

# **PROPOSAL**

## **FOR TECHNICAL CONSULTING SERVICES**

FOR THE STATE OF WEST VIRGINIA

RESPONSE TO RFQ NO. ITECH10 Statewide Contract For Technical Services

Submitted by  
**FENOMTEK, INC.**

Dated 1/12/10



**F E N O M T E K**

1613 Colonial Parkway  
Inverness, IL 60067  
(847) 963-9460  
Contact: Leif Rosenquist, Senior Account Executive

Service Categories Applied for within Proposal:

- Supplemental Staffing

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RECEIVING DIVISION  
STATE OF WV



F E N O M T E K

1613 Colonial Parkway Inverness, IL 60067 Main 847.963.9460 Fax 847.963.9450

[www.fenomtek.com](http://www.fenomtek.com)

January 12, 2010

Department of Administration  
Purchasing Division  
Building 15  
2019 Washington Street, East  
Charleston, WV 25305-0130

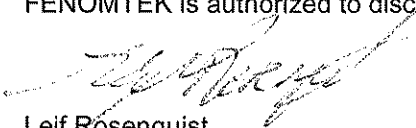
**RFQ Number: ITECH10 Statewide Contract For Technical Services**  
**RFP Response Due Date: 01/14/2010**

Good day,

It is with pleasure that FENOMTEK submits a response to the above proposal to the State of West Virginia Dept. of Administration. FENOMTEK works currently with many other U.S. states and welcomes the opportunity to work with West Virginia as well.

FENOMTEK is submitting this proposal for the following category: **Supplemental Staffing**

FENOMTEK hereby agrees to and will comply with all listed vendor policies within sections 1.2, 1.3, 1.4 and 1.5 of the above RFQ. FENOMTEK believes it does meet all mandatory requirements of this RFQ. Although we believe this response to be complete and comprehensive, if there is anything missing or if additional information is requested, we are happy to comply. The below contact for FENOMTEK is authorized to discuss all state government business opportunities. Regards,

  
Leif Rosenquist  
Senior Account Executive  
847.963.9460 x305  
847.963.9450 fax  
630.338.6261 cell

FENOMTEK, Inc.  
1613 Colonial Parkway  
Inverness, IL 60067  
[www.fenomtek.com](http://www.fenomtek.com)

Fenomtek Solutions Group



Oracle Solutions Partner



IBM Partnerworld



Sun Microsystems



Veritas Corporation



## RFQ ITECH10 Response

# Table of Contents

RFQ ITECH10 Signed Terms & Conditions	1
RFQ ITECH10 Amendment 1 Signed Terms & Conditions	6
RFQ ITECH10 Amendment 2 Signed Terms & Conditions	7
Section 1: Corporate Description	8
Articles of Incorporation	10
Section 2: Web Programming	12
Section 2: PC Programming	13
Section 2: Mainframe Programming	14
Section 2: Computer Systems Analysis	15
Section 2: Computer Systems / Network Security	16
Section 2: Database Management	17
Section 2: Desktop Support (No response)	18
Section 2: Electronic Document Management	19
Section 2: GIS Services (No response)	20
Section 2: Help Desk Support (No response)	21
Section 2: IT Support Staff - Operations	22
Section 2: LAN/WAN Support	23
Section 2: Enterprise Services	24
Section 2: Graphics and Presentation (No response)	25
Section 2: Middleware Integration (No response)	26
Section 2: Electronic Commerce / EDI (No response)	27
Section 2: Project Management Services	28
Section 2: Telecommunications Services	29
Section 2: Business Analyst Services	30
Section 2: ERP Implementation Services	31
Section 2: VoIP Implementation Services (No response)	32
Purchasing Affidavit	33
Exhibit 10 – Addendum Acknowledgement	34



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Request for  
 Quotation**

RFQ NUMBER
ITECH10

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 304-558-8802

RFQ COPY

**FENOMTEK, Inc.**  
 1613 Colonial Parkway  
 Inverness, IL 60067

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
11/18/2009				

BID OPENING DATE: **01/07/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p><b>REQUEST FOR QUOTATION</b></p> <p>THE PURCHASING DIVISION IS SOLICITING BIDS TO PROVIDE TEMPORARY STAFFING WITH COMPUTER TECHNICAL EXPERTISE AND TO PROVIDE IT SERVICES FOR PROJECTS.</p> <p>*****            INQUIRIES</p> <p>WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON WEDNESDAY, DECEMBER 9, 2009. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED DRALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED.</p> <p>ADDRESS INQUIRIES TO:</p> <p>JO ANN ADKINS            DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25305</p> <p>FAX: 304.558.4115            E-MAIL: JO.A.ADKINS@WV.GOV</p> <p>ATTACHMENTS:</p> <p>ITECH10 SPECIFICATIONS, DATED 11/18/2009, 30 PAGES.            PURCHASING AFFIDAVIT</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>[Signature]</i>	847-963-9460	1-12-10

TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
Senior Acct. Exec.	36-4203950	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
ITECH10

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 304-558-8802

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
11/18/2009				

BID OPENING DATE: **01/07/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UCP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		946-30		
<p>RESIDENT VENDOR PREFERENCE            EXHIBIT 10 - ADDENDUM AKNOWLEDGEMENT</p> <p>TECHNICAL SUPPORT</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON ..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>[Signature]</i>	847-963-9460	1-12-10
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
Senior Acct. Exec.	36-4203950	

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State of West Virginia  
 Department of Administration  
 Purchasing Division  
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# Request for Quotation

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PAGE
3

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 304-558-8802

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ALL STATE AGENCIES  
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 VARIOUS LOCALES AS INDICATED  
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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
11/18/2009				

BID OPENING DATE: 01/07/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>[Signature]</i>	847-963-9460	1-12-10
TITLE	FERN	ADDRESS CHANGES TO BE NOTED ABOVE
Senior Account Exec	36-4203950	

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State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

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PAGE
4

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 304-558-8802

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VENDOR

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
11/18/2009				

BID OPENING DATE: 01/07/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION        PURCHASING DIVISION        BUILDING 15        2019 WASHINGTON STREET, EAST        CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>[Signature]</i>	847-963-9460	1-12-10
TITLE	FERN	ADDRESS CHANGES TO BE NOTED ABOVE
Senior Account Exec.	36-4203950	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'







State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130


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ITECH10

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS
304-558-8802

RFQ COPY  
 TYPE NAME/ADDRESS HERE

  
**FENOMTEK, Inc.**  
 1613 Colonial Parkway  
 Inverness, IL 60067

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/21/2009				

BID OPENING DATE:	01/14/2010	BID OPENING TIME	01:30PM			
LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT

\*\*\*\*\* ADDENDUM NO. 1 \*\*\*\*\*

1. BID OPENING DATE HAS BEEN MOVED TO 1/14/2010.  
 2. ITECH10 QUESTIONS AND ANSWERS, 6 PAGES, ATTACHED.

\*\*\*\*\* END OF ADDENDUM NO. 1 \*\*\*\*\*

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>[Signature]</i>	847-963-9460	1-12-10
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
Senior Account Exec.	36-4203950	

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State of West Virginia  
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 Post Office Box 50130  
 Charleston, WV 25305-0130

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PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 804-558-8802

VENDOR	RFQ COPY
	TYPE NAME/ADDRESS HERE
	FENOMTEK, Inc. 1613 Colonial Parkway Inverness, IL 60067

SHIP TO	ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER
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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/29/2009				
BID OPENING DATE: 01/14/2010		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>***** ADDENDUM NO. 2 *****</p> <p>1. WHAT IS THE FORMAT THAT YOU NEED FOR REFERENCES?            ON SUPPLEMENTAL STAFFING, YOU SHOULD DO A PAGE PER REFERENCE WITH THE FORMAT AS FOLLOW:            PROJECT DESCRIPTION (A PARAGRAPH DESCRIBING THE PROJECT); DESCRIPTION OF DUTIES (DESCRIPTION OF THE FUNCTIONS PROVIDED); GENERAL VALUE (DOLLAR AMOUNT); LENGTH OF PROJECT (TOTAL HOURS INVOLVED); CUSTOMER NAME AND ADDRESS, CONTACT NAME, TELEPHONE NUMBER AND E-MAIL ADDRESS OF CONTACT.</p> <p>PROJECT-BASED SERVICES, YOU SHOULD DO A PAGE REFERENCE WITH THE FORMAT AS FOLLOWS:            PROJECT DESCRIPTION (A PARAGRAPH DESCRIBING THE PROJECT); GENERAL VALUE (DOLLAR AMOUNT); LENGHT OF PROJECT (TOTAL TIME INVOLVED); TYPE OF CONTRACTORS USED (DESCRIBE WHAT TYPES OF CONTRACTORS USED, I.E., MAINFRAME PROGRAMMER, INTERNET DEVELOPER); CLIENT NAME AND ADDRESS, CONTACT NAME, TELEPHONE NUMBER AND E-MAIL ADDRESS OF CONTACT.</p> <p>***** QUESTION AND ANSWER PERIOD HAS BEEN EXTENDED UNTIL JANUARY 6, 2010. NOTE: NO QUESTIONS WILL BE ACCEPTED OR RESPONDED TO AFTER THIS DATE.</p> <p>***** END OF ADDENDUM NO. 2 *****</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE <i>[Signature]</i>	TELEPHONE 847-963-9460	DATE 1-12-10	
TITLE Senior Acct. Exec.	FEIN 36-4203950	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## SECTION 1: CORPORATE DESCRIPTION

### 1.1 Corporate Information

FENOMTEK, Inc.  
1613 Colonial Parkway  
Inverness, IL 60067  
847-963-9460 phone  
847-963-9450 fax  
FEIN: 36-4203950

### 1.2 Contact Information

Leif Rosenquist  
1613 Colonial Parkway  
Inverness, IL 60067  
847-963-9460 x305 phone  
847-963-9450 fax  
[leifr@fenomtek.com](mailto:leifr@fenomtek.com)

### 1.3 Incorporation Date

FENOMTEK was established and incorporated April 3, 2001 in the State of Illinois. Number of full time employees as of November 1, 2009 is 16.

### 1.4 Company Synopsis

FENOMTEK was formed by two consulting partners in 1998 with the express intent of providing top quality consulting to clientele through IT staff augmentation. FENOMTEK is managed and owned equally by Frank Kaldis and John Karagiannis. The Senior Sales Executive who works exclusively with all state government clients and who will work with the State of West Virginia is Leif Rosenquist, who has been with FENOMTEK for over 8 years. FENOMTEK is a small business interest, and has seen repeated growth over the last several years. In fact, 2008 has been our best year to date for total revenue. FENOMTEK is well positioned financially to accommodate additional business.

FENOMTEK covers a wide variety of technologies including PeopleSoft, Oracle, SAP, Java, J2EE, Microsoft.NET, Visual Basic, ASP, C#, C++, Informix, DB2, SQL Server, ArcGIS, Business Objects, Cognos, ITIL, RUP, UML, WebSphere, Unix, Linux, Windows and many more. We also staff projects at multiple position levels, ranging from Help Desk to Project Manager, and including DBAs, Business Analysts, QA Testing Technicians, System Engineers and of course multiple types of Programmers. We have both functional and technical consultants. We work with our clients primarily to supply expert technicians, to either augment current work staff, or to provide subject matter expertise in unfamiliar areas.

FENOMTEK started working with state government clients over five years ago. *Currently, FENOMTEK is an approved and direct vendor with the following states: Illinois, Wisconsin, Iowa, Michigan, Montana, Wyoming, Missouri, Mississippi, North Carolina, South Carolina, Arkansas, Pennsylvania and Maine.* Although FENOMTEK also works extensively in the private sector, work from the public sector (State and County) accounts for approximately 40% of FENOMTEK's revenue. FENOMTEK has also worked with many well recognized private clients such as HSBC, ABN AMRO, Hewitt Associates, Northwestern University, the University of Wisconsin, Kraft, Motorola, Sears, Wal-Mart, and many more.

FENOMTEK has direct partnerships with many of the IT industries largest vendors including IBM, Hewlett-Packard, Oracle and Sun.

Form Number 5975-642-7



# State of Illinois Office of The Secretary of State

Whereas, ARTICLES OF AMENDMENT TO THE ARTICLES OF INCORPORATION OF FENOMTEK, INC. INCORPORATED UNDER THE LAWS OF THE STATE OF ILLINOIS HAVE BEEN FILED IN THE OFFICE OF THE SECRETARY OF STATE AS PROVIDED BY THE BUSINESS CORPORATION ACT OF ILLINOIS, IN FORCE JULY 1, A.D. 1984.

Now Therefore, I, Jesse White, Secretary of State of the State of Illinois, by virtue of the powers vested in me by law, do hereby issue this certificate and attach hereto a copy of the Application of the aforesaid corporation.

In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, at the City of Springfield, this 3RD day of APRIL A.D. 2001 and of the Independence of the United States the two hundred and 25TH



*Jesse White*

Secretary of State

Form **BCA-10.30**  
(Rev. Jan. 1999)

**ARTICLES OF AMENDMENT**

File # 5975-642-7

**PAID**  
APR 09 2001

Jesse White  
Secretary of State  
Department of Business Services  
Springfield, IL 62756  
Telephone (217) 782-1832

**FILED**

**SUBMIT IN DUPLICATE**

APR 3 2001

**This space for use by  
Secretary of State**

Remit payment in check or money  
order, payable to "Secretary of State."

JESSE WHITE  
SECRETARY OF STATE

Date 4-3-01

The filing fee for restated articles of  
amendment - \$100.00

Franchise Tax \$  
Filing Fee\* \$25.00  
Penalty \$

<http://www.sos.state.il.us>

Approved: 3

5 X

1. CORPORATE NAME: Fenomtek, Inc. (Note 1)

2. MANNER OF ADOPTION OF AMENDMENT:

The following amendment of the Articles of Incorporation was adopted on January 1, 2001  
(Month & Day)  
2001 in the manner indicated below. ("X" one box only)  
(Year)

By a majority of the incorporators, provided no directors were named in the articles of incorporation and no directors have been elected; (Note 2)

By a majority of the board of directors, in accordance with Section 10.10, the corporation having issued no shares as of the time of adoption of this amendment; (Note 2)

By a majority of the board of directors, in accordance with Section 10.15, shares having been issued but shareholder action not being required for the adoption of the amendment; (Note 3)

By the shareholders, in accordance with Section 10.20, a resolution of the board of directors having been duly adopted and submitted to the shareholders. At a meeting of shareholders, not less than the minimum number of votes required by statute and by the articles of incorporation were voted in favor of the amendment; (Note 4)

By the shareholders, in accordance with Sections 10.20 and 7.10, a resolution of the board of directors having been duly adopted and submitted to the shareholders. A consent in writing has been signed by shareholders having not less than the minimum number of votes required by statute and by the articles of incorporation. Shareholders who have not consented in writing have been given notice in accordance with Section 7.10; (Notes 4 & 5)

By the shareholders, in accordance with Sections 10.20 and 7.10, a resolution of the board of directors having been duly adopted and submitted to the shareholders. A consent in writing has been signed by all the shareholders entitled to vote on this amendment. (Note 5)

3. TEXT OF AMENDMENT:

a. When amendment effects a name change, insert the new corporate name below. Use Page 2 for all other amendments.

Article I: The name of the corporation is:

(NEW NAME)

All changes other than name, include on page 2  
(over)

## SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING

Category: **WEB PROGRAMMING**

Client Reference/Project:

1. Project Description: This position develops, implements, maintains, and enhances test plans, test scripts, and test methodologies that ensure exhaustive testing of all assigned software systems to ensure compliance with DOC business and technical requirements
2. Description of Duties: - Conduct unit and system tests. Develop sample test data, Develop test plans and procedures, Document test process and results, Identify defects, Interpret test results, Maintain testing histories, Perform software bug tracking, Regression testing
3. General Value - \$300,000.00
4. Length of project - Project started in September 2007 and finished June 2009. 4000 Total hours approximately.
5. Customer Contact:  
State of Wisconsin DOC, located at 3099 E. Washington Ave., Madison, WI 53708-7925  
Client contact information: Sue Schneider, State of Wisconsin DOC, Quality Assurance Manager, 608-240-5000, [SusanL.Schneider@Wisconsin.gov](mailto:SusanL.Schneider@Wisconsin.gov)

## **SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: PC PROGRAMMING

Client Reference/Project:

1. Project Description: This position develops, implements, maintains, and enhances test plans, test scripts, and test methodologies that ensure exhaustive testing of all assigned software systems to ensure compliance with DOC business and technical requirements
2. Description of Duties: - Conduct unit and system tests. Develop sample test data, Develop test plans and procedures, Document test process and results, Identify defects, Interpret test results, Maintain testing histories, Perform software bug tracking, Regression testing
3. General Value - \$300,000.00
4. Length of project - Project started in September 2007 and finished June 2009. 4000 Total hours approximately.
5. Customer Contact:  
State of Wisconsin DOC, located at 3099 E. Washington Ave., Madison, WI 53708-7925  
Client contact information: Sue Schneider, State of Wisconsin DOC, Quality Assurance Manager, 608-240-5000, [SusanL.Schneider@Wisconsin.gov](mailto:SusanL.Schneider@Wisconsin.gov)



## SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING

Category: **MAINFRAME PROGRAMMING**

Client Reference/Project:

1. Project Description: This position develops, implements, maintains, and enhances test plans, test scripts, and test methodologies that ensure exhaustive testing of all assigned software systems to ensure compliance with DOC business and technical requirements
2. Description of Duties: - Conduct unit and system tests. Develop sample test data, Develop test plans and procedures, Document test process and results, Identify defects, Interpret test results, Maintain testing histories, Perform software bug tracking, Regression testing
3. General Value - \$300,000.00
4. Length of project - Project started in September 2007 and finished June 2009. 4000 Total hours approximately.
5. Customer Contact:  
State of Wisconsin DOC, located at 3099 E. Washington Ave., Madison, WI 53708-7925  
Client contact information: Sue Schneider, State of Wisconsin DOC, Quality Assurance Manager, 608-240-5000, [SusanL.Schneider@Wisconsin.gov](mailto:SusanL.Schneider@Wisconsin.gov)

## **SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: **COMPUTER SYSTEMS ANALYSIS**

Client Reference/Project:

1. Project Description: Migrate an archaic Unix based system to an updated Linux system. This included both software and hardware upgrades on the client site.
2. Description of Duties: - Analyzed, developed and tested manufacturing processes. Installed, configured and tuned Linux OS on IBM hardware, E-series. Monitor all network activity and perform system backup utilizing Legato Networker.
3. General Value - \$100,000.00
4. Length of project - Project started in October 2002 and finished September 2003. 1300 Total hours approximately.
5. Customer Contact:  
Alcoa (Huck Fasteners), 24000 S. Western, Park Forest IL 60466  
Client contact information: Brent Hunter, 708-331-1660, [brent.hunter@huck.com](mailto:brent.hunter@huck.com)

## **SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: **COMPUTER SYSTEMS/NETWORK SECURITY**

Client Reference/Project:

1. Project Description: This position required a Network Security Analyst to provide network security services in a backfill capacity during the time a state employee was on medical leave.
2. Description of Duties: Specialized in information and network security. Analyzed security risks and plans controls. Developed policies and procedures to implement security practices. Coordinated implementation of security controls. Designed and implemented controls. Monitored compliance with security policies and procedures. Relied on limited experience and judgment to plan and accomplish goals.
3. General Value - \$40,000.00
4. Length of project - Project started in May 2008 and finished August 2008. 650 Total hours approximately.
5. Customer Contact:  
State of Wisconsin DWD, located at 201 E. Washington Ave., Madison, WI 53703  
Client contact information: Dennis Hopper, State of Wisconsin DWD, Section Chief, Business Operations Services, 608-266-7907, Dennis.Hopper@dwd.wisconsin.gov

## **SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: DATABASE MANAGEMENT

Client Reference/Project:

1. Project Description: Support and provide additional development to a critical Informix application.
2. Description of Duties: - Designed, developed and tested financial applications (Bonds and Securities) utilizing Informix-4GL, UNIX Shell scripts, PERL, and Java
3. General Value - \$1,000,000.00
4. Length of project – From August 2000 to June 2002 & also from November 2002 – June 2006. 10,000 Total hours approximately.
5. Customer Contact:  
ABN AMRO, 200 W. Monroe, Suite 2000, Chicago IL 60606  
Client contact information: Tammy Jeffery, 312-904-5997, [tammy.jeffery@abnamro.com](mailto:tammy.jeffery@abnamro.com)

**SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: DESKTOP SUPPORT

## **SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: **ELECTRONIC DOCUMENT MANAGEMENT**

Client Reference/Project:

1. Project Description: Integrate and develop a document management system for this state agency.
2. Description of Duties: - Designed and developed components of a document management system involving Hummingbird, Kofax and VB.net.
3. General Value - \$50,000.00
4. Length of project – From January 2003 to April 2003. 600 Total hours approximately.
5. Customer Contact:  
State of Wisconsin (DWD), 1400 E. Washington Street, Madison, WI 53703  
Client contact information: Lana Olson, 608-267-3713, [lane.olson@dwd.state.wi.us](mailto:lane.olson@dwd.state.wi.us) (retired)

**SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: GIS SERVICES

**SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: HELP DESK SUPPORT



## **SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

### **Category: IT SUPPORT STAFF - OPERATIONS**

#### **Client Reference/Project:**

1. Project Description: This position required a Network Security Analyst to provide network security services in a backfill capacity during the time a state employee was on medical leave.
2. Description of Duties: Specialized in information and network security. Analyzed security risks and plans controls. Developed policies and procedures to implement security practices. Coordinated implementation of security controls. Designed and implemented controls. Monitored compliance with security policies and procedures. Relied on limited experience and judgment to plan and accomplish goals.
3. General Value - \$40,000.00
4. Length of project - Project started in May 2008 and finished August 2008. 650 Total hours approximately.
5. Customer Contact:  
State of Wisconsin DWD, located at 201 E. Washington Ave., Madison, WI 53703  
Client contact information: Dennis Hopper, State of Wisconsin DWD, Section Chief, Business Operations Services, 608-266-7907, Dennis.Hopper@dwd.wisconsin.gov

## SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING

Category: LAN/WAN SUPPORT

Client Reference/Project:

1. Project Description: Migrate an archaic Unix based system to an updated Linux system. This included both software and hardware upgrades on the client site.
2. Description of Duties: - Analyzed, developed and tested manufacturing processes. Installed, configured and tuned Linux OS on IBM hardware, E-series. Monitor all network activity and perform system backup utilizing Legato Networker.
3. General Value - \$100,000.00
4. Length of project - Project started in October 2002 and finished September 2003. 1300 Total hours approximately.
5. Customer Contact:  
Alcoa (Huck Fasteners), 24000 S. Western, Park Forest IL 60466  
Client contact information: Brent Hunter, 708-331-1660, [brent.hunter@huck.com](mailto:brent.hunter@huck.com)

## **SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: **ENTERPRISE SERVICES**

Client Reference/Project:

1. **Project Description:** This position required an IT Audit Specialist to perform an audit of the State's ITS environment against the State's compliance requirements and provide an audit report detailing the level of the State's compliance.
2. **Description of Duties:** - Required auditing information technology practices and procedures against state mandated governance. IT security best practices were employed, including, but not limited to: access control, application security, cryptography, information security and risk management, operations security, security architecture and design, and network security.
3. **General Value - \$70,000.00**
4. **Length of project - Project started in October 2007 and finished January 2008. 560 Total hours approximately.**
5. **Customer Contact:**  
State of North Carolina ITS, located at P.O. Box 17209, Raleigh, NC 27619-7209  
Client contact information: Nancy Burgart, State of North Carolina ITS, IT Compliance Auditor,  
919-754-6230, nancy.burgart@ncmail.net

**SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: GRAPHICS AND PRESENTATION

**SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: MIDDLEWARE INTEGRATION

**SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: ELECTRONIC COMMERCE / EDI

## **SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: **PROJECT MANAGEMENT SERVICES**

Client Reference/Project:

1. Project Description: This position requires a Project Manager to oversee multiple projects at the state's Femrite facility that are associated with its Server Consolidation effort, to migrate and consolidate multiple agency servers in one co-location.
2. Description of Duties: - Oversee multiple project concurrently, reporting to upper management and managing project staff. Facilitate project planning and project status meeting with team staff.
3. General Value - \$500,000.00
4. Length of project - Project started in December 2007 and is ongoing. 4200 Total hours approximately.
5. Customer Contact:  
State of Wisconsin DOA, located at Division of Enterprise Technology, 101 East Wilson Street, Madison, WI 53707  
Client contact information: Jim Schmolesky, State of Wisconsin – DOA, Manager  
608-224-2800, [jim.Schmolesky@wisconsin.gov](mailto:jim.Schmolesky@wisconsin.gov)

## **SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: **TELECOMMUNICATIONS SERVICES**

Client Reference/Project:

1. Project Description: This position required a Network Security Analyst to provide network security services in a backfill capacity during the time a state employee was on medical leave.
2. Description of Duties: Specialized in information and network security. Analyzed security risks and plans controls. Developed policies and procedures to implement security practices. Coordinated implementation of security controls. Designed and implemented controls. Monitored compliance with security policies and procedures. Relied on limited experience and judgment to plan and accomplish goals.
3. General Value - \$40,000.00
4. Length of project - Project started in May 2008 and finished August 2008. 650 Total hours approximately.
5. Customer Contact:  
State of Wisconsin DWD, located at 201 E. Washington Ave., Madison, WI 53703  
Client contact information: Dennis Hopper, State of Wisconsin DWD, Section Chief, Business Operations Services, 608-266-7907, Dennis.Hopper@dwd.wisconsin.gov



## **SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: **BUSINESS ANALYST SERVICES**

Client Reference/Project:

1. **Project Description:** This position required an IT Audit Specialist to perform an audit of the State's ITS environment against the State's compliance requirements and provide an audit report detailing the level of the State's compliance.
2. **Description of Duties:** - Required auditing information technology practices and procedures against state mandated governance. IT security best practices were employed, including, but not limited to: access control, application security, cryptography, information security and risk management, operations security, security architecture and design, and network security.
3. **General Value** - \$70,000.00
4. **Length of project** - Project started in October 2007 and finished January 2008. 560 Total hours approximately.
5. **Customer Contact:**  
State of North Carolina ITS, located at P.O. Box 17209, Raleigh, NC 27619-7209  
Client contact information: Nancy Burgart, State of North Carolina ITS, IT Compliance Auditor,  
919-754-6230, nancy.burgart@ncmail.net

## **SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

### **Category: ERP IMPLEMENTATION SERVICES**

#### **Client Reference/Project:**

1. Project Description: Northwestern University undertook an initiative to implement a new enterprise financial system. The project was termed Project Café.
2. Description of Duties: Provide multiple layers of application development and support. Provided functional and technical support. Functional support was for PeopleSoft financials application gathering and translating user requirements. Technical support was in the actual development of those technical specifications.
3. General Value - \$2,000,000.00
4. Length of project - Project started in October 2007 and finished April 2009. 3000 Total hours approximately.
5. Customer Contact:  
Northwestern University, located at 1800 Sherman, Evanston, IL 60208  
Client contact information: Jason Schober, Northwestern University, Director Financial Systems, 847-467-1577, jschober@northwestern.edu

**SECTION 2: QUALIFICATIONS & EXPERIENCE IN SUPPLEMENTAL STAFFING**

Category: VoIP IMPLEMENTATION SERVICES

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: FENOMTEK, Inc  
Authorized Signature: [Signature] Date: 1-12-2010  
Purchasing Affidavit (Revised 01/01/09)

EXHIBIT 10

REQUISITION NO.: ITECH10

ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

ADDENDUM NO.'S:

NO. 1  .....

NO. 2  .....

NO. 3 .....

NO. 4 .....

NO. 5 .....

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

  
.....  
SIGNATURE

FENOMTEK, Inc.  
.....  
COMPANY

1-12-10  
.....  
DATE

REV. 11/96