



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 HOUSE10A

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 JO ANN ADKINS
 304-558-8802

RFQ COPY
 TYPE NAME/ADDRESS HERE
 LIBERTY DISTRIBUTORS, INC.
 PO Box 498
 TRIADAPLHIA, WV 26059

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/18/2010				

BID OPENING DATE: 03/04/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
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***** ADDENDUM NO. 1 *****
 1. HOUSE10A REVISED PRICING PAGES ATTACHED.
 2. HOUSE10A MANDATORY PRE-BID SIGN-IN SHEETS ATTACHED.
 ***** END OF ADDENDUM NO. 1 *****

RECEIVED

2010 MAR -4 PM 1:06

WV PURCHASING DIVISION

0001	1	EA		485-15		
BLANKET CONTRACT TO FURNISH HOUSEKEEPING SUPPLIES						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE TELEPHONE 3045470414 DATE 3/3/10

FERN 55-0677029 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W. Va. C.S.R. §148-1-6.6).



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Request for Quotation

RFC NUMBER:
 HOUSE10A

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 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 JO ANN ADKINS
 304-558-8802

VENDOR

*709055310 304-547-0414
 LIBERTY DISTRIBUTORS INC
 PO BOX 498
 TRIADELPHIA WV 26059

SHIP TO

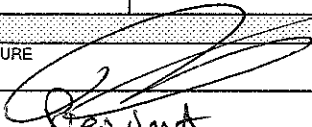
ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/21/2010				

BID OPENING DATE: 03/04/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>REQUEST FOR QUOTATION</p> <p>THE PURCHASING DIVISION IS SOLICITING BIDS FOR VARIOUS CLEANING MATERIALS, INCLUDING MOPS, BROOMS, BUCKETS, WASTEBASKETS, AND CLEANERS WHICH ARE COMMONLY USED IN THE HOUSEKEEPING OF STATE FACILITIES. CONTRACTOR TO PROVIDE HOUSEKEEPING MATERIALS TO ALL WEST VIRGINIA STATE AGENCIES AND POLITICAL SUBDIVISIONS.</p> <p>NOTE: AN ELECTRONIC VERSION OF HOUSE10A PRICING PAGES CAN BE FOUND AT: HTTP://WWW.STATE.WV.US/ADMIN/PURCHASE/NEWBUL.HTM VENDOR MUST SUBMIT A PAPER BID WITH THE HOUSE10A BID.</p> <p>THE PAPER COPY SHALL PREVAIL IF ANY DIFFERENCE EXISTS BETWEEN THE ELECTRONIC COPY AND THE PAPER SUBMITTED.</p> <p>ATTACHMENTS: HOUSE10A - SPECIFICATIONS, 3 PAGES. HOUSE10A - PRICING PAGES, 12 PAGES. CERTIFICATION - HOUSE10A, 1 PAGE. RESIDENT VENDOR PREFERENCE, 1 PAGE. PURCHASING AFFIDAVIT, 1 PAGE.</p> <p>THIS IS A DISCOUNT FROM LIST CONTRACT. ALL HOUSEKEEPING MATERIALS IN BIDDER'S CATALOG SHALL BE COVERED AT THE DISCOUNT LISTED ON THE PRICING PAGES.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE:  TELEPHONE: 304-547-0414 DATE: 3/3/10

TITLE: President FEIN: 55-0677029 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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01/21/2010				

BID OPENING DATE: 03/04/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		485-15		# 740,488.98
BLANKET CONTRACT TO FURNISH HOUSEKEEPING SUPPLIES MANDATORY PRE-BID A MANDATORY PRE-BID WILL BE HELD ON 02/09/2010 AT 11:00 AM IN PURCHASING CONFERENCE ROOM LOCATED AT 2019 WASHINGTON ST.E., CHARLESTON, WV 25305 (BLD 15). ALL INTERESTED PARTIES ARE REQUIRED TO ATTEND THIS MEETING FAILURE TO ATTEND THE MANDATORY PRE-BID SHALL RESULT IN DISQUALIFICATION OF THE BID. NO ONE PERSON MAY REPRESENT MORE THAN ONE BIDDER. AN ATTENDANCE SHEET WILL BE MADE AVAILABLE FOR ALL POTENTIAL BIDDERS TO COMPLETE. THIS WILL SERVE AS THE OFFICIAL DOCUMENT VERIFYING ATTENDANCE AT THE MANDATORY PRE-BID. FAILURE TO PROVIDE YOUR COMPANY AND REPRESENTATIVE NAME ON THE ATTENDANCE SHEET WILL RESULT IN DISQUALIFICATION OF THE BID. THE STATE WILL NOT ACCEPT ANY OTHER DOCUMENTATION TO VERIFY ATTENDANCE. THE BIDDER IS RESPONSIBLE FOR ENSURING THEY HAVE COMPLETED THE INFORMATION REQUIRED ON THE ATTENDANCE SHEET. THE PURCHASING DIVISION AND THE STATE AGENCY WILL NOT ASSUME ANY RESPONSIBILITY FOR A BIDDER-S FAILURE TO COMPLETE THE PRE-BID ATTENDANCE SHEET. IN ADDITION, WE REQUEST THAT ALL POTENTIAL BIDDERS INCLUDE THEIR E-MAIL ADDRESS AND FAX NUMBER. ALL POTENTIAL BIDDERS ARE REQUESTED TO ARRIVE PRIOR TO THE STARTING TIME FOR THE PRE-BID. BIDDERS WHO ARRIVE LATE, BUT PRIOR TO THE DISMISSAL OF THE TECHNICAL PORTION OF THE PRE-BID WILL BE PERMITTED TO SIGN IN. BIDDERS WHO ARRIVE AFTER CONCLUSION OF THE TECHNICAL						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: TELEPHONE: 304-547044 DATE: 3/3/10

TITLE: President FEIN: 55-0677029 ADDRESS CHANGES TO BE NOTED ABOVE

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VENDOR

*709055310 304-547-0414
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<p>PORTION OF THE PRE-BID, BUT DURING ANY SUBSEQUENT PART OF THE PRE-BID WILL NOT BE PERMITTED TO SIGN THE ATTENDANCE SHEET.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
	304 547 0414	3/3/10
TITLE	FAX	ADDRESS CHANGES TO BE NOTED ABOVE
President	55-0677029	

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<p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
	304 547 0714	3/2/10

TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
President	55-0677029	

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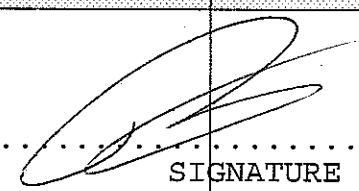
VENDOR

*709055310 304-547-0414
 LIBERTY DISTRIBUTORS INC
 PO BOX 498
 TRIADELPHIA WV 26059

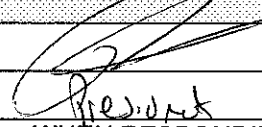
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01/21/2010				
BID OPENING DATE: 03/04/2010		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
 SIGNATURE						
PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.						
NOTICE						
A SIGNED BID MUST BE SUBMITTED TO:						
DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130						
THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:						
SEALED BID						
BUYER:					FILE 42	
RFQ NO.:					HOUSE10A	

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
	304 547 0414	3/3/10
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
President	55-0677029	

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7

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JO ANN ADKINS 804-558-8802

VENDOR
*709055310 304-547-0414 LIBERTY DISTRIBUTORS INC PO BOX 498 TRIADELPHIA WV 26059

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01/21/2010				

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LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
BID OPENING DATE:					03/04/2010	
BID OPENING TIME:					1:30 PM	
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						
				304-547-0490		
CONTACT PERSON (PLEASE PRINT CLEARLY):						
				Mark Peluchette		
***** THIS IS THE END OF RFQ HOUSE10A *****						TOTAL: \$740,488.98

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE	TELEPHONE 304-547-0414	DATE 3/3/10
TITLE President	FEIN 55-0677029	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

HOUSE10A Specifications

SCOPE

This request for quotation is to establish a statewide contract to supply mops, buckets, brooms and household cleaners for all West Virginia state agencies and political subdivisions. It is the intention to award one contract. However, it may be split by category, if it is judged to be in the best interests of the State of West Virginia

All terms and conditions in the written specifications which are absolute and the compliance with can not be waived. Mandatory terms are indicated by the use of the terms *shall, will must, maximum or minimum*.

General Information

1. All products bid, furnished and delivered **SHALL** be listed in a current catalog(s) that contains a product line broad enough to meet requirements of this request for quotation in meeting the needs of the State of West Virginia. Each item bid on the pricing page from the catalog should be identified by a reference number and page number.
2. This is a discount from list contract. All housekeeping materials in bidder's catalog **SHALL** be covered at the percentage discount listed on the HOUSE10A Pricing Pages. **Failure to list the percentage discount on the HOUSE10A pricing page will result in disqualification of the bid.**
3. Catalogs **MUST** be submitted with the bid. NOTE: Internet catalogs must be submitted in paper format.
4. Vendor shall quote a percentage discount from the lowest price listed in the price list(s)/catalogs submitted. The state prefers a single percentage discount from the price list / categories, but will consider bids containing different percentage discounts for different brands, lists or categories of supplies. **ALL items on the pricing page must be from the same catalog.** Vendors **MAY** submit alternate bids using an additional catalog; but all items on that pricing page **MUST** also be from the same catalog. All items in the discount category must have the exact same discount. (For example, if a bucket on the pricing page has a discount of 40%, EVERY bucket sold must have the 40 % discount.) Bids must plainly and clearly indicate the different classes of products with percentage discount for each. Bids that are not clearly identified by easily identified classes may be disqualified. Bids that have multiple discounts by category **MUST** list a discount for a miscellaneous category that would be applied to any item not identified by a category discount shown. For evaluation purposes, a monetary estimate of quantity has been inserted to give the

HOUSE10A Specifications

miscellaneous category a value in the bid evaluation. **NOTE:** The category discount must be for all items in that category. Bidders shall not offer greater discounts for items on the pricing pages than the category discount offered for that item. Bidders should mark the items and the page numbers in the catalogs that appear on the pricing pages, to assist in the evaluation and verification of the bids.

5. Bidders **SHALL** attach current catalog/price list to their bid. The discount shall be taken from the lowest price column in the price list. The percentage discount shall be indicated for each list/category, etc. If multiple percentage discounts are bid, the bidder must clearly indicate which list, category, or brand to which the percentage applies. If any discrepancies exist in the prices and the bid schedule and the actual price list and percentage discount bid, the actual price list and percentage bid shall prevail and be corrected by the buyer for evaluation purposes. This catalog(s)/price list(s) will be used with any resulting contract.
6. Successful vendor shall provide catalogs/price lists, at no charge, upon request to various state agencies. Additional price lists/catalogs may be required from the vendor at any time. These shall be provided at no cost to the State. State agencies may obtain the catalogs/price lists by contacting the contract coordinator.
7. The lowest cost, most complete bidder shall be awarded a contract. The discount from list shall remain the same during the entire contract period, including any renewals.
8. The catalog/price list may be updated at renewal. If the Purchasing Division extends the offer to renew and the new catalogs have significant price increases, Purchasing may decline and rebid the commodity.
9. Previous annual expenditures against contract were approximately \$150,000. Amount is shown for informational purposes only and is not to be construed as a guarantee of any future contract usage.
10. Orders shall be delivered within ten (10) working days after orders are received.
11. All bids are to be quoted as F.O.B. destination to any West Virginia location. The minimum order for prepaid shipping to one, in-state destination shall be \$200.00. For orders less than \$200.00, transportation charges (if any) will be invoiced as a separate charge with the original freight bill attached to the invoice. Agencies may make purchases that fall under the \$200.00 limit from a local source to avoid the delivery charges. Note: Stringing orders to circumvent purchasing regulations is expressly prohibited.

HOUSE10A Specifications

12. Verification of product quality is the responsibility of the vendor. The State of West Virginia may require certified mail test data, certifications or samples for testing of material bid. All costs of test samples shall be borne by the vendor as well as freight costs to and from the agency.
13. The successful bidder shall not substitute any other brand products from those awarded, nor sell any additional items under their contract not specifically covered herein, without prior written permission of the Purchasing Division. **Substitution of products will be grounds for cancelling the contract.**
14. Bidders must be a manufacturer or a regular stocking licensed dealer for the products offered at the time of the bid.
15. Successful vendor shall provide quarterly reports and annual summaries showing the quantities, dollar value and agencies (including political subdivisions) which have used this contract. Successful vendor shall also be able to provide report showing the top 50 items purchased during the contract period. This report is mandatory and failure of the successful bidder to supply such reports may be grounds for cancellation of contract. Reports will be sent to: Kelli.A.Winebrenner@wv.gov.
16. Nonconforming materials shall be returned to the vendor at no expense to the State of West Virginia at any time during the life of this contract.

Reminders to Bidders:

Prior to submitting bids, bidders are cautioned to comply with all mandatory bid requirements.

Bidders shall quote a single discount from price list for all items or shall quote a discount from list by category. If multiple category discounts are given, bidders **MUST** offer a "miscellaneous" discount category for all items that may not be included in the category discount list.

The column for "Diluted Cost/Ounce" is for items that are sold in concentrated form. Do not use this column for items such as bleach. Vendors must submit verification from the manufacture of the dilution ratios used in this column.

Include dated and numbered catalog/price list(s) – Two Sets

Complete the Pricing Pages

If the price list makes reference to prices being subject to change, those terms are null and void. All price changes shall be in accordance with Paragraph 8.

HOUSE10A Pricing Pages

Vendors should complete all columns. Note: Items 7, 14, and 16 require additional information be added in the description column.

Item #	Description	Size/Wt.	Est. Qty	Equal To	Brand	Size/Wt	Minimum Order Quantity	Vendor Item Number	List Unit Price	Discount %	Category	Unit Price	Diluted Cost/ounce	Total
1	Cleaner, General, Ammonia Liquid Household-type product with a 6% minimum concentration of NH3. 4x1 gal.	4x1 gal	case	Majestic	Austin	4/gal	Case	AUS 531	17.35	30	1	12.15		12.15
2	Liquid Bleach Household-type product with minimum concentration of 5.25% sodium hypochlorite. 6x1 gal.	6x1 gal	2,500	Majestic	Austin	6/gal	Case	AUST AU360	13.68	30	1	9.58	1.07/gal.	23950
3	Bleach-free liquid, commercial grade, Pro-quaternary, all-purpose disinfectant cleaner, no-rinse formula. 4x1 gal.	4x1 gal	1,000	Clorox	Clorox	4/gal	Case	CLOROX 30182	116.02	30	1	81.21	1.1586	81210
4	Cleaner, liquid, commercial grade, all-purpose disinfectant cleaner, no-rinse formula	4x1 gal	50	Clorox	Freedom	4/gal	Case	FL-QMOP	43.32	30	1	30.32	2.0092	1516
5	All Purpose Cleaner/Degreaser	12x20 OZ.	500	Winans Warrior	Misco	12-20oz	Case	MISAPC	47.48	30	1	33.24		16620
6	Cleaner, General All Purpose Dry Cleaner non-phosphate formulated powder product designed to be added to water to perform various cleaning tasks. Product may be used to clean floors, walls, and equipment.	2-90 CT tubes/case	50	Drackett Easy Pack	Drackett	2-90ct.	Case	DRK 90651	64.16	30	1	44.91		2245.50
7	Multi-Purpose Cleaner, liquid, odor eliminator and disinfectant, 24 oz spray bottle.	12-32oz	500	OdoBan	Misco	12-QTS	Case	MIS SEA-32	36.21	30	1	25.35		12675
8	Cleaner, liquid, use where soft to medium water hardness, alkaline.	4x1 gal	50	Oasis 272	Freedom	4/gal	Case	FL-SPDWY	39.10	30	1	27.37		1368.50
9	Cleaner, wipes, disinfecting.	6-70 ct	500	Clorox	Clorox	2-500ct	Case	30220	79.42	30	1	53.59		27795
10	Stainless Polish Towels, premoistened for polishing metal surfaces.		100	Supper	Clare	6-40ct	CS	CLAC-993	80.60	30	1	56.42		5642
11	Floor Cleaner, damp mop, neutral disinfectant, germ killing properties	4x1 gal	500	Spartan Chemical DMQ	Freedom	4/gal	CS	FL-QMOP	43.32	30	1	30.32		15160
12	Floor cleaner, neutral PH, concentrate, cleaning ability equal to 409 or Fantastic.	4x1 gal	500	Winans valloshire	Freedom	4/gal	CS	FL-MORNO	29.94	30	1	20.96		10480
13	Floor finish, wax, water based, non-yellowing, slip-resistant surface, superior gloss.	5 gal	100	Buckeye	Freedom	5 gal	ea	FL-DAZZLE5	65.87	30	1	46.11		4611
14	Baseboard Stripper, does not contain ammonia	5 gal	500	SFR	Misco	5 gal	ea	MISSUP5	42.47	30	1	29.73		14865
15	Pre-measured floor cleaner - neutral PH.	2-90 ct	250	Drackett Easy Pack	Drackett	2-90ct.	CS	DRK 90653	75.62	30	1	52.93		13232.50
16	General dry granular phosphate all purpose cleaner. Formulated for the cleaning of all non-porous surfaces such as floors, bathroom fixtures and other hard surfaces. No rinsing is required after use of the cleaner.				Spic N Span	12-27oz	CS	PG 31973	130.47	30	1	91.33	2.3/gal	68,497.50
17	General liquid pine oil with hospital grade disinfectant. Provide EPA Registration Number:	4x1 gal	2000	Canberra Husky Pine	Misco	4/gal	CS	MIS POS-1	32.83	30	1	22.67	.0007	45,340

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Item #	Description	Size/Wt	Est. Qty	Equal To	Brand	Size/Wt	Minimum Order Quantity	Vendor Item Number	List Unit Price	Discount %	Category	Unit Price	Diluted Cost/ounce	Total
18	General ammoniated liquid concentrate window cleaner, which is to be diluted with water to produce a cleaning solution that will not streak or leave a film residue on the surface of the glass.	4x1 gal	150	Cello Glass & Window Cleaner Ammoniated	Windex	6-32oz	CS	DRK 460154	51.30	30	1	35.91	1.58	5386.50
19	General non-ammoniated liquid window cleaner, which is to be diluted with water to produce a cleaning solution that will not streak or leave a film residue on the surface of the glass.	4x1 gal	175	Cello Concentrated Laundry Detergent	Misco	4-1 Gal	CS	MIS SFC-1	37.92	30	1	26.54	1.10	4644.50
20	Non-phosphate laundry detergent for washing of clothing in warm water. Detergent will leave the fabric soft and will not irritate super sensitive skin.	50 lb box	500	Cello Concentrated Laundry Detergent	Premier	40 LBS Box	ea	SA-CPIPLD	39.25	30	1	27.48		13740
21	General oil base soap furniture cleaner in a spray pump bottle. Cleaner, for wooden furniture. Formulated to clean wooden paneling and furniture. Use of th soap enhances the appearance of natural wood surfaces. (Equal to Murphy Oil Soap)	12-32 oz	200	Murphys Oil Soap Spray	Misco	12-QTS	CS	MIS REN-32	69.17	30	1	48.84		9768
22	Spray furniture polish; formulated to remove dust, fingerprints, and light soil from finished surfaces with a light or gentle pressure being applied to a wiping cloth. Polish shall not leave a residue when wiped from the surface.	12-20 oz aerosol	100	Cello Lemon Kist	Misco	12-18oz	CS	MIS APO	51.49	30	1	36.04		3604
23	Lemon Scented Spray furniture polish; formulated to remove dust, fingerprints, and light soil from finished surfaces with a light or gentle pressure being applied to a wiping cloth. Polish shall not leave a residue when wiped from the surface.	12-20 oz aerosol	650	Chase Spray Pak Furniture Polish	Misco	12-18oz	CS	MIS APO	51.49	30	1	36.04		23426
24	Non-acid Bathroom cleaner, mild, disinfects and deodorizes.	12-32oz	100	Spantan NABC	Freedom	12-QTS	CS	FL-NAB 031-32	39.94	30	1	27.96		2796
25	Germicidal disinfectant deodorant spray. Disinfectant spray must be non-toxic, non-allergenic, and must be EPA approved as being effective against saphylococcus aurex, pseudomonas aerugin tuberculosis and micrococci.	12-20oz aerosol	1500	Winetax STAT	Spantan	12-20oz	CS	SPAR 6081CF	55.61	30	1	38.73		58,080
26	Provide EPA Registration #	12-22oz	250	Winetax	Freedom	12-QTS	CS	FL-KLEFRVU	33.90	30	1	23.73		5932.50
27	22 ounce Windex (or equal) spray bottle	each		Windex	Under	12" / 4"	ea	UNG 6530	16.11	30	1	11.28		11.28
27 A	Floor squeegee 24" straight without handle.	each			Under	24"	ea	UNG FE60	26.00	30	1	18.20		18.20

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28	Non-caustic Aerosol Oven Cleaner, formulated to remove burnt-on grease and other residues commonly occurring in a kitchen. User must comply with all instructions for the safe use of this material. Provide % Active Ingredient.	6-12 oz aerosol	250	Mr. Muscle	Misco	12-18oz 5% active ingredient		MIS AOC	44.46	30	1	31.12		7780. p89
29	Liquid Kitchen Degreaser Cleaner, 1 gallon; NF Falsov or equal. Product must be formulated to remove grease from kitchen grills and equipment. Degreaser must be approved by USDA for use in food service areas. Must lift and remove built-up grease from floor surface and grouting.	4x1 gal	100	Canberra Husky 903 Kitchen Degreaser	Misco	4-gal		MIS POW-1	38.32	30	1	26.82	2.008	2682. p59
30	Liquid Enzyme Drain Opener	4x1 gal	100	Canberra Husky BioEnzymatic Drain Opener	Misco	4-gal		MIS END-1	42.64	30	1	29.85		2985. p19
31	Liquid Bacteria digester and spotter; must be environmentally acceptable, eliminate odor and form a digesting bio-film on drain lines and traps; must be non-pathogenic.	4x1 gal	100	Canberra Husky Baseline Non Acid Bowl Cleaner	Freedom	12 QTS		FL-NABOWL 32	39.94	30	1	27.96		2796. A
32	Non-Acid Bowl Cleaner (Spartan NABC or equal); must be safe and effective acid free bathroom cleaner, disinfectant, deodorant, mildew stat, virucide, fungicidal	12x32oz	250	Mr. Clean Magic Erasers	Mr. Clean	24 / CS		84925904	39.10	30	1	27.37		6842.50 A
33	General purpose foampad cleaner.	4x6 ea	200	Microtron #74	America	40 / CS		AM551010	44.88	30	1	31.42		6284 P104
34	Scouring pad, nylon with sponge; kitchen cleaning aid	each	125	Microtron	America	60 / CS		AMS10114	24.06	30	1	16.84		2105 A
35	Kitchen Scouring Pad Nylon 6"xs8"	60-count	350	Continental	Katy	72 / CS		PUR 756	126.00	30	1	88.20		30870. A
36	Kitchen Scouring Pad Non-Detergent (Stainless Steel; (Disco D104A or equal)	72-count	500	Brillo Soap pad	Brillo	10-box 12 / box		FULBSP	64.83	30	1	45.38		22690. A
37	Detergent Kitchen Scouring Pad(detergent (Brillo hotel or equal) Must be constructed of durable material and is to be used as an abrasive pad for the removal of difficult soils or grease from metal surfaces or other nonporous surfaces. Pad may be impregnated with detergent or may have other materials included with the pad to meet a special requirement of the purchaser.	12 case of 10	500	Brillo Hotel Size Soap pad	Ajax	24-26oz		CPL 214278	31.95	30	1	22.37		33555. A
38	Chlorinated Scouring Powder (Comet or Equal) Formulated for the fast removal of stain and soils from non-porous surfaces. This product is not intended for use on glassware, fiberglass or plastic materials.	12-21oz can	1500	Ajax	Royal	12 / CS		R6849	29.41	30	1	20.59		1029.50 A
38	Kitchen Grill Block Scraper (DISCO GB-12 or equal)	12 per box	50	Continental										

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Item #	Description	Size/Wt.	Est. Qty	Equal To	Brand	Size/Wt.	Minimum Order Quantity	Vendor Item Number	List Unit Price	Discount %	Category	Unit Price	Diluted Cost/ounce	Total
39	Toilet Cleaner 9% Hypochloric Acid Must be formulated for the removal of rust and urine stains from toilet bowls. Container shall have a directional spout to aid in the application of the cleaner to the surface of the toilet bowl. Users are to read and comply with all instructions for the safe usage of the product.	12-32oz	250	Canberra Basefine Bowl Cleaner	Freedom	12-QTS		FL LITTLE JOHN	33.63	30		23.54		5885.
40	Toilet Cleaner 20% Hypochloric Acid Must be formulated for the removal of rust and urine stains from toilet bowls. Container shall have a directional spout to aid in the application of the cleaner to the surface of the toilet bowl. Users are to read and comply with all instructions for the safe usage of this product.	12-32oz	125	Winans Super Bowl	Misco	12-QTS		MIS R17-32	35.97	30		25.18		3147.50
41	Biodegradable Drain Opener Cleaner pre-measured. Must be non-toxic, formulated to open clogged sink and toilet drains without harm to the user, plastic pipes, and septic tank systems. 100% biodegradable.	12-32oz	50	Cello Fumeless Drain Opener	Misco	12-QTS		MIS FOR-32	38.84	30		27.19		1352.50
42	Drain Opener Caustic Cleaner Must be a finely ground aluminum chip or flake formulation (minimum of 1% NaOH; minimum 95% NA2CO3), designed to open sinks and toilet drains. This product is highly caustic and must be used with caution. User is to read and comply with all instructions for use.	6-18 oz can	125	Drano	Spartan	4-gal		SPAR 7380-1	43.24	30		30.27		3783.75
43	409 Spray and Wipe Cleaner (or equal)	12-32 oz	125	Winans Spray N Wipe	Freedom	12-QTS		FL-TOP CLN	35.48	30		24.84	4.5 oz/gal	3105.
44	Tub and Tile Cleaner, 1 gallon, non-abrasive disinfectant, formulated to remove soap scum and soil from ceramic tile and plastic surfaces without scratching. Non-aerosol formulation is ready to use.	4x1 gal	200	Winans Shower Room Cleaner	Misco	4 gal		MIS LOS-1	32.83	30		22.98	.0016	4596.
45	Tub and Tile Cleaner Foam Aerosol Spray must be formulated to remove soap scum and soil from ceramic tile and plastic surfaces without scratching.	12-20oz aerosol	250	Champion SprayPak Foaming Germicidal	Misco	12-20oz		MIS AOS	36.39	30		25.47		6367.50
46	Disinfectant Heavy Duty Bathroom Cleaner, Liquid Concentrate, 24 oz., spray can.	12-24 oz aerosol		Professional Lysol	Misco	12-20 oz		MIS AOS	36.39	30		25.47		25.47
47	Spray Bottle w/Trigger- 22 ounce transparent bottle intended for the convenient handling and dispensing of various cleaning liquids	100 ct trigger spray bottle	125	Tolco	Impact	100/cs		IMP 5032WG	163.00	30		114.10		14242.50
48	Spray Bottle - 32 ounce transparent bottle intended for the convenient handling and dispensing of various cleaning liquids	100 ct trigger spray bottle	125	Tolco	Impact	96/cs		IMP 5032HG	138.24	30		96.77		12096.25
49	Brass and Chrome Polish; cleaner must be suitable for the cleaning of brass and chrome fixtures and leave the cleaned surface with a high gloss finish.	12-20oz aerosol	200	Cello Solarine	Misco	12/cs		MIS ASC	49.64	30		34.75		6950.

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50	Urinal Blocks with Para - must eliminate odors at their source;	12/box	125	Fresh	Hospeco	12/12-4oz		HOSP 026411	173.90	30	1	86.73		10891.25
51	Urinal Blocks, non Para - must eliminate odors at their source;	12/box	125	Fresh	Hospeco	12/CS		HOSP 1991	21.00	30	1	14.70		1837.50
52	Toilet Bowl Blocks with Para - must eliminate odors at their source;	12/box	125	Fresh	Hospeco	10/12-4oz		HOSP 084111	138.60	30	1	97.02		12127.50
53	Toilet Bowl Blocks, non Para - must eliminate odors at their source;	12/box	125	Fresh	Hospeco	12/CS		HOSP 03901	21.00	30	1	14.70		1837.50
54	Urinal Screen-Para Urinal screen with cleaner block	12/box	100	KrystalIKRY PBS	Hospeco	12/CS		HOSP 01991	27.36	30	1	19.15		1915.00
55	Urinal Screen (non-paraowl) block Flexible Screen	12/box	100	KrystalIKRY PBS	Hospeco	12/CS		HOSP 03901	13.68	30	1	9.58		958.00
56	Simple Orange Product must be heavy duty, non-butyl, orange citrus degreaser that removes grease, grime, and tough stains, concentrated product; environmentally friendly; biodegradable, non-toxic, non flammable, non-corrosive, non-abrasive	4x1 gal	125	Simple Orange	Misco	4/gal		MIS OSP-1	39.91	30	1	27.94		3492.50
57	Cleaner, liquid spray, eliminates goopy, sticky, gummy, greasy problems, 16 oz spray.	6x12	100	Goo Gone	Misco	12 QTS		MIS OSP-32	43.51	30	1	30.46		3046.
58	Rinse Free, non ammoniated, emulsifier floor stripper, equal to Cello mop and strip	5gal	125	Canberra Basis 144	Misco	5 gal pale		MIS SUP5	42.47	30	1	29.73	4:1	3716.25
59	Sanitizer, nonporous surfaces, quaternary ammonium compound 10%	4x1gal	50	Ammonium Sanitizer	Misco	4/gal		MIS SAN-1	50.70	30	1	35.49	1oz-19oz	1774.50
60	Spic and Span (or equal) Disinfecting all-purpose spray and glass cleaner	9-32oz	125	Spic n Span All purpose Spray & Glass Cleaner	Spic N Span	8-32oz		PG 31240	58.77	30	1	41.14		5142.50
61	Fire resistant, heavy duty plastic wastebaskets with rolled top edge. Without cover, will not burn, non-metallic type, UL Classified Rectangular and round styles. (40 quart)	each	50	Rubbermaid #2544	Rubber Maid	40 QT		RUB 25444	67.07	30	1	46.95		2347.50
62	Refuse container, step-on style, for use in public laboratories, kitchens and hospitals. Containers to have a smooth easy to clean white finish complete with lid on top, controlled by foot pedal. (18 gallon)	each	50	Rubbermaid #6145	Rubber Maid	18 gal		RUB 6145-89	142.50	30	1	99.75		4987.50
63	Refuse container, step-on style, for use in public laboratories, kitchens and hospitals. Containers to have a smooth easy to clean white finish complete with lid on top, controlled by foot pedal. (12 gallon)	each	50	Rubbermaid #6144	Rubber Maid	12 gal		RUB 6144BG	124.93	30	1	87.45		4372.50
64	Wastebasket, flare resistant, heavy duty plastic; rolled top edge, without cover, will not burn, non-metallic type, UL classified, Rectangular and round styles. (28 Quart)	each	50	Rubbermaid #2543	Rubber Maid	28 QT		RUB 2343	48.45	30	1	33.92		1696.

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65	Round garbage containers with covers: Heavy Duty, institutional quality, seamless construction. Boil proof and steam cleanable (235 degrees F.) Molded handles; heavy duty base of container shall accept manufacturer's dolly. (32 gallon)	each	50	Rubbermaid 2632/2631	Rubbermaid	32 gal	ea	RUB 2632-73	50.08	30		35.06		1753.					
66	Round Garbage containers with covers: heavy duty; institutional quality; seamless construction. Boil proof and steam cleanable (235 degrees F.) Molded handles; heavy duty base of container shall accept manufacturer's dolly.	each	25	Rubbermaid 2655/2654	Rubbermaid	55 gal	ea	RUB 2654/2655	174.07	30		86.85		2171.25					
67	Conversion dolly with casters for above	each	25	Rubbermaid #2640	Impact	17 7/8" dia	ea	IMP 7704	36.72	30		25.35		633.75					
68	Square big wheel container; general refuse container with swing back top. Unit designed with large wheels for movement of container over curbs and steps.	each	25	Rubbermaid #3559	Rubbermaid	50 gal	ea	RUB 3559-06	157.50	30		110.25		2756.25					
69	Water pails; hot dipped in molten zinc after forming; raised bottom, plain galvanized wire gail, heavy stamp riveted or wing ears. (10 quart)	each	25	Rubbermaid 2963	Impact	10 QT	ea	IMP 410	20.82	30		14.57		304.25					
70	Water Pail; heavy duty plastic with rounded edges and a heavy wire bail. (10 quart)	each	25	Rubbermaid #2963	Rubbermaid	10 QT	ea	RUB 2963	10.64	30		7.45		186.25					
71	Water Pail; heavy duty plastic with rounded edges and heavy wire bail. (14 quart)	each	25	Rubbermaid #2614	Rubbermaid	14 QT	ea	RUB 2614	16.34	30		11.44		286.00					
72	Waste receptacles, self-closing counter balance floor closure. Round top style; durable construction for indoor or outdoor use. Factory mutual approved for fire safety.	each	50	Rubbermaid #2814	Rubbermaid	15 Gal	ea	RUB 8160-28-BC	168.15	30		117.71		5883.50					
73	Buffing pad for burnishing with 1500 RPM up to 3000 RPM.	20" 5/case	100		Americas	5/cs	case	AM 403420	23.10	30		16.17		1617.00					
74	Broom-brush specifications	each	10	Marino #BF219SF14	Odell	18"	ea	OD 180100	13.25	30		9.28		92.80					
75	Brush, floor, fine and medium, 18" synthetic fiber	each	10	Weiler #77013	Odell	18"	ea	OD 180100	13.25	30		9.28		92.80					
76	Brush, floor, fine and medium, 24" synthetic fiber	each	10	Weiler #77014	Odell	24"	ea	OD 240100	13.48	30		9.44		94.40					
77	Brush, floor, fine and medium, 30" synthetic fiber	each	10	Flatt #70126	Odell	36"	ea	OD 360100	27.06	30		15.44		154.40					
78	Brush, floor, fine and medium, 36" synthetic fiber	each	10	#BR219SF36	Odell	36"	ea	OD 360100	27.06	30		15.44		154.40					
79	Handle for fine & medium sweeping: Handle is constructed of close grain species of hardwood with a smooth lacquer finish. Handle length is 6" and has a diameter of 1 1/8". Sturdy tapered cut threaded end with a 3/4" #5 acme thread to fit the fine and medium brushes.	each	25	Weiler #75513	Odell	1-1/8" x 60"	ea	OD 0660	4.20	30		2.94		73.50					
80	Reversible rotating joint scrub brush for floor with Crimped Polypropylene that rotates 360 degrees with threaded handles. Rubbermaid 6337	each	25		Rubbermaid	10"	ea	RUB 6337	13.68	30		9.58		239.50					

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Specifications for Medium & Rough Sweeping (without handles)														
81	Brush, floor, medium and rough, 14" bassine each		50	Flatt #70200	Odell	18"	ea	00P10005	\$10.00	30	1	7.00		350.00
82	Brush, floor, medium and rough, 24" bassine each		50	Flatt #77033	Odell	24"	ea	00P10003	11.10	30	1	7.77		388.50
Specifications for Rough Sweeping (without handles)														
Brush is designed for the sweeping of rough floor surfaces. Block is lacquer finished hardwood, close grain species, two handle holes equal distance from each end at approximately 35 degree angle. Minimum dimension of block shall be 1 1/8" thick, 3 1/2" wide x length given for each item. Fiber length shall be +/- 1/4". Copolymer, solvent resistant synthetic fiber shall be 5 1/8" in length. African sherbo bassine fiber shall be 6 1/4" in length.														
83	Brush, floor, rough, 16" African Shero each		25	Flatt #70203	Roby #70211	16"	ea	00S10006	27.30	30	1	19.11		477.75
84	Brush, floor, rough, 16" synthetic fiber each		25	Flatt #70211	Odell	16"	ea	00S10006	8.25	30	1	5.78		144.50
85	Handle for rough sweeping must be constructed of close grain species of hardwood with a smooth lacquer finish. Handle length is 54" and has a diameter of 1 1/8". Sturdy tapered end to fit the rough sweeping floor brush.				Odell	1-1/8" x 54"	ea	0008 54BW	4.00	30	1	2.50		70.00
Cut end wet mop heads; four-ply, cut end natural yarn; absorbent cotton for general mopping; heavy duty vinyl mesh headbands. Premium standard head														
86	16 ounce		10	UNS 2316C	Odell	16oz	ea	5316F	4.80	30	1	3.36		33.60
87	20 ounce		15	UNS 220C	Odell	20oz	ea	5320F	4.46	30	1	3.12		46.80
88	24 ounce		15	UNS 224C	Odell	24oz	ea	5324F	6.26	30	1			
Cut end wet mop heads; four-ply, cut end natural yarn; absorbent rayon heavy duty vinyl mesh headbands. Premium standard head														
89	16 ounce		20	UNS 216R	Odell	16oz	ea	2316F	5.88	30	1	4.12		82.40
90	20 ounce		10	UNS 220R	Odell	20oz	ea	2320F	6.36	30	1	4.45		44.50
91	24 ounce		20	UNS 224R	Odell	24oz	ea	2324F	8.20	30	1	5.74		114.80
92	Super loop head; 5 inch vinyl mesh 12/OS - small		25		Odell	Small-5"	ea	1900S-B	5.88	30	1	4.12		103.00
93	Super loop head; 5 inch vinyl mesh 12/OS - medium		25		Odell	Medium-5"	ea	1900M-B	7.96	30	1	5.57		139.25
94	Dust mop heads; size 18 X 6 1/2; blue color slot top clip on closer		25		Odell	5" x 18"	ea	F185B	8.44	30	1	5.91		147.15
95	Toilet bowl Mop - made of plastic handles and a non-absorbent acrylic head.		100		Odell	12"	ea	DBW	1.20	30	1	.84		84.00
96	Looped end mop heads with wide bands at the top. 16oz and 24oz - medium		50		Odell	16oz	ea	5316F	4.80	30	1	3.36		168.00
97	Looped end mop heads with wide bands at the top. 16oz and 24oz - large		50		Odell	24oz	ea	5324F	6.26	30	1	4.38		219.00

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Vendors should complete all columns.		Note: Items 7, 14, and 16 require additional information be added in the description column.												
Item #	Description	Size/Wt.	Est. Qty	Equal To	Brand	Size/Wt	Minimum Order Quantity	Vendor Item Number	List Unit Price	Discount %	Category	Unit Price	Diluted Cost/ounce	Total
98	Wet mop handles fiberglass small and large. Side release gate for fast and easy mop change.	each	25		Odell	Small	ea	98P60	13.60	30	1	9.52		238
99	Dust mop heads; 4-ply cotton blend with looped ends. 24" x 5"	12/case	25		Odell	24" x 5"	ea	HL345N	13.20	30	1	9.24		231
100	Dust mop frame and handle swivel and snap. 24" x 5"	each	25		Odell	60" Frame 24" Handle	ea	H600 -1/F243	14.00	30	1	9.80		245
101	Floor Wax, High mileage floor finish or equal. High solids, low odor, ultra high speed floor finish for heavy foot traffic.	5 gal	40		Misco	5 gal pale	ea	MIS MFX-5	113.91	30	1	79.74		3189.48
102	Mop Buckets 35 Qt. Yellow with a down press wringer.	each	50		Rubbermaid	32 QT	ea	7580-28Y	100.00	30	1	70.00		3570.00

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HOUSE10A Pricing Pages

Vendors should complete all columns.										Note: Items 7, 14, and 16 require additional information be added in the description column.									
Item #	Description	Size/Wt.	Est. Qty	Equal To	Brand	Size/Wt	Minimum Order Quantity	Vendor Item Number	List Unit Price	Discount %	Category	Unit Price	Diluted Cost/ounce	Total					
	NOTE: Items that are intended for diluted use MUST include Manufacturer's information on dilution ratios.																		
	List Discount Percentages:																		
	(Use additional sheets if needed for number of discount percentages being offered.)																		
	Category																		
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HOUSE10A Pricing Pages

Vendors should complete all columns. Note: Items 7, 14, and 16 require additional information be added in the description column.

Item #	Description	Est. Qty	Equal To	Brand	Size/Wt	Minimum Order	Vendor Item Number	List Unit Price	Discount %	Category	Unit Price	Diluted Cost/ounce	Total
Vendors should complete the contract coordinator information below:													

VENDOR NAME: Liberty Distributors PHONE: 304 547 0414
 CONTACT PERSON: Mark Peluchette FAX: 304 547 0490
 (Please print) EMAIL: markp@libertydistributors.com
 CONTACT PERSON:  3/3/10
 (Signature) (Date)

Certification

HOUSE10A


The awarded items for HOUSE10A (housekeeping commodities) -the vendor hereby certifies under penalty of fraud that all mandatory specifications contained in the Request for Quotation are met.

LIBERTY DISTRIBUTORS, INC.
Vendor (Type Name of Company)

6015 NATIONAL ROAD
PO BOX 498
TRIADELPHIA, WV 26059
Address

F. MARK Peluchette
Name (Type Name)

PRESIDENT
Title


Signature

3/3/10
Date

NOTE: No contract shall be awarded prior to receipt of this certification.

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

4. **Application is made for 5% resident vendor preference for the reason checked:**
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,


5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (*West Virginia Code*, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: LIBERTY DISTRIBUTORS, INC. Signed: 

Date: 3-3-10 Title: President

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: LIBERTY DISTRIBUTORS, INC.

Authorized Signature: [Signature] Date: 3/3/10

State of WEST VIRGINIA

County of OHIO, to-wit:

Taken, subscribed, and sworn to before me this 3 day of March, 2010

My Commission expires 4/5, 2017

AFFIX SEAL HERE

NOTARY PUBLIC [Signature]

