



Pickering Associates Inc. • 11283 Emerson Avenue • Parkersburg, WV 26104
Phone 304.464.5305 • 800.954.5305 • Fax 304.464.4428

the art of engineering

March 10, 2010

Mr. Frank Whittaker
Department of Administration
Purchasing Division
Building 15
2019 Washington Street East
Charleston, WV 25305

Re: Qualifications for Cabwaylingo State Forest Dining Hall

Mr. Whittaker:

Please accept the attached Statement of Qualifications for Professional Design Services for the Cabwaylingo State Forest Dining Hall Project. As you may know, Pickering Associates is a full-service engineering and architectural firm providing Architecture, Civil / Structural Engineering, Mechanical Engineering, Electrical Engineering, and Construction Management Services. Full-service (multi-disciplined) projects such as this, allow us to showcase our extensive architectural and engineering experience, by having all disciplines in-house.

We are anxious to begin our relationship with the West Virginia Department of Natural Resources through this exceptional project.

We thank you for the opportunity to submit our qualifications and look forward to bringing our team strength to the West Virginia Department of Natural Resources

If you have any questions, please do not hesitate to contact us.

Respectfully Submitted,

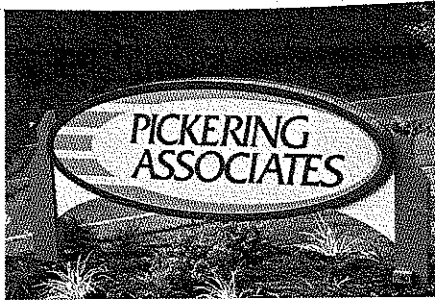
A handwritten signature in black ink, appearing to read "D A Boggs".

David A. Boggs
Engineering Manager

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WV PURCHASING
DIVISION



Company Background



Main Office:
11283 Emerson Avenue
Parkersburg, WV 26104

Phone: 304.464.5305
Fax: 304.464.4428

Athens Office:
2099 East State Street, Suite B
Athens, OH 45701

Phone: 740.593.3327
Fax: 800.689.3755

www.pickeringusa.com



Founded in 1988, Pickering Associates has provided architectural and engineering services to the Mid-Ohio Valley for over twenty years. Our company is the product of three generations and more than 70 years of construction experience. This experience plus state-of-the-art engineering practices create a full-service multi-discipline engineering firm serving a wide range of needs and featuring innovative, customized solutions.

We are a small architectural/engineering firm with a good balance of breadth and depth of experience and the desire to provide our customers with a quality engineering product at a fair price. Our highly qualified staff includes licensed professional engineers, licensed architects, designers, and drafters plus support personnel. The disciplines we cover include architecture, process engineering, civil and structural engineering, mechanical engineering, electrical engineering, and automation and control. Pickering Associates specializes in project development, project management, and engineering services in the industrial, institutional, and commercial sectors.

Our broad client base is representative of the area and includes education, medical services, retail, utilities, chemicals and plastics, metals, and power generation among others. The types of projects we provide range from conceptualization to construction estimates to full turn-key installations including construction management. Every project is unique and our approach to the solution is determined accordingly. Whether the project is a small electrical or mechanical modification, a larger multi-discipline retrofit, or a green field installation it receives all the attention and care it requires.

Your project will be performed to your specifications with frequent meetings and status reports to keep you up to date on the status of the project. Our sole focus is your full satisfaction with the completed quality installation.



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Our Company and Our People

Firm History

Pickering Associates is a professional engineering and architectural firm specializing in commercial, institutional, manufacturing and industrial projects throughout Ohio and West Virginia. We have just celebrated our 22nd anniversary and are extremely proud of our project portfolio. We have performed well over 10,000 projects ranging in size and magnitude. Pickering Associates is a full service firm with the capabilities to take any project from conception through completion.

Pickering Associates has established long-term working relationships with several of our clients, including, West Virginia University at Parkersburg, Wood County Schools, Camden Clark Memorial Hospital and several others. These clients continue to utilize the services of each of our disciplines, due in part to the level of attention and detail we are able to give them. Pickering Associates would like to begin a similar relationship with the West Virginia Division of Natural Resources.

Please review the attached references, resumes and project examples. We have assembled a team who are eager to share their pride in West Virginia with the WV DNR and the many people who use the facilities at Cabwaylingo State Forest. We would welcome the opportunity to meet with you to discuss our qualifications in detail.

Key Personnel

Pickering Associates intends to staff this project with the following key team members:

Traci Stotts - Project Manager and Lead Architect

Clinton Pifer - Landscape Architect

Jeffrey Hosek - Mechanical Engineer

David Boggs - Plumbing Engineer

Carl Henson - Electrical Engineer

Joseph Lambert - Civil / Structural Engineer

Keri Dunn - Specification Writer and AIA Contract Administrator

Ron Arnold - Construction Estimator / Construction Administration

Please refer to the attached resumes for each of the key people involved. Each of these key people has several years of experience and can provide the expertise necessary to provide a quality project.



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"A good architect should begin all projects by sincerely listening to the client and thoroughly understanding their immediate and future needs."

Traci L. Stotts, AIA

Position/Title

Architect

Duties

Project Manager / Architect

Education

The Ohio State University

B.S., Architecture

University of North Carolina Charlotte

Professional Bachelor of

Architecture

Licenses

Registered Architect West Virginia
and Ohio

Highlighted Project Experience:

- Lead Architect for a franchise restaurant to provide a typical prototype design which was built in Weston, WV and will be adapted for use at future locations. This design took into account current corporate standards for efficient operation while allowing the owner to add their own touch to the general operations and dining.
- Lead Architect for the design of a new Nemesis Shrine Temple in Parkersburg, WV. This new 10,000 sq. ft. facility included a new commercial grade kitchen and dining area.
- Lead Architect for the redesign of a local restaurant in Parkersburg, WV after the existing facility was destroyed by fire. The new restaurant included kitchen, dining area and bar.
- Lead Architect for a new bakery and coffee shop in Marietta, OH. The design for this facility was especially challenging as the building was constructed in what was previously a 10 foot wide alley between two existing buildings. The kitchen included commercial equipment which the Owner's used for not only walk-in customers, but catering as well.
- Lead Architect for the renovation of the upper floors of a historic building in downtown Marietta, OH. The ground floor is home to a prestigious restaurant and the Owner wished to utilize the upper floors as conference/reception rooms for large events.
- Lead Architect for an addition & renovation to an existing funeral home in Belpre, Ohio. Concerns with gaining additional space to enlarge the facility so as to better serve clientele drove the project. New designs features space to increase the current viewing area, new arrangement room, new entrance vestibule & new porte-cochere. Renovations to the existing facility were slated to better fir functional requirements including addition of a multi-purpose room for dinners & other functions, redesign of existing toilet facilities & addition of a children's play area and new kitchen. Exterior upgrades included stone veneer, trellis area & canopies to enhance aesthetic quality.

Traci L. Stotts, AIA

Highlighted Project Experience: (continued)

- Designed a 10,000 SF two-story Office Building for a Drilling Company in Ellenboro, WV. Pickering worked with the owner and interviewed employees to evaluate their current and future needs. The design includes space for 18 offices, private owner office/quarters, conference rooms, central reception & work areas, employee break room, filing and open two-story vestibule design. Exterior components include a stone veneer base, composite shakes & siding, three exterior porch areas designed with a heavy timber framed look that included wrapping structural members with a miratec wrap.
- Lead Architect and Project Manager for Design-Build renovations of an abandoned lodge into Physicians Assistant instructional space in Marietta, Ohio. The 14,000 SF, three-story design incorporated departmental offices, conference rooms, toilets, large classroom, instruction space with exam tables, clinical instruction exam rooms, computer lab & student break rooms.
- Lead Architect for a \$725k Fire Station Annex in Vienna, WV. Project included a 6,300 sq. ft. annex to the existing fire station. The annex contains first floor pull-through truck bay, conference room, equipment storage and restroom facilities and second floor offices and storage space.
- Lead Architect and Project Manager for a new 1 MM two-story office building located on a main thoroughfare in Parkersburg, WV. Exterior appearance was extremely important. This design was based upon a magazine cutout by the owner. The exterior of the building features bay windows, columns and a balcony. The interior features seventeen private offices, a library, two conference rooms, a private conference room, reception area with abundant filing and work spaces, and an elegant lobby complete with curving stairway to second floor.



Traci L. Stotts, AIA

Highlighted Project Experience: (continued)

OB Renovations

Logistics & Support

- Assisted in the Construction Management and final architectural design for the construction of a new medical office in Parkersburg, WV. Building is home to orthopedic, internal medicine, psychology and dental practices.
- Designed the renovation of three tenant spaces in a shopping complex in Athens, Ohio. This complex was previously home to a lumber company and warehouse which was renovated several years ago through the combined engineering efforts of Pickering Associates. As spaces have been leased, each tenant has been provided with an interior design to suit their specific needs. Tenants have included an Armed Forces Recruiting Center, Archery and Golf shop and an Extreme Performance Fitness Center.

CLINTON L. PIFER, ASLA
Principal



C. L. PIFER & ASSOCIATES LLC
LANDSCAPE ARCHITECTURE • LAND PLANNING

TECHNICAL SKILLS

- Project Management
- Inventory & Analysis
- Site Development
- Schematic Design
- Conceptual Design
- Master Planning
- Construction Documentation
- Construction Administration

REGISTRATION

- Landscape Architect – West Virginia

EDUCATION

B.S. in Landscape Architecture (Magna cum laude), 1997
West Virginia University

HONORS AND AWARDS

West Virginia Chapter Area Honor Award

- Blennerhassett Island Historical State Park

West Virginia Chapter ASLA Merit Award

- Clay Center for the Arts and Sciences
- Aleece Gresham Gardens, Bethany College

PROFESSIONAL AFFILIATIONS

American Society of Landscape Architects (ASLA)
West Virginia Chapter of ASLA
Mid-Ohio Valley Homebuilders Association
Wood County Relay for Life

Mr. Pifer has extensive experience on a wide range of projects including park master planning and development, institutional development, commercial/retail development, campus planning, campus housing, residential developments, and athletic facilities. Different phases of the design process include inventory and analysis, site reconnaissance, schematic development, conceptual design, master planning, construction documentation, and construction administration.

Mr. Pifer utilizes a team approach in project development and project management. Communication between the Owner and Design Team facilitates aesthetically pleasing solutions within the project budget. Furthermore, this approach aides the flow of the project during the construction administration phase of project management.

Prior to starting C. L. Pifer & Associates, LLC, he worked for/administered a Landscape Architecture/Land Planning/Civil Engineering (Floyd Browne Group, R.J. Ankrom Associates and Environmental Design Group) firm in Vienna (Parkersburg), West Virginia.

SELECTED PROJECT EXPERIENCE

Fort Boreman Historical Park, Wood County, WV

Complete design services from inception to construction for a Civil War Fort and park design. Amenities included Fort restoration, restroom facility, shelters, overlook, walking trails, parking and infrastructure improvements.

Bridgeport Parks Masterplan, Bridgeport, WV

Project included assessing all park facilities in City Park system and providing a report to serve park needs for the next five to ten years. The report involved pedestrian and vehicular circulation, available amenities, facility improvements, funding issues and public involvement meetings and coordination.

Blennerhasset Island Park Projects, Wood County, WV

This project involved a comprehensive Master Plan for the Blennerhasset Island and currently working with archeologists to develop the Ornamental Blennerhasset Gardens adjacent to the mansion.

Greater Huntington Parks and Recreation District, Huntington, WV

Park projects include design and construction of facilities at Ritter Park, Altizer Park, April Dawn Park, Rotary Park and the park system as a whole.

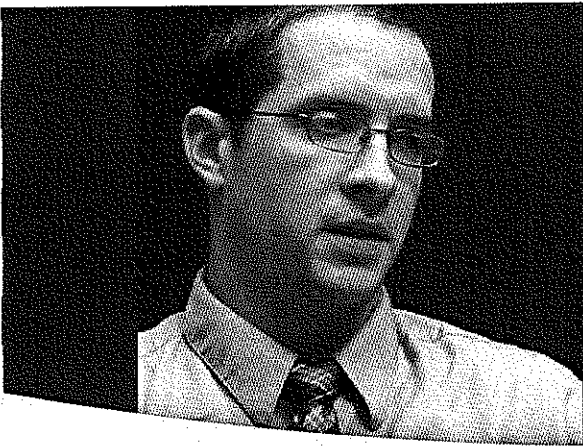
Additional Park Projects Include:

Buckeye Park, Marietta, OH

BOPARC masterplanning Phase I and II, Morgantown, WV

City Park Pool Assessment, Wirt County, WV

Morgantown Riverfront Park, Morgantown, WV



"Information is not knowledge."

~ Albert Einstein

Jeffrey D. Hosek, P.E.

Position/Title

Mechanical Engineer
LEED Project Engineer

Duties

Mechanical Engineering

Education

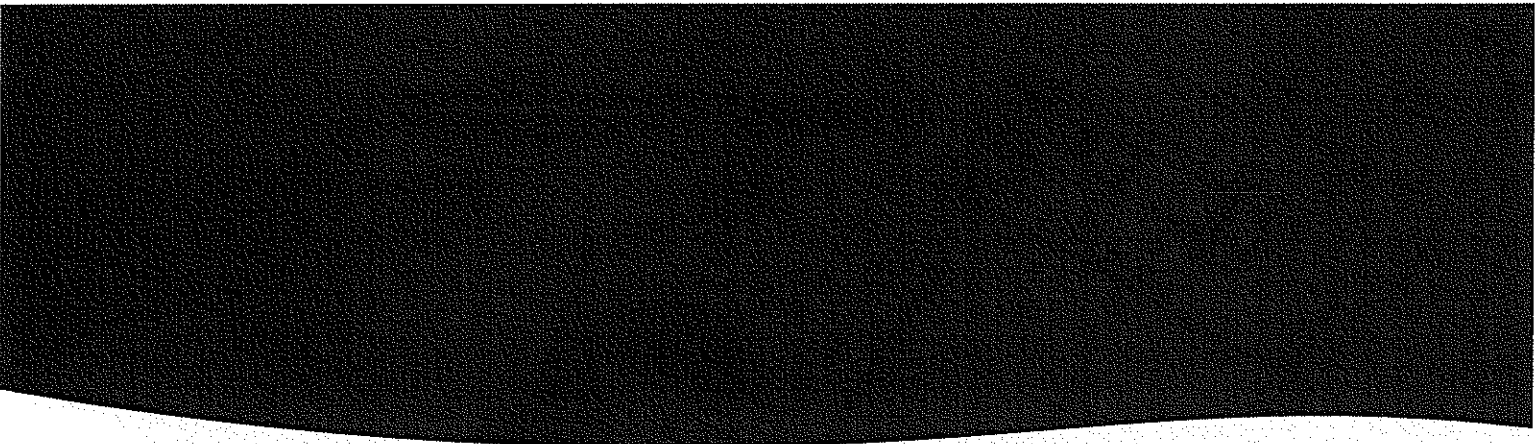
University of Akron
B.S., Mechanical Engineering

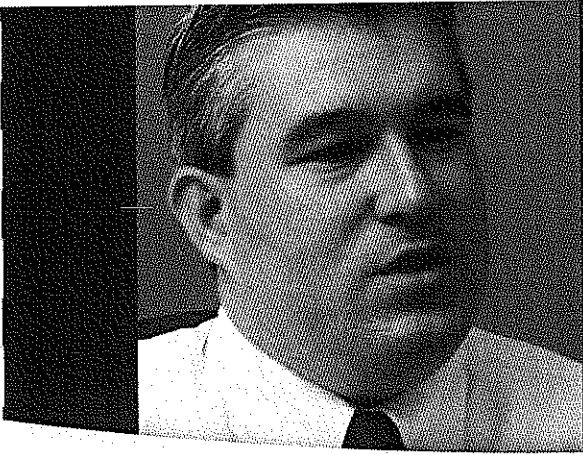
Licenses

Professional Engineer OH

Highlighted Project Experience:

- Lead Mechanical Engineer for a franchise restaurant to provide a typical prototype design which was built in Weston, WV and will be adapted for use at future locations. This design took into account current corporate standards for efficient operation while allowing the owner to add their own touch to the general operations and dining.
- Mechanical engineer for a new FBI field office in Cleveland, Ohio. Energy efficient equipment and significant sound attenuation materials were used in this four-story building.
- Mechanical engineer for a new police station in Bexley, Ohio. Design included zoned HVAC system complete with firing range and dispatch center.
- Project manager and mechanical engineer for Olentangy School District in Columbus, Ohio for three new elementary schools, one new middle school and one new high school. Design included hot water heating system with DX indoor air handlers.
- Project manager and mechanical engineer for Ironton City Schools in Ironton, Ohio for a new elementary school and a new middle school. Design included hot water heating system with DX indoor air handlers.
- Project manager and mechanical engineer for a new Career Center in Groveport, Ohio. Design included a body shop, paint spray booth, vehicle exhaust systems and radiant tube heating.
- Project manager and mechanical engineer for a new Ronald McDonald House in Columbus, Ohio. Design included multi-story building with dedicated outside air system and split-system heat pumps.
- LEED Mechanical engineer for a new 500,000 square foot distribution center and administration building for Honda American Motors. Design included air rotation units and heat recovery system.

- 
- Mechanical engineer of a consolidated chilled water plant for the Playhouse Square Foundation. Design required bringing four individual systems, in a two block area, together into one centralized system.
 - LEED project manager for converting a downtown Columbus, Ohio fire station into a local family health center. Replaced existing mechanical and electrical systems with updated energy-efficient systems. Existing equipment was recycled to limit construction waste and utilized local and regional materials to comply with LEED requirements.
 - Complete mechanical system designed for a Columbus, Ohio radio station that included special attention to sound attenuation and outside noise transmission due to the proximity of the local police station.
 - LEED Commissioning Project Manager for Kent State University which included a complete renovation to the fine arts building. Duties included owner-witnessed functional testing of randomly selected system components.
 - Project Manager and mechanical engineer for an expansion at a chemical plant in Dublin, Ohio. Expansion was for computer servers and required special detail to temperature and humidity constraints.
 - Mechanical engineer assisting in the design of an emergency room expansion for a hospital in Marysville, Ohio. Design included the utilization of existing equipment as well as new systems.
 - Project Manager and mechanical engineer for a new medical office building for O'Bleness Hospital in Athens, Ohio. Design included steam heat and chilled water cooling VAV system.



“Determine that the thing can and shall
be done, and then we shall find the way”

~ Abraham Lincoln

David A. Boggs, P.E.

Position/Title

Senior Mechanical Engineer

Duties

Mechanical and Plumbing Engineer

Education

Virginia Tech.

B.S., Mechanical Engineering

License

Professional Engineer WV, OH

Highlighted Project Experience:

- Lead Plumbing Engineer for a franchise restaurant to provide a typical prototype design which was built in Weston, WV and will be adapted for use at future locations. This design took into account current corporate standards for efficient operation while allowing the owner to add their own touch to the general operations and dining.
- Lead Mechanical / Plumbing Engineer for renovations to two dining halls on the campus of Marietta College in Marietta, OH. The design for these facilities resembled that of a food court and required multiple hoods and specialized equipment.
- Lead Mechanical / Plumbing Engineer for a new recreation center at Chief Logan State Park in West Virginia. This facility included indoor swimming pool, fitness center, volleyball courts, shower and locker room facilities and outdoor tennis courts.
- Project manager and plumbing engineer of record for the MEP services on a \$25MM high-rise dormitory in Glenville, WV. Responsibilities for the 110,000 s.f. project included sanitary, storm water and potable water distribution design as well as coordination with the client and design-build team.
- Project manager and plumbing engineer of record for a dual boiler system replacement to a school in Parkersburg, WV. The design replaced the existing single boiler with a higher efficiency dual boiler redundant system. Duties included plumbing design, managing correspondence among design team and client and preparing the construction estimate.
- Project manager and plumbing engineer of record for a potable water system repair in an elementary school in Vienna, WV. The project involved design for replacing all carbon steel/galvanized potable water piping. Responsibilities included plumbing design, collaboration among design teams and coordination with the client.

David A. Boggs, P.E.

Highlighted Project Experience: (Continued)

- Project manager for the conversion of a multi-unit HVAC system into a more efficient single unit system on a university campus in Parkersburg, WV. Responsibilities for this ARRA funded project included coordination among all Mechanical, Electrical, Plumbing, Structural and Architectural disciplines and the client.
- Project manager and lead mechanical engineer for multiple projects at Ohio University in Athens, OH. Coordinated and developed design to extend the campus steam grid to a newly purchased existing residence hall. Led the team, including consulting architect to replace the existing plumbing systems in a portion of an existing eight-story residence hall.
- Lead mechanical / plumbing engineer of record for a new \$7MM medical office facility in Parkersburg, West Virginia. Building contains multiple heating and cooling zones and had various plumbing requirements based on the numerous tenants including prosthetic laboratory, pharmacy, medical offices and a restaurant.
- Lead mechanical / plumbing engineer of record for a \$1MM medical/ dental office facility in Parkersburg, West Virginia. Designed HVAC systems with multiple zones. Plumbing design included a dental vacuum and air systems.
- Lead mechanical / plumbing engineer of record on the design of a new science facility on a university campus in Vienna, WV. The Facility included a life science laboratory, physical science laboratory, cadaver room, chemical preparation area and common area. Design included multiple chemical hoods, 100% outside air system, chemical sanitary drainage system and safety fixtures.
- Lead plumbing engineer of record for a new 5,400 sq. ft. medical office building located in Belpre, Ohio. This office is a satellite office for a previous client who wished to expand services. The new building is home to an Osteoporosis Clinic and DXA scanning suite which are capable of operating independently of each other.



“Without facts, the decision cannot be made logically. You must rely on your human intuition”

~Spock, Assignment: Earth, stardate unknown, Episode 55

Carl S. Henson, P.E.

Position/Title

Senior Electrical Engineer

Duties

Electrical Engineering

Education

West Virginia Institute of Technology
B.S., Electrical Engineering

Licenses

Professional Engineer WV, OH, OK

Highlighted Project Experience:

- Lead Electrical Engineer for a franchise restaurant to provide a typical prototype design which was built in Weston, WV and will be adapted for use at future locations. This design took into account current corporate standards for efficient operation while allowing the owner to add their own touch to the general operations and dining.
- Lead Electrical Engineer for renovations to two dining halls on the campus of Marietta College in Marietta, OH. The design for these facilities resembled that of a food court and required multiple hoods and specialized equipment.
- Lead Electrical Engineer for a new recreation center at Chief Logan State Park in West Virginia. This facility included indoor swimming pool, fitness center, volleyball courts, shower and locker room facilities and outdoor tennis courts.
- Lead Construction Inspector for Electrical Installations providing experienced supervision to multiple project types throughout Ohio and West Virginia.
- Provided Electrical design of a new Quality Control Laboratory with combined administrative facilities and adjacent firehouse for a local industrial client in Belpre, Ohio. Not only does this project include two high-tech scientific laboratories, but also chemical storage areas, locker rooms with shower facilities, break area, conference rooms, and document control areas. This building was designed to accommodate a future second story.
- Provided Electrical design for a new \$7MM medical office facility in Parkersburg, West Virginia. Building contains multiple tenants including a prtsthetic laboratory, pharmacy, medical offices, and a restaurant, each with their own electrical requirements.
- Lead Electrical Engineer for the South Pavilion Expansion at Marietta Memorial Hospital. Provided design for areas including a new emergency room, surgical suites and various other tenants.



“My job is to transform an idea
into a functional reality”

Joseph P. Lambert, P.E.

Position/Title

Senior Civil / Structural Engineer

Duties

Civil / Structural Engineer

Education

West Virginia University
B.S., Civil Engineer

Licenses

Professional Engineer WV and OH

Highlighted Project Experience:

- Lead Civil/Structural Engineer for a new fast food franchise location in Parkersburg, WV. The design included developing plans for the necessary site utilities, retaining walls, parking lot, drive-thru lanes and stormwater management. Subsurface investigation was conducted to assist in the design of site fill material requirements and foundation design.
- Lead Civil/Structural Engineer for a new fast food franchise location in Weston, WV. The civil design included developing plans for the necessary site utilities, retaining walls, parking lot, drive-thru lanes and stormwater management.
- Lead Civil/Structural Engineer for the design of a fire station annex in Vienna, WV. Design included site development, site utilities, storm water detention, grading and driveway design. Structural design included masonry shear wall, lintels, foundations and floor slab, and truss.
- Lead Civil/Structural Engineer for the design of a new medical office building in Parkersburg, West Virginia. Performed extensive site layout study to maximize the use of an urban property of limited size. Directed property division into lots and designed full site development including a challenging storm water collection and release system. Assisted in the design of a ground floor masonry structure with steel joists and concrete deck to receive pre-fabricated wood second story structure.
- Lead Civil/Structural Engineer for the design of grading, drainage and pavement of site development for a new two story office building in Parkersburg, West Virginia. Designed foundations, determined building loads, created “general” framing layout and designed lateral-force-resisting system for pre-fabricated wood construction.
- Lead Civil Engineer for the design of a new 79 acre subdivision in Parkersburg, WV. Designed lot layout, street alignment, pavement section, site grading, storm drainage and sediment and erosion control, utility service lines, and sanitary lift stations.



Joseph P. Lambert, P.E.

Highlighted Project Experience: (Continued)

- Lead Civil/Structural Engineer for the design to enclose an existing courtyard between two buildings in order to house both transportation and phlebotomy offices in a hospital in Parkersburg West Virginia. Designed combination structural steel/cold-formed metal roof and lateral-force-resisting system to accommodate existing building characteristics and movement.
- Lead Civil/Structural Engineer for the design of site grading, drainage, storm water management practices and utility services for a proposed campus site of approximately 19 acres in Proctorville, Ohio. Designed road alignments, pavement, curbing and sidewalks.
- Performed detailed structural survey and produced drawings depicting the existing lumber warehouse which was to be developed into a multi-tenant shopping center in Athens, Ohio. Designed structural frame and foundations to replace existing load-bearing concrete masonry shear wall, interior partition walls and other structural building checks. Designed receiving room with concrete dock, pavement and retaining wall. Designed grading and drainage for north side of building including concrete paved gutters, catch basins and manholes.

Project Experience

Project Experience

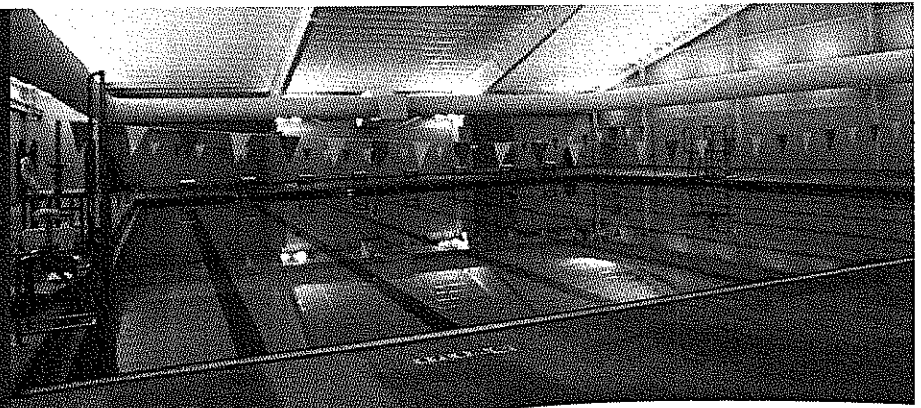
Pickering Associates has experience with projects of varying use and size. We specialize in projects ranging from \$50,000 to \$5,000,000. Our included project portfolio encompasses a wide range of uses such as a franchise restaurant, campus dining facilities and a state park recreation center.

Along with these more relevant project portfolios, we are also including portfolios for several recent projects in order to demonstrate our multi-discipline experience and experience with new facilities. Please also consider the rendering capabilities shown on the portfolio for the Vienna Fire Station. This rendering was created to allow the Owner to both fully understand the product they were getting and allow them to seek approval and funding from the community. This can be an especially valuable service.

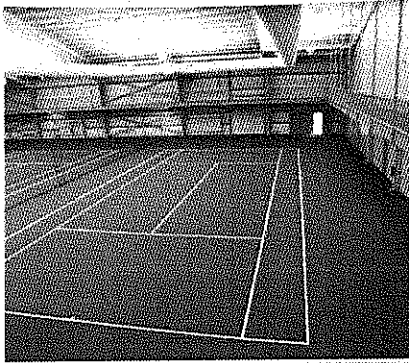
While the architecture and engineering design for this facility will be performed in-house by our own staff, we intend to utilize the services of CL Pifer and Associates as Landscape Architect. His experience with Parks throughout the state will ensure that this project doesn't become the ugly box in the forest. He will help us maintain the natural look and feel for this facility, so that it becomes something the Cabwaylingo State Forest can be proud of.

Please review the attached portfolio of project experience by both Pickering Associates and CL Pifer and Associates.

Type	Commercial
Services	Electrical
	Mechanical
	Plumbing



Chief Logan State Park Recreation Center



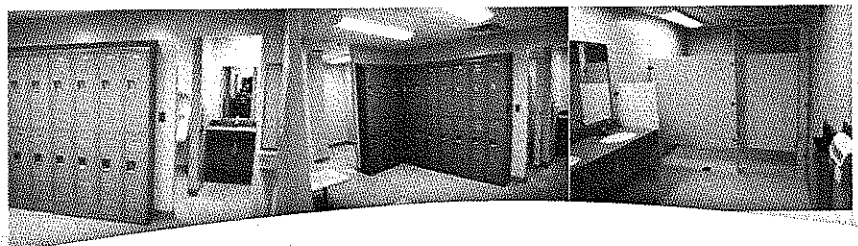
Pickering Associates worked in conjunction with Associated Architects on this state of the art recreation center, which is located on entrance road approaching Chief Logan Lodge and Conference Center.

This stand alone facility features an aquatic center with Olympic-style 25-meter / 8-lane competition swimming pool; climate controlled fitness center; professional sports shop with equipment and accessories; multi-purpose areas for indoor soccer, volleyball, and basketball; three indoor tennis courts; elevated walking track; and locker rooms with amenities, showers and daily-use lockers.

Extensive design was necessary for the aquatic center in order to control the humidity associated with the indoor pool. The fitness center's climate control system allows users to work out in a comfortable environment.

Lighting for the tennis courts was designed to be tournament approved.

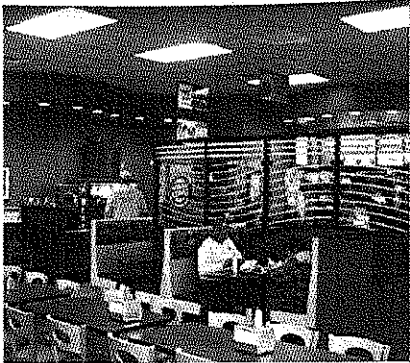
This project has become a valuable attraction for the Chief Logan State Park Lodge and Conference Center.



Type	Commercial
Services	Architectural
	Civil
	Structural
	Electrical
	Mechanical
	Plumbing
	Construction Administration



Burger King for Charton Management



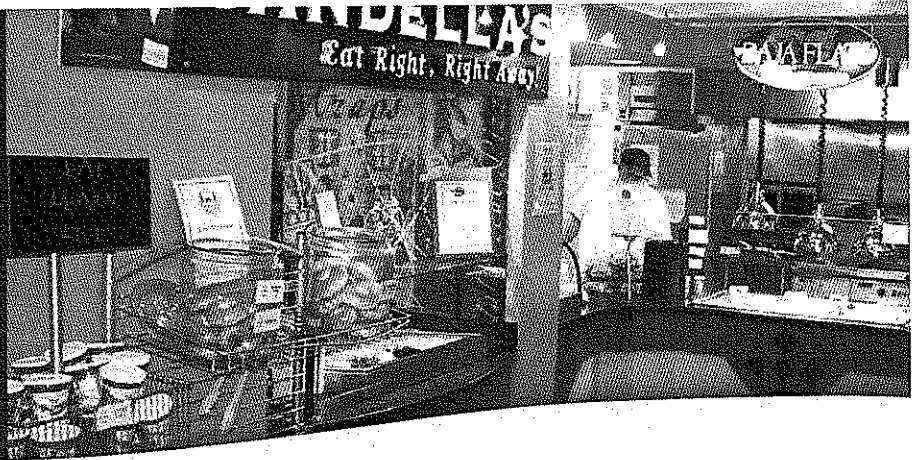
Charton Management first contacted Pickering Associates in 2006 with plans to construct a Burger King on a development located in Parkersburg, West Virginia. The desired structure was a prototype from Burger King's corporate headquarters. Pickering Associates provided Civil Engineering and developed plans for necessary site utilities, retaining walls, parking lot, drive-thru lanes and storm water management. Subsurface investigation was conducted to assist in the design of the site fill material requirements and foundation design. Although this project was a prototype with respect to architectural aspects, the foundations were designed to properly reflect actual building location.

Upon successful completion of the Parkersburg location, the Owner contracted with Pickering Associates with plans to construct a Burger King in Weston, West Virginia. The Owner had developed a trust in Pickering Associates and decided to build a custom designed restaurant. Pickering Associates provided structural, architectural, mechanical, electrical and plumbing design for this project. Due to the site being previously developed, limited site work was required. Parking, drive-thru and site layout were provided.

The Owner is currently working to acquire another site for the development of their next location. The outstanding service given to this client has resulted in an agreement to provide services for future locations.



Type	Commercial
Services	Architectural
	Mechanical
	Plumbing
	Electrical
	Construction Administration



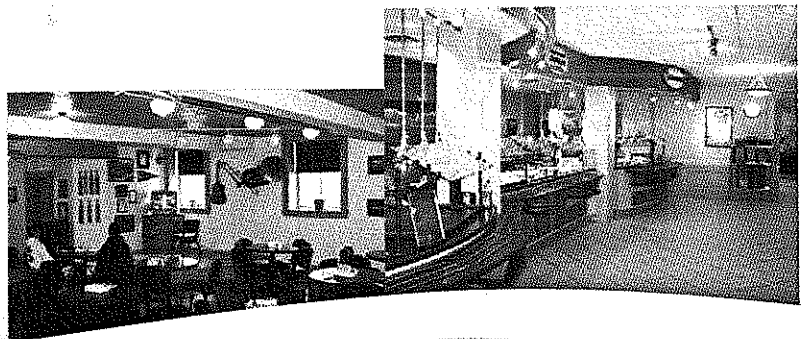
Marietta College



Pickering Associates was contracted to renovate both dining halls on campus utilizing the Owners' cafeteria/food service consultant. The project involved all new architectural finishes, mechanical systems, plumbing, upgraded electrical systems and design for special systems including hoods, freezers, and special equipment for the serving areas.

Both renovations took place over the summer break while working around summer school sessions, requiring phased construction to enable the college to utilize the kitchen/dining areas periodically.

The project was completed on schedule and significantly under budget including all change orders.



Type	Municipal
Services	Architectural
	Civil
	Structural
	Mechanical
	Plumbing
	Electrical
	Construction Administration



Vienna Volunteer Fire Department

Pickering Associates was hired by the City of Vienna in West Virginia to design a new two-story annex to expand their existing fire station facility. The new building contains first floor pull-thru truck bay, conference room, equipment storage and restroom facilities and second floor offices and storage spaces.

After schematic design was completed, a 3D color rendering was provided to the client for establishing funding. They were able to use this drawing for grant and loan applications.

This brick and block facility is an approximate 6,300 sq. ft. slab on grade with second floor construction of light gauge metal framing and shingled roof. The building features a vehicle exhaust system for servicing the fire trucks, new signage and louvers on the front facade and a complete sprinkler system.

The expansion will allow for additional business and conference areas for the facility and will provide much needed area for servicing of vehicles.

The bid process included seven responsive bidders with four being within 10% of the construction estimate. The Owner was very pleased with the process and is currently in the process of hiring Pickering Associates to provide design services for two additional projects.

Type	Commercial
Services	Architectural
	Civil
	Electrical
	Mechanical
	Plumbing
	Structural
	Construction Administration



PARS Imaging Center



Pickering Associates worked with a previous client to develop a 5,400 square foot satellite office to offer osteoporosis treatment and a new state of the art DXA scanning suite.

The DXA suite program included a magnet room, magnet equipment room, control room, dexa-scan room, private offices, recovery room, reception, waiting areas and restroom facilities.

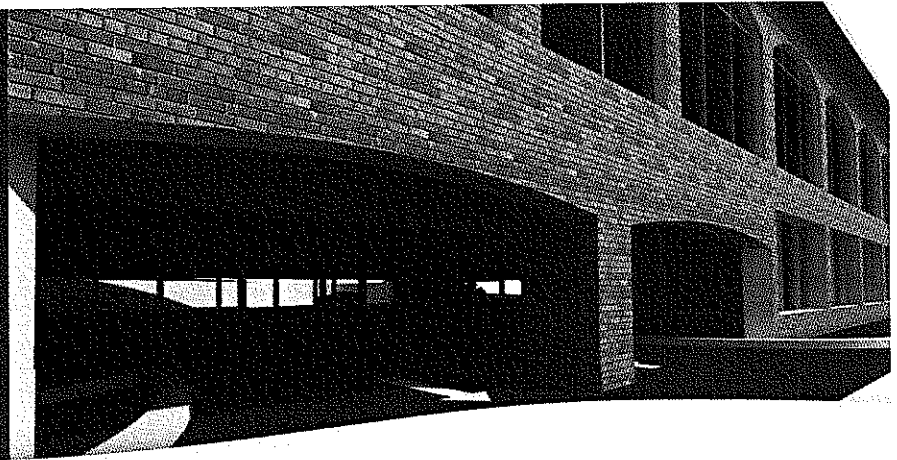
The Osteoporosis Clinic included five exam rooms, x-ray viewing area, private offices, reception, waiting areas and restroom facilities. The building was designed to function as two separate entities with shared common spaces to reduce square footage and construction costs.

Common areas include vestibule, staff restroom, storage, mechanical rooms, janitor closet and staff lounge.

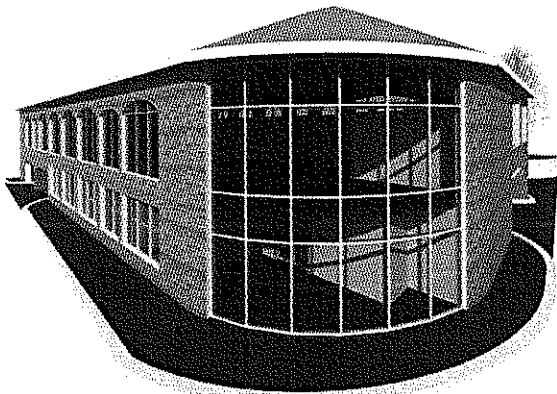
The design and location of the DXA scanning room was coordinated with outside DXA and shielding consultants throughout the design and construction process. This room was required to be completely shielded.

Despite many site constraints limiting the size and shape of the building, a large entrance canopy was designed on the exterior of the building for patient drop-off and approximately 30 parking spots were added to the site for patient and employee parking.

Type	Commercial
Services	Architectural
	Civil
	Electrical
	Mechanical
	Plumbing
	Structural
	Construction Administration

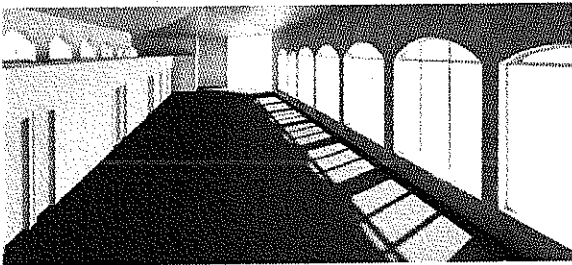


Mountain River Physical Therapy



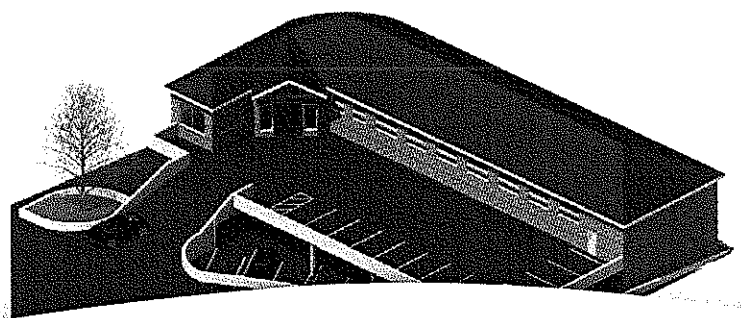
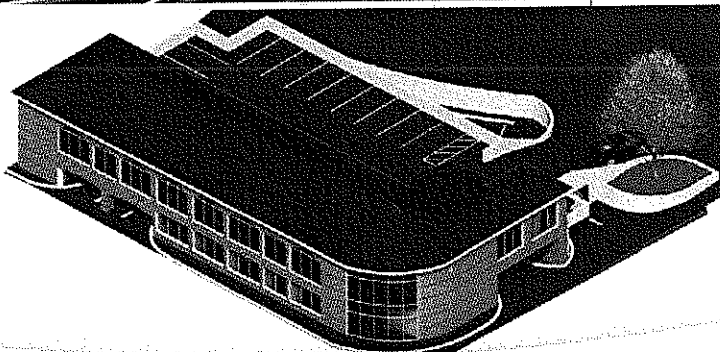
Pickering Associates is currently developing a design for a new 10,000 sf. Physical Therapy Clinic to be located in downtown Parkersburg, West Virginia. This clinic will provide orthopedic, sports and industrial rehabilitation services. The chosen site is extremely restrictive and will require creative adaptation for ultimate usage of available space. The design is being developed with the option to include a second story for medical office space. This clinic will become the main location of company's eight regional locations.

New design will include 3,500 sq.ft. rehabilitation gym, 8 treatment rooms and support areas which include waiting/reception, administration work area, laundry, staff offices, conference room/library, kitchen, toilets and ample storage space. Pickering Associates hopes to provide full service civil, architectural, structural, mechanical, electrical, and plumbing engineering along side construction administration.



Preliminary design conceptions include a combination parking/building structure blurring the traditional parking deck appearance into the integrated building layout. Multiple access drives from Murdoch Ave. and 12th Street were considered for the lower parking level as well as ramp access off of an existing alley to the upper level parking deck and main building entrance.

The restrictive site has proven a peculiar design challenge throughout each conceptual iteration, but has led to an intimate integration of building, site and immediate surroundings. Further development will explore a design excluding the parking levels in an effort to better provide the client with a more functional facility.



Portfolio Summary / References

Portfolio Summary

Project Title- Chief Logan State Park Recreation Center
Associated Architects
Contact- Charles Keefer
Phone- 304-345-4645
Location- Logan, West Virginia
Date- Design Complete October 2009
Construction Costs-\$2.5M

Project Title- Burger King Franchise Locations
Charton Management
Contact- Grant Wharton
Phone- 304-865-2222
Location- Parkersburg and Weston, West Virginia
Date- Design Complete July 2007 and July 2008
Construction Costs- \$1M and \$1M

Project Title- Marietta College Dining Halls
Contact- Fred R. Smith, Physical Plant Director
Phone- 740-376-4367
Location- Marietta, Ohio
Date- Design Complete July 2007 and July 2008
Construction Costs- \$2M

Project Title- Vienna Volunteer Fire Department
City of Vienna
Contact- Randy Rapp
Phone- 304-295-4541
Location- Vienna, West Virginia
Date- Design Complete October 2009
Construction Costs- \$725k

Project Title- PARS Imaging Center
GKG LLC
Contact- Bart Scott
Phone- 304-865-3602
Location- Belpre, Ohio
Date- Design Complete July 2009
Construction Costs- \$1M



C. L. PIFER & ASSOCIATES LLC
LANDSCAPE ARCHITECTURE • LAND PLANNING

Firm Overview

C. L. Pifer & Associates, LLC is a design firm focused on our Clients and their needs. We invest the necessary time and resources to understand the Clients' latest developments, regulatory issues, trends, drivers, challenges and success factors. It is our business and goal to meet the needs of --

Institutional Development

Master Planning for New and Existing Campuses; New Building Sites; Utilities, Traffic and Parking; Pedestrian spaces and Walkways; Amphitheaters; Playgrounds; Athletic Fields; Landscaping; Site Lighting; Signage.

Land Development

Planning; Zoning; Site Development with Preliminary and Final Design; Site Utilities; Transportation and Access Management; Landscape Architecture; Master Planning; Survey and Construction Staking.

Parks, Trails and Greenways

Entry Features (Signage); Passive and Active Park Design; Master Planning; Streetscapes; Trail and Greenway Systems; Rails to Trails; Riverfront Design

Government Services Available

Infrastructure Design and Engineering; Sanitary Sewers; Stormwater Management; Regulatory Compliance; GIS; Financing; Construction Administration.

Survey Services Available

GPS; Utility Mapping; Boundary; Right of Way; Topographic; ALTA; Platting.

WHO WE ARE

C. L. Pifer & Associates is a design firm with professionals that partner with our clients to provide practical, innovative, executable plans and solutions. After graduation from West Virginia University, C. L. Pifer has been working in the State of West Virginia for the last 13 years. The firm has an excellent history of serving Clients in Ohio and West Virginia. C. L. Pifer & Associates also takes pride in obtaining work and new clientele through word of mouth marketing believing that this form of marketing also provides client confidence that they will receive work from a design firm recognized by its peers in the design community.

OFFICE LOCATION

C.L. Pifer & Associates is located in Parkersburg, West Virginia. This location allows the firm to reach a large project area within a two-hour drive providing convenient and hands-on service for their clientele. The close proximity promotes more immediate response instead of extensive travel.

SOLUTIONS

We strive to deliver superior client service. Our goal is to deliver practical, innovative, executable plans and solutions while listening to and adjusting to our client's needs throughout the design process. We measure our success through *Client Relationships, Project Delivery, Innovative Solutions, Budget and Project Scope Awareness and Final Project Results.*

City-Wide Parks Master Plan



CLIENT:
City of Parkersburg, WV
LOCATION:
Parkersburg, WV

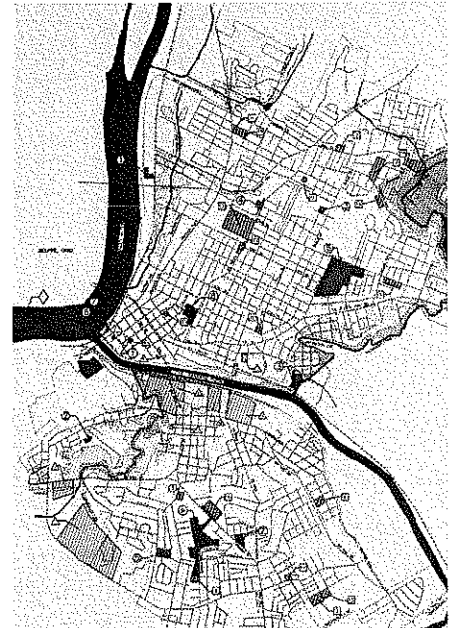
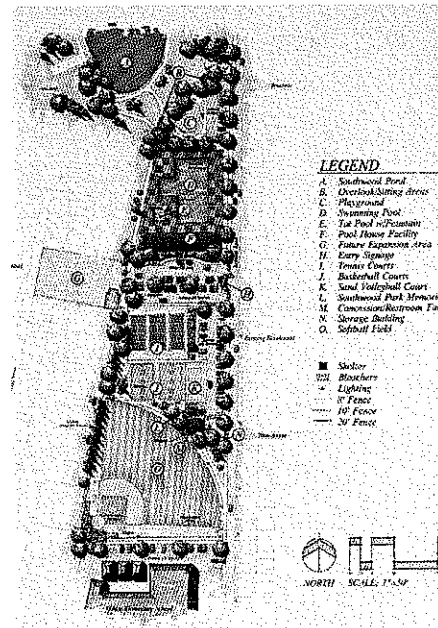
This project involved the development of master plans for three existing parks within the city limits of Parkersburg, West Virginia plus identification of additional neighborhood park sites and greenways throughout the city. The process began by inventorying existing parks and recreation facilities and conducting a series of neighborhood meetings to receive valuable citizen input into the programming and future improvements of the existing and future park system.

It was the goal of the City Administration to provide adequate open space and well maintained and diversified facilities and programs for all residents. Objectives which supported this goal were the basis for establishing policy regarding size, location and type of recreational facilities throughout the City.

The primary recreational objectives identified during the master planning process were as follows:

- Establish and fund a Parks Department to oversee development and improvements to the city-wide parks.
- Reverse the trend of deterioration in existing parklands.
- Provide a system of parks that serve the needs of the community.
- Establish more neighborhood parks throughout the City.
- Provide linkage through bike/hike trails to parklands and surrounding communities.
- Implement a plan to improve and expand the park system over the next decade.
- Provide a diversified series of facilities and programs designed to serve changing community needs and preferences.
- Establish a partnership program whereby local businesses, civic groups, neighborhood associations, etc. help facilitate park development and maintenance.

In summary, the development of the master plan was based upon a thorough analysis of existing facilities, a comparison to accepted recreation standards, and an interpretation of community needs.



MASTER PLAN
Parkersburg City Park
CITY-WIDE PARKS MASTER PLAN
Parkersburg, West Virginia

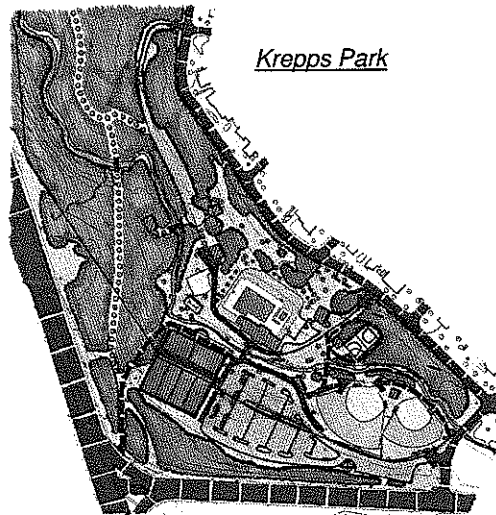
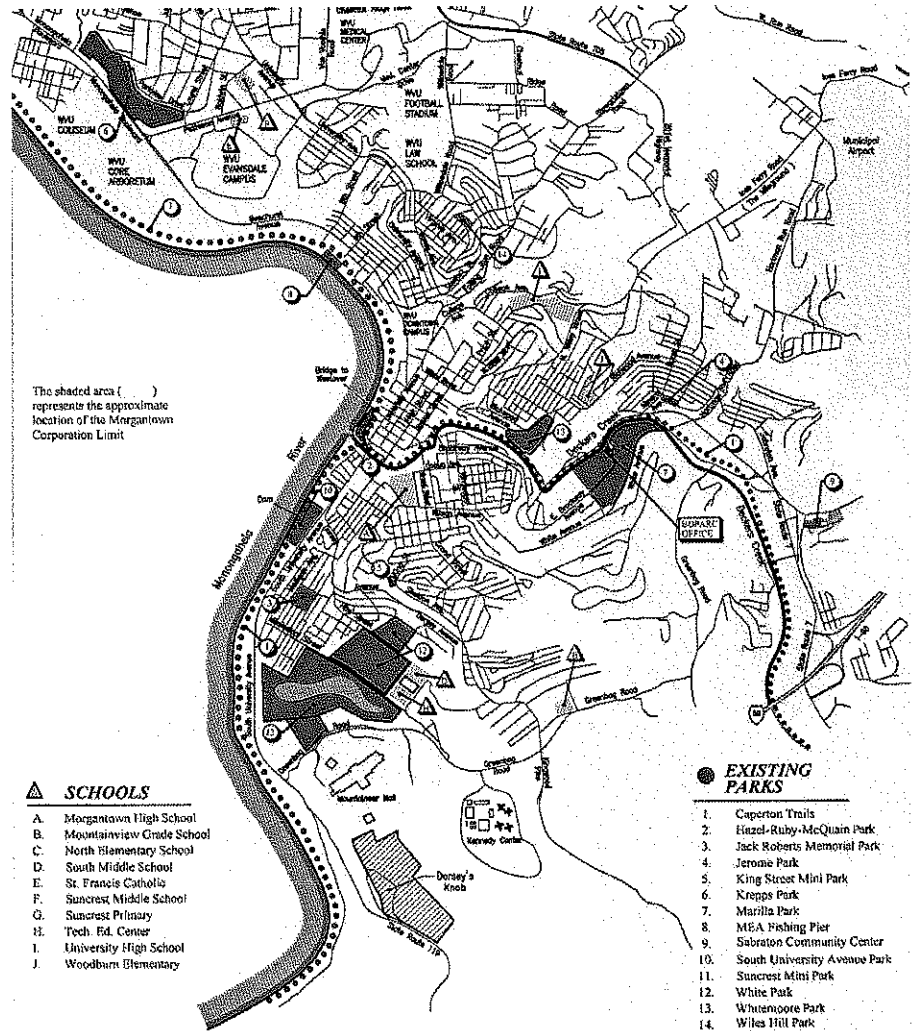
Morgantown, WV Parks and Recreation Master Plan



The Board of Parks and Recreation Commissioners (BOPARC) requested a system-wide master plan for parks and recreation in the City of Morgantown. The plan provided a framework for systematic improvements and development of parkland and recreation facilities to serve the needs of the community over the next 5 to 10 years. A thorough inventory and analysis was conducted for the 14 parks owned and / or managed by BOPARC, encompassing approximately 200 acres of property throughout Morgantown.

The master plan, not only offered a comparison of facilities to national standards, but provided the opportunity for citizen input through surveys and public meetings to determine local desires, impressions, and usage of parklands and recreation facilities.

Conceptual improvement plans and narrative descriptions were then prepared for each park along with corresponding construction cost opinions. The master plan report has become an essential document and is being utilized by BOPARC to properly evaluate and prioritize recreational improvements.

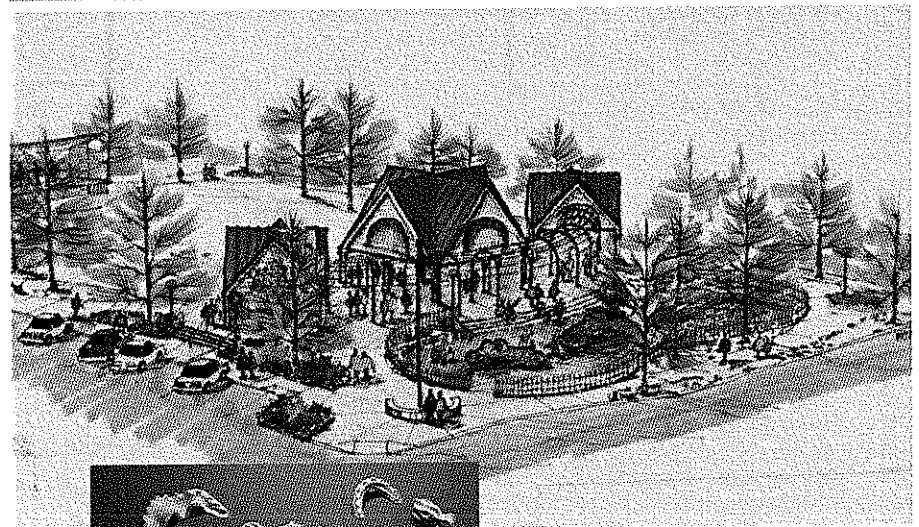
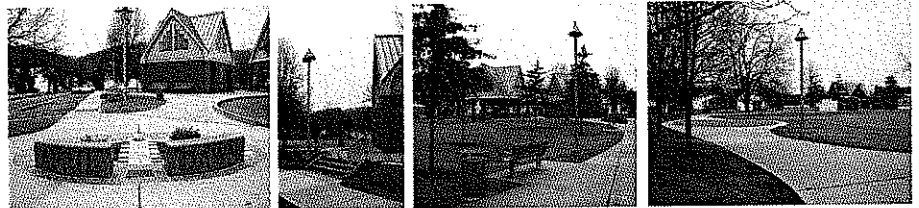
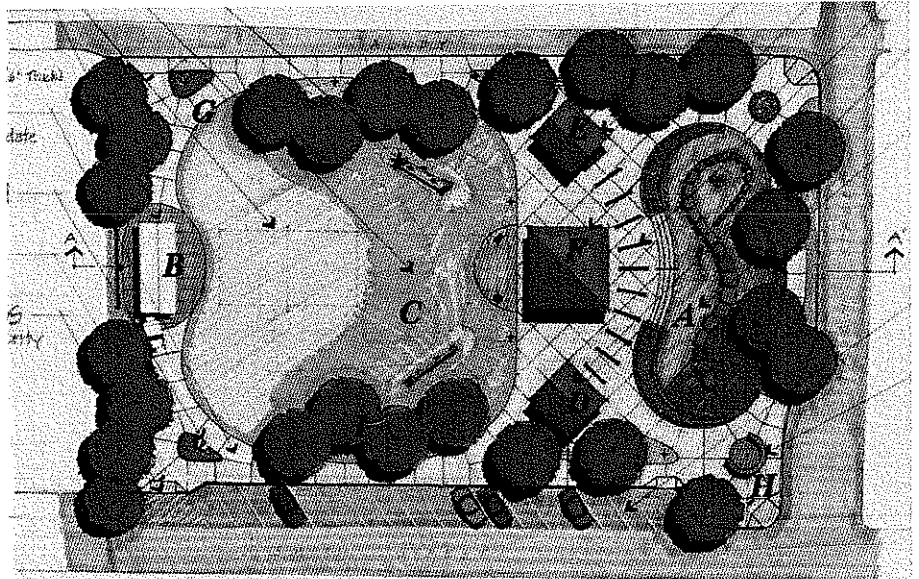


CLIENT:
BOPARC – Board of Park and Recreation Commissioners
LOCATION:
Morgantown, West Virginia

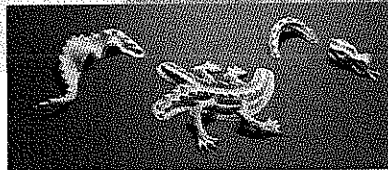
April Dawn Park



This one-acre park is being developed by the Greater Huntington Park and Recreation District (GHPRD) for the Town of Milton, West Virginia. It has become the focus of many community functions including the Milton Pumpkin Festival. A master plan was developed for the park that suggested a picnic shelter, restroom facility, an informal amphitheater with a performance stage, walkways, lighting, benches, an interactive sundial, and open play area. A unique (wet-dry) playground space containing the likeness of a fire breathing dragon was also developed. Instead of fire, however, the monster's nostrils will emit a water mist. Jets of water will also spray up from the surface fronting the monster's head. The tail section will lead to a sand discovery dig area, while the mid-section will offer opportunities to climb and slide on the monster's body.



CLIENT:
Grater Huntington Parks and Recreation District
LOCATION:
Milton, West Virginia



Fort Boreman Historical Fort Project



CLIENT:

Wood County Commission

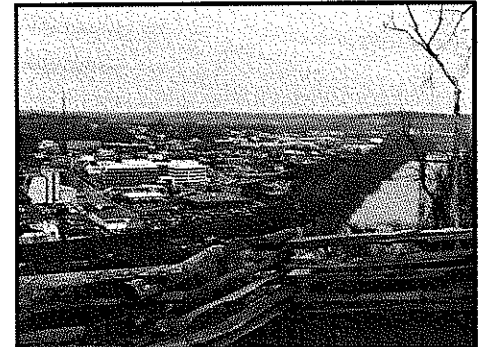
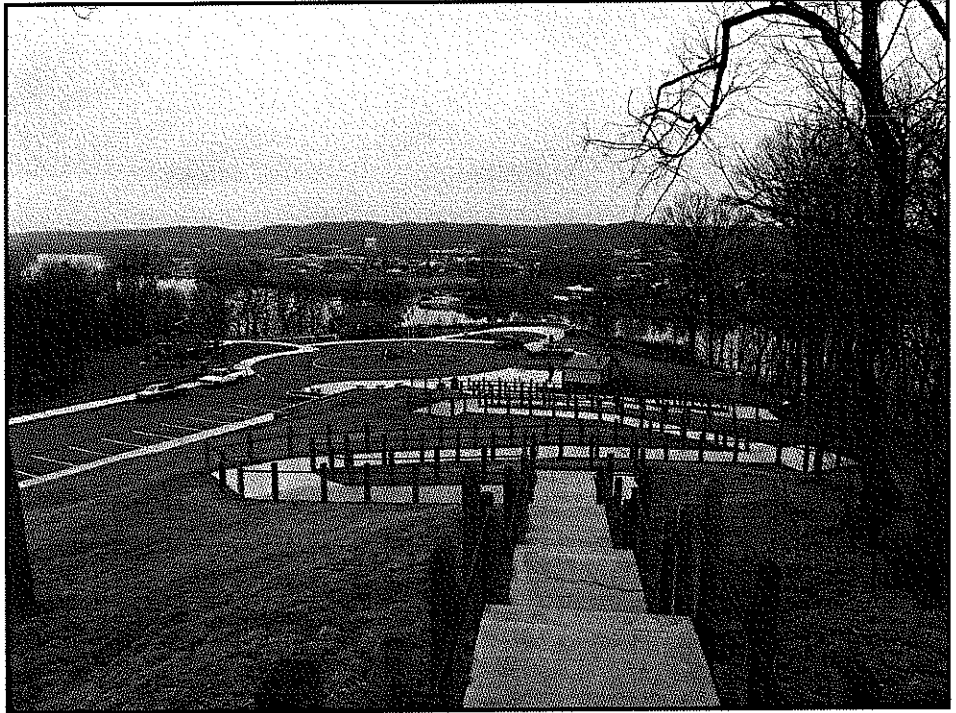
LOCATION:

Wood County, West Virginia

Fort Boreman Historical Park

The Fort Boreman Historic Park project involved developing a county park which would be an interpretive vision and history of an existing Civil War Fort that was on the National Historic Registry. The project involved extensive archeological investigation and coordination with the West Virginia State Historic Preservation Office prior to any construction commencing. The project goal was to minimize the impact on the existing conditions while maximizing the benefits for park users. The project utilized existing roads, gentle topography and minimized vegetation loss.

Site amenities include highlighting the previous Civil War Fort location, new vehicular and bus parking with turnaround, new overlook which views up and down the Ohio River as well as the confluence of the Ohio and Little Kanawha Rivers, two period shelters with heavy timbers to create a more period and rustic feel, highlighted entry signage, pre-fabricated restroom that initially was a waterless facility that can be converted to waterbourne once infrastructure has been extended to the site, and numerous historical interpretation sites to teach site visitors about the various features of the site and how it was used in the 1860's.



Blennerhassett Island Historical State Park



The upper end of Blennerhassett was settled by Harman and Margaret Blennerhassett in 1798. They erected a mansion, which was considered the most beautiful home in the West. Near the house was a flower garden filled with exotic and native flowers and shrubs. Orange, lemon, citron and fig trees grew in hothouses and serpentine gravel paths wound through the garden, which was ornamentally with summerhouses. After the Blennerhassetts became entangled in the ill-fated Aaron Burr expedition, Harman and Margaret left the island in 1806 never to return. The mansion accidentally burned to the ground in 1811. The mansion was reconstructed over its original foundations in the mid-1980s.

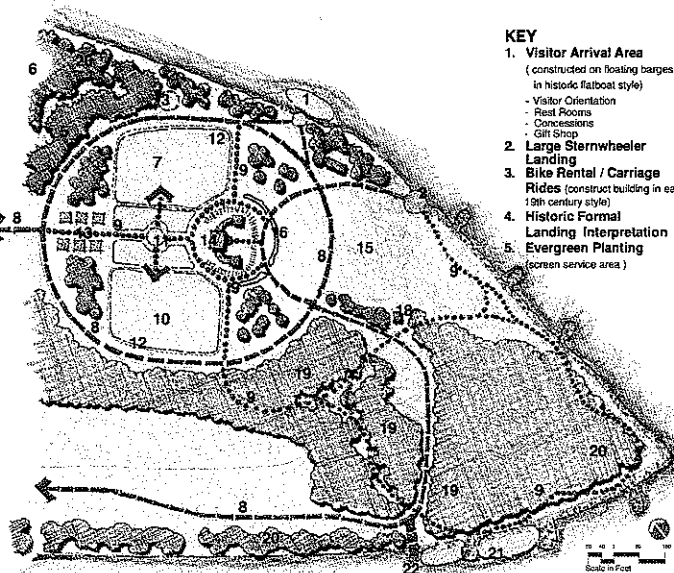
Knowledge of the current existing physical conditions of the island and the land use during the Blennerhassett period provides a guide for future land use, development and restoration. The location of features such as the formal landing, flower garden, vegetable garden and orchard, slave quarters, ha-ha wall and paling fences, which were reported to have stood during that period, can only be verified through archaeological investigations.

The Blennerhassett Historical Foundation wanted an update to the 1993 master plan conceived for the Blennerhassett Island Historical State Park. The master plan update was conceived for the island's upper (eastern) end and focused on preservation, restoration and reconstruction of the historic landscape. Particular consideration was given to the arrival zone as presented in the 1993 master plan and the feasibility of relocating the future / permanent arrival zone to the Ohio side of the island. The island, which is located on the Ohio River in Wood County, West Virginia, is leased by the state of West Virginia from E.I. DuPont De Nemours and Company and is operated and managed as Blennerhassett Island Historical State Park by the West Virginia Department of Natural Resources.

Key issues that were considered in the Master plan update included:

- An interpretation of the island's historic landscape through preservation, restoration and reconstruction.
- Arrival experience; views of the mansion from the river and views upriver from the mansion.
- Island access.
- Visitor orientation and conveniences.
- Visitor circulation routes on the island.
- The impact of periodic flooding.
- Tree management and shoreline protection.

This project received the West Virginia Chapter of ASLA Honor Award.

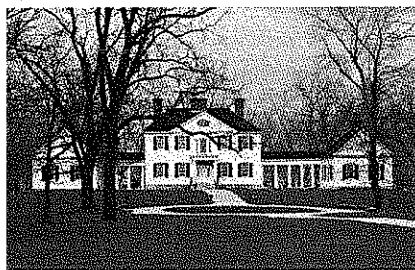


- KEY**
1. Visitor Arrival Area (constructed on floating barges in historic flatboat style)
 - Visitor Orientation
 - Rest Rooms
 - Concessions
 - Gift Shop
 2. Large Sternwheeler Landing
 3. Bike Rental / Carriage Rides (construct building in early 19th century style)
 4. Historic Formal Landing Interpretation
 5. Evergreen Planting (screen service area)
 6. Service Area
 7. Flower Garden
 8. Carriage Path
 9. Walking Path
 10. Orchard and Kitchen Garden (remove and harvest existing walnut trees in this area)
 11. Mansion West Lawn Interpretation
 12. Paling Fence (surrounding gardens)
 13. Slave Quarters (relocate Flatrum-Houser House away from this area)
 14. Mansion
 15. Mansion East Lawn Interpretation (The historic east front yard of the mansion (five acres) to be cleared of trees)
 16. Ha-Ha Wall (Reconstruct in area of historic ha-ha)
 17. Picnic Area and Existing Shelter
 18. Existing Restrooms
 19. Picnic Area with New Shelters (Construct shelters in 19th century style so as to appear as original Blennerhassett estate outbuildings)
 20. Restore Riparian Vegetation (Maintain large trees at head of island to catch flood debris)
 21. Public Boat Docking
 22. Maintenance Docking

Master Plan Update for Historic Zone of Island

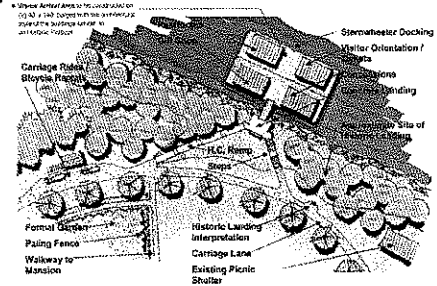


Typical Historic Flatboat

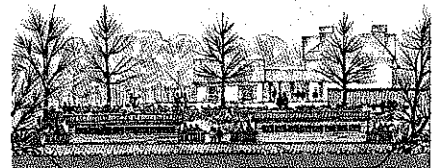


Blennerhassett Mansion

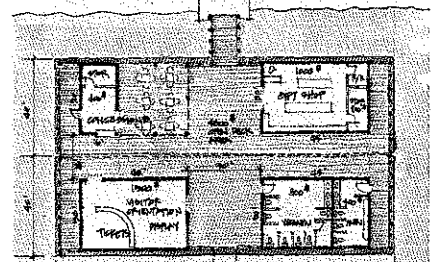
CLIENT:
Blennerhassett Historical Foundation and WV Department of Natural Resources
LOCATION:
Parkersburg, West Virginia



Visitor Arrival Area – Site Plan



Visitor Arrival Area – Elevation



Visitor Arrival Area – Plan View

Blennerhassett Island Ornamental Gardens



CLIENT:

Blennerhassett Historical Foundation
and WV Department of Natural
Resources

LOCATION:

Parkersburg, West Virginia

The first step in planning the reconstruction of the Ornamental Garden was to conduct an inventory of the project area and research all available information. The information was assembled from existing site information, existing maps of the island, recorded documents and pictures, local knowledge and maps and information derived from archeological investigations and excavations.

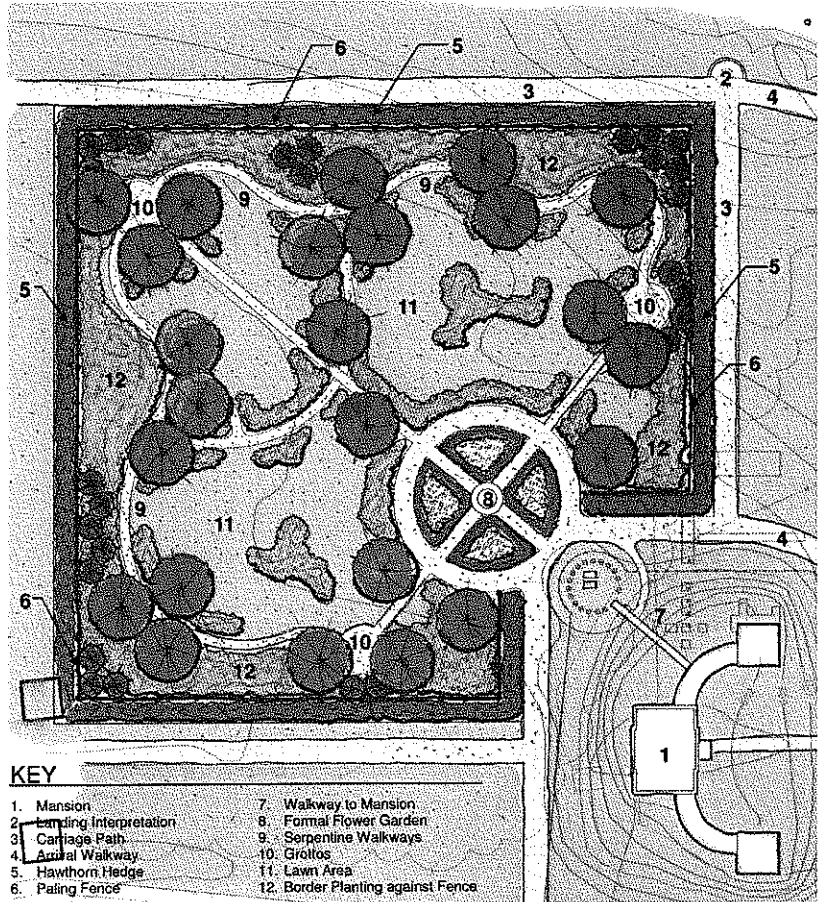
The Ornamental Gardens have been documented to have a surrounding paling fence lined with Hawthorne shrubs, gardens aligned to represent the thirteen colonies, extensive fruit trees, vegetable gardens, ornate gardens, grottos, and much more.

The goal for the project was to assemble all information, coordinate with all agencies (West Virginia State Historic Preservation Office, WVDEP, West Virginia Department of Natural Resources, and the Blennerhassett Historic Foundation), conduct public meeting for input, assemble all information to: protect the land, interpret previous conditions, provide historical interpretation points for learning and teaching areas, and create accessibility for all visitors.

The project has been conducted simultaneously with the site inventory. Dr. Ray Swick was a valuable resource in this endeavor. Written accounts of the Blennerhassett estate have already been researched and recorded. These written accounts, Dr. Swick's input and recorded information from archaeological investigations is providing clues as to the shape and content of the gardens.

Although this project is still in the master planning process due to continued archeological investigations, the final goal is to produce a master plan that best utilizes the entire site to create the maximum interpretation and learning experience for site visitors. Although the ultimate goal would be a complete site reconstruction, the prevailing goal is to provide enough interpretation while minimizing the impacts to the land. We also needed to consider that the entire site is in the 100 year floodplain.

Once the Master Plan is complete, the construction documentation process shall begin to bring this concept to reality.

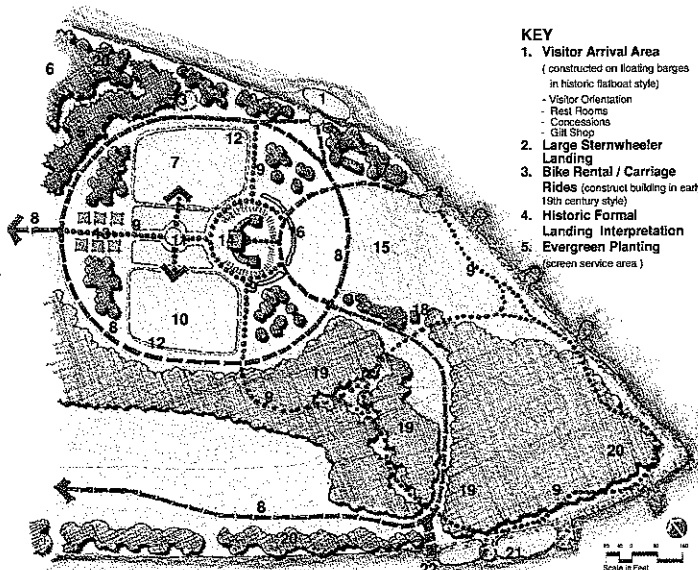
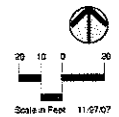


Conceptual Design Plan for the Blennerhassett Ornamental Gardens

Blennerhassett Island Historical State Park

Parkersburg, West Virginia

November 27, 2007



Our Approach

Our Approach

We believe the success of any project can be traced back to the project manager. Traci will be the driving force for this project and enable project milestones to be met while keeping an eye on the design. Being a full service A and E, we will self-perform all tasks for this project which keeps costs down and ensures that nothing gets "missed" in the design process that often happens with multiple subconsultants, causing change orders.

Cost Control techniques and measures are crucial to a project like this one. Today, project construction costs are soaring because of the price of materials, cost of manpower, poor design, and poor planning by the project team. So many times project teams plow through the process without regard to the budget and hope for the best.

Our approach to cost control is to assign an experienced construction estimator, Ron Arnold, to estimate the project based on quantities rather than square footage estimates typically done by other firms today. As design progresses, our accuracy will progress and the owner can have confidence in the numbers we provide. It is always embarrassing to "ask" the public for more money!

Ron recently made a career shift from 35 years of construction estimating and supervision from local area contractors like Pioneer Pipe, Davis Pickering, and Cadre. He has taken on the role of Construction Manager and Lead estimator for our projects. Immediately, we have seen an increase in accuracy in our construction estimates. Three such projects that were bid in last few months include:

1. Leavitt's Funeral Home Renovation- \$429k was our Estimate- 4 bidders responded and submitted numbers from \$373k to \$448k. The owner was very pleased with the bid process and we selected the low bidder, a local union contractor.
 - a. Jon Leavitt- 304-422-6459
2. Vienna Volunteer Fire Department- \$750k was our Estimate- 7 bidders responded and submitted numbers from \$724k to \$909k. Four of the bidders were within 10% of our estimate. The owner was very pleased with the bid process and we selected the low bidder, a local union contractor. With the Owner's previous experience with other design professionals, they believed their new Fire House would cost upwards of \$800k.
 - a. Steve Scholl- 304-295-4645

Our Approach

Our Approach (continued)

3. Wood County Schools Access Control Upgrade-\$185k was our Estimate- 3 bidders responded and submitted numbers from \$157k to \$164k. The owner was very pleased with the bid process and we selected the low bidder, a union contractor.
 - a. Garry Cooper- 304-420-9568

We believe innovation comes with experience and practical knowledge of how to make things better. Our continuing education and desire to become the best A and E firm in the Mid-Ohio Valley demands us to continually improve our processes. Example in point, we wanted more accuracy in our budgets for our clients. Who has more experience in putting budgets together than a construction estimator, so we sought out Ron Arnold and put him to work! For the last few years we have been hosting new vendors to the area for our lunch and learn process to bring new ways of doing things to the area. This is a way for us and even our competition get our CEU's while exposing us to new construction systems and materials.

As demonstrated, we have the experience and the capability to provide the WV Division of Natural Resources and Cabwaylingo State Forest with a top-notch design team.

We look forward to being able to work together!



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DNR210145

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
**FRANK WHITTAKER
 304-558-2316**

VENDOR

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 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES
 PROCUREMENT OFFICE
 324 4TH AVENUE
 SOUTH CHARLESTON, WV
 25303-1228 304-558-3397

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/10/2010				

ID OPENING DATE: **03/11/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				REQUISITION NO.:		
				ADDENDUM ACKNOWLEDGEMENT		
				I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.		
				ADDENDUM NO.'S:		
				NO. 1 NONE ISSUED		
				NO. 2		
				NO. 3		
				NO. 4		
				NO. 5		
				I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF PROPOASLS.		
				VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.		
				<i>Heri L. Dunn</i> SIGNATURE		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE TELEPHONE DATE

LE FEIN ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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 Charleston, WV 25305-0130

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3

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FRANK WHITTAKER
304-558-2316

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TYPE NAME/ADDRESS HERE

SHIP TO

**DIVISION OF NATURAL RESOURCES
 PROCUREMENT OFFICE**

**324 4TH AVENUE
 SOUTH CHARLESTON, WV
 25303-1228 304-558-3397**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
02/10/2010				

BID OPENING DATE: **03/11/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				<p><i>PICKERING ASSOCIATES</i> COMPANY <i>03/10/10</i> DATE</p>		
<p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE PROPOSAL.</p> <p>REV. 09/21/2009</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>NOTICE</p> <p>A SIGNED EOI MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE EOI SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE EOI MAY NOT BE CONSIDERED:</p> <p>SEALED EOI</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
NATURE	TELEPHONE	DATE	
FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

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RFQ NUMBER
DNR210145

PAGE
4

ADDRESS CORRESPONDENCE TO ATTENTION OF:
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 304-558-2316**

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SHIP TO

DIVISION OF NATURAL RESOURCES
 PROCUREMENT OFFICE

324 4TH AVENUE
 SOUTH CHARLESTON, WV
 25303-1228 304-558-3397

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/10/2010				

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
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ID OPENING DATE: **03/11/2010** BID OPENING TIME **01:30PM**

BUYER: FRANK WHITTAKER-FILE 44
 EOI. NO.: DNR210145
 BID OPENING DATE: 03/11/2010
 EOI OPENING TIME: 1:30 PM

PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY
 TO CONTACT YOU REGARDING YOUR PROPOSAL:

 304-464-4428

CONTACT PERSON (PLEASE PRINT CLEARLY):

 KERI DUNN

***** THIS IS THE END OF RFQ DNR210145 ***** TOTAL: _____

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

NATURE	TELEPHONE	DATE
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LE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ. INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: PICKERING ASSOCIATES

Authorized Signature: [Signature] Date: 3/10/10

State of WEST VIRGINIA

County of WOOD, to-wit:

Taken, subscribed, and sworn to before me this 10 day of MARCH, 2010

My Commission expires MARCH 9, 2017

AFFIX SEAL HERE

NOTARY PUBLIC [Signature: Keri L. Dunn]

