

State of West Virginia Department of Administration Purchasing Division

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.

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January 20, 2010

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

REF: RFQ No. ITECH10, Subject: Statewide Contract for Technical Service

Ms. Jo Ann Adkins;

Backbone Security, teaming with DSD Laboratories, Inc., will provide supplemental staffing and technical services described within this proposal in response to Request for Quotation No. ITECH10. This proposal will be valid for one hundred and twenty (120) days following the opening date of the RFQ, or until the effective date of any resulting contract, whichever is later.

Backbone Security, incorporated in the State of West Virginia on September 11, 2000, is located at:

Backbone Security, Inc. 42 Mountain Park Drive Fairmont, WV 26554-8992 304-366-9161

Backbone's contact person is Mr. James E. Wingate

Backbone Security meets all mandatory requirements of the ITECH10 RFQ.

James E. Wingate

SIGNATORY'S NAME

VICE PRESIDENT

TITLE

2010 JAN 19 A 9: 56:



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation TTECH1

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ADDRESS CORRESPONDENCE TO ATTENTION OF JO ANN ADKINS 304-558-8802

RFQ COPY TYPE NAME/ADDRESS HERE Backbone Security Com; Inc. 42 Mountain Park Drive White Hall, WV 26554-8992

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GENERAL TERMS & CONDITIONS PURCHASE ORDER/CONTRACT

- 1. ACCEPTANCE: Seller shall be bound by this order and its terms and conditions upon receipt of this order.
- 2. APPLICABLE LAW: The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 3. NON-FUNDING: All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 4. COMPLIANCE: Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
- 5. MODIFICATIONS: This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
- 6. ASSIGNMENT: Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
- 7. WARRANTY: The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; {b} be merchantable and fit for the purpose intended; and/or {c} be free from defect in material and workmanship.
- 8. CANCELLATION: The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 9. SHIPPING, BILLING & PRICES: Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
- 10. LATE PAYMENTS: Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the West Virginia Code.
- 11. TAXES: The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
- 12. RENEWAL: Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

AFO NUMBER ITECH10

ADDRESS:CORRESPONDENCE TO ATTENTION OF

JO ANN ADKINS 304-558-8802

RFQ COPY TYPE NAME/ADDRESS HERE Backbone Scurity Com, Inc. 42 Mountain Park Drive White Hall, WV 26554-8992

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State of West Virginia RFQ ITECH10

Statewide Contract for Technical Services

Opening Date: January 20, 2010

Submitted By
Backbone Security
42 Mountain Park Drive
Fairmont WV 26554-8992
304-366-9161
Contact: James E. Wingate





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SECTION I - CORPORATE DESCRIPTION

1.0 EXECUTIVE SUMMARY

Backbone Security.Com, Inc. (Backbone) welcomes the opportunity to respond to the ITECH10 Request for Quotation (RFQ) and continue our partnership with the State of West Virginia. Backbone is a privately owned, small business with its headquarters located in Fairmont, West Virginia. Incorporated on September 11, 2000, Backbone provides highly technical information assurance and information security solutions to an expanding number of federal, state and commercial customers. In addition, Backbone works closely with partners like Fairmont State University and the National White Collar Crime Center (NW3C) in Fairmont, West Virginia to develop leading edge technology solutions. For example, Backbone is host to the Steganography Analysis and Research Center (SARC) in Fairmont, West Virginia. The SARC maintains close working relationships with several other commercial, state, and federal organizations to develop solutions to identify, analyze, and combat ever increasing threats to commercial and government targets.

Backbone is bringing DSD Laboratories, Inc. (DSD) as its teaming partner to support the State of West Virginia. DSD is a privately owned, small business founded in 1978. DSD focuses on federal IT services, system engineering, information assurance, enterprise architecture, and infrastructure support. DSD's primary clients include the United States Department of Agriculture, Department of Interior, Treasury Department, Veteran Affairs, Department of Defense, and other federal and state agencies. DSD's headquarters is located in Sudbury, Massachusetts.

DSD is an active participant in the economic life of West Virginia. DSD has had maintained a presence in, and a commitment to the State of West Virginia for the past 20 years. Currently, DSD maintains two offices in Bridgeport; the Center for Reengineering and Enabling Technologies (CRET) and the DSD Information Assurance Laboratory (DIAL), one of nine accredited Common Criteria Testing Laboratories in the United States.

Together, Backbone and DSD will offer the State of West Virginia a broad range of information technology services. Although small businesses, we bring big business capability and experience. We offer superior program management experience and technical skills demonstrated by successfully winning and executing on more than one hundred competitive task orders on Government Wide Acquisition Contracts with the federal government.

The Backbone team brings demonstrated skills and experience working with state-level governments and organizations within the Commonwealths of Virginia and Massachusetts, the States of West Virginia and New York, as well as numerous institutions of higher learning in West Virginia and Pennsylvania. Our combined size and diversity of experience allow us to offer solutions in twelve of the Supplemental Staffing Categories and eight of the Project Based Technology Service Categories.

In short, the Backbone team is your ideal partner for ITECH10. We have the flexibility, size, diverse skills, breadth of experience, and fiscal stability to provide exceptional information technology solutions and support to the citizens of West Virginia.

E DSD LABORATORIES

2.0 CORPORATE DATA

Backbone's relevant corporate data can be seen below in Figure 1-1. Relevant corporate data for Backbone's teaming partner, DSD Laboratories, Inc. can be seen in Figure 1-2.

Backbone Security.com, Inc.
42 Mountain Park Drive
Fairmont, WV 26554
Telephone: 304-366-9162
Fax: 304-366-9163
www.backbonesecurity.com

Year Incorporated: 2000 Number of Employees: 15 Industry: Computer Security Current Investors: Self Funded

Federal Tax ID: 55-0776665

Contact

James E. Wingate
42 Mountain Park Drive
Fairmont, WV 26554-8992
Telephone: 304-366-9161
Fax: 304-366-9163

Email: jwingate@backbonesecurity.com

DSD Laboratories, Inc.
West Virginia Offices Located At;
1160 Johnson Avenue
Bridgeport, WV 26330
www.dsdlabs.com

Year Incorporated: 1978 Number of Employees: 125 Industry: Information Technology Current Investors: Self Funded

Contact

Jeff Schlosser 1160 Johnson Avenue Suite 101 Bridgeport, WV 26330 Telephone: 304-842-9870 Cellular: 304-629-6168

Email: jschlosser@dsdlabs.com

Figure 1-1: Backbone Data

Figure 1-2: DSD Data

3.0 CORPORATE HISTORY

Backbone is a privately owned, small business incorporated by Bart Guerreri in Fairmont, West Virginia in the year 2000. Company headquarters continue to be located in Fairmont, with additional offices now located in Saylorsburg, Pennsylvania and Sudbury, Massachusetts. The company's original and continuing objective is to integrate government, industry, and academic computer security expertise to provide consulting services in computer security and to serve as a source for solving computer and network security problems. Backbone's information assurance work for government and commercial clients is comprehensive; starting with risk assessments, vulnerability assessments, program assessments and business impact assessments as core capabilities. Services include security test and evaluations, risk mitigation to support system certification activities, security training for professional and technical staff, contingency/disaster recovery planning and testing, and certified PCI scanning.

Backbone created the first nationally accredited undergraduate curriculum for Information Assurance developed for East Stroudsburg University. The curriculum was first offered in the fall of 2002 and is still being taught. This curriculum was the first Bachelor of Science degree in Computer Security in the nation. The curriculum has been reviewed by National Level Information Assurance Subject Matter Experts under the Information Assurance Courseware Evaluation (IACE) Program sponsored by the Committee on National Security Systems (CNSS) and the NSA. As a result of the evaluation, CNSS and NSA certified that Backbone's





curriculum met the National Training Standard for Information Systems Security (INFOSEC) Professionals, NSTISSI 4011, and Designated Approving Authority (DAA), NSTISSI 4012. Backbone was also instrumental in establishing the computer security program at Fairmont State University. Computer science students who complete the computer security series of courses are awarded a major in computer security upon completion of the full curriculum leading up to a BS degree in Computer Science.

In early 2004, Backbone created the Steganography Analysis and Research Center (SARC) in Fairmont. SARC collaborates with Fairmont State University and the National White Collar Crime Center (NW3C) to seek out new ways to detect the hidden information that criminals and even terrorists can embed in harmless-looking computer files. Steganography is the ancient practice of hiding secret information in ordinary objects. Ancient examples include invisible ink messages while more modern use of Steganography includes hiding messages in books, paintings, microfilm, photography, and even videos. The SARC has become a Center of Excellence within Backbone Security focused exclusively on steganography research and the development of advanced steganalysis products and services. The SARC has developed state-of-the-art steganography detection and extraction capabilities that address the needs of digital investigation specialists and information technology security personnel in law enforcement, government, military, intelligence, and the private sector. By providing a national repository of steganography fingerprints and developing advanced extraction tools, techniques, and procedures, the SARC is evolving into a high-value asset for computer forensic examiner steganalysis.

In 2006, Backbone achieved Approved Scanning Vendor (ASV) certification for the Payment Card Industry (PCI) Data Security Standard (DSS). The DSS is a set of comprehensive requirements for enhancing payment account data security and is used by the PCI to further secure the credit card transaction infrastructure. The Standard was developed by the founding payment brands of the PCI Security Standards Council, including American Express, Discover Financial Services, JCB, MasterCard Worldwide and Visa International, to help facilitate the broad adoption of consistent data security measures on a global basis. ASV's (i.e. Backbone) must demonstrate compliance by undergoing a series of tests and presenting an organization-specific scanning solution prior to acceptance as an approved scanning vendor.

Backbone's teaming partner in West Virginia is DSD Laboratories, Inc. (DSD) which was also founded by Bart Guerreri in 1978. DSD maintains its headquarters in Sudbury, Massachusetts. DSD is also a small business that supports federal, state government, and commercial clients through geographically dispersed operating locations in Fairmont, West Virginia; Herndon, Fairfax and Hampton, Virginia, Colorado Springs, Colorado; Dayton, Ohio; and Montgomery, Alabama. DSD provides leading edge information services to many federal, state government, and commercial customers including Department of the Air Force (USAF), Department of Justice (DOJ), Department of Agriculture (USDA), Department of the Interior (DOI), the Veterans Administration (VA), the Commonwealths of Massachusetts and Pennsylvania, and Lexis-Nexis. Over DSD's 32 years of operations, the company has expanded its national presence to geographically and logistically align corporate resources with those of customers and potential customers.

DSD's CRET is a Center of Excellence for Business Process Reengineering knowledge and associated best practices and applications. CRET employees bring years of experience in





management, research, engineering and marketing of leading edge information system solutions. An excellent mix of experienced, senior-level managers with aggressive, skilled technical specialists focus on customer satisfaction.

DSD Information Assurance Laboratories (DIAL) has been approved as a Common Criteria Testing Laboratory (CCTL). This accreditation and the satisfaction of National Information Assurance Partnership (NIAP) Common Criteria Evaluation and Validation Scheme (CCEVS) specific requirements permits DIAL to begin operations as a CCTL and authorizes DIAL's placement on the NIAP CCEVS Approved Laboratories List. This accreditation was awarded following rigorous oversight from four senior validators assigned to DIAL's Technical Oversight Panel (TOP) and took over 24 months to complete. DIAL is now one of only nine authorized CCTLs in the United States and the first to receive their accreditation based on the current proficiency system. DIAL officially received its accreditation certificate from CCEVS at the RSA Conference in San Francisco in April 2008.

Together, Backbone and DSD represent a family of small companies capable of combining skills and services. While other small businesses may depend almost entirely on one or two clients, putting all other customers at risk if those clients leave, the Backbone/DSD team's client base is a broad one, spanning federal, state, and local government as well as the commercial sector. This gives both the stability to provide long-term support and the breadth of knowledge and experience to engineer leading edge solutions that are custom designed for each client. Major customers of Backbone and DSD are included in the following figure.

United States Department of the Treasury	State of West Virginia	New York City	Lexis-Nexis	Evangelical Community Hospital
United States Department of the Interior	Commonwealth of Massachusetts	Chicago	United States Railroad Retirement Board	Merchants Bank of Bangor
United States Department of Veterans Affairs	Commonwealth of Pennsylvania	Civil Air Patrol	Maxwell Federal Credit Union	CCB Credit Services
United States Department of Agriculture	State of Delaware	USNORTHCOM/ NORAD	Northeast Pennsylvania Federal Credit Union	Savannah State University
United States Geological Survey	The U. S. Air Force (AFSPC/AFMC/F M/HAF- CIO/CIO/XC/IL SAF/AA/AQ)	Hanscom Air Force Base Electronic Systems Center / Air Force Headquarters Operations and Sustainment Systems Group	Tidewater Finance Credit	Albuquerque Technical Vocational Institute

Figure 1-3: Client Base

Backbone and DSD are privately owned small businesses. Backbone's DUNS # is 067972872 with a rating of 2. Backbone is a member in good standing with the Better Business Bureau, the Marion County, West Virginia Chamber of Commerce, the West Virginia State Chamber of Commerce and the Pocono, Pennsylvania Chamber of Commerce. DSD's DUNS # is 175362755.

Backbone has received a Statement on Auditing Standards (SAS) No. 70 Type I Report, Service Organizations. SAS No. 70 is an internationally recognized auditing standard developed by the

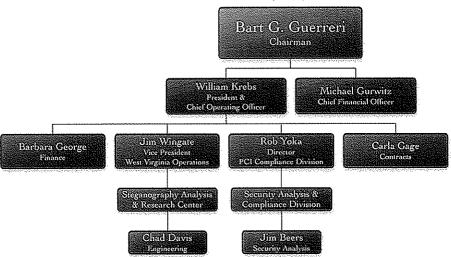




American Institute of Certified Public Accountants (AICPA). A SAS 70 service auditor's examination is widely recognized as being an in-depth audit of control activities over information technology and related processes. Section 404 of the Sarbanes-Oxley Act of 2002 requirements include SAS 70 audit reports as important to effective internal controls at service organizations.

4.0 BACKBONE AND DSD ORGANIZATION AND KEY PERSONNEL

Backbone Security Organizational Chart



DSD Laboratories Organizational Chart

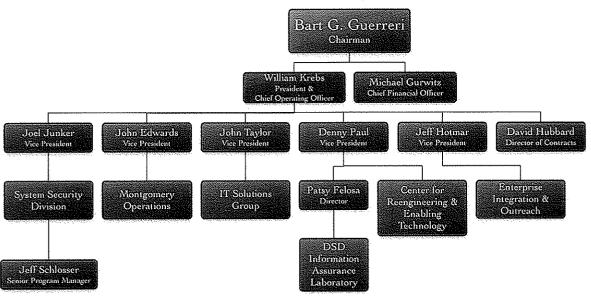


Figure 1-4: Corporate Organization





Key Personnel

Bart Guerreri, Founder and Chairman of Backbone Security and DSD Laboratories

Bart Guerreri, Chairman, came up with the name for his company, DSD as he worked with Digital Systems and Display Laboratories on command and control requirements for the Department of Defense. He incorporated DSD on November 6, 1978, following with the establishment of Backbone Security on September 11, 2000. He has earned several honors and awards, including Entrepreneur of the Year and a spot in Who's Who in America. He holds over 30 patents and publications and serves on many committees, including the U.S. Congressional Armed Forces Committee.

William Krebs, President and COO, Backbone Security and DSD Laboratories

Bill Krebs, President and Chief Operating Officer since December 2005 has been with DSD Laboratories since August 1991 where he was Senior V/P for Business Development. He has more than 30 years experience in systems development for Command, Control, and Communication systems, management information systems, and tactical weapon systems. He also has extensive hands-on experience in project management, logistics support, test, and quality assurance. Prior to DSD he completed a distinguished career in Flying Operations and program management in the United States Air Force where he retired as a Colonel.

Michael Gurwitz, Chief Financial Officer, Backbone Security and DSD Laboratories

Michael Gurwitz has more than twenty years in finance and general operations in commercial/industrial & Government (DoD) environments. Mike's experience includes long range planning and analysis, cost controls, financial analysis and reporting, budgets, cash flow, accounts receivable and payable, credit and collection, reconciliation and loan negotiations, federal, state and local taxes, business and financial systems analysis, and computer systems implementation.

James E. Wingate, Vice President, Backbone Security

Jim Wingate has over 30 years experience in the IT arena with 22 years of that spent as a Communications and Information Officer in the United States Air Force. For the past seven years, he has provided technical and administrative direction for security assessments for Backbone's West Virginia Operations in addition to establishing the Steganography Analysis and Research Center as a Center of Excellence in Steganography Research and Development. His professional certifications include Certified Information System Security Professional (CISSP) including the Information System Security Engineering Professional (ISSEP) specialist certification, Certified Information Security Manager (CISM) certification, and the Information System Security (INFOSEC) Assessment Methodology (IAM) certification from the National Security Agency.

Joel Junker, Vice President Security Systems Division, DSD Laboratories

Joel Junker is the overall leader of the Security Systems Division as well as a key resource in providing security management experience. He has extensive experience managing large, complex, and geographically dispersed teams. Joel developed DSD's CMMI Level 3 compliant security processes, has performed security assessment and testing activities for hundreds of systems, and has led penetration test teams on numerous occasions. Mr. Junker provides managerial reviews for developed documents as well as ensuring that a quality product is provided which meets customer requirements. Mr. Junker has over 25 years of IT experience, has multiple masters' degrees, and holds the CISSP and ISSEP certifications.





5.0 CONTRACT AND INDUSTRY PARTNERS

National White Collar Crime Center

Backbone's relationship with the National White Collar Crime Center (NW3C) took on a new significance on September 12, 2001 following the aftermath of 9/11. Backbone was asked by the NW3C if it would be possible to implement a secure link between the Internet Fraud Complaint Center (IFCC) in Fairmont, West Virginia, and the FBI's Special Investigation Operations Center (SIOC) in the Hoover Building in Washington D.C. The IFCC, now known as the Internet Crime Complaint Center (IC3) is a partnership between the FBI and the National White Collar Crime Center. The secure link was established less than 72 hours later using two of Backbone's Ribcage® appliances donated to NW3C.

Backbone has maintained a continuing relationship with NW3C, providing onsite technical services and response to emergency requests. Backbone, in partnership with NW3C, Purdue University's School of Technology and the Center for Education and Research in Information Assurance and Security (CERIAS), collaborated on a large-scale Internet-based Steganography prevalence survey to prove that digital Steganography is being used to conceal criminal activity on the Internet.

Fairmont State University

Backbone's strategic relationship with Fairmont State University, through the West Virginia High Technology Consortium Foundation, includes the development of a Computer Security curriculum. Computer science students who complete the computer security series of courses are awarded a major in computer security upon completion of the full curriculum leading up to a BS degree in Computer Science. In December 2004



Backbone offered and continues to offer internship programs for students at Fairmont State University. Internship programs benefit Backbone with a proactive approach to meeting future staffing needs by providing work experience to students and offering full time positions to the best and brightest students after completing their degree program.

State of New York

Backbone has a seven-year contract with the State of New York to provide security services through the Office of General Services (OGS). OGS provides essential support services for the operations of state government. Backbone has provided security services to the New York City Law Department and New York Department of Motor Vehicles.

Hawaii Telecom

Backbone has maintained a multi-year contract with the primary telecom provider for the State of Hawaii for more than four years. Backbone provides essential security analysis, assessment services, and vulnerability management in a partnership spanning six time zones.





Memberships and Partners

- High Tech Crime Consortium (HTCC)
- International High Technology Crime Investigative Association (HTCIA)
- CyberScience Laboratory (affiliated with the National Institute of Justice/Office of Science and Technology)
- Microsoft Certified Partner

Backbone Awards

Backbone has an ever-growing reputation for providing first-class and time-tested network security audits. In addition, Backbone has received the following industry and business community awards.

- Backbone received a Certificate of Appreciation for rapidly responding to the needs of the FBI and the NW3C's Internet Fraud Complaint Center within hours of the September 11th terrorist attack. Backbone secured the link from Fairmont, West Virginia to the FBI's Special Investigation Operations Center in the Hoover Building in Washington, D.C.
- Backbone Security received Technology Provider of the Year in addition to the People's Award on March 16, 2006 from the Technology Council of Central Pennsylvania.
- US Commercial Services Export Achievement Certificate
- WV Governor's Commendations for International Market Entry for international sales during the period 2006 through 2008.

Backbone Security received a top score of 95% as the supplier of customer services in the Dun & Bradstreet's Open Ratings report. Based on customer feedback, the responses were measured by the Dun & Bradstreet survey team and each customer responded to questions in ten distinct categories; Reliability, Cost, Order Accuracy, Delivery/Timeliness, Quality, Business Relations, Personnel, Customer Support, Responsiveness and Overall Performance. The overall rating was highlighted further by the praise Backbone received in its highest single scoring category, Personnel.

DSD Awards

DSD has kept focused and grown its capabilities and reputation for providing high-end information technology solutions for federal and state government agencies. DSD is known for receiving exceptional performance assessments from its customers, such as:

- Four consecutive Exceptional Contractor Performance Assessment Reports for Quality of Service, Schedule, Cost Control, Business Solutions and Management of Key Personnel from the Air Force 643rd Electronic Systems Engineering Flight (643rd ELSS/EIPA) and the 754th Electronic Systems Group Integrated Logistics (754th ELSG/IL)
- Exceptional Contractor Performance Assessment Report for the NORAD-NORTHRN COMMAND/ 18
- Carnegie Mellon Software Engineering Institute (SEI) rated Capability Maturity Model Integration (CMMI) Level 3
- ISO 9001 Registered
- National Information Assurance Partnership (NIAP), an organization sponsored by NSA & NIST, to operate an accredited Common Criteria Test Laboratory (CCTL).
- 2003 recipient of the GSA Federal Technology Service (FTS) award for quality work





SECTION II – QUALIFICATIONS AND EXPERIENCE IN SUPPLEMENTAL STAFFING

Backbone and DSD will team together to provide supplemental staffing support to the State of West Virginia. Backbone will assume Prime Contractor responsibility and will be the State of West Virginia's sole point of contact.

Backbone and DSD will comply with all statewide policies that pertain to employees in the state workplace, including but not limited to, Policy WVOT – P0-1001, Acceptable and Unacceptable uses of State Technology Resources, and warrant that all proposed temporary contractors be eligible and qualified for state employment.

Backbone and DSD understand and agree to have all contractors engaged in working for the State of West Virginia sign a statement acknowledging an understanding of policy, and pledging to comply with policy and all provisions of the ITECH10 contract.

Backbone and DSD shall be the sole employer of all staff-members providing supplemental staffing to the State of West Virginia, and will be solely responsible to supervise, counsel, discipline, review, evaluate, set the pay rates of, make payment of all wages, and to terminate the employment of its employees.

Service categories proposed follow.





Supplemental Staffing Category

WEB PROGRAMMING
As defined in Attachment 1 to the RFQ

The Backbone team proposes to support the State in this service category.



