



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Request for Quotation**

RFQ NUMBER
DCH09100

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
SHELLY MURRAY 304-558-8801

VENDOR

**Information Imaging Corporation**  
 20 South Linden Avenue, Bldg 2B  
 South San Francisco CA 94080-6424

SHIP TO

**DIVISION OF CULTURE & HISTORY**  
 CULTURAL CENTER  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305-0300 558-0220

DATE PRINTED	TERMS OF SALE	SHIP VIA	P.O.B.	FREIGHT TERMS
10/08/2009				
BID OPENING DATE: 11/04/2009		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		939-54	\$89,380.83/ \$53,600.00	\$142,980.83
<p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF CULTURE &amp; HISTORY, IS SOLICITING BIDS FOR AN ARCHIVE WRITER AND MICROFILM SCANNER FOR THE CULTURAL CENTER LOCATED ON THE CAPITOL COMPLEX IN CHARLESTON, WV.</p> <p>TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO SHELLY MURRAY IN THE WEST VIRGINIA PURCHASING DIVISION VIA MAIL AT THE ADDRESS SHOWN AT THE TOP OF THIS RFQ, VIA FAX AT 304-558-4115, OR VIA EMAIL AT SHELLY.L.MURRAY@WV.GOV. DEADLINE FOR ALL TECHNICAL QUESTIONS IS 10/21/2009 AT THE CLOSE OF BUSINESS. ALL TECHNICAL QUESTIONS RECEIVED, IF ANY, WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p>QUESTIONS CONCERNING THE ACTUAL PROCESS BY WHICH A VENDOR MAY SUBMIT A BID TO THE STATE OF WEST VIRGINIA ARE NOT CONSIDERED TO BE TECHNICAL QUESTIONS AND MAY BE SUBMITTED AT ANY TIME PRIOR TO THE RFQ OPENING DATE AND IN ANY FORMAT.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p>						

**RECEIVED**  
 2009 OCT 28 A 10:21  
 PURCHASING DIVISION  
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE <i>J. Sandra Sperl</i>	J.SandraSperl	TELEPHONE 650-244-9686	DATE 10/27/2009
TITLE President	FEIN 94-322968	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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RFQ COPY  
 TYPE NAME/ADDRESS HERE  
**Information Imaging Corporation**  
**20 South Linden Avenue, Bldg 2B**  
**South San Francisco CA 94080-6424**

SHIP TO

**DIVISION OF CULTURE & HISTORY**  
**CULTURAL CENTER**  
**1900 KANAWHA BOULEVARD, EAST**  
**CHARLESTON, WV**  
**25305-0300 558-0220**

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<p><b>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</b></p> <p><b>NOTICE</b></p> <p><b>A SIGNED BID MUST BE SUBMITTED TO:</b></p> <p><b>DEPARTMENT OF ADMINISTRATION                  PURCHASING DIVISION                  BUILDING 15                  2019 WASHINGTON STREET, EAST                  CHARLESTON, WV 25305-0130</b></p> <p><b>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</b></p> <p><b>SEALED BID</b></p> <p><b>BUYER: SHELLY MURRAY</b></p> <p><b>RFQ. NO.: DCH09100</b></p> <p><b>BID OPENING DATE: 11/04/2009</b></p> <p><b>BID OPENING TIME: 1:30 PM</b></p> <p><b>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</b></p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Sandra Spurl</i>	TELEPHONE 650-244-9686	DATE 10/27/2009
TITLE President	FEIN 94-3222968	ADDRESS CHANGES TO BE NOTED ABOVE

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# Request for Quotation

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**DCH09100**

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**3**

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
**SHELLY MURRAY**  
**304-558-8801**

RFQ COPY  
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**Information Imaging Corporation**  
**20 South Linden Avenue, Bldg 2B**  
**South San Francisco CA 94080-6424**

S H I P T O

**DIVISION OF CULTURE & HISTORY**  
**CULTURAL CENTER**  
**1900 KANAWHA BOULEVARD, EAST**  
**CHARLESTON, WV**  
**25305-0300 558-0220**

DATE PRINTED <b>10/08/2009</b>	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: <b>11/04/2009</b>		BID OPENING TIME: <b>01:30PM</b>		

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
-----						
CONTACT PERSON (PLEASE PRINT CLEARLY):						
JOSEPH G. COREY      jcorey@iic-information-imaging.com						
650-244-9686 (t)						
650-244-9689 (f)						
-----						
***** THIS IS THE END OF RFQ DCH09100 ***** TOTAL:						<u>\$142,980.83</u>

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Andrea Spertl</i>	TELEPHONE 650-244-9686	DATE 10/27/2009
TITLE President	FEIN 94-3222968	ADDRESS CHANGES TO BE NOTED ABOVE

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Request for Quotation  
DCH09100  
Bidding Return Sheet

<del>Zuetschel: Op500 Archive Writer, Microfilm Plotter</del> (Or equal) DIGITAL ARCHIVE IMAGE WRITER 16mm/35mm	\$ <u>\$89,380.83</u>
<del>Mekel: Mach V High Quality, Microfilm Scanner</del> (Or equal) NextScan Eclipse 300	\$ <u>\$53,600.00</u>
Total Cost*	\$ <u>\$142,980.83</u>

\*Includes all hardware, software, training for operation, shipping, and installation.

RFQ No. DCH09100

STATE OF WEST VIRGINIA  
Purchasing Division  
**PURCHASING AFFIDAVIT**

**VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Information Imaging Corporation

Authorized Signature: *Sandra Spurl* Date: 10/27/2009

**INFORMATION  
IMAGING**  
CORPORATION  
20 South Linden Avenue, Bldg. 2B  
South San Francisco CA 94080  
650-244-9686 telephone  
650-244-9689 -- facsimile  
www.iiarchive.com

State of West Virginia  
Department of Administration  
Purchasing Division  
Charleston, WV 25305-0130

RFQ DCH09100

PN	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
8844739	Digital Archive Imaging Converter System	1	\$89,380.83	\$89,380.83

Includes:  
High Resolution Optical Capture Component  
16mm/35mm Film Applications Involving Bitonal, GrayScale and/or Classic Ilfochrome Color Output  
Software provides for conversion of 250+ formats  
PC Hardware/Display Installation, Operator Orientation  
F.O.B. Site Installation

10/27/2009 This quotation is valid for 90 days.

Information Imaging Corporation is a Woman-Owned Business  
U.S. Defense Logistics Agency/Central Contracting Registry  
Certified Government Contractor/Central Contractor Registration / CAGE Code 1ST17  
Department of Energy Certified Contractor

BY: J. Sandra Spertl  
Information Imaging Corporation

## Archivelmage Writer

Design Architecture: The MD Archivelmage Writer Design represents a series of new innovations, new alternatives to existing equipment options and new solutions for the Preservation and Archiving of Digital Media.

It addresses the elements of:

- Extremely High Definition Reproduction
- The need for a single Optical Camera System with the flexibility to adjust to 16mm and/or 35mm films, a system with:
  - AO size [33.1" x 46.8"] capabilities
  - Extensive Metadata Program choices, plus electronic indexing of all data recorded on each roll of film. This feature eliminates the need for extensive "look-up" searches which require scrolling through the entire roll of film.

Having design take a leadership role has yielded an Archival System that includes the important aesthetics of product development plus a user centric approach for Archivists worldwide.

### **Technical Specifications**

Optical Camera design incorporates the flexibility to adjust image to 16mm and/or 35mm films [ANSI standards]

High Resolution Optical Digital Capture Component: based on ISO/ANSI film standards

Output Resolution [150µm Line Pairs M/M]: [10.666 x 15.000-RGB 3x16 Bit Color]

Exposure Rate: 1.2 sec/Frame typical [ANSI A4 TIFF Group 4 Compression]  
[Performance is dependent on application]

Productivity: 14,000 frames/day typical number of frames per 30.5M [100"] roll averages 550 frames/35mm, and 2800 frames/16mm, but subject to variation based on Leader/Trailer, size, et al.

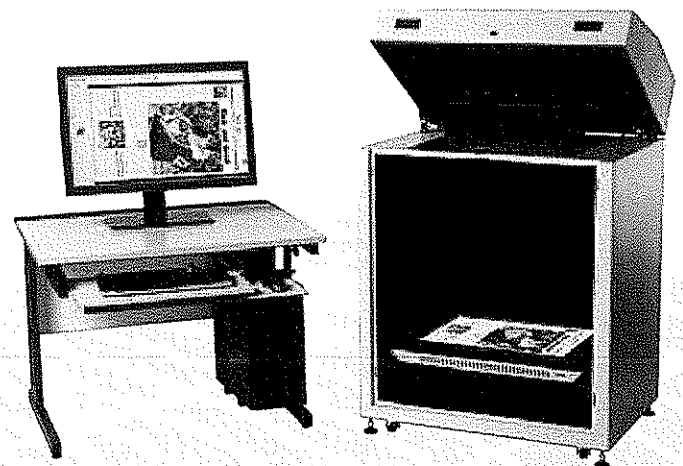
Document Capture Range: A10 [1.02" x 1.45"]  
thru AO [33.1" X 46.8"]

Film Media: 16mm and/or 35mm film emulsion [LE500]  
Custom Film Emulsions Not Required

Film Output: Bitonal [B & W]/Grayscale/Color  
[requires special processing]

Film Processing: Outsourcing Services available and/or  
selection of In-House Processing Equipment Options

Software: Archivelmage Writer Application Software



Metadata: Software incorporates Metadata options of:

- 1) Providing a frame-by-frame index summary of all documents captured on each roll of film.
- 2) Detailed frame-to-frame annotation.

Networking: Network Compatible

Electrical Requirements: System Rated 100-240v; 50/60Hz, 5A

Foot Prints: 26" D x 36"W x 48"H

Weight: 242 Lbs

Warranty: Ninety [90] Day Warranty on all parts and electronics. Includes Labor, Travel, and Insurance.  
Two [2] Year Warranty on LCD Optical Capture Unit.

Delivery: 45 ARO

Support PC Specifications: [\*recommended minimum]

Windows XP Professional O/S

- \* NVIDIA Quadro FX3450 PCI Express Graphics Card with latest Drivers  
Option: GE Force 8400 GS w/Turbo Cache
- \* Intel Dual Core 3.0 GH
- \* 3 GB Ram
- \* 250 GB SATA 3Gb/s HD
- \* 750 Watts Power Supply Rating
- \* [1] available Serial Com Port – 9 PIN DIN, RS232
- \* [1] available PCI Express X16 Slot [X4 Functionality]

Technical Support Plans:

- Same Business Day [SDB] and/or Next Business Day [NBD]
- Post-Warranty: Nine [9] Month Plan  
Annual: Twelve [12] Month Support Plan
- Telephone Technical Support: 7:00am – 4:00pm/Mon-Fri PST

Training: Includes 360° Orientation Package [16-Hour/2-Day on-site Tutorial]

Safety Approvals: FCC 15B [Class B]

CE/EN61000-3-2:2006 [Class A]

TÜV SUD NRTL/TÜV SUD AMERICA

IEC 60950-1:2001 [1st Edition]

EN55022:2006 [Class A]

EN55024:1998+A1:2001-A2:2003

EN60950-1:2001+A11:2004 USA/CANADA

**INFORMATION  
IMAGING**

20 South Linden Ave. Building 2B  
South San Francisco, CA 94080

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F. 650.244.9689  
www.iicarchive.com

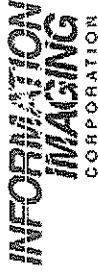
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US Government/Security Clearance Approved Contractor

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RFQ DCH09100

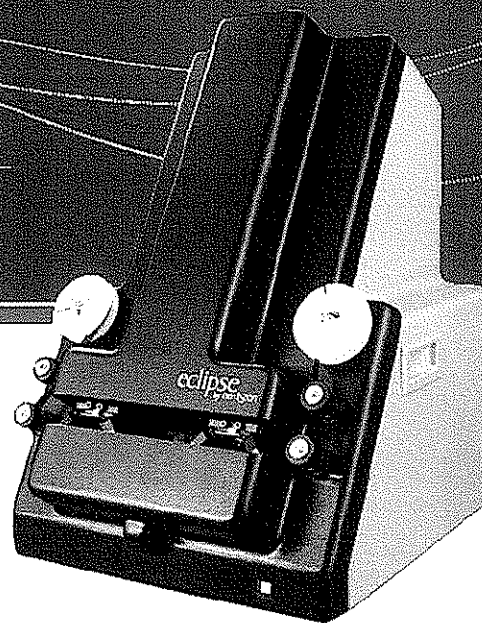
PN	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1060-069	Eclipse 300 System for 16mm and 35mm Scanning Includes NextStar Software, Internal Dual Processor PC 3.4 Ghz dual, 2 Gbt RAM, 800 MHz bus, keyboard and Mouse and One Year Warranty. 4 Tb SATA external hard drive (Monitor is not included)	1	\$50,900.00	\$50,900.00
	Installation and Training – price includes travel costs			2,700.00
	TOTAL:			\$53,600.00

10/27/2009 This quotation is valid for 90 days.

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 Certified Government Contractor/Central Contractor Registration / CAGE Code 1ST17  
 Department of Energy Certified Contractor

BY: J. Sandra Spertl  
 Information Imaging Corporation

# eclipse™ with nextStar



## **Eclipse High Production** Rollfilm Scanner

The Eclipse Production Level Rollfilm scanner was designed for the demanding user. Eclipse scans 16 and 35 mm microfilm for multiple applications, including large scale projects that are time critical, cost sensitive and require superior image quality.

Many times faster than other rollfilm scanners, Eclipse is available in two models, the Eclipse 300 and Eclipse 500. Eclipse will scan 350 pages per minute or up to 590 pages per minute, depending on the user's needs, and the Eclipse model. The NextStar software introduces an innovative, patented, new processing methodology for use with nextScan scanners. With NextStar, speed is measured by the amount of time required to scan an entire roll of film. For a full standard roll of film with office document images, at 200 DPI and 24X, Eclipse with NextStar can process the entire roll in 5 minutes, yielding a true speed of 590 ppm.

Conceptualized for the power user, and designed to run 24 hours per day, Eclipse boasts 20 second high speed rewind, auto focus and fast straight line film loading.

Eclipse uses superior camera technology that produces incredible speed, precision and uniform output with less light. The use of fiberoptics eliminates hot spots and uneven lighting, making images sharper with better edge definition. The Eclipse is equipped with an antiblooming camera that enhances image quality and protects against over exposure. The auto focus feature and film cleaning rollers ensure optimal input quality.

Deliver the job on time and under budget with the lightning fast and affordable Eclipse, while moving your film conversion projects into the 21st Century with the new NextStar Software.

# nextScan

The Next Generation in Film and Fiche Scanning Technology

# eclipse<sup>TM</sup> with nextStar

## NextStar Software Functionality

Eclipse combined with the new NextStar software introduces an innovative processing methodology called Ribbon Scanning. An entire roll of film is digitized from top-to-bottom and end-to-end in grayscale and stored as a single ribbon file.

Ribbon Scanning solves many of the challenges encountered today in the conversion process from microfilm to digital images. NextStar software, with its innovative Ribbon Scanning, was designed to reduce conversion costs while boosting productivity. NextStar allows the user to verify that all images were properly captured, and identifies any image detection or density problems. NextStar then allows the operator to correct those issues in a post-scan audit environment. NextStar eliminates the need for rescans resulting from density or frame detection problems, maximizing scanner utilization and productivity. With NextStar's superior image quality, handling any density and filming related issues commonly faced in conversion processes is easy, outputting images that actually match your database.

NextStar enables the user to manage the end-to-end conversion process. It is modular and expandable. From basic set-ups where all components run on the Eclipse scanner, to large distributed production systems, the software components communicate between multiple platforms and work is scheduled and shared between many operators.

### NextStar's unique features are:

- Reliability, no images are lost during scanning
- Automatic film classification and frame detection
- Post-scan frame detection allowing correction by audit operator of any errors before output
- Re-audit / QA capability
- Individual frame-by-frame image processing options if needed
- Insert/Delete frames or images while maintaining file naming conventions
- Automatic lamp & gamma adjustment during setup and scanning

## Eclipse w/NextStar Specifications

### SPEED – 590 & \*350

4:02 Minutes per roll at 200DPI  
and 24x reduction

\*9:07 Minutes per roll at 200DPI  
and 24x reduction

\*\*Output speed after scan up to  
1700 images/minute

High speed rewind

Pre-scan film cleaning (both sides)

Patented transport carriage to secure  
linearity (eliminates distortion)

### OPTIONAL – Preconfigured Ribbon Storage Device (RSD) for simultaneous capture and output

Maximize throughput speed and  
productivity

Available in 4, 8 and 16TB  
configurations

### SOFTWARE – NextStar

#### (Scan, Detect, Audit, Output)

Automatic lamp & gamma adjustment  
during setup and operation

Rotate, mirror, crop, deskew, despeckle  
and edge enhancement filters

Industry leading auto thresholding for  
bifacial images

Independent image processing filters for  
each output image

Multi image output in different formats

Original optical resolution or  
interpolated (thumb-nails)

Tri level blip detection and naming

Flexible file naming and index file  
generation

Standalone or domain workflow

end-to-end management and reporting

### OPTICS/CAMERA

Linear light via fiber optics yields flat illumination source

10 bit antiblooming CCD array to protect against over exposure

True gamma correction & auto focus

High quality lens

8192 Pixel CCD

### Operating Systems:

Windows XP Professional

Latest Intel CPU Speeds

Large SATA II hard drive

1GB Network Interface

**Film Polarities:** positive, negative and mixed

**Reduction Ratio:** 7x to 72x

**Resolution:** 100 – 600 dpi

**Document Sizes:** to E-size drawings at 200 dpi and oversize  
documents like oil well logs and EKGs (Image must fit in  
memory, 2GB max image size)

**Film Size:** 16 and 35 mm

**Film Formats:** Duplex, Duo, Blipped/Unblipped

**Film Orientation:** Comic, Cine

**Film Types:** Vesicular, Blue and Black-Diazo, Silver

**File Formats:** TIFF monochrome, TIFF uncompressed, Multi  
Page TIFF, JPEG, CALS, PDF and JPEG 2000

**Physical Characteristics:** Height – 28", Width – 19",  
Depth – 22", Weight – 75 lbs

\* Eclipse 300

\*\* speed varies depending on image enhancement option

# nextScan

1440 East Iron Eagle Drive • Eagle, ID 83616  
(208) 514-4000

[www.nextscan.com](http://www.nextscan.com)

[sales@nextscan.com](mailto:sales@nextscan.com)

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NO. 1  
 NO. 2  
 NO. 3  
 NO. 4  
 NO. 5

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.

VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

*J. Sandra Spurl*  
 SIGNATURE

Information Imaging Corporation  
 COMPANY

October 29, 2009  
 DATE

2009 OCT 29 P 3: 29

RECEIVED

NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.

REV. 09/21/2009

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *J. Sandra Spurl*    TELEPHONE: 650-244-9686    DATE: 10/29/2009

TITLE: President    PGIN: 94322968    ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'