

Satellite Communications Incorporated

73-104 SW 12th Avenue Dania Beach, Florida

June 15, 2010

Ms. Shelly Murray State of West Virginia Purchasing Division 2019 Washington Street E. PO Box 50130 Charleston, WV 25305-0130

RFQ No:

**EBA246** 

Bid Opening Date: June 17, 2010 Bid Opening Time: 01:30 PM

Dear Ms. Murray,

Thank you for including VISTA Satellite Communications, Inc. on The State of West Virginia's (WV) bid for satellite services for 2010-2011. We are enclosing our response to WV's request for pricing for digital C-band space segment for the period between 07/01/10 and 06/30/11.

VISTA's primary focus is on the provision of satellite and satellite-related services. Since VISTA began 22 years ago as a small business; we have become a global leader in the provisioning of full-time and occasional use satellite space segment. VISTA's global customer list includes most of the top U.S. broadcast and cable networks as well as the carriers themselves (ABC, NBC, CBS, FOX, CNN, Comcast, SES Americom, Intelsat, Univision etc.). We serve the requirements of universities, sports leagues, major program syndicators, business video and distance learning providers. They rely on our more than 100 years of combined senior executive experience to meet their needs efficiently and cost effectively - anytime and anywhere in the world.

VISTA manages and coordinates both C and Ku-band transponders and has a 24/7 Customer Services Center (CSC) with ten fully trained and multilingual personnel on staff to provide prompt customer service to all our clients. All our orders will be confirmed by email to WV. In addition, VISTA has multi-year commitments with all the carriers to schedule out-of-house satellite capacity and to guarantee the best rates across both the domestic and international satellite arcs. VISTA also provides a full complement of domestic and international services including fixed and mobile uplinks, turnarounds, tape playbacks, standards conversion and network management services. Feel free to visit the VISTA web site at <a href="www.vistasat.com">www.vistasat.com</a> for more information on our services.

RECEIVED

2010 JUN 16 A 9:38

ELECHASING DIVI**SION** STATE OF WV Ph: 954/838-0900 Fx: 954/927-9123 www.vistasat.com State of West Virginia Purchasing Division

RFQ No:

EBA246

Bid Opening Date: June 17, 2010 Bid Opening Time: 01:30 PM

I have reviewed the bid and filled out the appropriate areas that were required. There is one section on the bid I need to bring to your attention, which VISTA will not be able to fulfill.

- Please refer to Page 7, Section 5.4:
  - 5.4 WV Educational Broadcasting shall be allowed to give notice to cancel a scheduled activity up to 24 hours prior to the on-air event without charge.
  - VISTA will be able to fulfill this requirement only if the scheduled activity is canceled 72 hours prior to the on-air event without charge
  - Please note, I have made a hand written note on the original bid document to further explain

If you require additional information, please do not hesitate to contact me directly or go to our website at <a href="www.vistasat.com">www.vistasat.com</a> to view a copy of our Standard Terms and Conditions located under the forms tab.

We appreciate your consideration and look forward to continuing to provide The State of West Virginia with the best transmission and customer service in the industry.

Regards,

Anthony Dé Vita Vice President



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

# Request for

EBA246

ADDRESS CORRESPONDENCE TO ATTENTION OF

SHELLY MURRAY 304-558-8801

RFQ COPY

Anthony DeVita VISTA Satellite Communications, Inc. 73-104 SW 12<sup>th</sup> Ave Dania Beach, FL 33004

EDUCATIONAL BROADCASTING AUTH. 600 CAPITOL ST.

CHARLESTON, WV 25301

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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder-offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications. Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



State of West Virginia Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

### Request for Quotation

SH-P TO

EBA246

ADDRESS CORRESPONDENCE TO ATTENTION OF

SHELLY MURRAY 304-558-8801

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RFO COPY VISTA Satellite Communications, Inc. Anthony DeVita 73-104 SW 12th Avenue Dania Beach, FL 33004 (T) 954-838-0900

EDUCATIONAL BROADCASTING AUTH. 600 CAPITOL ST.

CHARLESTON, WV 25301

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Anthony DeVita

73-104 SW 12th Avenue Dania Beach, FL 33004 (T) 954-838-0900

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

VISTA Satellite Communications, Inc.

# Request for Quotation

EBA246

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EDUCATIONAL BROADCASTING AUTH. 600 CAPITOL ST.

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHARLESTON, WV 25301

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for Quotation

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SHELLY MURRAY 304-558-8801

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(T) 954-838-0900

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

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SHELLY MURRAY 304-558-8801

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Anthony DeVita
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RFQ Number: EBA246

Attn: Shelly Murray

### EBA246 Satellite Transponder Time

 West Virginia Public Broadcasting is conducting a Request for Quotations for an Open End Contract for satellite transponder time.

### Overview

West Virginia Public Broadcasting operates a C Band satellite uplink that delivers Public Radio programming to 9 FM transmitters as part of a statewide network.

The amplifiers in the satellite uplink system have enough capacity to add one digital video signal, which will be used to distribute television feeds to other media outlets.

The dish is fixed on a single satellite, Galaxy 16 – 99 degrees W. Taking into consideration historically established terrestrial frequency paths, frequency coordination has provided some narrow frequency windows available for operations. The successful vendor will provide digital transponder time that will permit operation with the specific parameters shown herein.

Vendor shall provide pricing in 15 minute segments. The successful vendor shall provide a daily 30 minute segment from 1845 to 1915 Eastern Time- Monday through Saturday with consistent frequency and encoding parameters to allow "set and forget" operation for the receiving affiliates.

### 1. Satellite and Polarization

- 1.1. The Satellite used shall be Galaxy 16 at 99 degrees W
- 1.2. The uplink polarity shall be vertical

### 2. Available frequencies

- 2.1. 6242.0000 6425.0000 MHz
- 2.2. 6167.9000 6172.0000 MHz
- 2.3. 6108.6000 6137.6000 MHz
- 2.4. 6079.0000 6211.0000 MHz
- 2.5. 5990.0000 6078.3000 MHz
- 2.6. 5925.0000 6048.0000 MHz
- 2.7. 5925.0000 5930.0000 MHz

VISTA Satellite Communications, Inc. Anthony DeVita 73-104 SW 12th Avenue Dania Beach, FL 33004 (T) 954-838-0900

RFQ Number: EBA246

Attn: Shelly Murray

3. Modulation

3.1. Modulation shall be QPSK

3.2. Symbol rate shall be 3.3088 Msym

3.3. Data rate shall be 4.573 Mbps

4. Interference issues

4.1. Vendor shall permit testing prior to operation to identify interference issues

4.1.1 Any interfering conditions shall disqualify that frequency from consideration

5. Transponder time allotment pricing

- 5.1 Vendor shall provide pricing in 15 minute segments
- 5.2 Vendor shall provide a daily 30 minute segment from 1845 to 1915 Eastern Time—Monday through Saturday with consistent frequency and encoding parameters to allow "set and forget" operation for the receiving affiliates.
- 5.3 All administrative fees shall be included into
- 5.4 WV Educational Broadcasting shall be allowed to give notice to cancel a scheduled activity up to 24 hours prior to the on-air event without charge.

  \* Please see Giver letter: VISTA can only allow concellation of continued solvice up to 72 hours

  5.5 WV Educational Broadcasting is tax exempt. Prior to the on-air date.

6. Invoicing

- 6.1 Invoices shall be issued monthly and exhibit an itemized list of transponder activity.
- 6.2 Each invoice shall exhibit:

the service date and corresponding work order number start and end time in Eastern Time Zone duration of activity, the satellite utilized the transponder number used the service provided(band number)

the set of the activity

the cost of the activity

the person from Educational Broadcasting who ordered the activity.

6.3 Send invoice to:

West Virginia Educational Broadcasting Attention: Steve Chapman

600 Capitol Street

Charleston, WV 25301

VISTA Satellite Communications, Inc. Anthony DeVita 73-104 SW 12th Avenue Dania Beach, FL 33004 (T) 954-838-0900

RFQ Number: EBA246

Attn: Shelly Murray

Active. Officing to

# EBA246 Satellite Transponder Time Pricing Page

Item Description

Unit

Extended

Price

Price

1 15 minute increment

\$150 x hour

\$37.50 per 15 minute increment.

Signature

Date

WITNESS THE FOLLOWING SIGNATURE

RFQ No.	EBA246

# STATE OF WEST VIRGINIA Purchasing Division

### PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

# Vendor's Name: VISTA Satellita Communications, Inc. Authorized Signature: Do Vita Date: 6/15/10 State of Florida County of Browned, to-wit: Taken, subscribed, and sworn to before me this 15 day of 50 pe , 20/0. My Commission expires November 8, , 20/3. AFFIX SEAL HERE NOTARY PUBLIC And A. MARCHIMAN

Rev. 09/08

APPLICABLE

### State of West Virginia

Application is made for 2.5% resident vendor preference for the reason checked:

ing the date of this certification; or,

## VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preced-

Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,	
Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,	
Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,	
Application is made for 5% resident vendor preference for the reason checked:  Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,	
Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:  Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,	
Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:  Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.	
Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.	
By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.	
Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.  None of the above options apply to VISTA Satalite Communications.  Bidder: VISTA Satalite Communications. Signed:	
Date: 6/15/10 Title: Viu President	
*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.	