-270-1609 Attn: Amanda						

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CONTACT PERSON (PLEASE PRINT CLEARLY): Amanda Robinson						
12	1	HR		964-65	\$ 78.00	\$ 78.00
OVERTIME RATE: - RN 2 ALL INCLUSIVE FEE						
0003	1	HR		964-65	\$ 52.00	\$ 52.00
HOURLY RATE: - RN 3 ALL INCLUSIVE FEE						
0004	1	HR		964-65	\$ 78.00	\$ 78.00
OVERTIME RATE: - RN 3 ALL INCLUSIVE FEE						
0005	1	HR		964-65	\$ 39.00	\$ 39.00
HOURLY RATE: - LPN ALL INCLUSIVE FEE						

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0006	1	HR		964-65	\$58.50	\$58.50
OVERTIME RATE: - LPN ALL INCLUSIVE FEE						
***** THIS IS THE END OF RFQ MMB10069 ***** TOTAL:						\$357.50

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