



State of West Virginia
Department of Administration
Purchasing Division

Request for Quotation

RFQ NUMBER
DNR210189

PAGE
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PINNACLE SOUTH LLC
Direct Hotel Furnishings

Stephanie Harrell
Sales Service

114 West Solomon Street
Griffin, GA 30223

wats (800) 781-9010
tel (770) 227-3476
fax (770) 227-6428
saharrell@pinnaclesouth.net
www.pinnaclesouth.net

ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER 304-558-2316

SHIP TO

DIVISION OF NATURAL RESOURCES
TWIN FALLS RESORT STATE PARK
ATTN: PARK SUPERINTENDENT
RT. 97, PO BOX 667
MULLENS, WV
25882
304-294-6000

Design + FF&E + Linens + Drapes + Carpet + Procurement + Leasing

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/09/2010				
BID OPENING DATE: 05/12/2010		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		045-06		10,622.10
<p>APPLIANCES, ELECTRIC (SMALL, HOUSEHOLD)</p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, IS SOLICITING BIDS FOR AN OPEN-END CONTRACT TO PROVIDE TWIN FALLS RESORT STATE PARK WITH GUEST ROOM HOSPITALITY AND AMENITY ITEMS PER THE ATTACHED SPECIFICATIONS.</p> <p>ALL TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE PURCHASING DIVISION VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV OR VIA FAX AT 304-558-4115. DEADLINE FOR TECHNICAL QUESTIONS IS 4/22/10 AT 4:00 PM. ALL TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE</p>						

RECEIVED

2010 MAY -4 AM 11:39

WV PURCHASING DIVISION

SIGNATURE	SEE REVERSE SIDE FOR TERMS AND CONDITIONS	TELEPHONE	DATE
<i>[Signature]</i>		800-781-9010	4-30-10
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	
Office Manager	20-0044115	WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'	



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO ATTENTION OF
**FRANK WHITTAKER
 304-558-2316**

PURCHASING

RFQ COPY
 TYPE NAME/ADDRESS HERE

SUPPLY

DIVISION OF NATURAL RESOURCES
 TWIN FALLS RESORT STATE PARK
 ATTN: PARK SUPERINTENDENT
 RT. 97, PO BOX 667
 MULLENS, WV
 25882 304-294-6000

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/09/2010				

BID OPENING DATE: **05/12/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *[Signature]* TELEPHONE: **800-781-9010** DATE: **4-30-10**

TITLE: **Office Manager** FEIN: **20-0044113** ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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VENDOR

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 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES
 TWIN FALLS RESORT STATE PARK
 ATTN: PARK SUPERINTENDENT
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 MULLENS, WV 25882
 304-294-6000

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/09/2010				

BID OPENING DATE: 05/12/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UQP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009 EXHIBIT 4</p> <p>LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.</p> <p>REV. 3/88</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE	TELEPHONE	DATE	
	800-781-9010	4-30-10	
TITLE	FERN	ADDRESS CHANGES TO BE NOTED ABOVE	
Office Manager	20-0044115		

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04/09/2010				

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LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130						
THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: SEALED BID						
BUYER:				44		
RFQ. NO.:				DNR210189		
BID OPENING DATE:				05/06/2010		
BID OPENING TIME:				05/12/2010		
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: ----- 760-227-6428 -----						
CONTACT PERSON (PLEASE PRINT CLEARLY): ----- Stephanie Harrell -----						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE <i>[Signature]</i>	TELEPHONE 800-781-9010	DATE 4-30-10
TITLE Office Manager	FEIN 20-0044115	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

DNR210189 - Twin Falls Resort State Park
Purchase of Guest Room Hospitality and Amenity Items
Open End Contract
MANUFACTURER'S LIST

Item	Description	Manufacturer	Item No.
1	Registry heavy duty luggage rack or equal.	Presto Valet	PVLR02
2	Revlon 1,875W Turbo hair dryer or equal. Discontinued	waring	079HRBW
3	Sunbeam 4-cup commercial coffeemaker with glass carafe or equal.	waring	WCM04B
4	Registry AM/FM clock radio with minimum 0.9 LED display or equal.	waring	WCR09B
5	Sunbeam iron or equal.	waring	WC1215
6	Homz Easyboard Ironing board or equal.	Presto Valet	PV0210
7	Jerdon off-the-wall iron and ironing board caddy or equal.	Presto Valet	1D001
8	Discontinued Premier Series 7000 single line phone or equal.	Sci tec	T-08
9	Ice bucket premium or equal.	Lancaster	09-7300
10	Ice tray premium or equal.	Lancaster	09-7770
11	Round wastebasket premium or equal. 13QT	Lancaster	09-8420
12	Hospi-tel minimum ten (10) guage vinyl shower curtain or equal.	Kartri	KA-9100
13	Heavy duty shower curtain hooks majestic hooks or equal.	Kartri	SSCNA
14	Oval shower rods or equal.	Wingit	WOCBS5
15	400 thread count Egyptian cotton linen, twin size XL, minimum dimensions of 72"W x 115"H flat sheets.	no Bid	
16	400 thread count Egyptian cotton linen, queen XL, minimum dimensions of 96" W x 115"H flat sheets.	no Bid	
17	400 thread count Egyptian cotton linen, king size XL, minimum dimensions of 114"W x 115"H flat sheets.	no Bid	
18	400 thread count Egyptian cotton pillow cases, standard size, minimum dimensions 42"W x 46"H.	no Bid	
19	Honeycomb weave blankets, queen size, minimum dimensions 90"W x 90"D.	Owen	Santa Barbara
20	Honeycomb weave blankets, king size, minimum dimensions 108" W x 90"D.	Owen	Santa Barbara

DNR210189 - Twin Falls Resort State Park
 Purchase of Guest Room Hospitality and Amenity Items
 Open End Contract
MANUFACTURER'S LIST

Item	Description	Manufacturer	Item No.
21	Micro cotton bath towel with minimum dimensions 27"W x 54"D.	no Bid	
22	Micro cotton hand towel with minimum dimensions 16"W x 20"D.	no Bid	
23	Micro cotton wash cloth with minimum dimensions 13"W x 13"D.	no Bid	
24	Micro cotton bath sheet with minimum dimensions 30"W x 60"D.	no Bid	
25	Windowpane two-tone plaid design kitchen towels with minimum dimensions 15"W x 25"D.	no Bid	
26	Windowpane two-tone plaid design dishcloth with minimum dimensions 12"W x 12"D.	no Bid	
	TOTALS		

DNR210189
Twin Falls Resort State Park
Guest Room Hospitality and Amenity Items
Open End Contract
PRICING SHEET

Item No.	Estimated Quantity	Description	Unit Price	Amount
1	30	Registry heavy duty luggage rack or equal.	14.75 ea	442.50
2	28	Revlon 1,875W Turbo hair dryer or equal.	18.25 ea	511.00
3	27	Sunbeam 4-cup commercial coffeemaker with glass carafe or equal.	22.75 ea	614.25
4	27	Registry AM/FM clock radio with minimum 0.9 LED display or equal.	8.35 ea	225.45
5	27	Sunbeam iron or equal.	20.90 ea	564.30
6	28	Homz Easyboard Ironing board or equal.	17.15 ea	480.20
7	27	Jerdon off-the-wall iron and ironing board caddy or equal.	8.60 ea	232.20
8	27	Premier Series 7000 single line phone or equal.	54.00 ea	1458.00
9	36	Ice bucket premium or equal.	10.60 ea	381.60
10	36	Ice tray premium or equal.	13.95 ea	502.20
11	60	Round wastebasket premium or equal. 13 QT	10.65 ea	639.00
12	36	Hospi-tel ten (10) guage minimum vinyl shower curtain or equal.	5.10 ea	183.60
13	324	Heavy duty shower curtain hooks majestic hooks or equal.	1.10 ea	356.40
14	36	Oval shower rods or equal.	20.75 ea	747.00
15	456	400 thread count Egyptian cotton linen, twin size XL, minimum dimensions of 72"W x 115"H flat sheets.	no Bid	
16	2004	400 thread count Egyptian cotton linen, queen XL, minimum dimensions of 96" W x 115"H flat sheets	no Bid	

DNR210189
Twin Falls Resort State Park
Guest Room Hospitality and Amenity Items
Open End Contract
PRICING SHEET

Item No.	Estimated Quantity	Description	Unit Price	Amount
17	252	400 thread count Egyptian cotton linen, king size XL, minimum dimensions of 114"W x 115"H flat sheets.	no Bid	
18	2,100	400 thread count Egyptian cotton pillow cases, standard size, minimum dimensions 42"W x 46"H.	no Bid	
19	132	Honeycomb weave blankets, queen size, minimum dimensions 90"W x 90"D.	19.95 ea	2,633.40
20	28	Honeycomb weave blankets, king size, minimum dimensions 108" W x 90"D.	23.25 ea	651.00
21	2,100	Micro cotton bath towel with minimum dimensions 27"W x 54"D.	no Bid	
22	2,100	Micro cotton hand towel with minimum dimensions 16"W x 20"D.	no Bid	
23	2,100	Micro cotton wash cloth with minimum dimensions 13"W x 13"D.	no Bid	
24	504	Micro cotton bath sheet with minimum dimensions 30"W x 60"D.	no Bid	
25	108	Windowpane two-tone plaid design kitchen towels with minimum dimensions 15"W x 25"D.	no Bid	
26	108	Windowpane two-tone plaid design dishcloth with minimum dimensions 12"W x 12"D.	no Bid	
		TOTALS		10,622.10

DNR210189
Twin Falls Resort State Park
Guest Room Hospitality and Amenity Items
Open End Contract
PRICING SHEET

Item No.	Estimated Quantity	Description	Unit Price	Amount
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The quantities listed above are for bid evaluation purposes only.

Actual quantities may differ.

Shipping - Best way pre paid + add to invoice.

Some items may qualify for free shipping.

Install not included.



**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).