

1200 Greenbrier Street . Charleston, WV 25311 . 304-720-2101 . Fax: 304-720-2121

2010 MAR -4 PM 12: 18

WV PURCHASING

Health and Human Resources Management Information Service Diamond Bldg, Room 313 350 Capitol Street Charleston, WV 25301

Attn: Roberta Wagner

RE: Sealed Bid - RFQ No: HHR10073

Dear Ms. Wagner:

FiberNet, LLC is pleased to provide the following response for RFQ HHR10073 for the following four circuits:

- 100 Mb full duplex Ethernet connectivity from the Diamond Bldg to Bldg 6 at the Capitol Complex
- 10 Mb full duplex Ethernet connectivity from the Diamond Bldg to 1321 Plaza East
- 10 Mb full duplex Ethernet connectivity from the Diamond Bldg to 1012 Kanawha Blvd
- 10 Mb full duplex Ethernet connectivity from the Diamond Bldg to 4190 West Washington St.

FiberNet agrees to the terms and conditions as set forth in the original RFQ document. Attached are the requested forms for this response.

If you have any questions or require additional information, please contact Terry Smarr (304 720 2108; <a href="mailto:tsmarr@wvfibernet.net">tsmarr@wvfibernet.net</a>).

We appreciate the opportunity to provide a response to this bid.

Sincerely,

Terry C. Smarr Vice President

Operations and Wholesale

Attachments

328 Neville Street Beckley, WV 25801 304 929.2101 1102 Third Avenue Huntington, WV 25701 304.7812101

221 E. Antietom Street Hagerstown, MD 21740 240.625.9101 225 South Maple Ave. Greenskurg, BA 15601 724.216.9101 142 Gazeko Park, Guite 201 Johnstown, BA 15901 814361.2101

# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or relmburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud I turther certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2, Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Fallure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bld, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W Va. CSR §148-1-6.6)



VENDOR

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

REQ NUMBER HHR10073

ROBERTA	WAGNER
B04-558-	-0067

ADDRESS CORRESPONDENCE TO ATTENTION OF

RFQ COPY TYPE NAME/ADDRESS HERE

HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE DIAMOND BUILDING, ROOM 313 350 CAPITOL STREET CHARLESTON, WV 25301 304-558-7816

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I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

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MODERA

RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for REGNOMBER Quotation

HHR10073

ADDRESS CORRESPONDENCE TO ATTENTION OF

ROBERTA WAGNER 804-558-0067

HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVED DIAMOND BUILDING, ROOM 313 MANAGEMENT INFORMATION SERVICE 350 CAPITOL STREET

CHARLESTON, WV

25301

304-558-7816

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for REQNUMBER Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF: ROBERTA WAGNER 804-558-0067

RFQ COPY TYPE NAME/ADDRESS HERE

HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE DIAMOND BUILDING, ROOM 313 350 CAPITOL STREET CHARLESTON, WV 25301 304-558-7816

TERMS OF SALE SHIP VIA FREIGHT TERMS FOB 02/02/2010 BID OPENING DATE: 03/04/2010 BID OPENING TIME 01:30PM CAT LINE QUANTITY UOP TEM:NUMBER UNIT PRICE TAUOMA REV 04/11/2001 WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF 2/16/2010 BUSINESS ON QUESTIONS MAY BE SENT VIA USPS, FAK, COURIER OR EMAIL. IN ORDER TO Assure no vendor receives an unfair advantage, no SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO ROBERTA WAGNER DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 Washington Street! East CHARLESTON, WV 25811 FAX: 304-558-4115 EMAIL: ROBERTA.A.WAGNER@WV.GOV NOTICE AN ORIGINAL, SIGNED BID MUST BE SUBMITTED DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, W۷ 25305-0130 SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE TITLE FEIN ADDRESS CHANGES TO BE NOTED ABOVE



VENDOR

RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for p Quotation

RFQ NUMBER HHR10073

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ROBERTA WAGNER B04-558-0067

HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE DIAMOND BUILDING, ROOM 313 350 CAPITOL STREET

CHARLESTON, WV

25301

304-558-7816

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# HHR10073 Specifications

- I Vendor shall provide single mode fiber optic facilities/services for the following:
  - a 100 MB full duplex Ethernet Connectivity from the Diamond Building (350 Capitol St. in downtown Charleston) to Building 6 at the Capitol Complex,
  - b. 10MB full duplex Ethernet connectivity from the Diamond Building (350 Capitol St) to the Human Rights Commission (1321 Plaza East),
  - c 10MB full duplex Ethernet connectivity from the Diamond Building (350 Capitol St.) to the RAPIDS Project (1012 Kanawha Blvd.), and
  - d 10MB full duplex Ethernet connectivity from the Diamond Building (350 Capitol St) to the Kanawha County DHHR Office (4190 West Washington St)
- 2 The system will be installed and operational within 30 days of contract award
- 3. The vendor will provide pricing for one year with the option to renew for two additional years at the discretion of DHHR. Monthly recurring charges will be in arrears
- 4 Cost evaluation of this bid will be based on any installation fees, monthly recurring cost, and any associated one-time cost for the period of 12 months along with the 2nd and 3rd years of maintenance All vendor costs must be clearly identified in their bid
- 5 DHHR must have the ability to upgrade the 10 MB to 100MB Ethernet and the 100 MB to 1 GB at any time during this contract with adequate prior notice to the vendor Vendors must identify the prior notice that they require in their bid
- 6 All circuits being proposed must be dedicated for the State of West Virginia's use only
- 7. Facilities may be a combination of aerial and underground connection.
- 8 Vendor must respond to service requests within 5 hours and have a technician on-site within 3 hours of notification of an outage from OMIS
- 9 Vendors will include pricing for a service contract for the second and third years following installation, to be executed at the DHHR's option. Vendors will be required to sign the attached No-Debt Affidavit

	BI	D/COST SHE	ET	
Facility and Connection	a.	b.	C.	d,
Locations	Bldg 6	Plaza East	350 Capitol to 1012	350 Capitol t 4190 W
	(100MB)	(10MB)	Kanawha Blvd.	Washington S
Installation of single mode fiber optic connection between			(10 MB)	(10 MB)
facilities.	\$ (mrc: \$1, 400)	\$ \$ (mrc: \$425)	\s \ \d	· 6
1st year of service + maintenance		(mrc: \$425)	\$ 0 (mrc: \$425)	\$ (mrd: \$715)
2nd year of service +	\$ 16,800	\$ 5,100	\$ 5,100	\$ 8, 5 80
maintenance	\$ 16,800	\$ 5,100	\$ 5,100	\$ 8,580
3rd year of service + maintenance	- // C-			J \$ 01380
Total for Three Years	\$ 16,800	\$ 5,100	\$ 5,100	\$ 8,580
(All annual convice on	\$ 50,400	\$ 15,300	\$ 15, 300	\$ 95,740
(All annual service co otal for 3 years	sis will be paid of ( a + b + 300 + \$1%;	ver a period of 12	months in arrears.) Grand Total	
acility and Connection	350 Capitol to			\$ 106,740
ocations	Bldg 6	350 Capitol to Plaza East	350 Capitol to 1012	350 Capitol to
	(100MB)	(10MB)	Kanawha Blvd (10 MB)	Washington St (10 MB)
Vendor has the ability to	<u>1 GB</u>	100 MB	100 MB	100 MB
Upgrade connection?  Yes/No	Ycs	Yes	Yes	Yes
leading and a hand	IPC additional	Mnc additions	MRC additioned \$975	MRC additional
r upgrade connection,	\$ 25, 200	\$ 11,700	\$ 11,700	\$ 13,020
e vendor requires prior	З0 Days	<i>3</i> 6 Days	30 D-	
	Gb Mec :	100 mb mec;	30 Days loo mb mrc; \$1,400	30 Days
endor: Fiber Ne	<u></u>		V 11400	\$1,800

Signed by: Jerry C. Sman Date 3/4/10

# State of West Virginia

# **VENDOR PREFERENCE CERTIFICATE**

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37 (Does not apply to construction contracts) **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference if applicable.

Application is made for 2 5% resident vendor preference for the reason checked:

	Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
ustable ver r	Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
	Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2	Application is made for 2 5% resident vendor preference for the reason checked:  Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4/	Application is made for 5% resident vendor preference for the reason checked:  Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:  Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years
requiren	inderstands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the nents for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency sted from any unpaid balance on the contract or purchase order.
authorize the requi deemed	hission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and es the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid ired business taxes, provided that such information does not contain the amounts of taxes paid nor any other information by the Tax Commissioner to be confidential
and acc	enalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true urate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate is during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.
Bidder:_	Fiber Net Signed: June C. Smarr
Date:	3/4/10 Title: UP Operations & Wholesalar
"Check an	y combination of preference consideration(s) indicated above which you are entitled to receive

RFQ No HHR 10073

# STATE OF WEST VIRGINIA Purchasing Division

# **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

### **DEFINITIONS:**

"Debt" means any assessment, premium penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated

# Vendor's Name: Fiber Net Authorized Signature: Juy C. Maw Date: 3/4/10 State of West Vingtue County of Kanawhar to-wit: Taken subscribed, and sworn to before me this 4th day of March 2010 My Commission expires November 14, 2011 AFFIX SEAL HERE NOTARY PUBLIC Law.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
STEVEN HAMULA
208 MAJESTIC DRIVE
CROSS LANES, WV 25313
My commission expires November 14, 2011

WITNESS THE FOLLOWING SIGNATURE

Purchasing Affidavit (Revised 12/15/09)