



**State of West Virginia
Department of Administration
Purchasing Division**

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.



SILLING

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August 18, 2009

Mr. John Abbott
WV Department of Administration
Purchasing Division
2019 Washington Street, East
Charleston, West Virginia 25305-0130

Re: RFQ #COR61430
St. Marys Correctional Center

Dear Mr. Abbott:

Silling Associates, Inc. is pleased to submit an Expression of Interest to provide complete architectural/engineering design and construction administration services for the St. Marys Correctional Center project. We offer the Division of Corrections the most professional and experienced team of correctional facility design professionals in the state of West Virginia.

Silling Associates Incorporated is the longest continuing architectural practice in West Virginia with origins dating to the early 1900s. We offer an unparalleled experience working with the WVDOC, including work at eight major facilities totaling over 1 million square feet and 2,200+ beds of new construction, renovation, and adaptive reuse projects. This design experience includes the first four phases of work at St. Marys Correctional Center, as well as the original Mount Olive Correctional Complex, numerous projects at Huttonsville Correctional Center, Stevens Correctional Facility, the Industrial Home for Youth, Martinsburg Correctional Center, and Pruntytown Correctional Center, among others.

Most notably appropriate to mention in our correctional design experience is our involvement in the evolution of the St. Marys Correctional Center. In the late 1990's, the WVDOC selected Silling Associates to evaluate the then Colin Anderson mental health facility operated by the Division of Health and Human Resources, coming to intimately understand the condition of the site and building stock and its potential to serve as a medium security correctional center. Continuing on this study, Silling Associates developed a campus master plan defining the critical elements of upgrade and the sequencing of site improvements and building renovations necessary to begin housing the state's inmate population. Over the course of the next decade, our firm provided design services for several independent projects, all of them working to compliment and complete the master plan.

Phase 1 included the renovation of five cottage buildings to serve as four dormitory style housing units and one central control office, as well as the renovation of the expansive Modular Treatment Building to provide six pods of inmate housing, additional administrative space, and educational space to meet the rehabilitative mission of the Division.

Phase 2 consisted of a massive underground electrical and telecommunication ductbank design as well as critical domestic water service and storm and sanitary system upgrades to meet the facilities current and future infrastructure demands.

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Thomas M. Potts, AIA
Jody S. Driggs, AIA

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Phase 3 design services were focused on the extensive renovation of the North-South Building and conversion into two large dormitory housing wings with campus support elements such as main visitor entrance, visitation, intake and processing, staff meeting space, and staff locker areas being housed in the central core of the structure.

Still additional phases of the project have included significant upgrades to the security fencing systems and much needed additions and renovations of the dining hall facility to support potential increases in campus population through additional housing projects. All told, Silling Associates and our consultants have master planned over 250,000 square feet of space and have seen through to completion nearly 125,000 square feet of construction through the phases noted above. Likewise, throughout the life of this project Thomas Potts and Jody Driggs, current principals at Silling, have acted as both Project Architects and Project Managers for each phase of development and bring an unmatched understanding of not only the original vision for the campus but also the architectural design and technical development decisions that have driven every step of facility improvement.

Complimenting the architectural team will be **DLR Group**, a national leader in justice facility planning and design; **Scheeser Buckley Mayfield**, consulting mechanical/electrical/plumbing engineers; **Shelley Metz Baumann Hawk**, consulting structural engineers; **GAI Consultants**, consulting civil/site engineers; **McFarland Kistler & Associates**, food service and laundry consultants; **R&N Systems Design, LLC**, correctional security consultants; and **Project and Construction Services (PCS), Inc.**, cost estimating consultants. These design professionals have routinely served as Silling Associates' engineering and consulting team members and provide a carefully orchestrated, seamless approach to the design process.

Overall, Silling leads a design team comprised of more than one hundred design professionals with significant principal involvement, who will be dedicated to the successful design of the St. Marys Correctional Center project. We offer an extensive background in correctional facility design, an intimate understanding of the St. Marys Correctional Center campus, a creative and appropriate design approach grounded in the need for efficiency, economy, and security, rigorous attention to construction detail, and astute administration of the construction contract.

We look forward to discussing our qualifications and approach to the design of St. Marys Correctional Center project in greater detail.

Sincerely,

SILLING ASSOCIATES, INC.



Thomas M. Potts, AIA
President