

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

## Request for

RFQ NUMBER DNR210184 PAGE

ADDRESS CORRESPONDENCE TO ATTENTION OF:

FRANK WHITTAKER 3<u>04-558-2316</u>

\*709023924 02 800-999-6835 AMERICAN HOTEL REGISTER COMPAN 100 SOUTH MILWAUKEE AVENUE

VERNON HILLS IL 60061

DIVISION OF NATURAL RESOURCES TWIN FALLS RESORT STATE PARK ATTN: PARK SUPERINTENDENT RT. 97, PO BOX 667 MULLENS, WV 25882 304-294-6000

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## Request for Quotation

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FRANK WHITTAKER 304-558-2316

304-558-2316
DIVISION OF NATURAL RESOURCES

TWIN FALLS RESORT STATE PARK
ATTN: PARK SUPERINTENDENT
RT. 97, PO BOX 667

MULLENS, WV

25882

304-294-6000

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TE	DMC
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CONTRACT.	
RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.	100000000000000000000000000000000000000
CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.	To the product
OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)	
QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.	
ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE SEE REVERSE SIDE FOR TERMS AND CONDITIONS	
SIGNATURE AM OUL TELEPHONE 847 743.1788 DATE 4.26.10	
TITLE Count Manager 36-0726190 ADDRESS CHANGES TO BE NOTED AB	OVE



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DIVISION OF NATURAL RESOURCES TWIN FALLS RESORT STATE PARK ATTN: PARK SUPERINTENDENT RT. 97, PO BOX 667 MULLENS, WV 25882

DATE PRINTED SHIP VIA F.O.B. FREIGHT TERMS TERMS OF SALE 03/31/2010 BID OPENING DATE: 01:30PM 04/27/2010 BID OPENING TIME CAT AMOUNT UNIT PRICE LINE QUANTITY UOP ITEM NUMBER VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT. IN THE EVENT THE VENDOR/CONTRACTOR FILES BANKRUPTCY: FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER. THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM. REV. 05/26/2009 EXHIBIT 4 UNLESS THE WENDOR INDICATES LOCAL GOVERNMENT BODIES: IN THE BID HIS REPUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST IF THE VENDOR DOES NOT WISH TO EXTEND THE VIRGINIA. PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL HOLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST dlearly indidate such Refusal in his bid. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER. REV. 3/88 NOTICE SIGNED BID MUST BE SUBMITTED TO: SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE SIGNAT<del>ÚRÍ</del> (O



VENDOR

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TWIN FALLS RESORT STATE PARK
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TRT. 97, PO BOX 667
MULLENS, WV

FREIGHTTERMS TERMS OF SALE SHIP VIA F.O.B. DATE PRINTED 03/31/2010 BID OPENING DATE: BID OPENING TIME 01:30PM 04/27/2010 ITEM NUMBER UNIT PRICE AMOUNT QUANTITY UOP LINE DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130 THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: SEALED BID 44 BUYER: DNR210184 RFO. NO.: 04/27/2010 BID OPENING DATE: BID OPENING TIME: 1:30 PLEASE PROVIDE A HAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: CONTACT PERSON (PLEASE PRINT CLEARLY): SEE REVERSE SIDE FOR TERMS AND CONDITIONS 36-07261 ADDRESS CHANGES TO BE NOTED ABOVE

## Twin Falls Resort State Park Guest Room Appliances, Televisions, and Accessories Open End Contract

The West Virginia Division of Natural Resources is requesting bids for the purchase, assembly, and set up of guest room appliances, televisions, and accessories for its new twenty-seven (27) guest room addition and twenty (20) existing guest rooms at Twin Falls Resort State Park. All items are to be F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within thirty (30) days of purchase order award.

### **General Specifications:**

Guest room appliances, televisions, and accessories must be manufactured for commercial contract hospitality use. All items must be new.

### Information for Bidders:

Bidders must submit a unit price bid for each item to furnish all items specified. Partial and/or conditional bids will not be considered.

### **Basis of Award:**

The contract will be awarded to the lowest qualified bidder submitting the lowest bid for guest room appliances, televisions, and accessories stipulated on the bid schedule and in complete accordance with specifications stipulated herein.

### **Coordination:**

Vendor must coordinate shipping and receiving with the West Virginia Division of Natural Resources, Twin Falls Resort State Park. Vendor must notify the park not less than seventy-two (72) hours in advance as to the exact date and time of delivery.

## **Delivery, Storage and Handling:**

The successful Vendor must deliver and handle all items according to Manufacturer's recommendations, including means and methods that will prevent damage, deterioration, and loss. Goods must be delivered in the Manufacturer's original sealed containers complete with labels and instructions for handling, storage, unpacking, protecting, and installing. The owner must supply labor to inspect the goods upon delivery, to ensure compliance with the purchase order, and to ensure all items are undamaged and protected against damage. All items must be stored according to Manufacturer's recommendations and in an order that will facilitate

# Twin Falls Resort State Park Guest Room Appliances, Televisions, and Accessories Open End Contract

inspection and measurement of quantity. All items must be stored using means and methods that will prevent damage, deterioration, theft, or other loss. All items must be stored within a range of temperature and humidity as required by the Manufacturer's instructions.

### Assembly and Set-Up:

The successful Vendor must assemble when necessary and set up guest room appliances, televisions, and accessories purchased under this Purchase Order on-site according to manufacturer's guidelines. Vendor must assemble and set-up all guest room appliances, televisions, and accessories in appropriate locations within the Lodge as directed by the Owner. Vendor must clean-up work area and dispose of boxes, packaging materials and installation debris.

The Owner will conduct a pre-assembly and set-up details walk-through prior to the actual assembly and set-up. The Vendor must coordinate this meeting with the Superintendant of Twin Falls Resort State Park.

### Damaged Items:

All items must be inspected by the Owner subsequent to delivery to ensure that each item is not damaged or defective. Damaged or defective items must be rejected, removed, and replaced at no additional expense to the Owner

### **Project Closeout:**

Vendor must provide an inventory list of all items received and accepted. Vendor must provide the manufacturers recommendations for maintenance and cleaning.

## **Applications for Payment:**

Vendor must submit Applications for Payment upon completion of work for all guest room appliances, televisions, and accessories delivered and accepted and upon completion of project closeout requirements.

# Twin Falls Resort State Park Guest Room Appliances, Televisions, and Accessories Open End Contract

### **Other Government Bodies:**

Unless otherwise stated in the response, the vendor agrees to extend the same prices, terms and conditions to other government bodies. If the vendor does not wish to extend the same prices, terms and conditions to other government entities, it must be clearly stated in the response to such refusal. Such refusal shall not prejudice the award of this contract in any way.

### Warranty:

All guest room appliances, televisions, and accessories must be guaranteed to be free of defects in workmanship and material for a minimum of one (1) year from date of acceptance. However, if manufacturer warranty periods are longer than the required minimum one year warranty, those warranties shall apply.

### Microwave Oven

Sanyo 800W, 0.7 Cubic Feet Compact Microwave, or equal. Microwave must meet the following specifications:

- 800W minimum;
- 0.7 cu. Ft. minimum;
- Must include a minimum of eight (8) direct access keys;
- Must include a minimum of ten (10) power levels (defrost by eight (8) and time frost keys included);
- Must have a digital display;
- Must have child safety lock;
- Must have a minimum 9 ½ inch diameter glass and a turn table;
- Must be Underwriters Laboratories® listed. Underwriters Laboratories® is defined as a standard safety requirement; and
- Color must be black to match the décor of the park.

# Twin Falls Resort State Park Guest Room Appliances, Televisions, and Accessories Open End Contract

## Refrigerator/Freezer

Sanyo 3.6 cubic feet refrigerator/freezer, Model Number SR-3620K, or equal. Refrigerator/freezer must meet the following specifications:

- Must be Energy Star Compliant;
- Must have the reversible round door design;
- Must have a minimum of three (3) adjustable wire shelves;
- Must have ice compartment with ice tray;
- Must have full range temperature control;
- Must have triple deck door storage;
- Must have full width freezer;
- Must have a minimum of two (2) leveling legs;
- Must have a minimum of 115V AC;
- Must be Underwriters Laboratories® listed. Underwriters Laboratories® is defined as a standard safety requirement; and
- Color must be black to match the décor of the park.

### LCD HD Television

Samsung 32" LCD HD TV, or equal. Television must meet the following specifications:

- Must be Energy Star Compliant;
- Must be commercial grade;
- Screen size must be a minimum of 32";
- Must have PPV capabilities;
- Must have USB 2.0 and HDMI-CEM interfaces;
- Must have AV (audio/video) ports;
- Must have the ability to be clone programmed;
- Must have a minimum resolution of 1080p high definition resolution, and SRS surround sound;
- Must be able to accommodate 60hz video;
- Must be Underwriters Laboratories<sup>®</sup> listed. Underwriters Laboratories<sup>®</sup> is defined as a standard safety requirement;
- Color must be black to match the décor of the park; and
- Must include universal remote control.

## Twin Falls Resort State Park Guest Room Appliances, Televisions, and Accessories Open End Contract

## **Television Wall Mounts**

Pivot wall mount, Peerless Model # SP740P, or equal. Universal tilt wall mount, Peerless Model # ST640, or equal.

Mount must accommodate LCD HD television specified in the vendor's bid response.

## DNR210184 - Twin Falls Resort State Park

Purchase, Assembly, and Set Up of Guest Room Appliances, Televisions, and Accessories Open End Contract

## MANUFACTURER'S LIST

Please complete the below information concerning the brand(s) of equipment being bid in relation to this project. If bidding inchor equal inch brands, please attach manufacturer's literature documenting that it meets the mandatory requirements stated in the specifications. Vendors should note the areas of the provided manufacturer's literature that adheres to the mandatory requirements outlined in the Request For Quotation.

	Euler 3 meratare tractary	Manufacturer	Item No.
ltem	Description	IVIAITATACTATO.	北
1	Sanyo 800W, 0.7 cubic feet compact microwave, or equal.	Sanyo	EMS2588B
2	Sanyo 3.6 cubic feet refrigerator/freezer, Model #SR-3620K, or equal.	Sanyo	SR 3620 K
3	Samsung 32" LCD HD TV, of equal.	LG-	#32 LH25 H
4	Pivot wall mount, Peerless Model #SP740P, or equal.	Peerless	SP740P
5	Universal tilt wall mount, Peerless Model #ST640, or equal.	Peerless	ST640_

La Meets specs Commercial, W/PPV capabilities, etc.

### Twin Falls Resort State Park

## Guest Room Appliances, Televisions, and Accessories

## Purchase, Assembly and Set-Up

## Open End Contract

### **PRICING SHEET**

Item No.	Estimated Quantity	Description	Unit Price	Amount
1	27	Sanyo 800W, 0.7 cubic feet compact microwave, or equal.	\$61.99	\$1,673.73
2	27	Sanyo 3.6 cubic feet refrigerator/freezer, Model #SR-3620K, or equal.	\$152.99	\$4130.73
3	27	Samsung 32" LCD HD TV, or equal	\$ 649.99	\$ 17,549.73
4	3	Peerless Model #SP740P,Pivot wall mount, or equal.	\$ 85.99	\$ 257.97
5	27	Peerless Model #ST640, Universal tilt wall mount, ,or equal.	465.99	1,781.73
		TOTALS		\$25, 393.89

The quantities listed above are for bid evaluation purposes only. Actual quantities may differ.

Grand Total
w/ Freight \$26,575.90

## State of West Virginia

## **VENDOR PREFERENCE CERTIFICATE**

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately
. ·	preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3.	Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4.	Application is made for 5% resident vendor preference for the reason checked:  Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
requirer against	understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the ments for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency order from any uppaid balance on the contract or purchase order.
the requ	mission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and res the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid uired business taxes, provided that such information does not contain the amounts of taxes paid nor any other information doy the Tax Commissioner to be confidential.
	penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true curate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate as during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.
	American Hotel Reg. Cosigned: / am Jolt
Date:_	4.26.10 Title: TCCount Manager
*Check a	any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No. DNR 210184

### STATE OF WEST VIRGINIA Purchasing Division

### **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

