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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for p Quotation

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FREIGHT TERMS

JOHN ABBOTT 304-558-2544

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SAM TELL AND SON INC. **300 SMITH STREET** FARMINGDALE, NY 11735

TERMS OF SALE SHIP VIA

HUTTONSVILLE CORRECTIONAL CENTER ATTENTION: KEN HOLBROOK ROUTE 250 SOUTH **HUTTONSVILLE, WV** 26273 335-2291

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia
- 2. The State may accept or reject in part or in whole, any bid
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted The Contract may be renewed only upon mutual written agreement of the parties
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160 103) and will be disclosing Protected Health Information (45 CFR §160 103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy
- 5. All quotations are considered FOB destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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ADDRESS CORRESPONDENCE TO ATTENTION OF

JOHN ABBOTT 304-558-2544

HUTTONSVILLE CORRECTIONAL CENTER ATTENTION: KEN HOLBROOK ROUTE 250 SOUTH **HUTTONSVILLE, WV** 26273

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SAM TELL AND SON INC. 300 SMITH STREET FARMINGDALE, NY 11735

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CENTER
ATTENTION: KEN HOLBROOK
ROUTE 250 SOUTH
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SAM TELL AND SON INC. 300 SMITH STREET FARMINGDALE, NY 11735

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SAM TELL AND SON INC. 300 SMITH STREET FARMINGDALE, NY 11735

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HUTTONSVILLE CORRECTIONAL
CENTER
ATTENTION: KEN HOLBROOK
ROUTE 250 SOUTH
HUTTONSVILCE, WV
26273 335-2291

FOR

10/21/2009 BID OPENING DATE: 11/10/2009 BID OPENING TIME 01:30PM LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT 25305. TELEPHONE: (304) 558-7890. WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID. BIDDER TO COMPLETE: CONTRACTORS NAME: CONTRACTORS LICENSE NO.: THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT APPLICABLE LAW THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT. ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT. BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTICY PROTECTION, THE STATE MAT DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER. REV. 5/2009 SEE REVERSE SIDE FOR TERMS AND CONDITIONS. SIGNATURE -50/-132526262 ADDRESS CHANGES TO BE NOTED ABOVE



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Department of Administration
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2019 Washington Street East
Post Office Box 50130
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JOHN ABBOTT 304-558-2544

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> > TERMS OF SALE

HUTTONSVILLE CORRECTIONAL CENTER ATTENTION: KEN HOLBROOK ROUTE 250 SOUTH HUTTONSVILLE, WV 26273 335-2291

10/21/2009 BID OPENING DATE: BID OPENING TIME 01:30PM 11/10/2009 LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT NOTICE A SIGNED BID MUST BE SUBMITTED TO: DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130 THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: SEALED BID BUYER: JOHN ABBOTT---REQ. NO.: HUT989---BID OPENING DATE: 11/10/2009 BID OPENING TIME: 1:30 PM----PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: 631-501-9709 PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE: Smilow SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE (3 SIGNATURE ADDRESS CHANGES TO BE NOTED ABOVE



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SAM TELL AND SON INC. 300 SMITH STREET FARMINGDALE, NY 11735

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SAM TELL AND SON INC. 300 SMITH STREET FARMINGDALE, NY 11735 HUTTONSVILLE CORRECTIONAL
CENTER
ATTENTION: KEN HOLBROOK
ROUTE 250 SOUTH
HUTTONSVILLE, WV
26273 335-2291

DATE PRINTED TERMS OF SALE SHIP VIA FOB, FREIGHT TERMS 10/21/2009 BID OPENING DATE: 11/10/2009 BID OPENING TIME 01:30PM CAT NO QUANTITY LOP LINE ITEM NUMBER UNITPRICE AMOUNT THIS IS THE END OF RFQ HUT983 ***** TOTAL: SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TITLE ADDRESS CHANGES TO BE NOTED ABOVE

DISHWASHING MACHINE SHALL BE A HOBART MODEL FT 920 FLIGHT TYPE DISHWASHER (or equal)

- Dish machine to be a fully automatic flight-type machine.
- Consisting of a power recirculating prewash in the 5 ft. load section and recirculating prewash water jetted over the SST surface area below the conveyor loading section to provide continues self cleaning.
- Power wash, power rinse and Opti-Rinse TM fresh water rinse in the 8 ft center section.
- 7ft. unload section to contain a 2 ft chambered section to contain a 2 ft. chambered section
 With the remaining length to be open to allow for drying of the ware and the unloading
 Process
- Load and unload sections to include a 10" shelf to facilitate the loading and unloading practice.
- Overall length of machine to be 20' 10".
- Direction of operation to be right to left
- Voltage and phase to be 208/60/3ph.

CONSTRUCTION

- Tanks and chamber constructed of #16 gauge stainless steel.
- Tank design to be drawn with rounded corners throughout and contoured to the drain opening For easy cleaning.
- Chamber wide prewash, power wash, and power rinse inspection doors to be <u>FULLY INSULATED</u> HINGED.
- Prewash, power wash, and power rinse SST self-draining pumps and motors integrally assembled and mounted to tanks with frame support
- Stainless steel back panels and lower front panels to provide an air gap for a cooler surface area and a reduction in heat loss.
- Easy to remove 4 ply curtains to be placed between each section to aid in heat retention.

PUMPS

- SST self draining prewash pump to produce a flow rate of 150 gallons per minute
- SST self-draining power wash and power rinse pumps to produce a flow rate of 292 gallons per minute.
- All pumps and impellers to be stainless steel and self-draining.
- Easy to reach pump clean-outs to be provided for each pump.

MOTORS

- All pump motors to be totally enclosed fan cooled 3 hp. Motors.
- Conveyor motor to be ½ hp.
- Each motor to have inherent overload protection.

CONTROLS

- A stainless steel control panel mounted in the center section houses the machine operating status display.
- Control box houses accurate digital temperature displays and visual alarms at an easy to read
 eye level.
- Photo electronic eyes positioned at the load end to detect all sizes of ware.
- Photo electronic eyes to activate machine operation and sequence the fresh water rinse system to provide a reduction in operating cost
- Conveyor stat/stop switches ergonomically located at the load and unload section.
- All wiring from components to control box to be corded and labeled without intermediate plug and socket connectors.
- Full time auto fill to be standard.
- Conveyor reversing switch to be mounted the inside control box.

CONVEYOR DRIVE SYSTEM

- Conveyor drive motor to be ½ hp. with inherent overload protection.
- Trip mechanism provided on unload section shall stop the conveyor without "coasting".
- Anti-jam protection to be standard stopping the conveyor when minimal pressure is applied.
- Flight links to be of Duraflex material to accommodate dishware as well as 18" x 26" sheet pans and 22" x 27" oval bus trays.
- Flight links pegs to be designed with V-shaped edges, containing no flat surfaces to deflect lower wash arm water.
- Conveyor width of to be 30-1/2".
- Conveyor to have adjustable speed from 4 to 12 feet per minute.

VENT SYSTEM

- Single point 16" round vent connection.
- Built in dampers to be provided at clean and soiled ends...
- Clean end vent opening in upper chamber to have drain pan to prevent condensate dripping on clean ware. Drip pan to be removable without tools.
- CFM requirement to be 750 CFM.

RE-CIRCULATING PREWASH SYSTEM

- To remove soil by means of recirculating water sprayed over dishes before entering wash zone.
- This section to receive water cascaded from the wash, power rinse, and fresh water rinse.

PREWASH, POWERWASH, AND POWER RINSE SYSTEMS

- Each-compartment is equipped with stainless steel upper and lower manifolds with debossed anti-clogging nozzles.
- One-piece wash arms effortlessly removed and reinstalled without tools.
- Wash arms to be guided in place by means of track guides.
- Wash manifold from pump to wash arms to be outside of chamber leaving chamber interior clear of all piping for easy cleaning.
- · Full time auto fill to be standard

DRAINS

 Drains to be open and closed by means of a heavy gauge handle connected to a brass body and stainless steel ball valve

CLEAN OUT ACCESS

 Extension panels on load and unload sections to be completely removable without the use of tools for easy cleaning.

STRAINER SCREENS

- Prewash, power wash, and power rinse scrap screens to be one piece slanted design slopped toward the front of the machine and the large removable 16 gauge SST scrap basket.
- Scrap system to be inside chamber allowing for smooth front.
- Both tray and basket easily removable from the front of the machine.

TANK HEAT

- Regulated stainless steel steam coils from 21-50 psi with solid state thermostat and positive low water protection.
- Equipped with a factory installed electrically integrated steam booster heater.

FINAL RINSE

- Fresh water non-pumped final rinse water usage to be no more than 132 gallons per hour at a conveyor speed of 10 feet per minute.
- Fresh water rinse to be a non pumped/dual design.
- Rinse nozzles and rinse are to be secured in a slotted mounting fixture to ensure proper spray pattern.
- Upper and lower rinse arms to be removable without tools for easy cleaning.
- Rinse activation to be sequenced through the use of photo electronic sensors mounted at the entrance end of the load chamber.
- Final rinse booster heater to be a 150 steam booster heater electrically integrated to the dish machine.

WARRANTY

Manufacturer to provide two and a half year warranty on parts and labor.

INSTALLATION:

Installation work must be performed by the authorized manufacturer technicians.

Owner training to be presented by Hobart Manufacturer Representatives to go over care, use and operation of the new dishwasher. Manufacturer to provide an Operator Video.

SITE VISIT:

Site visits may be conducted by contacting:

Pam Jones, Business Manager or JoAnn Gilardi at the Huttonsville Correctional Center 304-335-2291, no later than 11/4/09 – between the hours of 9:00 AM – 3:30 PM

The successful vendor is responsible for all labor, materials, accessories, and equipment necessary to install the dishwasher system, even if it is not listed in the specifications.

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RFQ No

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. The vendor must make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name:	SAM TU	LAND SONING.	
Authorized Signature:	Mala	Date:	
Purchasing Affidavit (Revised	01/01/09}		



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF New YORK					
COUNTY OF SUPPOLK, TO-WIT:					
COUNTY OF SUPEOUK TO-WIT: I, MARC Tev, after being first duly sworn, depose and state as follows:					
1. I am an employee of SAME AND SON INC.; and,					
2. I do hereby attest that(Company Name) (Company Name)					
maintains a valid written drug free workplace policy and that such policy is in compliance with West Virginia Code §21-1D-5.					
The above statements are sworn to under the penalty of perjury.					
(Company Name)					
By: MA a side to					
Date:					
Taken, subscribed and sworn to before me this 5th day of Movember. 2009					
CATERINA M. RUSSO (Seal) Notary Public, State of New York No.01RU6114140 Qualified in Queens County Commission Expires August 9, 20 (Notary Public) (Notary Public)					

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

Rev March 2009

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