



August 10, 2009

Mr. Charles Bowman  
Buyer Supervisor  
West Virginia Department of Administration  
Purchasing Division  
2019 Washington Street East  
PO Box 50130  
Charleston, WV 25305-0130

RECEIVED  
2009 AUG 11 A 10:39  
PURCHASING DIVISION  
STATE OF WV

Re: Expression of Interest  
City of Kingwood Landfill Closure Project, RFQ #DEP14707

Dear Mr. Bowman:

L. Robert Kimball & Associates, Inc. (Kimball) is very interested in the opportunity and is eager to begin work to assist the West Virginia Department of Environmental Protection (WVDEP) with the above-referenced project. Enclosed are the Consultant Qualification Questionnaire providing our depth, expertise, and capabilities, and a completed Purchasing Affidavit Form.

Why should the WVDEP select Kimball for this project? Consider the following:

- **Familiarity with the State of West Virginia** - Kimball has been providing engineering services to state, municipal and industrial clients in the State of West Virginia for over 30 years, most recently for the Huntington Sanitary Board in support of solid waste landfill upgrades. This experience provides in-depth knowledge of local land uses, services, and needs.
- **Project Familiarity** - Kimball has been assisting Federal, State and Municipal clients in the identification and assessment of environmental concerns on sites for over 20 years. We have recently completed similar environmental investigation and remediation projects for the Johnstown Redevelopment Authority, Cambria County Industrial Development Authority/Corporation, Washington County Authority, Re-development Authority of Allegheny County, New Jersey Department of Transportation, New Jersey Department of Environmental Protection, Pennsylvania Department of General Services (PADGS), Pennsylvania Department of Transportation, and numerous other private developers. Our personnel supported the West Virginia Department of Environmental Protection on an open end agreement for similar services in the 1990's.

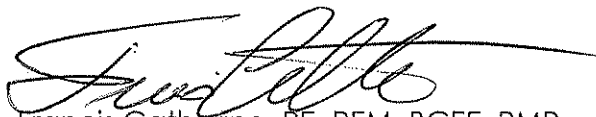
ARCHITECTURE | ENGINEERING | TECHNOLOGY | CONSULTING

- **Staff Expertise** - Kimball engineers, geologists and environmental scientists have been involved in hazardous materials identification, assessment and cleanup on hundreds of private, commercial, and industrial development projects, ranging from small gas stations to former steel mill sites. Our senior staff individually have over 20 years experience focused on the identification and assessment of man-made impacts to site soil, air, and groundwater resources and cleanup to protect human health and the environment.
- **Full-Service Capability** - Kimball offers an unmatched range of consulting services that may be needed by the Department, including survey, aerial photography, and mapping services; civil site design, planning, and permitting services; geotechnical and drilling investigations; Phase I and II environmental site assessments, hazardous waste remedial design, wetlands assessment, hydrologic evaluation of site specific stormwater issues, and construction oversight; and transportation and infrastructure design. All of these services can be provided "in-house" thereby assuring a high degree of coordination and efficiency. We have also included in our team subcontract support particular to the assignment in support of drilling, lab analysis, and remediation.

Kimball is a full-service engineering firm headquartered in Ebensburg, PA with over 55 years of experience and a staff of over 550 professional and support personnel located in 14 regional offices, including Charleston, West Virginia. Our Brand Promise says it all, **"The Kimball full-service promise ... what you need, when you need it, within your budget. We do it every day."**

We are ready to get started on your project and welcome the opportunity to discuss our qualifications with you. If you have any questions, please contact us at 814-472-7700.

Sincerely,



Francis Catherine, PE, REM, BCEE, PMP  
Assistant Operations Manager  
Civil and Environmental Division



Thomas L. Blank, CIH, CSP  
Principal-in-Charge  
Civil and Environmental Division

FWC/bav  
Enclosures



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 DEP14707

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 CHUCK BOWMAN  
 304-558-2157

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

ENVIRONMENTAL PROTECTION  
 DEPARTMENT OF  
 OFFICE OF WASTE MANAGEMENT  
 601 57TH STREET SE  
 CHARLESTON, WV  
 25304 304-926-0499

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/23/2009				

BID OPENING DATE: 08/11/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UQP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		962-73		
CITY OF KINGWOOD LANDFILL CLOSURE PROJECT						
EXPRESSION OF INTEREST						
THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION, IS SOLICITING EXPRESSIONS OF INTEREST FOR THE SITE CHARACTERIZATION STUDY, LEACHATE MANAGEMENT AND CLOSURE CAP DESIGN FOR THE CITY OF KINGWOOD LANDFILL, LOCATED IN PRESTON CO, WV, PER THE FOLLOWING BID REQUIREMENTS AND ATTACHED SPECIFICATIONS.						
BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THIS CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE 	TELEPHONE 412-262-5400, Ext. 4208	DATE August 10, 2009	
TITLE PE, VP, Operations Manager	PEIN 25-1672754	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Attachment A

WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION CONSULTANT QUALIFICATION QUESTIONNAIRE			
PROJECT NAME City of Kingwood Landfill	DATE (DAY, MONTH, YEAR) 11, August, 2009	FEIN 25-1672754	
1. FIRM NAME L. Robert Kimball & Associates, Inc.	2. HOME OFFICE BUSINESS ADDRESS 615 West Highland Avenue Ebensburg, PA 15931	3. FORMER FIRM NAME _____	
4. HOME OFFICE TELEPHONE 814-472-7700	5. ESTABLISHED (YEAR) 1953	6. TYPE OWNERSHIP INDIVIDUAL, CORPORATION, PARTNERSHIP, JOINT-VENTURE Corporation	6A. WV REGISTERED DBE (DISAVANTAGED BUSINESS ENTERPRISE)  YES            NO X
7. PRIMARY OFFICE: ADDRESS/ TELEPHONE/ PERSON IN CHARGE/ NO. (name particular type) PERSONNEL EACH OFFICE 615 W. Highland Avenue, Ebensburg, PA 15931			
8. NAMES OF PRINCIPAL OFFICERS OR MEMBERS OF FIRM Please see attached "Item 8"		8a. NAME, TITLE, & TELEPHONE NUMBER-OTHER PRINCIPALS Please see attached "Item 8"	
9. NUMBER OF PERSONNEL BY DISPLINE (Bold Lettering Indicates Minimum Design Team Members) Detailed information On Team To Be Included			
<u>13</u> ADMINSIRATIVE	<u>  </u> ECOLOGISTS	<u>  4</u> LANDSCAPE	<u>13</u> STRUCTURAL
<u>25</u> ARCHITECTS	<u>  </u> ECONOMISTS	<u>  </u> ARCHITECTS	<u>  </u> ENGINEERS
<u>  1</u> BIOLOGIST	<u>  1</u> ELECTRICAL ENGINEERS	<u>  4</u> MECHANICAL ENGINEERS	<u>11</u> SURVEYORS
<u>18</u> CADD OPERATORS	<u>18</u> ENVIRONMENTALISTS	<u>  </u> MINING ENGINEERS	<u>231</u> OTHER
<u>  1</u> CHEMICAL ENGINEERS	<u>  3</u> ESTIMATORS	<u>  9</u> PHOTOGRAMMETRISTS	
<u>18</u> CIVIL ENGINEERS	<u>  7</u> GEOLOGIST	<u>  3</u> PLANNERS:	<u>551</u> TOTAL PERSONNEL
<u>25</u> CONSTRUCTION INSPECTORS	<u>  </u> HISTORIANS	<u>  </u> URBAN/REGIONAL SANITARY ENGINEERS	
<u>22</u> DESIGNERS	<u>  2</u> HYDROLOGISTS	<u>  5</u> SIOLS ENGINEERS	
<u>  </u> DRAFTSMEN		<u>  2</u> SPECIFICATION WRITERS	
TOTAL NUMBER OF WV REGISTERED PROFESSIONAL ENGINEERS IN PRIMARY OFFICE: <u>  7</u>			
*RPEs other than Civil must provide supporting documentation that qualifies them to supervise and perform this type of work.			

11. OUTSIDE KEY CONSULTANTS/ SUB-CONSULTANTS ANTICIPATED TO BE USED.		
NAME AND ADDRESS:	SPECIALTY:	WORKED WITH BEFORE <input type="checkbox"/> YES <input type="checkbox"/> NO
NAME AND ADDRESS:	SPECIALTY:	WORKED WITH BEFORE <input type="checkbox"/> YES <input type="checkbox"/> NO
NAME AND ADDRESS:	SPECIALTY:	WORKED WITH BEFORE <input type="checkbox"/> YES <input type="checkbox"/> NO
NAME AND ADDRESS:	SPECIALTY:	WORKED WITH BEFORE <input type="checkbox"/> YES <input type="checkbox"/> NO
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NAME AND ADDRESS:	SPECIALTY:	WORKED WITH BEFORE <input type="checkbox"/> YES <input type="checkbox"/> NO
NAME AND ADDRESS:	SPECIALTY:	WORKED WITH BEFORE <input type="checkbox"/> YES <input type="checkbox"/> NO

12. **\*\*\*Note: *Personnel* refers to those who will be working directly on the project:**

**A. Are your firm's personnel experienced in Solid Waste Landfill Closure Design?**  
**YES Description and Number of Projects:**  
 Kimball has over 25 years of experience in assessment, design, permitting and construction quality assurance (QA) of Solid Waste Landfill Closures. We have experience with eight municipal, residual, C&D, and hazardous waste landfills performing design of cells and closure plans.  
**NO**

**B. Are your firm's personnel experienced in Solid Waste landfill site characterization assessment and evaluation?**  
**YES Description and Number of Projects:**  
 Kimball has led site characterization studies for municipal, residual, C&D, and hazardous waste landfills, as both the prime and as a sub contractor. We have conducted Phase I and II Environmental Site Assessments, material sampling, data collection, and geotechnical and geophysical investigations at these sites. We've performed these services for at least 6 projects.  
**NO**

**C. Are your firm's personnel experienced in landfill closure construction inspection?**  
**YES Description and Number of Projects:**  
 Kimball personnel, listed herein have led numerous landfill closure and cell construction inspection programs. Kimball has provided both the site inspection and quality assurance (QA) reviews, and also the regulatory certification oversight and report submissions for at least 8 municipal, residual, and C&D landfill closure projects  
**NO**

**D. Is your firm experienced in Aerial Photography and the Development of Contour Mapping?**  
**YES Description and Number of Projects:**  
 Kimball has in-house capabilities including survey, aerial photography, analytical and softcopy aerotriangulation, analytical and softcopy photogrammetry, planimetric and topographic mapping, digital orthophoto production, environmental mapping, Thermal IR, Terrestrial Scanning and GIS. They have provided literally thousands of site contour maps, including dozens of landfills throughout the northeastern U.S.  
**NO**

**E. Are your firm's personnel experienced in evaluating ground water contamination, such as may be associated with landfills?**  
**YES Description and Number of Projects:**  
 Kimball has a dedicated Environmental Assessment Group, with many years of experience in the evaluation of groundwater contamination associated with various industrial activities. We have conducted hundreds of Remedial Investigations (RI) and Remedial Alternative Analyses (RAA) for groundwater contamination projects throughout the north eastern U.S.  
**NO**

**F. Are your firm's personnel experienced in Landfill Closure cost estimating?**  
**YES Description and Number of Projects:**  
 Kimball landfill closure and construction projects have required the development of a detailed cost estimate involving the development of construction quantities and cost estimates. Kimball personnel have been involved in at least 8 municipal, residual, or C&D landfill closure projects  
**NO**

13. PERSONAL HISTORY STATEMENT OF PRINCIPALS AND ASSOCIATES RESPONSIBLE FOR LANDFILL CLOSURE DESIGN (describe project) (Furnish Complete data but keep to essentials)			
NAME & TITLE (Last, first, Middle Int.)	YEARS OR EXPERIENCE		
	YEARS OF (type) EXPERIENCE:	YEARS OF (type) EXPERIENCE:	YEARS OF (name type) EXPERIENCE:
Minnear, David G.	30 Civil Engineering		
<b>Brief Explanation of Responsibilities:</b> Responsible for design for solid waste projects including municipal landfills, residual waste and coal refuse sites, and mine reclamation sites. Also responsible for hydrologic/hydraulic engineering involving dams, open channel flow, and stormwater management			
<b>EDUCATION (DEGREE, YEAR, SPECIALIZATION)</b> BS, 1978, Civil Engineering			
<b>MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS:</b> National Society of Professional Engineers Solid Waste Association of North America		<b>REGISTRATION (Type, Year, State)</b> Civil, 1985, WV	
13a. PERSONAL HISTORY STATEMENT OF PRINCIPALS AND ASSOCIATES RESPONSIBLE FOR LANDFILL CLOSURE DESIGN (name type of design or work) (Furnish complete data but keep to essentials)			
NAME & TITLE (Last, First, Middle Int.)	YEARS OF EXPERIENCE		
	YEARS OF EXPERIENCE (name type):	YEARS OF EXPERIENCE (name type):	YEARS OF EXPERIENCE (name type):
Catherine, Francis W.	27 Civil Engineering	21 Environmental Engineering	
<b>Brief Explanation of Responsibilities:</b> Responsible for the investigation, design, and initiation of waste site remediations including the preparation of site plans, specifications, and drawings. Additional responsibilities include construction management, cost estimates, cleanup plans, permitting, above and underground storage tank management, SPCC/PPC plans, and Phase I and Phase II ESAs.			
<b>EDUCATION (Degree, Year, Specialization)</b> BS, 1980, Chemical Eng.; MPA, 1991, Public Admin; M, Eng., 2000, Env. Pollution Control			
<b>MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS</b> National Society of Professional Engineers American Academy of Environmental Engineers		<b>REGISTRATION (Type, Year, State)</b> Civil, 1996, WV PMP, 2009, National	

13b. PERSONAL HISTORY STATEMENT OF PRINCIPALS AND ASSOCIATES RESPONSIBLE FOR LANDFILL CLOSURE QA/QC (Furnish complete data but keep to essentials)			
NAME & TITLE (last, first, middle int.)	YEARS OF EXPERIENCE		
	YEARS OF EXPERIENCE (name type):	YEARS OF EXPERIENCE (name type):	YEARS OR EXPERIENCE (name type):
Salguero, Juan P.	30 Civil Engineering		
<b>Brief Explanation of Responsibilities:</b> Responsibilities include management of solid and hazardous waste projects including remedial investigations, remedial alternative analysis, design, construction oversight and QA/QC. Also responsible for stability analyses, treatability studies, and groundwater modeling projects.			
<b>EDUCATION (Degree, Year, Specialization)</b> BS, 1979, Civil Engineering; MS, 1981, Civil Engineering; MBA, 1983, Business Administration			
<b>MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS</b> National Society of Professional Engineers American Society of Civil Engineers		<b>REGISTRATION (Type, Year, State)</b> Civil, 1996, WV EMP, 2009, National	
13c. PERSONAL HISTORY STATEMENT OF PRINCIPALS AND ASSOCIATES RESPONSIBLE FOR HEAVY EARTH WORK CONSTRUCTION PROJECTS (Furnish complete data but keep to essentials)			
NAME & TITLE (last, first, middle int.)	YEARS OF EXPERIENCE		
	YEARS OF EXPERIENCE (name type):	YEARS OF EXPERIENCE (name type):	YEARS OF EXPERIENCE (name type):
McConnell, O. Thomas	30 Civil Engineering		
<b>Brief Explanation of Responsibilities</b> Responsibilities include remedial investigations for site civil work, soils/foundation projects, solid waste landfill designs, and geotechnical engineering. Also responsible for geotechnical analysis and design, foundation stability analysis, slope stability analysis, materials testing (soils), slide analysis, structure foundation design, and hydrologic/hydraulic analysis.			
<b>EDUCATION (Degree, Year, Specialization)</b> BS, 1979, Civil Engineering Technology			
<b>MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS</b> National Society of Professional Engineers American Society of Testing and Materials		<b>REGISTRATION (Type, Year, State)</b> Civil, 1985, WV	



14. PROVIDE A LIST OF SOFTWARE AND EQUIPMENT AVAILABLE IN THE PRIMARY OFFICE WHICH WILL BE USED TO COMPLETE THIS PROJECT (name project)

Please see attached Equipment List.


15. CURRENT ACTIVITIES ON WHICH YOUR FIRM IS THE DESIGNATED ENGINEER OF RECORD ASSOCIATED WITH OR RELATING TO LANDFILL CLOSURE OR CONSTRUCTION.				
PROJECT NAME, TYPE AND LOCATION	NAME AND ADDRESS OF OWNER	NATURE OF YOUR FIRM'S RESPONSIBILITY	ESTIMATED CONSTRUCTION COST	PERCENT COMPLETE
BEMS Landfill Southampton, NJ	NJDEP 401 East State St. Trenton, NJ 08625	Groundwater Remediation Design and Oversight	\$2,500,000	95%
Harrison Avenue Landfill Camden, NJ	NJDEP 401 East State St. Trenton, NJ 08625	Groundwater Remediation Design	\$5,000,000	25%
TOTAL NUMBER OF PROJECTS:			TOTAL ESTIMATED CONSTRUCTION COSTS:	
# <u>2</u>			\$ <u>7,500,000</u>	

16. CURRENT ACTIVITIES ON WHICH YOUR FIRM IS SERVING AS A SUB-CONSULTANT TO OTHERS RELATING TO LANDFILL CLOSURE AND CONSTRUCTION.					
PROJECT NAME, TYPE, AND LOCATION	NATURE OF FIRMS RESPONSIBILITY	NAME AND ADDRESS OF OWNER	ESTIMATED COMPLETION DATE	ESTIMATED CONSTRUCTION COST:	
				ENTIRE PROJECT	YOUR FIRMS RESPONSIBILITY
Taylor Landfill Restoration Scranton, PA	Design and Construction Oversight	EPA Region III Philadelphia, PA	2010	\$350,000	\$350,000

17. COMPLETED WORK WITHIN LAST 5 YEARS ON WHICH YOUR FIRM WAS THE DESIGNATED ENGINEER OF RECORD (List 5 to 7)				
PROJECT NAME, TYPE AND LOCATION	NAME AND ADDRESS OF OWNER	ESTIMATED CONSTRUCTION COST	YEAR	CONSTRUCTED (YES OR NO)
Deitz Hollow Landfill Leachate Improvements Huntington, WV	City of Huntington Huntington, WV	\$250,000	2005	Yes
EME Cell Expansion Homer City, PA	EME Generation, LP 1750 Power Plant Road Homer City, PA 15748	\$1,500,000	2006	Yes
Reliant Cell Expansion Portland, PA	Reliant Energy 121 Champion Way Cannonsburg, PA	\$1,300,000	2007	Yes
Reliant Cell Expansion Shawville, PA	Reliant Energy 121 Champion Way Cannonsburg, PA	\$2,100,000	2006	Yes
BEMS Landfill Closure Southampton, NJ	NJDEP 401 East State St. Trenton, NJ 08625	\$15,000,000	2004	Yes
Harrison Avenue Landfill GW Source Removal Camden, NJ	NJDEP 401 East State St. Trenton, NJ 08625	\$750,000	2008	Yes
Ottilio Landfill Cap Construction Newark, NJ	NJDEP 401 East State St. Trenton, NJ 08625	\$4,500,000	2006	Yes

18. COMPLETED WORK WITHIN LAST 5 YEARS IN WHICH YOUR FIRM HAS BEEN A SUBCONSULTANT TO OTHER FIRMS (INDICATE PHASE OF WORK WHICH YOUR FIRM WAS RESPONSIBLE) LIST 5 TO 7.					
PROJECT NAME, TYPE AND LOCATION	NAME AND ADDRESS OF OWNER	ESTIMATED CONSTRUCTION COST OF YOUR FIRM'S PORTION	YEAR	CONSTRUCTED (YES OR NO)	FIRM ASSOCIATED WITH
East Mount Zion Gas Vents York, PA	USEPA Region III Philadelphia PA	\$50,000	2007	Yes	CDM Federal Programs

**19. Use this space to provide any additional information or description of resources supporting your firm's qualifications to perform work for the WV Department of Environmental Protection.**

Kimball maintains a permanent staff of approximately 550 professionals who are experienced in virtually every aspect of planning, design and construction administration. This makes Kimball a full-service firm with "seamless" capabilities. The benefits for our clients include a pool of on-staff talent and effective quality control that result in timely, cost-efficient solutions that meet client's expectations. Kimball is headquartered in Ebensburg, Pennsylvania, and maintains a network of 14 regional offices strategically located throughout the eastern United States. We manage up to 1,500 projects annually and have the capabilities to manage up to 15 indefinite delivery contracts simultaneously, with as many as 14 task orders being accomplished simultaneously within one contract.

Kimball has a record of successfully performing large, multitask remedial design term contracts. The Landfill Design Project Managers are selected based on their qualifications as landfill closure design and design/build managers, and their status as experienced and seasoned professionals. Our proposed Project Managers are supported by key Engineering and Technical Staff that have worked together on previous similar landfill closure projects.

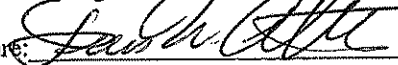
Kimball has implemented the techniques recommended by the Project Management Institute (PMI). Professional project management will be the key to meeting WVDEP's objectives for successful landfill closure project completion within cost and time constraints. Our management approach is to provide Project Managers with sufficient responsibility and the necessary authority to be effective managers. Proper project planning is the starting point for establishing project control and tracking progress. In accordance with our standard procedures, design projects require a work plan and quality assurance plans.

Kimball's financial planning and control system, BST Enterprise (BST), will be used as the basis for cost and schedule control. BST generates instantaneous information on project financials including incurred costs, invoice data, and earned value information, all based upon a work breakdown structure consistent with PMI. Project Managers use these data for status information relative to master schedules and earned value. The Kimball Project Managers will use BST to control all elements of project costs. This system will be used to generate Weekly Current Period Charge Reports that track charges on a weekly basis and compare budget versus actual information on each project task and subtask, as well as the status of subcontractor invoices. This early detection system allows the project manager to identify potential problems early and prevent them from occurring. As necessary to meet WVDEP program tracking and reporting requirements, the Project Manager may also use MS Project program scheduling.

Kimball has a proven history of anticipating and preempting potential problems. Kimball personnel experience and high regard for quality and safe operations require that outcomes or contingencies be evaluated before a task is initiated. To prevent problems we will hold an internal kick-off meeting for each project/task assigned. In this meeting, possible/probable contingencies and identification of most (if not all) stakeholders will be brainstormed. The most probable contingencies will then be discussed with WVDEP's Site or Contract Manager.

Kimball has used innovative technologies to address landfill issues, such as airborne thermal images to analyze and identify various heat signatures as potential methane escape pathways, and leachate seeps. Other innovative technologies used by Kimball staff at landfill projects include geophysical surveys to determine the limits of existing waste, aerial photography and mapping to assess the annual change in air space capacity, geotechnical investigations to assess the condition of landfill embankments, and assessment/design of landfill gas collection systems. All of these services have been completed by Kimball staff, using Kimball equipment and labor.

**20. The foregoing is a statement of facts.**

Signature:   
 Title: Assistant Operations Manager

Date: August 10, 2009

Printed  
 Name: Francis W. Catherine, PE, BCEE, PMP

**ITEM 8  
OTHER PRINCIPALS OR MEMBERS OF FIRM  
L. ROBERT KIMBALL & ASSOCIATES, INC.**

L. Robert Kimball, PE	Chairman of the Board	814-472-7700
R. Jeffrey Kimball, PE	President & Chief Executive Officer	814-472-7700
Ann K. Balazs, AIA	Senior Vice President / A/E Building Systems Division Manager	814-472-7700
Csaba S. Balazs, AIA	Senior Vice President / A/E Building Systems Architectural Principal	814-472-7700
Lawrence C. Bickford	Senior Vice President / Corporate Sales	814-867-4566
Richard E. Genday, PE	Senior Vice President / Transportation Division Manager	814-472-7700
Christopher Haupt, AIA	Senior Vice President / A/E Building Systems Business Development and Marketing Principal	412-201-4900
Samuel E. Kerns, CPA	Senior Vice President / Chief Financial Officer	814-472-7700
John R. Kimball	Senior Vice President / Business Development	814-472-7700
Emil E. (Jack) Lerch, PE, PLS	Senior Vice President / Civil & Environmental Division Manager	412-262-5400
G. William Myers, PE, JD	Senior Vice President / Chief Legal Officer	814-472-7700
Richard C. Witt, JR., AIA	Senior Vice President / A/E Building Systems Project Delivery Principal	814-867-4566
Thomas L. Blank, CIH, CSP	Vice President / Civil & Environmental Operations Manager, Environmental Services	412-262-5400
John R. Bonassi, LEED, AP	Vice President / A/E Building Systems Business Development Manager	412-201-4900
Michael B. Fischel, ENP	Vice President / Telecommunications & Technology Business Development	215-665-0308
David R. French	Vice President / Civil & Environmental Business Development Manager	412-262-5400
Troy A. Gallaher, PG	Vice President / Transportation Services Assistant Operations Manager Construction Services	814-472-7700
Diane C. Glarrow, AIA	Vice President / A/E Building Systems Operations Manager Ebensburg	814-472-7700
Adam S. Henger	Vice President / Federal Programs Business Development	814-472-7700
Richard L. Holes, PE	Vice President / Transportation Services Operations Manager Aviation Services	814-472-7700

**ITEM 8  
OTHER PRINCIPALS OR MEMBERS OF FIRM  
L. ROBERT KIMBALL & ASSOCIATES, INC.**

Robert J. Iacaruso	Vice President / Information Technology	814-472-7700
Deborah C. Irwin, PMP, ENP	Vice President / Telecommunications & Technology Project Delivery	814-472-7700
Brian L. Jones	Vice President / Telecommunications & Technology Projects and Technical Services	814-867-4566
Edward J. Jones, PE	Vice President / Transportation Services Operations Manager Highway, Bridge and Environmental Services	814-472-7700
James G. Loncella	Vice President Special Projects	814-472-7700
Karen G. Maul	Vice President Human Resources	814-472-7700
Joel V. McCamley, ENP	Vice President / Telecommunications & Technology Projects and Technical Services	814-867-4566
Oscar T. McConnell, PE	Vice President / Civil & Environmental Operations Manager Geotechnical Services	814-472-7700
Tanya M. McCoy-Caretti, SCRP	Vice President / Civil & Environmental Business Development	814-472-7700
David McRoberts	Vice President / A/E Building Systems Business Development	814-867-4566
Regis Miller	Vice President / Transportation Services Operations Manager Construction Services	814-472-7700
Joseph F. Moon, Jr.	Vice President / Civil and Environmental Operations Manager Civil Engineering Services	412-262-5400
Scott Palmquist	Vice President / A/E Services Business Development	412-201-4900
Charles S. Pryor	Vice President / A/E Services Business Development	412-201-4900
David A. Rispoli	Vice President / A/E Services Operations Manager State College and Harrisburg	814-867-4566
Terry C. Shulsky	Vice President / A/E Building Systems Construction Administration	814-472-7700
Jerry D. Stewart	Vice President Civil and Environmental Operations Manager Geospatial Services	814-472-7700
Francis F. Strouse	Manager, Business Development, Transportation Services, Aviation Services	717-221-8820
Roger L. Zwingler	Chief Marketing Officer	814-472-7700



# L. Robert Kimball & Associates, Inc.

## Equipment List

### **Water Sampling/Monitoring Equipment**

- 1 - Stainless Steel Bailers (1" and 2")
- 1 - Hydropunch HP 1000
- 1 - Disposable Single Valve Bailers (3/4", 1", 2")
- 2 - Isco Iso-Samplers
- 1 - Polyethylene
- 1 - Sludge Judge Sludge Sampler (15 ft.)
- 1 - Teflon
- 1 - VWR Scientific pH meter
- 3 - Acculab Electronic Balance
- 1 - Hach pH Meter
- 1 - Omega pH Meter
- 1 - YSI XL-650 Water Quality Meter w/Flow-Through Cell
- 1 - Hach Conductivity Meter
- 3 - Watermark Water Level Indicator
- 1 - Solinst Oil/Water Interface Probe
- 1 - ORS Oil/Water Interface Probe
- 1 - PVC Bailers (2" and 4")
- 1 - 5-gallon Granular Activated Carbon Canister

### **Pumps**

- 1 - Grundfos RediFlo-2 Submersible Pump w/Grundfos Controller
- 1 - Grundfos RediFlo-4 Submersible Pump 10 gpm
- 1 - Whale Submersible Pump Purge System
- 2 - Centrifugal Pump
- 1 - Geopump 2 Peristaltic Pump

### **Aerosol Monitors**

- 1 - MIE Mimiram
- 1 - MIE Dataram

### **Photoionization Detectors**

- 1 - Photovac Microtip HL2000
- 1 - Photovac Microtip 2020
- 1 - RAE Systems™ MiniRae Plus
- 2 - Photovac 2020 Pro

### **Flame Ionization Detectors**

- 1 - Photovac MicroFID

### **Combustible Gas / O2 Monitor**

- 1 - Industrial Scientific Multi-gas Monitor
- 1 - Crowcon Triple Plus Data Logging Portable Gas Detector [O<sub>2</sub>, LEL, CO, H<sub>2</sub>S]

### **Colorimetric Tubes**

- 1 - Dräger accuro® Gas Detection Pump (grab sample)

### **Radiation Monitors**

- 1 - Radiation Detector (Alpha, Beta and Gamma)
- 9 - Dosimeters Quest (4 – Q400 & 5 – Q300)

### **Metereological Equipment**

- 1 - Alnor® Velometer® Series 6000P Air Velocity Measuring Instrument
- 1 - WeatherView 32 Wireless Weather Station

### **Geophysical Equipment**

- 1 - Geophysical Survey Systems, Inc. SIR-2 w/400 MHz Antenna (GPR)
- 1 - Geonics EM-31 Terrain Conductivity Meter w/Polycorder Data Logger
- 1 - Scintrex ENVIGRAD Magnetometer/Gradiometer
- 1 - Radiodetection RD-400 Pipe and Cable Locator
- 1 - Schonstedt Magnetic Locator

**Portable Generators**

- 1 - Honda 2500X Generator

**AIR SAMPLING PUMPS AND ACCESSORIES****Low Volume Pumps**

- 26 - MSA ELF Pumps
- 3 - MSA Portable Pumps (Model G)
- 4 - GILAIR5 Air Samplers
- 2 - MSA Portable Pumps (Model 482700)

**High Volume Pumps**

- AIRCON2
- 3 - Dayton Speedyair High Volume Pumps
- 10 - Air Samplers, 11 - Battery Packs, and 9 - Charging Modules
- 10 - Allegro (model 22D1-V104B-AKV)
- 16 - Reliance Electric
- 2 - Allegro (model 1531-107D-Q557X)
- 1 - Gillian High Flow Air Sampler

**Pump Accessories**

- 9 - SKC 30 mL Midget-Fritted Impingers
- 6 - Impinger Holsters
- 10 - MSA Tube Holder Assemblies
- 10 - MSA Tube Holder Assemblies
- 4 - High Volume Rotameters
- 1 - Low Volume Rotameter
- 6 - MSA Gravimetric Holder Clamps
- 14 - MSA Gemini Twin Port Samplers
- 9 - MSA Gemini Twin Port Sampler Covers
- 1 - Box of Clips for Pump Cover
- 1 - Box of MSA Spare Pump Parts (assorted)
- 4 - MSA Omega Pump Chargers

**Pump Accessories (continued)**

- 1 - Box of Gillian Spare Parts (GILAIR5 Trimode Air Sampler)
- 2 - Gillian Gillibrators
- 1 - MSA Portable Charger
- 1 - Gillian DRC Battery Charger
- 1 - Gillian Time-Released Charger (HFATR-5)

**Various Samplers**

- 1 - Quest Air Monitor
- 1 - Trames Moisture Counter
- 1 - Dermhorst Moisture Counter
- 9 - Quest Noise Dosimeters
- 2 - SKC Air Sampling Pumps
- 1 - Portacount Plus Respirator Fit Test
- 18 - 3M Passive Diffusion Monitors
- 2 - MSA Portable Alarms (for combustible gas and oxygen)
  - 1 - Battery Charger and 2 - Hoses
- 1 - Andersen Sampler, Inc. Kit
- 1 - Andersen N6 Impactor Sampler (single stage)
- 1 - Andersen 1ACFM Ambient Sampler (stages 0-7)
- 1 - 22 Niton Radon Detector
- 1 - MiniRAE Plus Professional PID Kit
- 1 - MSA Ventilation Smoke Tube Assembly
- 2 - Dwyer Digital Handheld Manometers
- 1 - Micronta Ohm-meter
- 1 - Corning PS15 pH Meter
- 1 - Weathertronics Weather Event Recorder
- 1 - Quick Fix Acetone Sampler
- 2 - Alnor Velometers
- 1 - Quick Fix Asbestos Sample Filter

## Miscellaneous

### 27 - Tripods

- 6 - Tuff Boxes
- 12 - Containers of Drager Ammonia Sampling Tubes
- 5 - Silver Pelicans
- 10 - Datachem Treated QFF NMAN 5040 (diesel) Cassettes
- 4 - Silver Gillians
- 2.5 bxs - Fisherbrand Transport Swabs
- 1 - Pelican 160
- 3.5 bxs - SKC Air-O-Cell Cassettes
- 1 - MSA (Cassettes/Tubes/Swabs)
- 100 - Glass Microflier Filters
- 1 - Box of Assorted Sampling Tubes
- 5 - Box of PCM Cassettes
- 1.5 bxs - SKC 37 mm 3pc Cassettes
- 5.5 - Box of TEM Cassettes
- 4 - Box of Lead Cassettes
- 30 - Cassette Blanks

### Respirator Filters

- 10 - MSA OptiFilters
- 2 - North Air Filters (Part N7500-3)
- 50 - Wilson Air Filters
- 2 - MSA Air Filters (Part 814822)
- 18 - North Air Filters (Part 7580P100)
- 2 - MSA Air Filters (Part 814902)
- 6 - North Air Filters (Part7581P100)
- 6 - MSA Air Filters (Part 459318)
- 10 - LowRider Air Filters
- 8 - Scott Air Filters (Part 100698)

## Miscellaneous (continued)

- 7 - Respirators (Assorted)
- 1 - Drager Tube Opener
- 2 - Drager Aspirator Bulbsw/Tube Openers
- 1 - Drager Qualitative Fit Test
- 1 - Drager Quickair – 10 Emergency Escape Breathing Apparatus
- 1 - Troemner 100 gram Calibration Weight
- 1 - Microlead IV Printer and Interface
- 400 ft. - Flexible Clear Plastic Tubing
- 50 - Chemplex XFR Sample Cups w/Lids
- 1 - Barnstead Thermolyne Hotplate
- Hubbard Screen Sieves (Assorted Mesh Sizes)
- 4 boxes - Allegro Personal Safety Equipment Cleaning Pads
- 1 - SKC Aluminum Cyclone
- 1 - MSA Gas Check Calibration Kit
- 2 containers - Drager Air Current Tubes
- 2 containers - Allegro Smoke Tubes for Qualitative Fit Tests
- 1 - Xircom Port Adaptor
- 6 - Lock Flow Valve Assembly
- 100 - MFS Cellulose Acetate Membrane Filters
- 18 - B-D Syringes
- 1 - Compass Tally Register
- 1 - Sump Pump
- 1 - WildCo Surber Stream Bottom Sampler
- 100 - Nucleopore 37 mm Absorbent Pads
- 1 - Stainless Steel Augers w/extensions
- 1 - Stainless Steel Trowels and Scoops
- 1 - Drum Pump
- 1 - Drum Thief
- 138 - Microscope slide boxes

**Miscellaneous Equipment (continued)**

- 9 - Boxes of Microscope Slides
- 1 - Olympus BHTU Microscopes
- Box of Microscope Equipment
- 1 - Olympus Microscope Lens
- 8mL - Olympus Optical Co., LTD. Immersion Oil
- 7 - Boxes of Microscope Slides (Assorted)
- ½ box - Microscope Cover Glasses
- 1 - Microscope Slide Boxes
- 2 - Bulbs (for Microscopes)

**Personnel Protective Equipment**

- Cascade Supplied Air System w/Four Airline Respirators
- North, Willson, & MSA Half-Face & Full-Face Air-Purifying Respirators
- Escape Pack
- Hard Hats
- MSA PAPR Respirators
- Hearing Protection (disposable foam plugs)
- Safety Glasses
- Tyvek Suits
- Safety Full-body Harness
- Nitrile Gloves
- Saranex Suits
- Steel Toed Boots
- Latex Gloves
- Chest Waders
- Hip Waders

**Surveying Equipment**

- 4 - Pentium CAD stations (AutoCAD 2000 & LDD)
- 4 - Pentium Notebook Computers

**Surveying Equipment (continued)**

- 3 - Leica System 530 GPS Units (for airborne, RTK & static applications)
- 2 - Leica System 1200 GPS Units (for airborne, RTK & static applications)
- 3 - Ashtech Z-12 GPS Receivers (for airborne, RTK & static applications)
- 1 - Topcon GPT-8003A (3") Auto Tracking Pulse (Robotic/Prismless) Total Station
- 1 - Leica TCA1103 Robotic Total Station
- 1 - Topcon GTS 701 Total Station (2") - onboard data collection
- 1 - Topcon GTS 702 Total Station (3") - onboard data collection
- 1 - Topcon GTS 211D Total Station (5")
- 1 - Sokkia Set 3 Electronic Total Station (3")
- 1 - Sokkia Set 2 Electronic Total Station (5")
- 3 - Juniper Allegro Data Collector and Carlson SurvCE software
- 1 - Lieca NA828 Level
- 4 - Wild NA-2 Levels
- 8 - Carl Zeiss NI-2 Levels
- 1 - Carl Zeiss Micrometer for NI-2 Level
- 1 - Invar Level Rod
- 1 - Model 448 Depthometer
- 1 - 12' aluminum boat
- 1 - 16' Lowe Aluminum Boat w/ Trailer
- 1 - Johnson 9.9HP Outboard Motor
- 1 - Laser Tech. Impulse 200 XL Range Finder w/ Red-Dot Scope
- 1 - Laser Tech. Mapstar Compass Module
- 5 - Magnetic Locators
- 10 - Motorola Radios
- 4 - Airport-Band Radios
- 15 - Single Prisms

### **Surveying Equipment (continued)**

- 8 – Prism Poles
- 21 – Tripods
- 6 – 25' Level Rods
- 1 – Cub Cadet Utility Vehicle
- 2 – 4 wheel drive Chevrolet Blazer
- 1 – 4 wheel drive Chevrolet 1 Ton Pickup with utility cap
- 3 – 4 wheel drive Chevrolet ¾ Ton Pickups with utility caps
- 1 – 4 wheel drive Chevrolet Colorado Pickup with utility cap

**\*if requested, Kimball will provide a current cleaning and calibration certificate for any of the instruments in the survey equipment list.**

### **Field Communications**

Cellular Phones  
Vehicles

### **Aerial Photography**

- 1 – Aero Commander Shrike 500S (N57062)
- 1 – Aero Commander 560-A (N424RK)
- 1 – Leica RC-30 Aerial Camera
- 1 – Zeiss Jena LMK 2015 FMC Aerial Camera

### **Photographic Laboratory**

- 1 – UCP2 Contact Printer (EPC)
- 1 – UDS2 Contact Printer (EPC)
- 1 – Vacuum frame
- 1 – 1650 2 Color AM Press
- 1 – 126 Zenith Offset Press 18" x 24"
- 1 – Xerox 2101 black and white printer
- 1 – Epson 3000 Stylus digital color printer
- 1 – Xerox 6060 color printer
- 1 – Versamat 11C-M Processor
- 2 – Kodamatic 48" 125A Processors

### **Photographic Laboratory (continued)**

- 1 – Hewlett Packard LaserMaster 1200
- 4 – Pentium PCs
- 1 – Opti-Copy Process Camera
- 1 – 4100 HP black and white printer
- 1 – Vexcel Imaging Austria Ultra Scan 5000 scanner
- 1 – Leica DSW600 – Precision Aerial Film Scanner

### **Photogrammetry**

- 1 – Zeiss C-130 Analytical Stereo Plotter
- 1 – Zeiss C-120 Analytical Stereo Plotter
- 5 – KLT/ATLAS Digital Orthophoto Workstations
- 1 – Wild PUG 3 Point Transfer Device
- 7 – KLT/ATLAS Softcopy Workstations

### **Digital Mapping and GIS**

#### **Workstation**

- 40 – Pentium III and IV NT Workstations

#### **Display Terminals**

- 40 – High resolution graphic displays

#### **Digitizers**

- 1 – 48" x 36" tablet digitizers

#### **Plotters**

- 1 – Hewlett-Packard 5500 plotter
- 2 – OCE 9000 Series Plotters

#### **Printers**

- 5 – Laser printers
- 1 – CD/DVD Epson Printer

#### **Storage Devices**

- 6 – 120GB Portable Storage Devices
- 2 – SecurStor 16000 Raid Data Storage Tower containing 16-120GB hard drives for 1.92TB of storage space

### **Digital Mapping and GIS (continued)**

#### **Portable Media Drives**

- 6 – CD Recorders
- 2 – 4mm DAT Tape Drives
- 3 – CY-8000 Sony 50GB 8mm Tape Drives
- 4 – Hewlett Packard DVD Writers DVD 2001
- 1 – DVD/CD 4-Bay Multi-Writer

#### **Scanners**

- 1 – OCE 9800 Scanner

#### **Software**

- AutoCAD 2005
- Autodesk Raster Design 3
- Autodesk Field Survey v. 1.0.19
- ArcView 9.1
- ArcView 3D-Analyst Extension
- ArcView Spatial Analyst Extension
- ArcView Network Analyst Extension
- ArcGlobe 9.2
- ArcInfo 9.2
- ArcIMS 9.2
- ArcSDE 9.2
- Workstation ArcInfo 9.2
- Workstation ArcInfo Grid
- Workstation ArcInfo TIN
- Workstation ArcInfo COGO
- Workstation ArcInfo Network
- Workstation ArcInfo Arcpress
- Autometric KORK KDMS
- KLT ATLAS SoftCopy Photogrammetric System
- ISBBA Aerotriangulation Package

### **Software (continued)**

- Ashtech PRISM GPS
- MrSID Digital Image Compression Software
- Bentley Microstation J 7.1
- Intergraph MGE Base Mapper
- Microsoft SQL Server
- Adobe Photoshop v. 7.0
- Corel Graphics Suite v. 10
- Microsoft Visual Studio

### **Drilling**

- 1 - CME 55 –Truck-Mounted Tandem Drill
- 1 - Water Tanker/Utility Truck
- 1 - Jerr Dan 22 ft. Tiltbed Transport Truck
- 2 - CME 45C - Truck-Mounted (4 x 4)
- 1 - 4x4 Quad Runner
- 1 - CME 345 - Track-Mounted Remote Control Drill  
NQ2, HQ and 4x5.5 Core Barrels, Drill Rods
- 1 – Acker XLS Track Rig
- 1 - Acker Hillbilly Skid Rig  
Drive Casing - 4"
- 6 - 4-Wheel Drive Support Trucks
- 1 - 4" Casing Advancer (HW)
- 2 - Trailer Mounted Bean 35 Water Pumps
- 2 - Generators
- 2 - Bean Skid Water Pumps
- 1 - Wacker Trash Pump
- 2 - Submersible Pumps
- 2 - Sets Torches
  - CME Continuous Sampler Systems (3.5" and 7.5")
- 1 - Electric Heater

**Drilling (continued)**

- 5 - Centrifugal Pumps
- 3 - Chain Saw
- 2 - 1,200 gal. Water Tanks
  - Hollow Stem Augers – 8.25, 4.25, 3.75 and 3.25 I.D.
- 2 - 250 gal. Water Tanks
- 1 - Chem- Grout Mixer / Pump
- 2 - 550 gal. Water Tanks
- 1 - 300 gal. Water Tank

**Geotechnical Equipment**

- 6 - Troxler Nuclear Density Gauges (1351)
- 1 - Troxler Nuclear Density Gauges (1352)
- 6 - Troxler Nuclear Density Gauges (3411-B)
- 5 - Troxler Nuclear Density Gauges (3430)
- 5 - Troxler Nuclear Density Gauges (3440)
- 1 - Humboldt Scientific Nuclear Density Gauges (5001)
- 2 - Soiltest Consolidometers
- 1 - Soiltest Constant Head Perm Board

- 1 - Soiltest Direct Shear, Machine
- 1 - Soiltest Horizontal Extruder
- 1 - Precision Scientific Oven
- 1 - Grieve Oven
- 1 - Quincy Oven
- 1 - Lindberg Oven
- 1 - Soiltest Proving Ring 10000lb
- 1 - Karrol Warner Proving Ring 2000lb
- 1 - Soiltest Proving Ring 2000lb
- 1 - Karrol Warner Proving Ring 2500lb
- 1 - Soiltest Proving Ring 500lb
- 1 - CDI Proving Ring 6000lb

**Geotechnical Equipment (continued)**

- 1 - Ohaus Scale, Beam Balance
- 1 - A and D Scale, Digital 150lb Field
- 1 - Ohaus Scale, Digital 2100gm
- 1 - A and D Scale, Digital 310gm
- 1 - Scale Store Scale, Digital 50lb
- 1 - Ohaus Scale, Digital 6000gm
- 1 - Forney Sieve Shaker, Aggregate
- 2 - Gilson Sieve Shakers, Small
- 1 - Karrol Warner Triaxial Compression
- 1 - Overhead Graham Triaxial Compression
- 2 - Karrol Warner Triaxial, Chambers
- 2 - Karrol Warner Triaxial/Permeability Panel Boards
- 1 - GE Vacuum, Specific Gravity
- 1 - Cenco Vacuum, Triaxial/Perm Station
- 1 - Soiltest Vertical Extruder
- 1 - FMC Vibratory Table
- 1 - Soiltest Consolidation, Machine

**Computer/Information Management Systems – Office and Field Use**

- 500 - Computers (Pentium III MHz or Faster) (Laptops and Desktops)
- 60 - Printers
- 12 - Plotters

**Software**

- Aqtesolv 3.01
- Harvard Graphics Instant Charts
- Aqtesolv Rockware
- Health and Safety Plan 3.0
- Aquifer Test Prp
- HEC-RAS 1.1

**Software (continued)**

ArcGIS 3D Analyst for ArcGIS 8  
Hydra Rendering Software 2.3  
EZ-Plant North V3.6  
EPA - Response  
Field Certifications Tracking System 2.1  
Hydra Storm Sewers 2000  
EPA - Quality Assurance Sampling Plan  
Hydraflow Hydrographs 2002  
FlowMaster for Windows  
Hydraflow Hydrographs 5.0  
Geosystem  
Hydraflow Hydrographs 6.02  
Geosystem - Cement Products  
Hydraflow  
Geosystem - Limits  
Hydra Storm Sewers  
gINT 5  
Hydraulix Toolbox 1.0  
gINT 5  
Hydronet  
gINT 6  
Hydronet 4.0  
Groundwater Vistas 1.9  
MathCAD Standard 2000  
Harvard Graphics Advanced Presentation 7.02  
MathCAD Standard 8  
Harvard Graphics Chart XL 3.0  
Visual HELP 1.1  
Harvard Graphics Gallery

**Software (continued)**

WaterCADD for Windows  
Waterloo Hydrogeologic  
ESEbase  
Watershed Modeling System 7.0 Module  
WinLog 3  
Watershed Modeling System (WMS) 6.1  
XSTABL 5  
WinLog 2000  
WinFence  
HAP Simulation Weather Data  
Modflow  
GeoHEC-1  
ModflowT  
Surfer for Windows  
Rockware Utilities  
Construction Criteria Base System  
MCACES Estimating System  
Corel Flow  
Hydrographs for Windows  
HY-8  
Penn State Urban Hydrology Model  
Windows XP  
Office Professional Bookshelf  
HEC-2  
SPECSINTACT specification system  
ARMS review management system  
Corel Draw  
HY-9  
AUTOCAD Map



**Software (continued)**

Image-In Multimedia Album  
Microsoft Project  
Primavera Expedition  
Primavera Project Planner  
Microsoft Project  
Internet Explorer  
Project for Windows  
Windows NT

At the time of hire, employees of L. Robert Kimball & Associates, Inc. are trained to operate the equipment specific to their position. Employees are not permitted to operate equipment until the mentor has established that they are competent to do so. Competence is then monitored on a yearly basis during the employee's annual performance review.

STATE OF WEST VIRGINIA  
Purchasing Division**PURCHASING AFFIDAVIT****VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**LICENSING:**

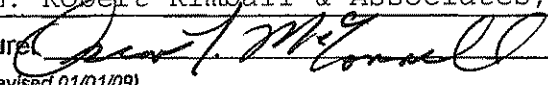
Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: L. Robert Kimball & Associates, Inc.

Authorized Signature: 

Date: August 10, 2009