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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for Quotation

HUT982

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF JOHN ABBOTT

304-558-2544

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SAM TELL AND SON INC. 300 SMITH STREET FARMINGDALE, NY 11735

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller
- 11. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

#### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form
- 4. Unit prices shall prevail in case of discrepancy
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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## Request for Quotation

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FREIGHT TERMS

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for Quotation

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JOHN ABBOTT 304-558-2544

RFQ COPY TYPE NAME/ADDRESS HERE SAM TELL AND SON INC. 300 SMITH STREET FARMINGDALE, NY 11735

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SAM TELL AND SON INC.

300 SMITH STREET

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ADDRESS CORRESPONDENCE TO ATTENTION OF JOHN ABBOTT 304-558-2544

HUTTONSVILLE CORRECTIONAL CENTER ATTENTION: KEN HOLBROOK ROUTE 250 SOUTH HUTTONSVILLE, WV 335-2291 26273

ADDRESS CHANGES TO BE NOTED ABOVE

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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HUTTONSVILLE CORRECTIONAL CENTER ATTENTION: KEN HOLBROOK ROUTE 250 SOUTH HUTTONSVILLE, WV

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SAM TELL AND SON INC.
300 SMITH STREET
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HUTTONSVILLE CORRECTIONAL CENTER ATTENTION: KEN HOLBROOK ROUTE 250 SOUTH HUTTONSVILLE, WV 26273

SAM TELL AND SON INC. 300 SMITH STREET FARMINGDALE, NY 11735

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### HOBART MODEL FT 920 FLIGHT TYPE DISHWASHER (or equal)

- Dish machine to be a fully automatic flight-type machine.
- Consisting of a power recirculating prewash in the 5 ft. load section and recirculating prewash water jetted over the SST surface area below the conveyor loading section to provide continues self cleaning.
- Power wash, power rinse and Opti-Rinse TM fresh water rinse in the 8 ft. center section.
- 7ft. unload section to contain a 2 ft chambered section to contain a 2 ft. chambered section
   With the remaining length to be open to allow for drying of the ware and the unloading
   Process
- Load and unload sections to include a 10" shelf to facilitate the loading and unloading practice.
- Overall length of machine to be 20' 10".
- Direction of operation to be right to left.
- Voltage and phase to be 208/60/3ph.

#### CONSTRUCTION

- Tanks and chamber constructed of #16 gauge stainless steel.
- Tank design to be drawn with rounded corners throughout and contoured to the drain opening For easy cleaning.
- Chamber wide prewash, power wash, and power rinse inspection doors to be <u>FULLY INSULATED</u> HINGED.
- Prewash, power wash, and power rinse SST self-draining pumps and motors integrally assembled and mounted to tanks with frame support.
- Stainless steel back panels and lower front panels to provide an air gap for a cooler surface area and a reduction in heat loss.
- Easy to remove 4 ply curtains to be placed between each section to aid in heat retention

#### <u>PUMPS</u>

- SST self draining prewash pump to produce a flow rate of 150 gallons per minute
- SST self-draining power wash and power rinse pumps to produce a flow rate of 292 gallons per minute.
- All pumps and impellers to be stainless steel and self-draining.
- Easy to reach pump clean-outs to be provided for each pump.

#### **MOTORS**

- All pump motors to be totally enclosed fan cooled 3 hp Motors.
- Conveyor motor to be ½ hp.
- Each motor to have inherent overload protection.

#### CONTROLS

- A stainless steel control panel mounted in the center section houses the machine operating status display.
- Control box houses accurate digital temperature displays and visual alarms at an easy to read eye level.
- Photo electronic eyes positioned at the load end to detect all sizes of ware
- Photo electronic eyes to activate machine operation and sequence the fresh water rinse system to provide a reduction in operating cost.
- Conveyor stat/stop switches ergonomically located at the load and unload section.
- All wiring from components to control box to be corded and labeled without intermediate plug and socket connectors.
- Full time auto fill to be standard
- Conveyor reversing switch to be mounted the inside control box.

#### **CONVEYOR DRIVE SYSTEM**

- Conveyor drive motor to be 1/2 hp. with inherent overload protection.
- Trip mechanism provided on unload section shall stop the conveyor without "coasting".
- Anti-jam protection to be standard stopping the conveyor when minimal pressure is applied.
- Flight links to be of Duraflex material to accommodate dishware as well as 18" x 26" sheet pans and 22" x 27" oval bus trays.
- Flight links pegs to be designed with V-shaped edges, containing no flat surfaces to deflect lower wash arm water.
- Conveyor width of to be 30-1/2".
- Conveyor to have adjustable speed from 4 to 12 feet per minute.

#### **VENT SYSTEM**

- Single point 16" round vent connection.
- Built in dampers to be provided at clean and soiled ends.
- Clean end vent opening in upper chamber to have drain pan to prevent condensate dripping on clean ware. Drip pan to be removable without tools.
- CFM requirement to be 750 CFM

#### RE-CIRCULATING PREWASH SYSTEM

- To remove soil by means of recirculating water sprayed over dishes before entering wash zone
- This section to receive water cascaded from the wash, power rinse, and fresh water rinse.

## PREWASH, POWERWASH, AND POWER RINSE SYSTEMS

- Each compartment is equipped with stainless steel upper and lower manifolds with debossed anti-clogging nozzles
- One-piece wash arms effortlessly removed and reinstalled without tools.
- Wash arms to be guided in place by means of track guides.
- Wash manifold from pump to wash arms to be outside of chamber leaving chamber interior clear of all piping for easy cleaning.
- Full time auto fill to be standard.

#### **DRAINS**

 Drains to be open and closed by means of a heavy gauge handle connected to a brass body and stainless steel ball valve

#### **CLEAN OUT ACCESS**

• Extension panels on load and unload sections to be completely removable without the use of tools for easy cleaning.

#### STRAINER SCREENS

- Prewash, power wash, and power rinse scrap screens to be one piece slanted design slopped toward the front of the machine and the large removable 16 gauge SST scrap basket.
- Scrap system to be inside chamber allowing for smooth front.
- Both tray and basket easily removable from the front of the machine.

#### TANK HEAT

- Regulated stainless steel steam coils from 21-50 psi with solid state thermostat and positive low water protection.
- Equipped with a factory installed electrically integrated steam booster heater.

#### **FINAL RINSE**

- Fresh water non-pumped final rinse water usage to be no more than 132 gallons per hour at a conveyor speed of 10 feet per minute.
- Fresh water rinse to be a non pumped/dual design.
- Rinse nozzles and rinse are to be secured in a slotted mounting fixture to ensure proper spray pattern.
- Upper and lower rinse arms to be removable without tools for easy cleaning
- Rinse activation to be sequenced through the use of photo electronic sensors mounted at the entrance end of the load chamber.
- Final rinse booster heater to be a 150 steam booster heater electrically integrated to the dish machine.

#### WARRANTY

Manufacturer to provide a minimum of a two year warranty on parts and labor.

#### **INSTALLATION:**

<u>Site Visit may be scheduled</u> at the Huttonsville Correctional Center. **Bidders must call Huttonsville** Correctional Center 48 hours before the site visit to register. Vendors are responsible for all removal and installation. Vendors are also responsible for all accessories, equipment, or related hardware to install the new machine.

Installation work must be performed by the authorized manufacturer technicians.

Owner training to be presented by the Manufacturer Representative to go over care, use and operation of the new dishwasher.

#### Contact Information:

Pam Jones, Business Manager Or JoAnn Gilardi Huttonsville Correctional Center 304-335-2291

### STATE OF WEST VIRGINIA Purchasing Division

## **PURCHASING AFFIDAVIT**

### **VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

## PUBLIC IMPROVEMENT CONTRACTS & DRUG FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. The vendor must make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun

#### ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/ noticeConfidentiality.pdf.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated CAM TELL AND SONING.

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Rev March 2009



## State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

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STATE OF New YOR  COUNTY OF SUFFOUL	, TO-WIT:
I, MARC TEU	, after being first duly sworn, depose and
	SAMILL AND OWN INV.
1. I am an employee of	SAM TEOMPANNINAMEDNING.
I do hereby attest that _	(Company Name)
maintains a valid writter policy is in compliance w	n drug free workplace policy and that such with <b>West Virginia Code</b> §21-1D-5.
The above statements are swo	rn to under the penalty of perjury. SAMTELL AND SON INC.
	(Company Name)
	By: M.h. Title: President
	Date: 9/29/05
Taken, subscribed and sworn	to before me this gamday of Augustinuty. 2009
By Commission expires	ent 9,2012
CATERINA M. RUSSO (Şeal) Notary Public, State of New No.01RU6114140 Qualified in Queens Coun Commission Expires August 9,	York Catereson M. Keases
THIS AFFIDAVIT MUST BE	SUBMITTED WITH THE BID IN ORDER TO ROVISIONS. FAILURE TO INCLUDE THE SHALL RESULT IN DISQUALIFICATION OF
THE BID.	Rev March 2009

8000414684 THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER. IF COPIED THE WORD "VOID" WILL ALSO APPEA COUNTER SIGNATURE REQUIRED Drawer: Capital One, N.A. **\$** 4458.00 THE BACK OF THIS DOCUMENT CONTAINS CAPITAL ONE BANK WATERWARK - HOLD AT AN ANGLE TO VIE 6002/62/60 COST CENTER 46009 CASHIER'S CHECK BRANCH East Farmingdale Cour Thousand Fox Hundred Eifty Eight & 00/100 Read the reverse side for important information on the reissuance of lost, destroyed, or stolen cashiers check. PAY TO THE STATE OF WEST VIRGINIA ORDER OF SAM TELL COMPANTES ISSUING REGION NEW YORK Ä SMART SOURCE SERVICES (212) 764-7200

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