



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**DPS1013**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
**JOHN ABBOTT**  
**304-558-2544**

SUPPLIER

RFQ COPY  
 TYPE NAME/ADDRESS HERE  
**AQUIS COMMUNICATIONS**  
**930 6th AVE**  
**HUNTINGTON, WV 25701**

SHIP TO

**WEST VIRGINIA STATE POLICE**  
**4124 KANAWHA TURNPIKE**  
**SOUTH CHARLESTON, WV**  
**25309 304-746-2141**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
11/20/2009				

BID OPENING DATE: **12/03/2009** BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM #01		
				THIS ADDENDUM IS ISSUED TO DELETE THE REQUIREMENT FOR "NATIONWIDE COVERAGE VIA TOLL FREE NUMBER"; REVISE THE BID FORM; AND CHANGE THE BID OPENING DATE FROM 11/24/2009 TO 12/3/2009; 1:30 PM.		
				REVISED BID OPENING DATE: 12/3/2009; 1:30 PM		
				REVISED BID FORM ATTACHED		
0001	1	LS		915-05		
				ANSWERING AND PAGING SERVICES		
				***** THIS IS THE END OF RFQ	DPS1013 ***** TOTAL:	<u>1,690.00</u>

**RECEIVED**  
 2009 DEC -3 P 12:36  
 PURCHASING DIVISION  
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *John Abbott* TELEPHONE: **304-521-1167** DATE: **12/2/09**

TITLE: **Sales Director** FEIN: **54-1825799** ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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0001	1	LS		915-05		
<p><b>ANSWERING AND PAGING SERVICES</b></p> <p>OPEN-END CONTRACT TO PROVIDE PAGING SERVICES FOR THE WEST VIRGINIA STATE POLICE, PER THE SPECIFICATIONS.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON ..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>John Marie Foster</i>	TELEPHONE 304-521-1167	DATE 12/2/09
TITLE Sales and Admin	FEIN 54-182 5799	ADDRESS CHANGES TO BE NOTED ABOVE

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**2**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
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**304-558-2544**

**VENDOR**  
 RFQ COPY  
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**AQUIS COMMUNICATIONS**  
**930 6th AVE**  
**HUNTINGTON, WV 25701**

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BID OPENING DATE: **11/24/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Paula Abbott</i>	TELEPHONE <i>304-521-1167</i>	DATE <i>12/2/09</i>
TITLE <i>Paula Abbott</i>	FAX <i>54-1825-799</i>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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**HUNTINGTON, WV 25701**

WEST VIRGINIA STATE POLICE

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11/09/2009				

BID OPENING DATE: **11/24/2009** BID OPENING TIME **01:30PM**

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<p>CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            BUILDING 15            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: JOHN ABBOTT (32)-----</p> <p>RFQ. NO.: DPS1013-----</p> <p>BID OPENING DATE: 11/24/2009-----</p> <p>BID OPENING TIME: 1:30 PM-----</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE *[Signature]* TELEPHONE **304-521-1167** DATE **12-2-09**  
 TITLE *[Signature]* FEIN **54-1825799** ADDRESS CHANGES TO BE NOTED ABOVE

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**4**

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RFQ COPY

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**AQUIS COMMUNICATIONS**  
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11/09/2009				

BID OPENING DATE: **11/24/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: ----- <b>304-522-7953</b> ----- CONTACT PERSON (PLEASE PRINT CLEARLY): ----- <b>LAMOINE POTTER</b> -----						
***** THIS IS THE END OF RFQ DPS1013 ***** TOTAL:						<b>1,690.00</b>

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Lamoine Potter</i>	TELEPHONE <b>304-521-1167</b>	DATE <b>12-09</b>
TITLE <i>Sales Director</i>	FEIN <b>54-1825799</b>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**DPS 1013  
Bid Specifications  
Digital Paging Services**

**General Information**

The West Virginia State Police is seeking bids to establish a contract for digital (alpha and numeric) paging service throughout West Virginia, inclusive of all 55 counties. The ideal vendor would be able to provide 100% saturation coverage (alpha or numeric messaging) for the entire state on a year round basis. Failing this, prospective vendors should clearly state, in unequivocal terms, exactly what their respective coverage areas are,

1. The West Virginia State currently owns approximately 150 Motorola Brand pagers which operate on 152.4800 MHz frequency. Prospective vendors must be able to provide service utilizing this equipment on the same frequency, with no reprogramming of the units required. If another frequency or different equipment is required, it should be clearly stated in your proposal that pagers will be provided at no additional charge.
2. Prospective vendors are encouraged to include lesser coverage options and/or spot coverage options in addition to their wide area coverage, as some agency personnel will not need statewide coverage.

The charges and prices requested are the only fees which will be payable under this contract. Vendors shall not include any "one time set-up fees" or extra charges for alpha service. Any charges of this nature shall be included in the prices quoted.

Bid evaluation will be based on the best value to the State and the State reserves the right to make multiple or split awards based on the best value. An award will be made for each and every item (#1 through #10) assuming

**DPS 1013 page 2 – Bid Specifications**

acceptable bids are received. Since a separate award may be made for each and every coverage, estimated usage will not be a factor in bid evaluation. Vendors are encouraged to submit quotes for any regional coverage they offer. Bids will not be rejected for failure to provide all coverage's sought.

\*\*REGIONAL CALLING AREAS (Charleston, Clarksburg and Hagerstown,MD) are taken from the April 2009-2010 edition of the Verizon Telephone Book covering Kanawha and Putnam Counties as per the attachment.

**Verizon Regional Toll Calls**

**Direct-dial calls**

are made from your home or business without the help of an Operator. You pay only for the minutes you are connected with a one-minute minimum.

**Holiday Rates**

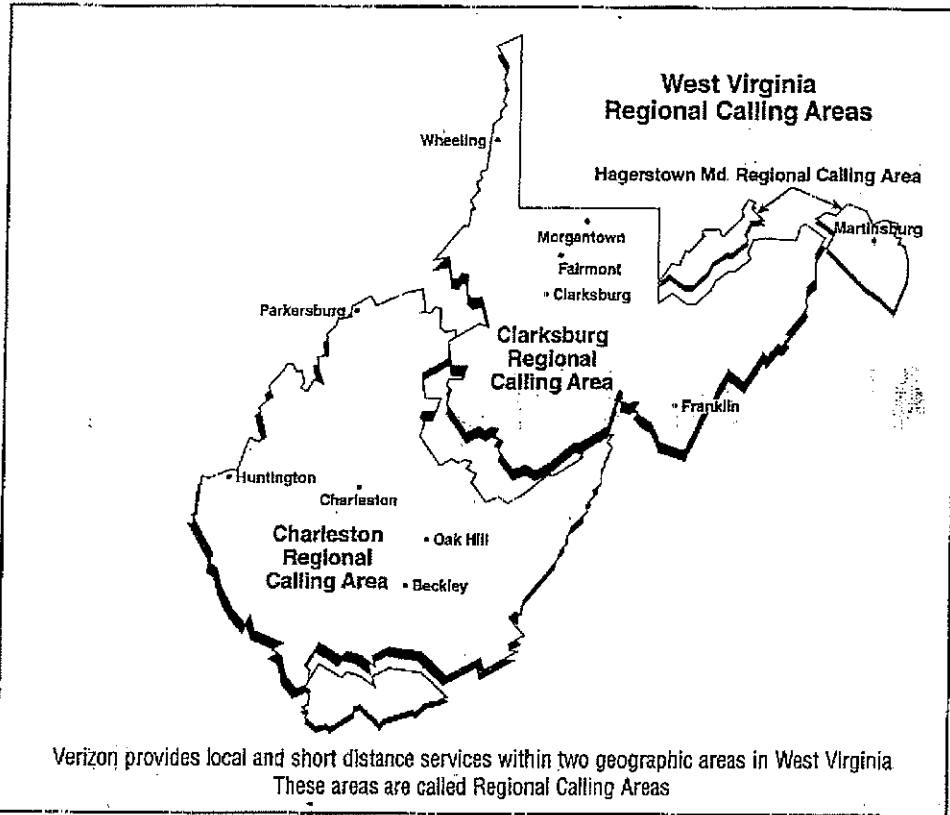
On direct-dial Verizon toll calls, holiday rates are in effect on: New Year's Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. These calls are billed at the evening rate, unless a lower rate would normally apply.

**Charges are based on rates at the calling point**

Charges are based on the rates in effect at the time of connection at the calling (originating) point. If your call starts during one rate period and continues into another, your call will be billed at the rate that applies for each time period.

**Verizon Rates**

For the most current rates and packages available, please visit us online at [www.verizon.com](http://www.verizon.com) or contact our Business Office as listed on page 1 of this directory.



CUSTOMER INFO GUIDE

**THE FOLLOWING EXCHANGES ARE IN THE CHARLESTON REGIONAL CALLING AREA**

Alderson	Clendenin	Gilbert	Lewisburg	Nitro	Ravenswood	Van
Alloy	Craigsville	Glen Daniel	Logan	Oak Hill	Richwood	Vienna
Alum Creek	Cross Lanes	Greenville	Lubeck	Oceana	Ripley	Walton
Ansted	Dallison	Griffithsville	Madison	Omar	St Albans	Wharton
Apple Grove	Delbarton	Helen	Man	Parkersburg	Scott Depot	White Sulphur Springs
Barboursville	Dutch Ridge	Hilton	Mason	Pennsboro	Seth	Whitesville
Beckley	East Bank	Holden	Matewan	Peterstown	Shady Spring	Williamson
Belle	Elizabeth	Huntington	Meadow Bridge	Pineville	Sophia	Williamstown
Bradshaw	Elkview	Hurricane	Milton	Pocatalico-Sissonville	Spencer	Winfield
Brushton	Fayetteville	Jaeger	Mineral Wells	Point Pleasant	Summersville	
Buffalo	Flat Top	Kenova	Montgomery	Prichard	Union	
Chapmanville	Fort Gay	Kermit	Mount Hope	Rainelle	Union Ridge	
Charleston	Gauley Bridge	Leon	Mullens		Valley Mills	

**INDEPENDENT COMPANY EXCHANGES ASSOCIATED WITH THE CHARLESTON REGIONAL CALLING AREA**

Arbovale	Branchland	East Lynn	Hamlin	Lawford	Newton	Smithville
Arnoldsburg	Cairo	Ellenboro	Harrisville	Letart	Rockport	Snowshoe
Belmont	Clay	Frankford	Hillsboro	Marlinton	Rupert	Wayne
Birch River	Dunlow	Grantsville	Ivydale	New Haven	St Marys	Widen

**OUT-OF-STATE EXCHANGES ASSOCIATED WITH THE CHARLESTON REGIONAL CALLING AREA**

Crows-Hematite, Virginia



# Bid Form DPS 1013

DPS 1013		BID OPENING:		
Item #	Description	*Estimated Annual Usage	Unit Price	Extended Price
1.	Statewide Coverage via toll free number	110	\$ 8.00	\$ 880.00
2.	Local Coverage within the Hagerstown MD Regional calling area via local number	5	\$ 5.00	\$ 25.00
3.	Local Coverage within the Clarksburg WV Regional calling area via local number	15	\$ 5.00	\$ 75.00
4.	Local Coverage within the Charleston WV Regional calling area via local number	20	\$ 5.00	\$ 100.00
5.	Rental of Motorola Wordline or equal pager	5	\$ 2.00	\$ 10.00
6.	Purchase of Motorola Wordline or equal pager	20	\$ 30.00	\$ 600.00
<b>Failure to use this form may result in disqualification.</b>			<b>Total</b>	<b>\$ 1,690.00</b>
<b>Bidder / Vendor Information:</b> Name: <u>AQUIS COMMUNICATIONS / FORMERLY UNITY</u> Address: <u>930 6th AVE</u> <u>HUNTINGTON, WV 25701</u> Phone #: <u>304-521-1167</u> Email Address: <u>lpotter@aquiscommunications.com</u>				
<b>Contact Coordinator Information:</b> Name: <u>LAMMOINE POTTER</u> Address: <u>930 6th AVE</u> <u>HUNTINGTON, WV 25701</u> Phone #: <u>304-521-1167</u> Email Address: <u>lpotter@aquiscommunications.com</u>				
*Quantities are estimated annual usage for bidding purposes and bidder's information.				

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor must make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated

Vendor's Name: AOLIS COMMUNICATIONS / FORMERLY UNITY  
Authorized Signature: [Signature] Date: 12/2/09

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37 (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1 Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or; Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or; Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Acuis Communications Signed: [Signature]
Date: 12/2/09 Title: Sales Director

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive