

VENDOR

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for

RFQ NUMBER DEP14848

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

*709022703 304-296-1751 GREER INDUSTRIES INC PO BOX 1900

26507-1900 MORGANTOWN WV

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499

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Vice Pi	resident	34-	073-7241		CHANGES TO BE NOTED ABOVE
W	HEN RESPONDII	NG TO RFQ, INS	SERT NAME AND ADDI	RESS IN SPACE ABOVE	LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- **5.** All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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Request for Quotation

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PAGE 3

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PURCHASING CONTINUATION SHEET HYDRATED LIME FOR THE LAUREL RUN DOSER PROJECT, TERRA ALTA, WV

CONTRACTUAL INFORMATION AND REQUIREMENTS

Statement of Work

The Contractor shall furnish the Hydrated Lime to the project as directed by a representative of the Department of Environmental Protection.

Location of Work - North

The area of work shall include the Northern Counties of West Virginia. The counties below are the coal producing counties and those in parenthesis represent where most of the work required in this contract is located.

Hancock Tucker Brooke Barbour Ohio Lewis Marshall Braxton Wetzel Upshur Tyler Pocahontas Monongalia Randolph (Preston) Pendleton Marion Gilmer Doddridge Webster Harrison Pleasants Taylor Wood Mineral Ritchie Grant

Ordering Procedure

This is an open-end contract for the services specified and for the period set forth herein.

Work will be ordered by the representative of the West Virginia Department of Environmental Protection.

PURCHASING CONTINUATION SHEET - Page 2 HYDRATED LIME FOR THE LAUREL RUN DOSER PROJECT, TERRA ALTA, WV

Delivery

The Contractor shall be responsible for acquiring and making delivery of the Hydrated Lime to the site within 24 hours notice of the representative for the West Virginia Department of Environmental Protection. As onsite supplies of the lime are depleted, it will be necessary to order and receive additional quantities to maintain an adequate supply on site at all times. The roads are passable, however, during inclement weather conditions, passage may be difficult. Delivery will be required during all weather conditions and on a twentyfour (24) hour notice.

22 to 24-Ton Truckloads to be delivered. Contractor will provide a price per ton.

The acquisition and utilization of all reasonable and necessary equipment, licenses, permits, specialized equipment, etc. will be the exclusive responsibility of the vendor.

Contact person: Dave Broschart

Ph. 304-457-4583

Costs and Payments

The contractor shall give an invoice to the West Virginia Department of the Environmental Protection representative upon completion of work.

Unit Pricing

Item – As directed by the issued Purchase Order.

Quantity – As directed by the representative of the WV Department of Environmental Protection.

Unit Price – As provided by the Purchase Order.

NO PREBID CONFERENCE WILL BE HELD

TYPICAL ANALYSIS - HYDRATED LIME

GRADATION

SIZING		% PASSING *
40MESH		100.0 %
100MESH		98.3 %
200MESH		88.4 %
325MESH		83.1 %
Density – 33.3 lbs./ft. ³	.45 tons/yd³	

CHEMISTRY

Available CaO -71.63%Ca(OH)₂ -98.3%Mg(OH)₂ -0.33%Al₂O₃ -0.19%Fe₂O₃ -0.05%SiO₂ -0.45%Sulfur -0.032%LOI -24.0%GRIT -2.45%Neutralization Value -132Moisture -1.7%

HYDRATED LIME FOR THE LAUREL RUN DOSER PROJECT, TERRA ALTA, WV

BID SHEET

Item -			Unit	
No.	Qty,	Description	Price .	Amount
1	500 tons	To supply, transport & deliver Hydrated Lime to the site.	\$ 155.00 per ton	\$77,500.00
			Total	\$77,500.00
				1

^{*}These are estimated quantities for bidding purposes only.

Rev. 09/08

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1.	Application is made for 2.5% resident vendor possible is an individual resident vendor and has resident to the data of this position; or			4) years immediately preced-			
	ing the date of this certification; or, Bidder is a partnership, association or corporation resolvations continuously in West Virginia for four (4) ye ownership interest of Bidder is held by another indivimaintained its headquarters or principal place of be preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate of and which has maintained its headquarters or principles years immediately preceding the date of this certification;	ears immed idual, partne usiness cor or subsidiary ipal place of	iately preceding the date of the common association or corporal nationally in West Virginia for which employs a minimum common as the common c	nis certification; or 80% of the tion resident vendor who has or four (4) years immediately of one hundred state residents			
2.	Application is made for 2.5% resident vendor p Bidder is a resident vendor who certifies that, durin working on the project being bid are residents of We- immediately preceding submission of this bid; or,	ng the life of	the contract, on average at	least 75% of the employees continuously for the two years			
3.	Application is made for 2.5% resident vendor p Bidder is a nonresident vendor employing a minima affiliate or subsidiary which maintains its headquar minimum of one hundred state residents who certif employees or Bidder's affiliate's or subsidiary's em continuously for the two years immediately precedi	um of one h rters or prin ies that, dur ployees are	undred state residents or is a cipal place of business withi ing the life of the contract, or e residents of West Virginia v	n West Virginia employing a naverage at least 75% of the			
4. X_	Application is made for 5% resident vendor pre Bidder meets either the requirement of both subdivis			e) as stated above; or,			
5.	Application is made for 3.5% resident vendor p Bidder is an individual resident vendor who is a vetera and has resided in West Virginia continuously for submitted; or,	an of the Uni	ted States armed forces, the r	eserves or the National Guard			
6.	Application is made for 3.5% resident vendor p Bidder is a resident vendor who is a veteran of the t purposes of producing or distributing the commoditie continuously over the entire term of the project, on residents of West Virginia who have resided in the s	United State es or comple average at	es armed forces, the reserver eting the project which is the s least seventy-five percent of	s or the National Guard, if, for ubject of the vendor's bid and the vendor's employees are			
requirer against	understands if the Secretary of Revenue determines ments for such preference, the Secretary may order t t such Bidder in an amount not to exceed 5% of the bi ucted from any unpaid balance on the contract or purc	the Director id amount a	of Purchasing to: (a) reject the nd that such penalty will be p	ne bid; or (b) assess a penalty			
authoriz	mission of this certificate, Bidder agrees to disclose a zes the Department of Revenue to disclose to the Direc uired business taxes, provided that such information and by the Tax Commissioner to be confidential.	ctor of Purch	asing appropriate information	verifying that Bidder has paid			
and ac	Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately. Greer Industries, Inc. dba Bidder: Greer Lime Company Signed:						
			Charles Bolyard	MANAGEMENT PROPERTY AND AND ADMINISTRATION			
Date: _	November 20, 2009	Title:	<u>Vice President</u>	1			

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ	No.	DEP14848

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name:Gr	<u>eer Industrjes</u>	, Ine-dha	Greer Lime	Company			
Authorized Signature: _				Date:	November	20, 2009	
Purchasing Affidavit (Revised	07/01/08) Charle	s Bolyard,	Vice Presi	dent			