



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Request for  
 Quotation**

RFQ NUMBER  
**HUT983**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JOHN ABBOTT  
 304-558-2544**

RFQ COPY

VENDOR

Great Lakes Hotel Supply Co.  
 1961 Grand River Ave.  
 Detroit, MI 48226

SHIP TO

HUTTONSVILLE CORRECTIONAL  
 CENTER  
 ATTENTION: KEN HOLBROOK  
 ROUTE 250 SOUTH  
 HUTTONSVILLE, WV  
 26273 335-2291

|   |               |          |        |               |
|---|---------------|----------|--------|---------------|
| DATE PRINTED:<br><b>10/21/2009</b>                                  | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
| BID OPENING DATE: <b>11/10/2009</b> <b>BID OPENING TIME 01:30PM</b> |               |          |        |               |

| LINE   | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT    |
|--|----------|-----|--------|-------------|------------|-----------|
| 0001   | 1        | LS  |        | 165-29      | 89,935.00  | 89,935.00 |
| <p>DISHWASHERS (COMMERCIAL)</p> <p>CONTRACT TO PROVIDE ALL LABOR, MATERIALS, AND <del>AND</del> ELECTRICAL, GAS, WATER, STEAM CONNECTIONS MUST BE WITHIN FIVE FEET OF NEW EQUIPMENT. ANY UPGRADING CHARGES ARE BY OTHER TRADES.</p> <p>EXHIBIT 5</p> <p>WEST VIRGINIA CODE 21-1D-5 PROVIDES THAT: ANY SOLICITATION FOR A PUBLIC IMPROVEMENT CONSTRUCTION CONTRACT REQUIRES EACH VENDOR THAT SUBMITS A BID FOR THE WORK TO SUBMIT AT THE SAME TIME AN AFFIDAVIT OF COMPLIANCE WITH THE BID. THE ENCLOSED DRUG-FREE WORKPLACE AFFIDAVIT MUST BE SIGNED AND SUBMITTED WITH THE BID AS EVIDENCE OF THE VENDOR'S COMPLIANCE WITH THE PROVISIONS OF ARTICLE 1D, CHAPTER 21 OF THE WEST VIRGINIA CODE. FAILURE TO SUBMIT THE SIGNED DRUG-FREE WORKPLACE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF SUCH BID.</p> <p>NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 30 CALENDAR DAYS AFTER THE NOTICE TO PROCEED IS RECEIVED. UNLESS OTHERWISE SPECIFIED, THE FULLY EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP</p> |          |     |        |             |            |           |

RECEIVED  
 2009 NOV -5 P 12: 24  
 PURCHASING DIVISION  
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *David Abel*      TELEPHONE: 313-962-9176      DATE: 10/30/09

TITLE: VICE PRESIDENT      FEIN: 38-1945157      ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia
2. The State may accept or reject in part or in whole, any bid
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30
6. Payment may only be made after the delivery and acceptance of goods or services
7. Interest may be paid for late payment in accordance with the *West Virginia Code*
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160 103) and will be disclosing Protected Health Information (45 CFR §160 103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy
5. All quotations are considered FOB destination unless alternate shipping terms are clearly identified in the quotation
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P O Box 50130, Charleston, WV 25305-0130



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 Purchasing Division  
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**HUT983**

PAGE  
**2**

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
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**304-558-2544**

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 1961 Grand River Ave.  
 Detroit, MI 48226

SHIP TO

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 CENTER  
 ATTENTION: KEN HOLBROOK  
 ROUTE 250 SOUTH  
 HUTTONSVILLE, WV  
 26273 335-2291

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 10/21/2009   |               |          |        |               |

BID OPENING DATE: **11/10/2009** BID OPENING TIME **01:30PM**

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|--|----------|-----|---------|-------------|------------|--------|
| <p>SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN.</p> <p>WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE RATES AS ESTABLISHED FOR RANDOLPH COUNTY, PURSUANT TO WEST VIRGINIA CODE 21-5A, ET, SEQ. (PREVAILING WAGE RATES APPLY TO THIS PROJECT)</p> <p>ARBITRATION: ANY REFERENCES MADE TO ARBITRATION OR INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED.</p> <p>WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL</p> <p>ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT:</p> <p>(XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</p> <p>( ) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT.</p> <p>(XX) BONDS: FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR</p> |          |     |         |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|  |                                  |                                   |
|--|----------------------------------|-----------------------------------|
| SIGNATURE<br><i>David J. [Signature]</i> | TELEPHONE<br><b>313-962-9176</b> | DATE<br><b>10/30/09</b>           |
| TITLE<br><b>VICE PRESIDENT</b>           | FEIN<br><b>38-1945157</b>        | ADDRESS CHANGES TO BE NOTED ABOVE |

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**3**

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|  |          |     |        |             |            |        |
| <p>MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCEPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND.</p> <p>( ) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR.</p> <p>REV. 11/00</p> <p>EXHIBIT 7</p> <p>DOMESTIC ALUMINUM, GLASS &amp; STEEL IN PUBLIC WORKS PROJECTS</p> <p>IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS.</p> |          |     |        |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|                             |                                   |                 |
|-----------------------------|-----------------------------------|-----------------|
| SIGNATURE <i>David</i>      | TELEPHONE                         | DATE            |
| TITLE <b>VICE PRESIDENT</b> | <b>313-962-9176</b>               | <b>10/30/09</b> |
| FEIN <b>38-1945157</b>      | ADDRESS CHANGES TO BE NOTED ABOVE |                 |

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**4**

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| <p>FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT IS 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE PRODUCTS. IF THE DOMESTIC ALUMINUM, GLASS OR STEEL PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN PRICE THAN THE FOREIGN MADE PRODUCTS.</p> <p>IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL.</p> <p>REV. 3/88</p> <p>EXHIBIT 9</p> <p>NOTICE FOR ISSUANCE &amp; ACKNOWLEDGEMENT OF CONSTRUCTION PROJECT ADDENDA</p> <p>THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES:</p> <p>(1) THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM</p> |          |     |          |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|                                  |                                  |                                   |
|----------------------------------|----------------------------------|-----------------------------------|
| SIGNATURE<br><i>David Abbott</i> | TELEPHONE<br><b>313-962-9176</b> | DATE<br><b>10/30/09</b>           |
| TITLE<br><b>VICE PRESIDENT</b>   | FEIN<br><b>38-1945157</b>        | ADDRESS CHANGES TO BE NOTED ABOVE |

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**5**

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| <p>AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED.</p> <p>(2) THE BUYER SHALL SEND THE ADDENDUM TO ALL INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID OPENING DATE. ANY ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID OPENING DATE.</p> <p>(3) ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY ALL BIDDERS AND SUBMITTED TO THE STATE PURCHASING DIVISION. THE SAME RULES AND REGULATIONS THAT APPLY TO THE ORIGINAL BIDDING DOCUMENT SHALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR THE SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE.</p> <p>REV. 11/96</p> <p>EXHIBIT 10</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NOS.:</p> <p>NO. 1 . NONE . . . . .</p> <p>NO. 2 . . . . .</p> |          |     |        |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|                                 |                           |                                   |
|---------------------------------|---------------------------|-----------------------------------|
| SIGNATURE<br><i>David Jones</i> | TELEPHONE<br>313-962-9176 | DATE<br>10/30/09                  |
| TITLE<br>VICE PRESIDENT         | FEIN<br>38-1945157        | ADDRESS CHANGES TO BE NOTED ABOVE |

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**6**

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|---|----------|-------|--------|-------------|------------|--------|
| NO. 3   |          | ..... |        |             |            |        |
| NO. 4   |          | ..... |        |             |            |        |
| NO. 5   |          | ..... |        |             |            |        |
| <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p><i>[Signature]</i>.....SIGNATURE<br/>           GREAT LAKES HOTEL SUPPLY COMPANY.....COMPANY<br/>           OCTOBER 30, 2009.....DATE</p> <p>REV. 11/96</p> <p>CONTRACTORS LICENSE</p> <p>WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV</p> |          |       |        |             |            |        |

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| SIGNATURE <i>[Signature]</i> | TELEPHONE <b>313-962-9176</b> | DATE <b>10/30/09</b>              |
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| <p>25305. TELEPHONE: (304) 558-7890.</p> <p>WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID.</p> <p>BIDDER TO COMPLETE:</p> <p>CONTRACTORS NAME: <b>GREAT LAKES HOTEL SUPPLY COMPANY</b></p> <p>CONTRACTORS LICENSE NO.: <b>38-1945157</b></p> <p>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT</p> <p>APPLICABLE LAW</p> <p>THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT.</p> <p>ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>REV. 5/2009</p> |          |     |         |             |            |        |

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|                                      |                           |                                   |
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**8**

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HUTTONSVILLE CORRECTIONAL  
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 ATTENTION: KEN HOLBROOK  
 ROUTE 250 SOUTH  
 HUTTONSVILLE, WV  
 26273 335-2291

|                                     |               |                                 |        |               |
|-------------------------------------|---------------|---------------------------------|--------|---------------|
| DATE PRINTED<br><b>10/21/2009</b>   | TERMS OF SALE | SHIP VIA                        | F.O.B. | FREIGHT TERMS |
| BID OPENING DATE: <b>11/10/2009</b> |               | BID OPENING TIME <b>01:30PM</b> |        |               |

| LINE  | QUANTITY | UOP | CAT NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|---|----------|-----|---------|-------------|------------|--------|
| <p><b>NOTICE</b></p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION<br/>           PURCHASING DIVISION<br/>           BUILDING 15<br/>           2019 WASHINGTON STREET, EAST<br/>           CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: JOHN ABBOTT-----</p> <p>REQ. NO.: HUT989-----</p> <p>BID OPENING DATE: 11/10/2009</p> <p>BID OPENING TIME: 1:30 PM-----</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p>-----</p> <p>PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE:</p> <p>DAVID ISRAEL-----</p> |          |     |         |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|                                |                                  |                                   |
|--------------------------------|----------------------------------|-----------------------------------|
| SIGNATURE<br>                  | TELEPHONE<br><b>313-962-9176</b> | DATE<br><b>10/30/09</b>           |
| TITLE<br><b>VICE PRESIDENT</b> | FEIN<br><b>38-1945157</b>        | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**HUT983**

PAGE  
**9**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JOHN ABBOTT  
 304-558-2544**

RFQ COPY

VENDOR

Great Lakes Hotel Supply Co.  
 1961 Grand River Ave.  
 Detroit, MI 48226

SHIP TO

HUTTONSVILLE CORRECTIONAL  
 CENTER  
 ATTENTION: KEN HOLBROOK  
 ROUTE 250 SOUTH  
 HUTTONSVILLE, WV  
 26273 335-2291

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 10/21/2009   |               |          |        |               |

BID OPENING DATE: **11/10/2009** BID OPENING TIME **01:30PM**

| LINE | QUANTITY | UOP   | CAT NO            | ITEM NUMBER | UNIT PRICE   | AMOUNT           |
|------|----------|---|-------------------|-------------|--------------|------------------|
|      | *****    | THIS  | IS THE END OF RFQ | HUT983      | ***** TOTAL: | <u>89,935.00</u> |
|      | INSTALL  | INSTALLATION OF FT920 DISHWASHER AT<br>HUTTONSVILLE STATE CORRECTIONAL FACILITY<br>- REMOVE OLD DISHWASHER AND DUCT WORK<br>- MEET NEW MACHINE AT FACILITY, MOVE INTO THE<br>KITCHEN, UNCRATE, SET-IN PLACE AND ASSEMBLE<br>MACHINE.<br>- MAKE ALL FINAL PLUMBING, ELECTRICAL AND<br>VENTILATION CONNECTIONS FROM CUSTOMER<br>PROVIDED (PROPERLY SIZED PER SPEC) ROUGH-INS<br>- PROVIDE AND INSTALL NEW STAINLESS STEEL DUCT-<br>WORK (WE WILL ATTACH TO CUSTOMER DUCT<br>BELOW THE CEILING)<br><br>NOTE: PRICE IS QUOTED USING PREVAILING WAGE<br>RATES FOR EMPLOYEE'S<br><br>WITH HOBART INSTALL, CUSTOMER REC 'S<br>6 MONTHS ADDITIONAL WARRANTY |                   |             |              |                  |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|  |                           |                                   |
|--|---------------------------|-----------------------------------|
| SIGNATURE<br><i>David J. [Signature]</i> | TELEPHONE<br>313-962-9176 | DATE<br>10/30/09                  |
| TITLE<br>VICE PRESIDENT                  | FEIN<br>38-1945157        | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER

PAGE

ADDRESS CORRESPONDENCE TO ATTENTION OF

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Great Lakes Hotel Supply Co.  
 1961 Grand River Ave.  
 Detroit, MI 48226

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| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|              |               |          |        |               |

BID OPENING DATE:

| LINE | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
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SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|                            |           |                                   |
|----------------------------|-----------|-----------------------------------|
| SIGNATURE <i>D. J. ...</i> | TELEPHONE | DATE                              |
| TITLE                      | FEIN      | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

DISHWASHING MACHINE SHALL BE A HOBART MODEL FT 920 FLIGHT TYPE DISHWASHER (or equal)

- Dish machine to be a fully automatic flight-type machine
- Consisting of a power recirculating prewash in the 5 ft. load section and recirculating prewash water jetted over the SST surface area below the conveyor loading section to provide continues self cleaning.
- Power wash, power rinse and Opti-Rinse™ fresh water rinse in the 8 ft center section.
- 7ft. unload section to contain a 2 ft chambered section to contain a 2 ft. chambered section With the remaining length to be open to allow for drying of the ware and the unloading Process
- Load and unload sections to include a 10" shelf to facilitate the loading and unloading practice
- Overall length of machine to be 20' 10"
- Direction of operation to be right to left
- Voltage and phase to be 208/60/3ph.

CONSTRUCTION

- Tanks and chamber constructed of #16 gauge stainless steel
- Tank design to be drawn with rounded corners throughout and contoured to the drain opening For easy cleaning
- Chamber wide prewash, power wash, and power rinse inspection doors to be FULLY INSULATED HINGED.
- Prewash, power wash, and power rinse SST self-draining pumps and motors integrally assembled and mounted to tanks with frame support
- Stainless steel back panels and lower front panels to provide an air gap for a cooler surface area and a reduction in heat loss
- Easy to remove 4 ply curtains to be placed between each section to aid in heat retention

PUMPS

- SST self draining prewash pump to produce a flow rate of 150 gallons per minute
- SST self-draining power wash and power rinse pumps to produce a flow rate of 292 gallons per minute
- All pumps and impellers to be stainless steel and self-draining
- Easy to reach pump clean-outs to be provided for each pump

### MOTORS

- All pump motors to be totally enclosed fan cooled 3 hp. Motors
- Conveyor motor to be ½ hp
- Each motor to have inherent overload protection.

### CONTROLS

- A stainless steel control panel mounted in the center section houses the machine operating status display
- Control box houses accurate digital temperature displays and visual alarms at an easy to read eye level
- Photo electronic eyes positioned at the load end to detect all sizes of ware
- Photo electronic eyes to activate machine operation and sequence the fresh water rinse system to provide a reduction in operating cost
- Conveyor start/stop switches ergonomically located at the load and unload section
- All wiring from components to control box to be corded and labeled without intermediate plug and socket connectors
- Full time auto fill to be standard
- Conveyor reversing switch to be mounted the inside control box

### CONVEYOR DRIVE SYSTEM

- Conveyor drive motor to be ½ hp with inherent overload protection
- Trip mechanism provided on unload section shall stop the conveyor without “coasting”.
- Anti-jam protection to be standard stopping the conveyor when minimal pressure is applied
- Flight links to be of Duraflex material to accommodate dishware as well as 18” x 26” sheet pans and 22” x 27” oval bus trays
- Flight links pegs to be designed with V-shaped edges, containing no flat surfaces to deflect lower wash arm water.
- Conveyor width of to be 30-1/2”.
- Conveyor to have adjustable speed from 4 to 12 feet per minute.

### VENT SYSTEM

- Single point 16” round vent connection
- Built in dampers to be provided at clean and soiled ends.
- Clean end vent opening in upper chamber to have drain pan to prevent condensate dripping on clean ware Drip pan to be removable without tools.
- CFM requirement to be 750 CFM.

### RE-CIRCULATING PREWASH SYSTEM

- To remove soil by means of recirculating water sprayed over dishes before entering wash zone.
- This section to receive water cascaded from the wash, power rinse, and fresh water rinse

### PREWASH, POWERWASH, AND POWER RINSE SYSTEMS

- Each compartment is equipped with stainless steel upper and lower manifolds with debossed anti-clogging nozzles.
- One-piece wash arms effortlessly removed and reinstalled without tools
- Wash arms to be guided in place by means of track guides
- Wash manifold from pump to wash arms to be outside of chamber leaving chamber interior clear of all piping for easy cleaning
- Full time auto fill to be standard

### DRAINS

- Drains to be open and closed by means of a heavy gauge handle connected to a brass body and stainless steel ball valve

### CLEAN OUT ACCESS

- Extension panels on load and unload sections to be completely removable without the use of tools for easy cleaning.

### STRAINER SCREENS

- Prewash, power wash, and power rinse scrap screens to be one piece slanted design slopped toward the front of the machine and the large removable 16 gauge SST scrap basket.
- Scrap system to be inside chamber allowing for smooth front.
- Both tray and basket easily removable from the front of the machine

### TANK HEAT

- Regulated stainless steel steam coils from 21-50 psi with solid state thermostat and positive low water protection
- Equipped with a factory installed electrically integrated steam booster heater

#### FINAL RINSE

- Fresh water non-pumped final rinse water usage to be no more than 132 gallons per hour at a conveyor speed of 10 feet per minute
- Fresh water rinse to be a non pumped/dual design
- Rinse nozzles and rinse are to be secured in a slotted mounting fixture to ensure proper spray pattern.
- Upper and lower rinse arms to be removable without tools for easy cleaning
- Rinse activation to be sequenced through the use of photo electronic sensors mounted at the entrance end of the load chamber
- Final rinse booster heater to be a 150 steam booster heater electrically integrated to the dish machine

#### WARRANTY

Manufacturer to provide two and a half year warranty on parts and labor.

#### INSTALLATION:

Installation work must be performed by the authorized manufacturer technicians.

Owner training to be presented by Hobart Manufacturer Representatives to go over care, use and operation of the new dishwasher Manufacturer to provide an Operator Video

#### SITE VISIT:

Site visits may be conducted by contacting:

Pam Jones, Business Manager or JoAnn Gilardi at the Huttonsville Correctional Center  
304-335-2291, no later than 11/4/09 – between the hours of 9:00 AM – 3:30 PM.

**The successful vendor is responsible for all labor, materials, accessories, and equipment necessary to install the dishwasher system, even if it is not listed in the specifications.**

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Great Lakes Hotel Supply Co.  
Authorized Signature: [Signature] Date: 11-3-09





State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5

STATE OF MICHIGAN

COUNTY OF WAYNE, TO-WIT:

I, DAVID ISRAEL, after being first duly sworn, depose and state as follows:

1. I am an employee of GREAT LAKES HOTEL SUPPLY COMPANY; and,  
(Company Name)

2. I do hereby attest that GREAT LAKES HOTEL SUPPLY COMPANY  
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code §21-1D-5**.

The above statements are sworn to under the penalty of perjury.

GREAT LAKES HOTEL SUPPLY COMPANY  
(Company Name)

By: DAVID ISRAEL

Title: VICE PRESIDENT

Date: NOVEMBER 02, 2009

Taken, subscribed and sworn to before me this 2ND day of NOVEMBER, 2009

By Commission expires 08-19-2013

(Seal)

Jason P. Spybrook  
(Notary Public)

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.**

JASON P. SPYBROOK  
Notary Public, Macomb County, Michigan  
My Commission Expires August 19, 2013

Rev March 2009

# CERTIFICATE OF REGISTRATION

# ISO 9001

## Great Lakes Hotel Supply Company

1961 Grand River Avenue,  
Detroit, Michigan 48226-1204 USA

*Allied International Quality Registrar, Inc. issues this certificate to the firm named above, having assessed and approved the firm's quality management system and finding the system conforms to the standards of:*

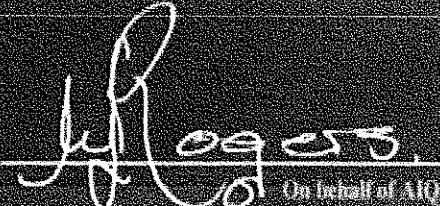
**ISO 9001-2000**  
**ANSI / ISO / ASQ Q9001-2000**

*The Quality Management System is applicable to the following:*

Foodservice Equipment Contractors Specializing in Providing Engineering and Installation of Commercial Kitchens for Hospitals, Corporate Feeding, Correctional Facilities, Schools and Universities, Country Clubs and Restaurants.

*This approval is subject to the firm maintaining its system to the required standards which will be monitored by AIQR.*

Certification Number: AIQR-203  
Date of Issue: January 03, 2008  
Date of Expiration: January 02, 2011

  
On behalf of AIQR

**Allied International Quality Registrar, LLC.**

45421 Augusta Drive, Canton, Michigan 48188