



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
WV PURCHASING DIVISION  
2019 WASHINGTON ST. E  
PO BOX 50130  
CHARLESTON, WV 25305-0130

RFQ NUMBER: AVN106312  
BUYER: Krista Ferrell – File 21

Bid Opening Date: 3/25/2010  
Bid Opening Time: 1:30 p.m.

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PURCHASING DIVISION  
STATE OF WV

**State of West Virginia**  
**RFQ Number: AVN106312**  
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State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
AVN106312

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ADDRESS CORRESPONDENCE TO ATTENTION OF:  
KRISTA FERRELL  
304-558-2596

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**Paradigm Aerospace Corporation**  
**226 Airport Road**  
**Mt Pleasant PA 15666**

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DEPARTMENT OF ADMINISTRATION  
JOBSITE  
SEE SPECIFICATIONS

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/04/2010				

BID OPENING DATE:

03/25/2010

BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		929-08		
AIRCRAFT MAINTENANCE FOR (3) BELL HELICOPTERS						
REQUEST OF QUOTATION (RFQ)						
THE WEST VIRGINIA STATE PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF AVIATION, IS SOLICITING BIDS TO PROVIDE THE AGENCY WITH MAINTENANCE SERVICES FOR (3) BELL HELICOPTERS PER THE ATTACHED SPECIFICATIONS.						
TECHNICAL QUESTIONS CONCERNING THIS SOLICITATION MUST BE SUBMITTED IN WRITING TO KRISTA FERRELL IN THE WV STATE PURCHASING DIVISION VIA MAIL AT THE ADDRESS SHOWN IN THE BODY OF THIS RFQ, VIA FAX AT 304-558-4115, OR VIA EMAIL AT KRISTA.S.FERRELL@WV.GOV. DEADLINE FOR ALL TECHNICAL QUESTIONS IS 03/17/2010 AT THE CLOSE OF BUSINESS. ALL TECHNICAL QUESTIONS RECEIVED WILL BE ANSWERED BY ADDENDUM AFTER THE DEADLINE HAS LAPSED.						
QUESTIONS CONCERNING THE ACTUAL PROCESS BY WHICH A VENDOR MAY SUBMIT A BID TO THE STATE OF WV ARE NOT CONSIDERED TO BE TECHNICAL QUESTIONS AND MAY BE SUBMITTED AT ANY TIME PRIOR TO THE BID OPENING AND IN ANY FORMAT.						
EXHIBIT 10						
REQUISITION NO.:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	<i>Dapha L. Cortez</i>	TELEPHONE	724-887-4413 724-887-4447 (FAX)	DATE	3-17-10
TITLE	Director / Sec. Treasurer	FEIN	25-1522131	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## GENERAL TERMS & CONDITIONS PURCHASE ORDER/CONTRACT

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all federal, state and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties' final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will:  
{a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; {b} be merchantable and fit for the purpose intended; and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>
16. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.



State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
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ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL 304-558-2596

RFQ COPY  
TYPE NAME/ADDRESS HERE

DEPARTMENT OF ADMINISTRATION  
JOBSITE  
SEE SPECIFICATIONS

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/04/2010				

BID OPENING DATE:

03/25/2010

BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM ACKNOWLEDGEMENT						
I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						
ADDENDUM NO.'S:						
NO. 1 .....						
NO. 2 .....						
NO. 3 .....						
NO. 4 .....						
NO. 5 .....						
I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.						
VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.						
<div><div>Dayna L. Cortez</div><div>SIGNATURE</div><div>Paradigm Aerospace Corporation</div><div>COMPANY</div></div>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Dayna L. Cortez</i>	TELEPHONE 724-887-4413 724-887-4447 (fax)	DATE 3-17-10
TITLE Director / Sec. Treasurer	FEIN 25-1522131	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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Department of Administration  
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DEPARTMENT OF ADMINISTRATION  
JOBSITE  
SEE SPECIFICATIONS

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS								
03/04/2010												
BID OPENING DATE: 03/25/2010		BID OPENING TIME 01:30PM										
LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT						
<p style="text-align: center;">3-17-10 DATE</p> <p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.</p> <p>REV. 09/21/2009</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AWARD AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN</p> <p style="text-align: center;">SEE REVERSE SIDE FOR TERMS AND CONDITIONS</p> <table border="1"><tr><td>SIGNATURE <i>Debra L. Cantor</i></td><td>TELEPHONE 24-887-4423 24-887-4447(FAX)</td><td>DATE 3-17-10</td></tr><tr><td colspan="2">TITLE Director / Sec. Treasurer</td><td>ADDRESS CHANGES TO BE NOTED ABOVE</td></tr></table>							SIGNATURE <i>Debra L. Cantor</i>	TELEPHONE 24-887-4423 24-887-4447(FAX)	DATE 3-17-10	TITLE Director / Sec. Treasurer		ADDRESS CHANGES TO BE NOTED ABOVE
SIGNATURE <i>Debra L. Cantor</i>	TELEPHONE 24-887-4423 24-887-4447(FAX)	DATE 3-17-10										
TITLE Director / Sec. Treasurer		ADDRESS CHANGES TO BE NOTED ABOVE										

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Department of Administration  
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Post Office Box 50130  
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## Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL 304-558-2596

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DEPARTMENT OF ADMINISTRATION  
JOBSITE  
SEE SPECIFICATIONS

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/04/2010				

BID OPENING DATE:

03/25/2010

BID OPENING TIME

01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.						
OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)						
QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.						
ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.						
BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.						
THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Debra L. Cortez</i>	TELEPHONE 724-887-4413 724-887-4447(fax)	DATE 3-17-10
TITLE <i>Director / Sec. Treasurer</i>	25-152213/	ADDRESS CHANGES TO BE NOTED ABOVE

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL 304-558-2596

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S H I P T O	DEPARTMENT OF ADMINISTRATION JOBSITE SEE SPECIFICATIONS
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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/04/2010				

BID OPENING DATE:

03/25/2010

BID OPENING TIME

01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.						
REV. 05/26/2009						
NOTICE						
A SIGNED BID MUST BE SUBMITTED TO:						
DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130						
THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:						
SEALED BID						
BUYER: KRISTA FERRELL-FILE 21						
RFQ NO.: AVN106312						
BID OPENING DATE: 03/25/2010						
BID OPENING TIME: 1:30 PM						
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Krista L. Ferrell</i>	TELEPHONE 724-887-4413 724-887-4447 (fax)	DATE 3-17-10
TITLE Director/Sec. Treasurer	FEIN 25-1522131	ADDRESS CHANGES TO BE NOTED ABOVE

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KRISTA FERRELL 304-558-2596

RFQ COPY

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DEPARTMENT OF ADMINISTRATION  
JOBSITE  
SEE SPECIFICATIONS

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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/04/2010				

BID OPENING DATE:

03/25/2010

BID OPENING TIME

01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
CONTACT PERSON (PLEASE PRINT CLEARLY): DAYNA L. CORTAZZO						
***** THIS IS THE END OF RFQ AVN106312 ***** TOTAL:						✓ \$36,099.20

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Dayna L. Cortazzo</i>	TELEPHONE 724-887-4413 724-887-4447 (fax)	DATE 3-17-10
TITLE Director/Sec. Treasurer	FEIN 25-1522131	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## **AIRCRAFT MAINTENANCE AND REPAIR**

To provide helicopter maintenance, and / or emergency repairs for the following aircraft:

1980 BELL 206B JET RANGER N6WV,	SN: 3138
2003 BELL 206L4 LONG RANGER N5WV,	SN: 52279
2006 BELL 407 N3WV,	SN: 53713

**INSPECTION, MAINTENANCE AND SERVICES:** The vendor shall provide inspections, scheduled and unscheduled maintenance and services as may be required, as well as emergency repairs in the field. Unscheduled maintenance and emergency repairs will be conducted in a timely manner so as to prevent prolonged down time in accordance with prevailing circumstances at that time.

All maintenance and services will be accomplished promptly and without delay. The vendor will commence maintenance no later than one (1) working day, after agreed upon date, and continue maintenance until the aircraft is returned to the Department of Administration, Aviation Division, state of West Virginia, in an airworthy condition. Unnecessary delays, except those which are caused by the unavailability of parts, may be cause for cancellation of this contract.

**EMERGENCY REPAIRS:** Those unforeseen events causing extended or prolonged grounding time of an aircraft in the field or home facility which require immediate action in order to restore the aircraft to an airworthy condition such that it is available for the protection of human life or the prevention of damage to property.

**AIRCRAFT REPAIR STATION:** The vendor will meet all requirements as set forth by the Federal Aviation Administration and will be licensed as an Aircraft Repair Station. The repair station will maintain parts and tools as required. The station will also be authorized and certified to accomplish inspections, maintenance, and service on turbine engines. The vendor shall provide a copy of their FAA Repair Station License. It is preferred that this information be provided with the bid response.

**CUSTOMER SERVICE FACILITY:** The vendor must be a Certified Bell Helicopter Customer Service Facility for the models of aircraft specified herein. The vendor shall provide a copy of their Bell Customer Service Facility Certificate. It is preferred that this information be provided with the bid response.

**CERTIFIED MECHANICS:** The vendor shall employ at least five (5) licensed airframe and power plant mechanics experienced in aircraft maintenance, and an authorized inspector having at least three (3) years current aircraft experience for the models of aircraft specified herein. All inspections, maintenance and services will be entered in the aircraft log books by a repair station representative, authorized inspector, or airframe and power plant mechanic employed by the vendor as appropriate. The vendor shall provide the State of West Virginia with an

updated roster listing by name and FAA mechanics certificate number licensed airframe & powerplant mechanics and authorized inspectors employed by the vendor. It is preferred that this information be provided with the bid response.

**EXPERIENCE IN AIRCRAFT OPERATIONS:** The vendor shall have at least ten (10) years experience in aircraft operations and maintenance for the models of aircraft specified herein. A corporate resume outlining the corporate history and experience of the vendor shall be provided. It is preferred that this information be provided with the bid response.

**INSPECTIONS AND MAINTENANCE SERVICE:** The vendor shall provide all inspections and maintenance as required by the agency. Both scheduled and unscheduled maintenance will be considered scheduled maintenance as per the aircraft maintenance and overhaul manual, engine maintenance manual, and Federal Aviation Regulations. Maintenance will include all airworthiness directives which apply. Service bulletins and letters will be at agency request.

At such time as an engine requires extensive maintenance due to internal malfunctions, or an overhaul, due to the time, and the maintenance repair cannot be accomplished at the vendor's facility, the vendor will remove said engine and prepare the same for shipping. The engine will be sent to an overhaul shop chosen by the agency for overhaul and / or repair. The vendor will obtain estimates from manufacturer approved facilities for engine accessory overhaul or exchange.

The vendor will provide all parts necessary to accomplish said maintenance or service as required. Only Federal Aviation Administration approved materials and parts shall be used. Life limited and flight safety critical parts, components and materials will be obtained from Bell Helicopter. Other non-critical standard hardware, consumable parts or materials may be obtained from other approved vendors. The vendor shall install or replace any or all parts that may be provided by the Department of Administration, Aviation Division to restore the above aircraft to an airworthy condition.

Agency may, at its discretion, require the vendor to employ alternate freight carriers to expedite delivery of helicopter repair parts. In such instances, the agency will absorb the freight cost. Vendor will prepay freight charges and charge back to the agency. The vendor must provide a copy of the freight bill with their invoice.

Scheduled maintenance and inspections will be conducted at the vendor's facility in accordance with the manufacturer-approved maintenance program.

The vendor shall furnish the agency with a computer generated aircraft maintenance status report after scheduled/unscheduled maintenance is performed.

The vendor shall provide a detailed work order describing all maintenance performed on agency aircraft after scheduled/non scheduled maintenance is performed.

**AVIONICS EQUIPMENT AND SPECIAL INSTRUMENTATION:** The vendor shall also provide the removal or replacement of components which do not require special tools, equipment or ratings.

**DAMAGE CAUSED BY THE VENDOR:** The vendor agrees to reimburse or cause repair to the Department of Administration, Aviation Division for any damage occasioned thereto by the misfeasance or non-feasance of said vendor, its employees, agents, subcontractors, or employees thereof, in respect to the operation of this contract.

**INVOICING:** All invoices, delivery slips or freight bills must show the Department of Administration, Aviation Division, purchase order number.

The Department of Administration, Aviation Division shall reimburse the vendor in accordance with the state of West Virginia travel management regulations for meals and lodging of employees when they are required to travel over fifty miles from the vendor's facility and that travel involves an overnight stay. Current WV travel management regulations can be found at <http://www.state.wv.us/admin/purchase/travel>.

Mileage charges will be reimbursed based on the current West Virginia travel regulations. Current WV travel management regulations can be found at <http://www.state.wv.us/admin/purchase/travel>.

**LIFE OF CONTRACT:** Once the contract becomes effective it shall extend for a period of one (1) year or until such "reasonable time" thereafter as is necessary to negotiate a new contract or renew the original contract. The "reasonable time" period shall not exceed twelve (12) months. During this "reasonable time" the vendor may terminate the contract for any reason upon giving the director of purchasing 30 days written notice.

**RENEWAL:** This contract may be renewed upon mutual written consent of the spending unit and vendor, submitted to the director of purchasing thirty (30) days prior to the expiration date of the contract. Such renewal shall be in accordance with the terms and conditions of the original contract and shall be limited to two (2) one (1) year renewal periods.

**CANCELLATION:** The director of purchasing reserves the right to cancel this contract immediately upon written notice to the vendor if the commodities and/or services supplied are of an inferior quality or do not conform to the specifications of the bid and contract herein.

**OPEN MARKET/EMERGENCY PURCHASE CLAUSE:** The director of purchasing may authorize a spending unit to purchase on the open market, without the filing of a requisition or cost estimate, items specified on this contract for immediate delivery in emergencies due to unforeseen causes (including but not limited to delays in transportation or an unanticipated increase in the volume of work) to prevent prolonged or extensive aircraft down time.

**INSURANCE:** Vendor shall furnish proof of adequate public liability and property damage insurance prior to the issuance of a purchase order to include the repair and / or replacement of the aircraft from damage that is incurred during maintenance by the vendor. If applicable the vendor shall also be in compliance with all rules and regulations of the state of West Virginia B.E.P., workers compensation and unemployment compensation, and have all premiums paid and reports filed currently.

**TIME:** Time consumed in delivery and / or performance is of the essence in this contract.

**ADDING AND DELETING AIRCRAFT:** The State of West Virginia, Aviation Division, reserves the right to add or delete aircraft from this contract with approval from the state of WV purchasing division.

**RATE SCHEDULE:** (See attached pricing sheet)

## Aviation Cost Scenario Sheet

Vendors must complete the below cost scenario.

### Section A:

Normal working hours are considered to be Monday thorough Friday from  
8:00 am to 4:30 pm.

Line Item	Description	Unit Cost	Unit of Measure	Estimated Quantity	Extended Cost
<b>HOURLY RATES:</b>					
1	Straight Hourly Shop Rate	\$ 72	per hour	300	\$ 21,600
2	Hourly Rate at other than Vendor's Facility	\$ 72	per hour	10	\$ 720
3	Shop Rate other than Normal Working	\$ 108	per hour	10	\$ 1,080
<b>PARTS:</b>					
Line Item	Description		% Discount from List	Estimated List Price	Extended Cost
4	Bell Parts:		7.5 %	\$5,000	\$ 4,625
<b>EQUIPMENT USE FEES:</b>					
Line Item	Description	Unit Cost	Unit of Measure	Estimated Quantity	Extended Cost
5	Main Rotor Track & Balance	\$ 130	per use	3	\$ 390
6	Tail Rotor Balance	\$ 75	per use	3	\$ 225
7	Battery Deep Cycle	\$ 90	per use	3	\$ 270
8	Battery Capacity Check	\$ 90	per use	3	\$ 270
<b>OTHER FEES:</b>					
Line Item	Description	Will be billed at <u>0</u> % of the Straight Hourly rate X 300 to get extended cost:			Extended Cost
9	Consumables				\$ 29,180
<b>Subtotal A:</b>					<b>\$29,180</b>

**Section B:**

Current WV Travel Management Regulations can be found at

<http://www.state.wv.us/admin/purchase/travel>

Travel and Lodging					
Line Item	Description	Unit Cost	Unit of Measure	Estimated Quantity	Extended Cost
10	Lodging at Vendor's Location	\$ 99	Per Diem	3	\$ 297
11	Meals at Vendor's Location	\$ 49	Per Diem	3	\$ 147
<b>Subtotal B:</b>					<b>\$ 444</b>

**Section C:**

Flight time calculation to fly Round Trip from Charleston, WV

Round Trip Cost Calculation will be based on the straight line distance of the vendor's facility from Yeager Airport in Charleston, WV in nautical miles divided by aircraft nominal airspeed multiplied by the Aviation Division's billing rate per hour multiplied by two.

Description	Per Trip
N3WV- <u>142</u> NM to contractor's facility divided by 125 (knots) x \$1100.00 (per hour) x 2	\$ 2,499.20
<u>WV</u> - <u>142</u> NM to contractor's facility divided by 100 (knots) x \$800.00 (per hour) x 2	\$ 2,272
N6WV- <u>142</u> NM to contractor's facility divided by 100 (knots) x \$600.00 (per hour) x 2	\$ 1,704
<b>Subtotal C:</b>	<b>\$ 6,475.20</b>
<b>Subtotal Section A:</b>	<b>\$ 29,180</b>
<b>Subtotal Section B:</b>	<b>\$ 444</b>
<b>Subtotal Section C:</b>	<b>\$ 6,475.20</b>
<b>Total Bid:</b>	<b>\$ 36,099.20</b>

**Notes:**

- 1.) The Cost of Flight Time, Meals, and Lodging for the Department of Administration Aviation Division personnel to the Vendor's facility will be used to award this contract.
- 2.) The above quantities are the agency's best estimate for the amount of work to be completed. Any variation in the actual quantities will be determine based on the unit price shown above for the given work.
- 3.) Vendors should complete this form in its entirety in lieu of submitting other quote forms. Submitted form should be provided in a legible form. (Typewritten form preferred.)
- 4.) Vendors must submit unit prices for all line items. Failure to provide unit prices will result in the disqualification of the vendor's bid.
- 5.) If consumable fee is included in Straight Hourly Shop Rate enter "0" in the Extended Cost Line 9.



A Textron Company

## ***Authorized Customer Service Facility***

# **Paradigm Aerospace Corporation Mt. Pleasant, Pennsylvania**

*Has satisfactorily met all specified requirements to qualify as a  
Bell-Approved Independent Customer Service Facility  
for the following Bell helicopters.*

### **Listed Products**

Field Maintenance: 205 / 206A,B / 206L / 212 / 214B / 214ST / 222 / 230 / 407 / 412 / 427 / 430  
Component Overhaul: 205 / 206A,B / 206L / 212 / 214B / 214ST / 222 / 230 / 407 / 412 / 430

*R. D. Maldonado*

R. D. Maldonado  
Sr. Vice President Customer Support & CSO



A Textron Company



Effective: January 1, 2010

Expires: December 31, 2012



UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION

# Air Agency Certificate

Number GSIR177K

*This certificate is issued to*

PARADIGM AEROSPACE CORPORATION

*whose business address is*

226 AIRPORT ROAD  
MOUNT PLEASANT, PENNSYLVANIA 15666

*upon finding that its organization complies in all respects  
with the requirements of the Federal Aviation Regulations  
relating to the establishment of an Air Agency, and is  
empowered to operate an approved REPAIR STATION.*

*with the following ratings:*

LIMITED AIRFRAME  
LIMITED POWERPLANT  
LIMITED RADIO  
LIMITED INSTRUMENT  
LIMITED ACCESSORY

LIMITED ALTIMETER STATIC SYSTEMS TESTS AND INSPECTIONS  
LIMITED TRANSPONDER SYSTEMS TESTS AND INSPECTIONS

*This certificate, unless canceled, suspended, or revoked,  
shall continue in effect INDEFINITELY.*

*Date issued:*

NOVEMBER 7, 1976

*By direction of the Administrator*



WENBY L. GRIMM

REISSUED: JULY 12, 2007

MANAGER, AEA-FSDO-03

**This Certificate is not Transferable, and ANY MAJOR CHANGE IN THE BASIC FACILITIES, OR IN THE LOCATION THEREOF,  
SHALL BE IMMEDIATELY REPORTED TO THE APPROPRIATE REGIONAL OFFICE OF THE FEDERAL AVIATION ADMINISTRATION**

**Any alteration of this certificate is punishable by a fine of not exceeding \$1,000, or imprisonment not exceeding 3 years, or both**

A007 . Designated Persons

HQ Control: 12/19/2006

HQ Revision: 030

- a. The personnel listed in the following table are designated to officially apply for and receive operations specifications for the certificate holder indicated below.

Table 1 – Designated Persons to Apply for and Receive Authorizations

Title	Name	Parts Authorized
President	Maddox, William J IV	A,D
FAA Accountable Manager, 145 / Quality Assurance Manager	Wahl, Harold Edward	A,D

- b. The following personnel listed in Table 2 are designated by the certificate holder to receive Information for Operators (INFO) messages for the certificate holder as indicated below. A receipt for the information by an operator or person is not required.

Table 2 – Designated to Receive INFO Messages

Name	Email Address	Telephone No.	Type of Information to Receive
Wahl, Harold Edward	ewahl@paradigm-aero.com	(724) 887-4410	ALL

U.S. Department  
of Transportation  
Federal Aviation  
Administration

Operations Specifications

1. Issued by the Federal Aviation Administration.
2. Support information reference:
3. These Operations Specifications are approved by direction of the Administrator



2009.11.09 10:29:08 Central Standard Time  
Location: WebOPSS  
Digitally signed by Stewart Beek, Principal  
Maintenance Inspector

4. Date Approval is effective: 11/09/2009

Amendment Number: 16

5. I hereby accept and receive the Operations Specifications in this paragraph.

Wahl, Harold Edward, Quality Assurance Manager

A handwritten signature in black ink, appearing to read "H. Wahl", is written over a horizontal line.

Date: 11/9/2009

# CAPABILITY LIST MANUAL

Document No. CRS 000701



Paradigm Aerospace Corporation  
FAA Repair Station No. GS1R177K

Manual Control No: 1

Issued To: PAC Repair Station

Initial Release: 16-May-2007

Rev-IR

Section One Page 1-1



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## 1.2 RECORD OF REVISIONS

[illegible]



### 1.3 LIST OF EFFECTIVE PAGES

Below is a current list of effective pages for this manual. A new list of effective pages will be issued to every manual holder with every manual revision.

#### Section One

Page No.	Revision No.
1-1	IR
1-2	IR
1-3	IR
1-4	IR
1-5	IR
1-6	IR
1-7	IR
1-8	IR
1-9	IR
1-10	IR
1-11	IR
1-12	IR

#### Section Two

Page No.	Revision No.
2-1	IR
2-2	A
2-3	IR
2-4	IR
2-5	IR
2-6	IR
2-7	IR
2-8	IR
2-9	IR
2-10	IR

Signed PAC: C. Rudy Lotz

Approved: C. Rudy Lotz

PAC WA Manager Date: 26 March 08

Signed FAA: Stewart J. Beck

FAA Approved: Stewart J. Beck

For AEA-FSDO-03 Date: 26 March 08

The originally signed copy of this page will be kept with Manual No. 1, issued to this Repair Station





## 1.4 INTRODUCTION

The purpose of the Capability List Manual is to identify the airframes, aircraft engines, radios, instruments, accessories and limited services for which Paradigm Aerospace Corporation has been authorized by the Federal Aviation Administration (FAA) to maintain, perform and/or approve for return to service under the Code of Federal Regulations (CFR) Title 14, Part 145 of the Federal Aviation Regulations (FAR).

The Capability List Manual will be organized as follows:

Section 1 This section will explain the purpose and control procedures as well as the individual responsibilities for the management of the Manual.

Section 2 This section will contain the complete "List of Equipment" for which the repair station has been authorized by the FAA to approve for return to service. Under the appropriate headings, the following information will be entered in sufficient detail so as to adequately identify each item of equipment:

Example

1. Manufacturer ..... Honeywell
2. System ..... GPS
3. Part Name ..... Receiver
4. Model Number ..... KLN-90B
5. Part Number ..... 066-04031-xxxx
6. Eligibility:
  - a) Aircraft, aircraft engine, or propeller make and model on which the part is eligible for installation; or
  - b) "To be verified by installer" or "TBV by installer" if the part is eligible for installation on more than one model; or
  - c) "TSO Article N/A" if the part is TSO'd.
7. ATA Number (4-digit):

Note: The first 6-digits of the Component Maintenance / Parts Manual Part Number may be used if that number is derived from the ATA number.
8. Remarks  

Note: This may be used to explain any limitations of the repair station's maintenance capability for the equipment listed.



## **1.5 MANUAL CONTROL**

### **1.5.1 Responsibility**

The Chief Inspector is responsible to the Quality Assurance Manager for the overall management of the Capability List Manual. It is his/her responsibility to ensure that the equipment listed in Section 2 of this Manual is within the repair station's authorized scope of work as defined by the Operation Specifications issued to Helicopter Aviation Services Corporation by the FAA. He/she will further ensure that equipment to be listed in Section 2 is appropriate for the FAA Limited Ratings entered in that section of the Manual.

### **1.5.2 Approval**

The Capability List Manual must be approved by the Quality Assurance Manager and approved by the FAA Principal Inspector (or other designated FAA Inspector) by signature on the "List of Effective Pages" before the Manual may be considered authorized for use by repair station personnel.

### **1.5.3 Revision**

The Capability List Manual will be revised as necessary to ensure that the content is accurate and complete; to adapt to the changing needs, requirements, and capabilities of the repair station; and to ensure continued compliance with the Federal Aviation Regulations. It is, therefore, the responsibility of all manual holders to forward suggested revisions to both the Chief Inspector and Quality Assurance Manager for their immediate consideration when errors or omissions are detected.

After consultation with the appropriate repair station supervisory and inspection personnel, the Chief Inspector will have any necessary revisions printed, approved by the Quality Assurance Manager, and submitted to the FAA for review. The FAA Inspector will indicate his/her approval of manual revisions by signing and returning a copy of the revised "List of Effective Pages" to the repair station, at which time, the Chief Inspector will distribute the approved revisions to the manual holders.

Upon receipt of a revision, each manual holder is required to insert the revised pages into his/her manual, record the revision in the Manual's "Record of Revisions" Page, and return the Acknowledgment Form, provided with the revision, to the Chief Inspector. All Acknowledgment Forms will be kept on file until the respective revision is superseded, to document that the manual holders have received the most current revision of the Manual.

### **1.5.4 Amendments**

The "List of Equipment" in the Capability List Manual may be revised on a temporary basis to add or delete specific equipment as necessary. This procedure will be initiated by the Quality Assurance Manager who will complete and submit via facsimile, a Capability List Amendment Form, identifying the equipment, to the FAA Principal Inspector.



## 1.5 MANUAL CONTROL

After reviewing the Amendment Form, the Principal Inspector will either approve or disapprove the request and return the Amendment Form via facsimile to the Quality Assurance Manager. The Amendment Form will be considered approved by the FAA, unless, the repair station is otherwise notified.

A copy of the approved Amendment Form will be distributed to each manual holder for entry into the "Amendments" section of his/her copy of the Manual. The equipment identified on approved Amendment Forms, will be included in the next revision of the "List of Equipment", after which the Forms must be removed from the "Amendments" section by the manual holder and discarded.

### 1.5.5 Distribution

It is the responsibility of the Chief Inspector to ensure that the Capability List Manual, Amendment Forms, and revisions are distributed to all repair station supervisory and inspection personnel and to the FAA. When requested, the Manual will also be made available for review by customers of the repair station.

A master list containing the Manual Control Number, Issued To or Location, and Revision Status of each Manual will be maintained by the Chief Inspector. It is his/her responsibility to ensure that all manual holders maintain their copy of the Manual in good condition and in a current status at all times.



## 1.6 DEFINITIONS AND ABBREVIATIONS

### 1.6.1 Definitions

ATA Number	Airline Transportation Association Number
Eligibility	(a) Aircraft, aircraft engine, or propeller make and model on which the part is eligible for installation; or (b) "to be verified by installer" or "TBV by installer" if the part number is eligible for installation on more than one model; or (c) "TSO Article N/A" if the part is TSO'd
Manufacturer	Original Equipment Manufacturer (example BHT, Honeywell, P&WC).
Model Number	Model Number of the Component (example 206 Series, 250-C20 Series).
Part Name	Nomenclature (example RT 5000, AT 462, C-5000).
Part Number	Manufacturer's Part Number (example 066-01141-xxxx)
Remarks	Used to explain any limitations of the repair station's maintenance capability for the equipment listed.
System	Aircraft System (example GPS 100, TRA 3500, WX 1000).



## 1.6 DEFINITIONS AND ABBREVIATIONS

### 1.6.2 Abbreviations

A&P	Airframe and Powerplant	Mgt.	Manager
ADF	Automatic Directional Finder	N/A	Not Applicable
ALT	Altimeter	NAV	Navigation
AMP	Amplifier	NIST	National Institute of Standards and Technology
AP	Auto Pilot	NO	Number
ATA	Airline Transportation Association	NOS	Numbers
BHT	Bell Helicopter Textron	O/H	Overhaul
CERT	Certificate	P&WC	Pratt & Whitney Canada
CFR	Code of Federal Regulations	PAC	Paradigm Aerospace Corporation
COM	Communication	PAI	Principle Avionics Inspector
FAA	Federal Aviation Administration	PMI	Principle Maintenance Inspector
FAR	Federal Aviation Regulation	QA	Quality Assurance
FSDO	Flight Standards District Office	RAD	RADAR
GE	General Electric	REV	Revision
GPS	Global Positioning System	RRA	Rolls-Royce Allison
HSI	Horizontal Situation Indicator	STC	Supplemental Type Certificate
IND	Indicator	TBV	To Be Verified By Installer
IR	Initial Release	TSO	Technical Standard Order
ISO	Isolation	VHF	Very High Frequency
LTD	Limited		



Capability List Manual - Document No. CRS000701  
Initial Release: 16-May-07

Rev-IR

Section One Page 1-11

## 1.7 FORMS

### 1.7.1 Acknowledgment Form

	<b>CAPABILITY LIST MANUAL ACKNOWLEDGEMENT FORM</b> Document No: 1.7.1 IR 17 July 00 Rev A FAA Certified Repair Station Number: GS1R177K
--	--

Manual Control No: \_\_\_\_\_  
Issued To: \_\_\_\_\_

I hereby acknowledge receipt of:

- ☐ Original Manual Issuance. I understand that it is my duty and responsibility to read and become familiar with the contents of this manual.
- ☐ Amendment to the Capability List Manual, Amendment Acknowledgement Form  
PAC Approval Date: \_\_\_\_\_  
FAA Approval Date: \_\_\_\_\_- ☐ This Amendment has been inserted into the Capability List Manual -- Amendments Section 2.7.
- ☐ FAA Approved Revision to the Capability List Manual  
Revision No: \_\_\_\_\_  
PAC Approval Date: \_\_\_\_\_  
FAA Approval Date: \_\_\_\_\_- ☐ Amendment (FAA Approval Date: \_\_\_\_\_) has been removed from the Capability List Manual -- Amendments Section 2.7
- ☐ This Approved Revision has been inserted into the above referenced Capability List Manual.

I certify that the above checked ☒ items have been accomplished:

\_\_\_\_\_  
(name)                      (position / title)                      (signature)                      (date)

• Completed Form shall be returned to the Chief Inspector



## 1.7 FORMS

### 1.7.2 Capability List Amendment Form

PARADIGM AEROSPACE CORPORATION		CAPABILITY LIST AMENDMENT FORM	
		Document No: 1.7.2	IR: 17-Jul-00 Rev A
FAA Certified Repair Station Number: GSIR177K			
Equipment:	<input type="checkbox"/> Add <input type="checkbox"/> Delete		
Manufacturer			
System			
Part Name			
Model No.			
Part Number			
ATA			
Eligibility			
Remarks			
Remarks Codes (Maintenance to be Performed):			
A	Alteration	E	Repair
B	Field Level Maintenance	F	Paint
C	Inspection	G	Overhaul
D	Installation / Removal	H	Test
		I	Other (list - explain)
FAA RATING:			
<input type="checkbox"/> Limited Airframe		<input type="checkbox"/> Limited Instrument	
<input type="checkbox"/> Limited Aircraft Engines		<input type="checkbox"/> Limited Accessory	
<input type="checkbox"/> Limited Radio		<input type="checkbox"/> Limited Service	
<input type="checkbox"/> Communications			
<input type="checkbox"/> Navigation			
<input type="checkbox"/> Radar			
Facility: Adequate per FAR 145.35 / 145.37: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Maintenance Data:			
Type: <input type="checkbox"/> Maintenance Manual <input type="checkbox"/> Other: _____			
Number: _____			
Revision No: _____ Date: _____ Current: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Tools / Test Equipment:			
Adequate per FAR 145.35 / 145.37: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Available per Maintenance Data (or equivalent): <input type="checkbox"/> Yes <input type="checkbox"/> No			
Calibration (s) Current: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Calibration (s) Traceable to NIST: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Personnel:	<input type="checkbox"/> Add <input type="checkbox"/> Delete		
<input type="checkbox"/> Inspector <input type="checkbox"/> Technician <input type="checkbox"/> Other: _____			
Certificate Number: _____			
Documented Experience: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Number of Years: _____			
Documented Training: _____ Months: _____			
Remarks: <input type="checkbox"/> Attached <input type="checkbox"/> None			
Paradigm Aerospace Corporation - I certify that the above statements are true and accurate:			
_____ (name) (position / title) (signature) (date)			
FAA: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved FAA Remarks: <input type="checkbox"/> Attached <input type="checkbox"/> None			
_____ (name) (position / title) (signature) (date)			



## 2.0 LIST OF EQUIPMENT

### 2.0.1 Remarks Column Codes:

- A ..... Alteration
- B ..... Field Level Maintenance (as defined by the Maintenance Manual-Documentation)
- C ..... Inspection
- D ..... Installation / Removal
- E ..... Repair
- F ..... Paint
- G ..... Overhaul
- H ..... Test
- I ..... Other (list - explain)





## 2.1 LIST OF EQUIPMENT – LIMITED AIRFRAME

Manufacturer	System	Part Name	Model No.	Part Number	ATA	Eligibility	Remarks
BHT	Airframe	Helicopter	206 Series	N/A	5300		ABCDE FGH
BHT	Airframe	Helicopter	222 Series	N/A	5300		ABCDE FGH
BHT	Airframe	Helicopter	212 Series	N/A	5300		ABCDE FGH
BHT	Airframe	Helicopter	412 Series	N/A	5300		ABCDE FGH
BHT	Airframe	Helicopter	412EP	N/A	5300		ABCDE FGH
BHT	Airframe	Helicopter	230	N/A	5300		ABCDE FGH
BHT	Airframe	Helicopter	407	N/A	5300		ABCDE FGH
BHT	Airframe	Helicopter	427	N/A	5300		ABCDE FH
BHT	Airframe	Helicopter	430	N/A	5300		ABCDE FGH
Eurocopter	Airframe	Helicopter	AS-350 Series	N/A	5300		ABCDE FH
Eurocopter	Airframe	Helicopter	MBB-BK 117 C-1	N/A	5300		ABCDE FH
Agusta	Airframe	Helicopter	A109 Series	N/A	5300		ABCDE FH
Agusta	Airframe	Helicopter	A119	N/A	5300		ABCDE FH
Agusta	Airframe	Helicopter	AW119 MKII	N/A	5300		ABCDE FH
BHT	Airframe	Helicopter	OH-58	N/A	5300		ABCDE FH
MD Helicopters	Airframe	Helicopter	MD900	N/A	5300		ABCDE FH



## 2.2 LIST OF EQUIPMENT – LIMITED AIRCRAFT ENGINE

Manufacturer	System	Part Number	Model No.	Part Number	ATA	Eligibility	Remarks
Honeywell	Aircraft Engine	Turbine Engine	LTS 101 Series	LTS101-650 LTS101-750	7200	BHT 222 Series	ABCDE FH
Rolls-Royce	Aircraft Engine	Turbine Engine	250-C20 Series	250-C20 250-C20B 250-C20J	7200	BHT 206, B, OH-58	ABCDE FH
Rolls-Royce	Aircraft Engine	Turbine Engine	250-C28 Series	250-C28B	7200	BHT 206L-1	ABCDE FH
Rolls-Royce	Aircraft Engine	Turbine Engine	250-C30 Series	250-C30, C30P, C30G	7200	BHT 206L-3, 206L-4, 230	ABCDE FH
Rolls-Royce	Aircraft Engine	Turbine Engine	250-C40 Series	250-C40B	7200	BHT 430	ABCDE FH
Rolls-Royce	Aircraft Engine	Turbine Engine	250-C47 Series	250-C47B	7200	BHT 407	ABCDE FH
P&WC	Aircraft Engine	Turbine Engine	PT6T	PT6T-3	7200	BHT 212, 412	ABCDE FH
P&WC	Aircraft Engine	Turbine Engine	PT6T	PT6T-3B	7200	BHT 212, 412	ABCDE FH
P&WC	Aircraft Engine	Turbine Engine	PT6T	PT6T-3BE	7200	BHT212, 412SP, HP, EP	ABCDE FH
P&WC	Aircraft Engine	Turbine Engine	PT6T	PT6T-3D	7200	BHT412HP, 412EP	ABCDE FH
P&WC	Aircraft Engine	Turbine Engine	PT6T	PT6T-3DE	7200	BHT412EP	ABCDE FH
P&WC	Aircraft Engine	Turbine Engine	PT6T	PT6T-3DF	7200	BHT412EP	ABCDE FH
P&WC	Aircraft Engine	Turbine Engine	200 Series	PW207D	7200	BHT 427	ABCDE FH
P&WC	Aircraft Engine	Turbine Engine	200 Series	PW206A	7200	MD900	ABCDE FH
P&WC	Aircraft Engine	Turbine Engine	200 Series	PW206C	7200	A109E	ABCDE FH
P&WC	Aircraft Engine	Turbine Engine	PT6	PWPT6-37B	7200	A119	ABCDE FH
Turbomeca	Aircraft Engine	Turbine Engine	Arriel	Arriel 1A, A1, A2, 1B	7200	Eurocopter AS-350	ABCDE FH



## 2.3 LIST OF EQUIPMENT – LIMITED RADIO

### 2.3.1 COMMUNICATIONS

Manufacturer	System	Part Name	Model No.	Part Number	ATA	Eligibility	Remarks
Honeywell	COM	Control	KFS-598/A	071-01215-all flavors	2300	TSO Article N/A	BCDEF H
Honeywell	COM	Audio Panel	KMA24	066-01055-all flavors	2350	TSO Article N/A	BCDEF H
Honeywell	COM	Transceiver VHF	KTR-908	064-01023-all flavors	2300	TSO Article N/A	BCDEF H
Honeywell	COM	COM/NAV	KX155	069-01024-all flavors	2300	TSO Article N/A	BCDEF H
Honeywell	COM	COM/NAV	KX155A	069-01032-all flavors	2300	TSO Article N/A	BCDEF H
Honeywell	COM	COM/NAV	KX165	069-01025-all flavors	2300	TSO Article N/A	BCDEF H
Honeywell	COM	COM	KY196	064-01019-all flavors	2300	TSO Article N/A	BCDEF H
Honeywell	COM	COM	KY196A	064-01054-all flavors	2300	TSO Article N/A	BCDEF H
Honeywell	COM	COM	KY196B	064-01084-all flavors	2300	TSO Article N/A	BCDEF H
Honeywell	COM	COM	KY197	064-01021-all flavors	2300	TSO Article N/A	BCDEF H
Honeywell	COM	COM	KY197A	064-01053-all flavors	2300	TSO Article N/A	BCDEF H



## 2.3 LIST OF EQUIPMENT – LIMITED RADIO

### 2.3.2 NAVIGATION

Manufacturer	System	Part Name	Model No.	Part Number	ATA	Eligibility	Remarks
Honeywell	NAV	Marker Beacon	KA35A	066-03012-all flavors	3434	TSO Article N/A	BCDEF H
Honeywell	NAV	Antenna ADF	KA44B	071-01234-all flavors	3455	TSO Article N/A	BCDFH
Honeywell	NAV	Slaving Accessory	KA51A	071-01052-all flavors	3420	TSO Article N/A	BCDEF H
Honeywell	NAV	Slaving Accessory	KA51B	071-01242-all flavors	3420	TSO Article N/A	BCDEF H
Honeywell	NAV	Receiver ADF	KDF 806	066-01077-all flavors	3400	TSO Article N/A	BCDEF H
Honeywell	NAV	Control	KFS 586	071-01201-all flavors	3400	TSO Article N/A	BCDEF H
Honeywell	NAV	HSI	KI 525A	066-03046-all flavors	3400	TSO Article N/A	BCDEF H
Honeywell	NAV	Flux Gate	KMT 112	071-01052-all flavors	3400	TSO Article N/A	BCDFH
Honeywell	NAV	ADF	KR87	066-01072-all flavors	3455	TSO Article N/A	BCDEF H
Honeywell	NAV	Marker Beacon	KR22	066-01065-all flavors	3434	TSO Article N/A	BCDEF H
Honeywell	NAV	ISO Amp	KMA20	066-01024-all flavors	3434	TSO Article N/A	BCDEF H
Honeywell	NAV	Marker Beacon	KR21	066-01021-all flavors	3434	TSO Article N/A	BCDEF H
Honeywell	NAV	Remote Lite Assembly	KA40	071-0003-all flavors	3434	TSO Article N/A	BCDEF H
Honeywell	ADF IND	Indicator	KI227	066-03063-all flavors	3455	TSO Article N/A	BCDEF H
Honeywell	ADF IND	Indicator	KI228	066-03059-all flavors	3455	TSO Article N/A	BCDEF H
Honeywell	NAV	Indicator	KI 208A KI 209A	066-03056-all flavors	3400	TSO Article N/A	BCDEF H
Honeywell	Transponder	Transponder	KT-71A	066-01141-all flavors	3452	TSO Article N/A	BCDEF H
Honeywell	Transponder	Transponder	KT-76A	066-01062-all flavors	3452	TSO Article N/A	BCDEF H



## 2.3 LIST OF EQUIPMENT – LIMITED RADIO

### 2.3.2 NAVIGATION

Manufacturer	System	Part Name	Model No	Part Number	ATA	Eligibility	Remarks
Honeywell	Transponder	Transponder	KT-78A	066-01062-all flavors	3452	TSO Article N/A	BCDEF H
Honeywell	Transponder	Transponder	KXP756	066-01071-all flavors	3452	TSO Article N/A	BCDEF H
Honeywell	Transponder	Transponder	KT-70	066-01141-all flavors	3452	TSO Article N/A	BCDEF H
Honeywell	Transponder	Control	KFS 576	071-1192-all flavors	3452	TSO Article N/A	BCDEF H



Capability List Manual - Document No. CRS000701  
Initial Release: 16-May-07

Rev-IR

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## 2.3 LIST OF EQUIPMENT – LIMITED RADIO

### 2.3.3 RADAR

Manufacturer	System	Part Name	Model No.	Part Number	ATA	Eligibility	Remarks
Honeywell	Radar Altimeter	Radar Altimeter	KRA10	066-01061-all flavors	3444	TBV	BCDEF H



Capability List Manual - Document No. CRS000701  
Initial Release: 16-May-07

Rev-IR

Section Two Page 2-8

## 2.4 LIST OF EQUIPMENT – LIMITED INSTRUMENT

### 2.4.1 GYROSCOPIC

Manufacturer	System	Part Name	Model No	Part Number	ATA	Eligibility	Remarks
Honeywell	NAV	Gyro	KG102A	062-00015-all flavors	3421	TSO Article N/A	BCDEF H



## 2.5 LIST OF EQUIPMENT – LIMITED ACCESSORY

Manufacturer	System	Part Name	Model No.	Part Number	ATA	Eligibility	Remarks
HAS Corporation	NAV	Control	APC 854	HAS902-00028-01, -02, -03, -04		TBV STC No. SR00790NY	ABCDE FH
Honeywell	NAV	AP Adapter	KA52	071-01055-all flavors	2210	TSO Article N/A	BCDEF H
Honeywell	NAV	AP Adapter	KA57	071-00017-all flavors	2210	TSO Article N/A	BCDEF H
Honeywell	Accessory	Cooling Blower	KA33	017-04037-all flavors	3400	TBV	BCDEF H





Capability List Manual - Document No. CRS000701  
Initial Release: 16-May-07

Rev-IR

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## 2.6 LIST OF EQUIPMENT – LIMITED SERVICE

Manufacturer	System	Part Name	Model No.	Part Number	ATA	Eligibility	Remarks
All	Pitot / Static	Pitot / Static System	All	N/A	3411	TBV	ABCDE H
All	Transponder	ATC Transponder System	All	N/A	3452	TBV	ABCDE H
All	Altimeter	Altimeter	All	N/A	3416	TBV	BCDEH



## 2.7 LIST OF EQUIPMENT – AMENDMENTS

The "List of Equipment" in the Capability List Manual may be revised on a temporary basis to add or delete specific equipment as necessary.

This procedure will be initiated by the Quality Assurance Manager who will complete and submit by fax a Capability List Amendment Form, identifying the equipment, to the FAA Principal Inspector.

After reviewing the Amendment Form, the Principal Inspector will either approve or disapprove the request and return the Amendment Form via facsimile to the Quality Assurance Manager.

The Amendment Form will be considered to be accepted by the FAA, unless, the repair station is otherwise notified.

A copy of the approved Amendment Form will be distributed to each manual holder for entry into the "Amendments" section of his/her copy of the Manual.

The equipment identified on approved Amendment Forms, will be included in the next revision of the "List of Equipment", after which the Forms must be removed from the "Amendments" section by the manual holder and discarded.

2009-2010  
SCHEDULE OF INSURANCE

PREPARED FOR:

PARADIGM AEROSPACE CORPORATION

January 2010



Hugh Wood Inc.

Independent Global Insurance Brokers



## Hugh Wood Inc.

Independent Global Insurance Brokers

The Bellevue, 11<sup>th</sup> Floor  
200 South Broad Street  
Philadelphia, PA 19102  
Telephone: (215) 732-0500  
Facsimile: (215) 732-1208  
Website: [www.hughwood.com](http://www.hughwood.com)

### SCHEDULE OF INSURANCE

NAMED INSURED:

PARADIGM AEROSPACE CORPORATION

ADDRESS:

226 Airport Road  
Mt. Pleasant Airport  
Mt. Pleasant, PA 15666

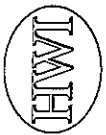
Michael J. Winter  
Account Executive  
Ph: 215-790-2473 / Fax: 215-732-1208  
Email: [mwinter@hughwood.com](mailto:mwinter@hughwood.com)

Angela M. Salapata  
Client Service Representative  
Ph: 215-790-2461 / Fax: 215-732-1208  
Email: [asalapata@hughwood.com](mailto:asalapata@hughwood.com)

Date: January 2010

- A. Business Automobile  
B. Property Insurance  
C. Commercial Crime  
D. Airport Liability  
E. Directors & Officers Liability  
Including EPLI  
F. Workers Compensation/  
Employers Liability

COVERAGE	LIMITS/DESCRIPTION	COMPANY	POLICY NO.	TERM	ANNUAL PREMIUM
A. Business Automobile	<p>1. 1985 GMC Sierra 3500 S/N 04453 2. 1992 Chevrolet Truck S/N 28528 3. 1994 Volkswagen S/N 70289 4. 2001 Chevrolet Silverado S/N 52708 5. 2008 Mitsubishi S/N 40862 6. 2008 Toyota 4x4 S/N 69315</p> <p>Liability (Any Auto) \$1,000,000 Uninsured/Underinsured Motorists - \$1,000,000 Personal Injury Protection - Basic First Party Benefits Auto Physical Damage - ACV Collision \$1,000 Deductible Comprehensive \$1,000 Deductible • Rental Reimbursement \$50 Day/30 days \$1500 Any One Period • Lease Gap Coverage • Towing \$50 Per Disablement</p> <p>Note: Vehicles 1, 2, 3 &amp; 4 - Liability Insurance Only</p>	Hartford Underwriters Insurance Company	39UECUV5298	8/13/09 - 8/13/10	\$6,755



## Hugh Wood Inc.

Independent Global Insurance Brokers

The Bellevue, 11<sup>th</sup> Floor  
200 South Broad Street  
Philadelphia, PA 19102  
Telephone: (215) 732-0500  
Facsimile: (215) 732-1208  
Website: www.hughwood.com

COVERAGE	LIMITS/DESCRIPTION	COMPANY	POLICY NO.	TERM	ANNUAL PREMIUM
B. Property	One Location: 226 Airport Road Mt. Pleasant, PA 15666  Hangar #1 Building Your Business Personal Property Office Building Your Business Personal Property Hangar #2 Building Your Business Personal Property Hangar #3 Building Your Business Personal Property Personal Property of Others Other Transit Limit Business Income Extra Expense Mobile Equipment Employee Tools Valuation Deductible  Flood Earthquake  The following are included in Building Limit:  All buildings at the premises, including the foundations, underground pipes and excavations; fences, signs, radio/TV towers and antennas, outdoor fixtures, property used to maintain premises including fire extinguishing equipment, alarm, communication and monitoring systems and lawn maintenance and snow removal equipment.	Travelers Indemnity Co. (National Hangar Program)	KTJ630-9340A694-IND-09	9/13/09 - 9/13/10	\$13,000



# Hugh Wood Inc.

Independent Global Insurance Brokers

The Bellevue, 11<sup>th</sup> Floor  
200 South Broad Street  
Philadelphia, PA 19102  
Telephone: (215) 732-0500  
Facsimile: (215) 732-1208  
Website: www.hughwood.com

COVERAGE	LIMITS/DESCRIPTION	COMPANY	POLICY NO.	TERM	ANNUAL PREMIUM
C. Commercial Crime (Fidelity Bond)	I. Blanket Employee Dishonesty Deductible II. ERISA Compliance Limit Insured Plans: Paradigm Aerospace Corporation 401(k) Retirement Plan	Travelers Casualty and Surety Company of America	104835037	11/13/09-11/13/12 (3-year policy)	\$900 (annual)
D. Airport Liability Premises/Products/Hangarkeepers	Liability Limits: ▪ Premises & Products/Completed Operations (Occurrence) \$5,000,000 ▪ Personal/Advertising Injury \$1,000,000 ▪ Fire Damage (any one fire) \$50,000 ▪ Medical Expense (any one person) \$5,000 ▪ Ground Hangarkeepers Liability Each Aircraft \$6,000,000 Each Loss \$6,000,000 Deductible (each Aircraft) \$25,000 ▪ Non-Owned Aircraft Liability (Occurrence) \$6,000,000 ▪ Non-Owned Aircraft Hull (Occurrence) \$6,000,000 Deductible (each Loss) \$25,000	Allianz Global Risks	A1GA-000191809AM	10/13/09 - 10/13/10	\$188,000
E. Directors & Officers Liability	Liability Limits: Each Loss \$1,000,000 Each Policy Period \$1,000,000 Directors & Officers Liability \$1,000,000 Employment Practices Liability \$1,000,000 Self Insured Retention \$25,000 Coverage is afforded on a claims-made basis being Retroactive to the original Inception Date	Zurich American Insurance Company	DOC-5917641-03	12/09/09 - 12/09/10	\$6,800
F. Workers Compensation / Employers Liability	Statutory Limits (Coverage A) - Pennsylvania Employers Liability (Coverage B) Bodily Injury by Accident - \$500,000 Bodily Injury by Disease - \$500,000 (Aggregate) Bodily Injury by Disease - \$500,000 (Each employee) Safety Committee Credit (5%) is included Experience MOD: .748	USAIG/Liberty Mutual	WC2-A21-968653-019	01/01/10-01/01/11	\$40,077 (Deposit)



Helicopter Completion Center

July 12, 2007



Dominique Diggs  
Federal Aviation Administration  
Drug Abatement Division  
202-267-5200 (Fax) ✓

RE: D-EA-00007-S (FAA Drug and Alcohol Program)

Please accept this letter as official notification that the following company Helicopter Aviation Services Corporation has had a **name change only** to:

Paradigm Aerospace Corporation

Please make adjustments to your records accordingly and if you require further information or require additional information, please feel free to contact me.

Regards,

A handwritten signature in cursive script, reading "Dayna L. Cortazzo".

Dayna L. Cortazzo  
AMPP Program Manager  
Anti-Drug Program Manager

P.O. Box 1117  
Mt. Pleasant Airport  
Mt. Pleasant, Pennsylvania 15666  
724-887-4413  
Fax: 724-887-4447



Helicopter Aviation  
Services Corporation

Helicopter Marketing  
Services

P.O. Box 1117  
Mt. Pleasant Airport  
Mt. Pleasant, Pennsylvania 15666  
412-887-4413  
1-800-637-9595  
Telex: 847 174  
Fax: 412-887-3977

March 27, 2000

Helicopter Aviation Services Corporation (HAS Corporation)

FAA Alcohol Misuse Prevention Program (AMPP)  
D-EA-00007-S

**Employer:**

Helicopter Aviation Services Corporation  
P.O. Box 1117  
Mt. Pleasant Airport  
Mt. Pleasant, PA 15666  
724-887-4413 phone  
724-887-4447 fax

Please accept this as official request to change our current  
**Medical Review Officer (MRO) to:**

**Dr. Pamela Gianni, MD, MPH**  
830 Route 819 South  
Mt. Pleasant, PA 15666  
724-547-4957  
PA License # - 970302063  
Issue Date - 3/2/97

Please also accept this as official request to change our current  
**Collection site to:**

**Dr. Pamela Gianni, MD, MPH**  
830 Route 819 South  
Mt. Pleasant, PA 15666  
724-547-4957

Approved Drug Testing Laboratory will remain the same.

Please review correspondence attached as supporting documentation for this  
change.

Sincerely yours;

HAS Corporation

*Dayna L. Cortazzo*  
Dayna L. Cortazzo  
Personnel Manager  
AMPP Program Manager

FILED  
E: Drug Abatement  
APR 13 2000

RECEIVED - FAA  
DRUG ABATEMENT DIVISION

2000 APR - 6 A 8:51



HELICOPTER AVIATION SERVICES CORPORATION (HAS CORPORATION)

FAA ALCOHOL MISUSE PREVENTION PROGRAM (AMPP)  
CERTIFICATION STATEMENT

D-EA-00007-3

PART I - EMPLOYER INFORMATION

1. EMPLOYER/CONTRACTOR COMPANY NAME/ADDRESS/TELEPHONE:

Helicopter Aviation Services Corporation  
P.O. Box 1117  
Mt. Pleasant Airport  
Mt. Pleasant, PA 15666  
412-887-4413 phone  
412-887-3977 fax

WPHS, INC.  
P.O. Box 221  
Mt. Pleasant Airport  
Mt. Pleasant, PA 15666  
412-887-4410 phone  
412-887-4447

WESTERN PA HELICOPTER SERVICES

2. AMPP PROGRAM MANAGER NAME/ADDRESS/TELEPHONE:

Dayna L. Cortazzo, Personnel Manager  
P.O. Box 1117  
Mt. Pleasant Airport  
Mt. Pleasant, PA 15666  
412-887-4413 phone  
412-887-3977 fax

3. CERTIFICATES ISSUED BY THE FAA:

A. Helicopter Aviation Services Corporation  
Operating Certificate No., GS1R177K  
Date Issued: March 19, 1986

B. WPHS, Inc.  
Operating Certificate No., GS1R177K  
Date Issued: November 7, 1976

4. IMPLEMENTATION DATE: The carrier and contract companies will begin its alcohol testing program on January 1, 1995.

PART II - CERTIFICATION STATEMENT

I certify that I am authorized to represent Helicopter Aviation Services Corporation and its contract companies in this matter, that the information in Part I of this document is correct to the best of my knowledge and belief, and that Helicopter Aviation Services Corporation, and its contract companies will comply with the provisions of the Federal Aviation Administration's alcohol misuse prevention program regulations and with the terms herein.

Dayna L. Cortazzo  
(Name)

12-1-94  
(Date)

ANTI-DRUG PROGRAM MANAGER



**PARADIGM AEROSPACE CORPORATION**  
**226 Airport Road, Mt. Pleasant, PA 15666**

**724-887-4413 Phone 724-887-4447 Fax**

**CONFIDENTIAL CREDIT INFORMATION**

**FEIN: 25-1522131**  
**PA Sales Tax Resale: 26147839**  
**Est.: March 1986**  
**Dun & Brad. # 17-903-2404**

**DESC. OF BUSINESS :** Paradigm Aerospace Corporation is a complete helicopter customization, completion and maintenance facility.

**TRADE REFERENCES**

**Bell Helicopter**

776 Henrietta Creek Rd.  
Roanoke, TX 76262  
attn: Jacque Coleman  
[jcoleman@bellhelicopter.textron.com](mailto:jcoleman@bellhelicopter.textron.com)  
Phone : 817-280-3929  
Fax : 817-278-3929

**Agusta-Westland**

3050 Red Lion Road  
Philadelphia, PA 19114  
attn : Nadine Gonzalez  
[nadine.Gonzalez@agustawestland.com](mailto:nadine.Gonzalez@agustawestland.com)  
Phone : 215-281-1352  
Fax : 215-281-0440

**Honeywell**

23500 West 105<sup>th</sup> Street  
Olathe, Kansas 66061  
attn : Siddharth Choudhary  
[Siddharth.Choudhary@honeywell.com](mailto:Siddharth.Choudhary@honeywell.com)  
Phone : 800-625-9147  
Fax : 866-308-5038

**BANK REFERENCES**

**PNC BANK**

Contact : Jessica Davis  
[Jessica.davis@pnc.com](mailto:Jessica.davis@pnc.com)  
Business Banking Unit  
700 West Main Street  
Mt. Pleasant, PA 15666  
724-547-4567 Phone ; 724-433-0564 Cell  
724-547-7386 Fax  
Acct. - 1024151254

**COMPANY PRINCIPALS**

William Maddox	President
Ed Wahl	Director
Dayna Cortazzo	Secretary-Treasurer

**ADMINISTRATION**

Dayna Cortazzo	Admin	x=114
Patti Cook	Purchasing	x=128
Kerri Kubusky	Finance, A/P, A/R	x=112

Paradigm Aerospace Corporation hereby authorizes \_\_\_\_\_ to contact the references listed above with the understanding that this information will be held in strict confidence and be used solely for the consideration of extension of credit to Paradigm Aerospace Corporation.

# Production Personnel Roster



Name	Title	Certifications	Years Exp.
Bomberger, Chris	Sr. Painter/Shift Manager		36
Butler, Ron	Painter/Airbrush		24
Cavallo, David	Paint Refinisher		15
Dragan, David	Technician		21
Falat, Greg	Mechanic, Technician Inspector	A&P 3111625	15
Fisher, Bryan	Sr. Painter/Refinisher Paint Shop Manager		19
Giacomin, Christopher	Mechanic/Technician Inspector/IA	A&P 3111583 IA	25
Halleman, Timothy	Mechanic/Technician	A 3147413	20

## Production Personnel Roster

Name	Title	Certifications	Years Exp.
Irwin, William	Paint Refinisher		15
Luden, Regis	Mechanic/Technician Inspector	A&P 174644888	15
Morrison, Richard	Paint Refinisher		9
Omerzo, Mark	Mechanic/Technician	A&P 2656756	24
Varner, Andrew	Mechanic/Technician/Inspector	A&P 3205213	20
Wahl, Harold	DOM/Mechanic/Technician Inspector/IA	A&P 198588724 IA	26
Wiltrout, John	Paint Refinisher		13
Zola, Trevor	Mechanic/Technician	A&P 2707908	9
Anthony Radziwon	Mechanic/Technician	A&P	10
Kirt Cisson	Mechanic/Technician	A&P/FCC	18
Greg Salkeld	Mechanic/Technician	A&P	4
Donald Yoder	Mechanic/Technician	A&P	7
Neil Glauster	Mechanic/Technician		10

**Production Personnel Roster**

<b>Name</b>	<b>Title</b>	<b>Certifications</b>	<b>Years Exp.</b>
Jamie Crise	Paint Refinisher		20
Jason Cisson	Mechanic/Technician	A&P/FCC	13
Edward Moss	Mechanic/Technician	A&P/FCC	16
Kenny Kujawa	Project Manager	A&P 2670246	18

## *Record of Employee Training – Experience - Schools*



### **Employee Information**

Employee Name: Gregory Falat

Certificate Nos: A&P 3111625/ FCC PG-GB-02285

Position: Mechanic / Technician / Inspector

### **Industry Schools - Training**

Bell Helicopter 412 Field Maintenance Sep-2005

Bell Helicopter 430 Component Overhaul Jun-2005

Eurocopter AS-350B-Series Airframe Field Level Nov-2002

Orientation – 9.0 Hours

Bell Helicopter 407 Field Maintenance Training Course

Allison 250-C20/20B Turboshaft Engine Maintenance

Pittsburgh Institute of Aeronautics – Maintenance School & Avionics Technical Course

### **Experience**

<b><u>Airframe Manufacturer</u></b>	<b><u>Model</u></b>	<b><u>Years of Experience</u></b>
Agusta	109 Series	3.3
	119 Series	3.3
Bell Helicopter	206A/B Series	15.7
	206L Series	15.7
	222 Series	15.7
	230	15.7
	212	15.7
	214 Series	4.2
	407	13.2
	427	8.5
	412 Series	15.7
	430	13.0
Eurocopter	AS-350 Series	7.2

<b><u>Engine Manufacturer</u></b>	<b><u>Model</u></b>	<b><u>Years of Experience</u></b>
Honeywell	LTS-101 Series	15.7
Pratt & Whitney	PT6T Series	15.7
	PW207D	8.5
Rolls-Royce (Allison)	250 Series	15.7
Turbomeca	Arriel Series	7.2



## *Record of Employee Training – Experience - Schools*

### **Employee Information**

Employee Name: Harold E. Wahl Jr.

Certificate Nos: A&P 198588724 IA

Position: Mechanic / Technician / Maintenance Manager / Inspector

### **Industry Schools - Training**

Eurocopter AS-350B-Series Airframe Field Level	Nov-2002
Orientation – 1.5 Hours	
Bell Helicopter 430 Field Maintenance Training Course	Sep-2001
Bell Helicopter 430 Field Maintenance Training Course	Sept.-2006
Bell Helicopter 407 Field Maintenance Training Course	Aug-1999
FAA- Ruby Award	Sep-2001
Level 1 Liquid Penetrant Practical Application Training	Jan-2001
Williamsport Area Community College – Aviation Maintenance & Technology & Power Plant	

### **Experience**

<b><u>Airframe Manufacturer</u></b>	<b><u>Model</u></b>	<b><u>Years of Experience</u></b>
Agusta	109 Series	5.3
	119 Series	5.3
Bell Helicopter	206A/B Series	14.5
	206L Series	14.5
	222 Series	14.5
	214 Series	6.3
	230	10.2
	407	14.5
	427	10.5
	412 Series	4.5
	430	10.2

<b><u>Engine Manufacturer</u></b>	<b><u>Model</u></b>	<b><u>Years of Experience</u></b>
Honeywell	LTS-101 Series	14.5
Pratt & Whitney	PT6T Series	14.5
	PW207D	10.5
Rolls-Royce (Allison)	250 Series	14.5
Turbomeca	Arriel Series	9.2

## *Record of Employee Training – Experience - Schools*



### **Employee Information**

Employee Name: Bryan K. Eisler

Certificate Nos: Repairmen # Temp.

Position: Mechanic / Technician

### **Industry Schools - Training**

Bell Helicopter 407 Electrical Maintenance Course	2005
Bell Helicopter 427 Electrical Maintenance Course	2005
Westinghouse Electric- Wiring to Schematics Program	1986
Argos Vision System –Certificate of Qualification	2007
United States Air force- Ground Radio Communications Specialist	1982

### **Experience**

<b><u>Airframe Manufacturer</u></b>	<b><u>Model</u></b>	<b><u>Years of Experience</u></b>
Agusta	109 Series	3.5
Bell Helicopter	206A/B Series	11
	206L Series	11
	222 Series	3
	230	3
	212	
	214 Series	
	407	11
	427	9
	412 Series	7
	430	7
Eurocopter	AS-350 Series	3

<b><u>Engine Manufacturer</u></b>	<b><u>Model</u></b>	<b><u>Years of Experience</u></b>
Honeywell	LTS-101 Series	
Pratt & Whitney	PT6T Series	
	PW207D	
Rolls-Royce (Allison)	250 Series	4
Turbomeca	Arriel Series	



## *Record of Employee Training – Experience - Schools*



### **Employee Information**

Employee Name: Trevor Zola

Certificate Nos: A&P 2707908

Position: Mechanic / Technician/ Inspector

Dated: March 2009

### **Industry Schools - Training**

McDonnell Douglas - 900 2004

Agusta Westland – AW 139 2009

Pittsburgh Institute of Aeronautics – Maintenance School & Avionics Technical Course

### **Experience**

<b><u>Airframe Manufacturer</u></b>	<b><u>Model</u></b>	<b><u>Years of Experience</u></b>
Sikorski	S-76	7
McDonnell Douglas	900	6
Agusta	109 Series	4.5
Agusta	119	4.5
Bell Helicopter	206A/B Series	4
	206L Series	4
	222 Series	3
	230	4
	212	
	214 Series	
	407	4.5
	427	
	412 Series	
	430	2.5
Eurocopter	AS-350 Series	2.0

<b><u>Engine Manufacturer</u></b>	<b><u>Model</u></b>	<b><u>Years of Experience</u></b>
Honeywell	LTS-101 Series	
Pratt & Whitney	PT6I Series	2
	PW207D	
Rolls-Royce (Allison)	250 Series	4
Turbomeca	Arriel Series	



## *Record of Employee Training – Experience - Schools*

### **Employee Information**

Employee Name: Andrew B. Varnier

Certificate Nos: A&P 3205213

Position: Director of Maintenance/Mechanic / Technician / Inspector

Dated: May 11, 2009

### **Industry Schools - Training**

Bell Helicopter 407 Component Overhaul	Aug-2005
Bell Helicopter 407 Field Maintenance	Aug-1999
Eurocopter AS-350B-Series Airframe Field Level Orientation – 10 Hours	Nov-2002
Bell Helicopter 412 Component Overhaul	Sep-1993
Colorado Aerotech	April 1986

### **Experience**

<b><u>Airframe Manufacturer</u></b>	<b><u>Model</u></b>	<b><u>Years of Experience</u></b>
Agusta	109 Series	4.3
	119 Series	4.3
Bell Helicopter	206A/B Series	22.2
	206L Series	22.2
	222 Series	20.2
	230	14.2
	212	9.2
	214 Series	5.2
	407	14.2
	427	8.5
	412 Series	15.2
	430	14.0
Eurocopter	AS-350 Series	3.2

<b><u>Engine Manufacturer</u></b>	<b><u>Model</u></b>	<b><u>Years of Experience</u></b>
Honeywell	LTS-101 Series	19.2
Pratt & Whitney	PT6T Series	14.2
	PW207D	9.5
Rolls-Royce (Allison)	250 Series	21.2
Turbomeca	Arriel Series	7.2

*Record of Employee Training – Experience - Schools*



**Employee Information**

Employee Name: Regis Luden

Certificate Nos: A&P 174644888

Position: Mechanic / Technician/ Inspector

**Industry Schools - Training**

FAA Class                      July – 06  
Spectro Lab                    April -09

**Experience**

<b><u>Airframe Manufacturer</u></b>	<b><u>Model</u></b>	<b><u>Years of Experience</u></b>
Agusta	109 Series	4.3
	119 Series	4.3
Bell Helicopter	206A/B Series	13.2
	206L Series	13.2
	222 Series	4.0
	230	5.4
	212	3.2
	407	13.2
	427	7.0
	412 Series	13.2
Sikorsky	430	7.0
	S76	4.3
	S92	4.3

*Record of Employee Training -- Experience - Schools*



**Employee Information**

Employee Name: Timothy G. Halleman

Certificate Nos: A      A 3147413

Position: Mechanic / Technician

Date: May 11, 2009

**Industry Schools - Training**

Bell Helicopter 427 Field Maintenance

Bell Helicopter 407 Field Maintenance

**Experience**

<u>Airframe Manufacturer</u>	<u>Model</u>	<u>Years of Experience</u>
Agusta	109 Series	3.5
Agusta	119	3.5
Bell Helicopter	206A/B Series	12
	206L Series	12
	222 Series	5
	230	5
	212	4
	214 Series	3
	407	10
	427	6
	412 Series	12
	430	5
Eurocopter	AS-350 Series	3

<u>Engine Manufacturer</u>	<u>Model</u>	<u>Years of Experience</u>
Honeywell	LTS-101 Series	
Pratt & Whitney	PT6T Series	
	PW207D	
Rolls-Royce (Allison)	250 Series	
Turbomeca	Arriel Series	

*Record of Employee Training – Experience - Schools*



**Employee Information**

Employee Name: David N. Dragan

Certificate Nos: A&P

Position: Mechanic / Technician

**Industry Schools - Training**

Bell Helicopter 407 Field Maintenance	2004
Kingsport, TN Maintenance Conference, Bell Helicopter	2006

**Experience**

<u>Airframe Manufacturer</u>	<u>Model</u>	<u>Years of Experience</u>
Agusta	109 Series	4
Agusta	119	4.0
Bell Helicopter	206A/B Series	10
	206L Series	10
	222 Series	
	230	
	212	
	214 Series	
	407	10
	427	7
	412 Series	7
	430	7
Eurocopter	AS-350 Series	2.6 Mths

<u>Engine Manufacturer</u>	<u>Model</u>	<u>Years of Experience</u>
Honeywell	LTS-101 Series	
Pratt & Whitney	PT6T Series	
	PW207D	
Rolls-Royce (Allison)	250 Series	8
Turbomeca	Arriel Series	

*Record of Employee Training – Experience - Schools*



**Employee Information**

Employee Name: Mark Omerzo

Certificate Nos: A&P 2656756

Position: Mechanic / Technician

**Industry Schools - Training**

Pittsburgh Institute of Aeronautics – Maintenance School & Avionics Technical Course

**Experience**

<u>Airframe Manufacturer</u>	<u>Model</u>	<u>Years of Experience</u>
Agusta	109 Series	3.0
	119 Series	4.0
Bell Helicopter	206A/B Series	2.5
	206L Series	
	222 Series	
	230	
	212	
	214 Series	
	407	2.5
	427	
	412 Series	
	430	
Eurocopter	AS-350 Series	

<u>Engine Manufacturer</u>	<u>Model</u>	<u>Years of Experience</u>
Honeywell	LTS-101 Series	
Pratt & Whitney	PT6T Series	
	PW207D	
Rolls-Royce (Allison)	250 Series	
Turbomeca	Arriel Series	

## *Record of Employee Training – Experience - Schools*



### **Employee Information**

Employee Name: Fisher Brian

Position: Supervisor/Painter/Technician

### **Industry Schools - Training**

Dupont- Technique and application Certification

PPG- Technique and Application Certification

Aeronautical Accessories Push Out Window Installation

Aeronautical Accessories Interior Plastic Fitting and Installation

### **Experience**

<b><u>Airframe Manufacturer</u></b>	<b><u>Model</u></b>	<b><u>Years of Experience</u></b>
Agusta	109 Series	3.5
Agusta	119	3.5
Bell Helicopter	206A/B Series	17
	206L Series	10
	222 Series	10
	230	4
	212	
	214 Series	
	407	10
	427	4
	412 Series	10
	430	3
Eurocopter	AS-350 Series	3.5

<b><u>Engine Manufacturer</u></b>	<b><u>Model</u></b>	<b><u>Years of Experience</u></b>
Honeywell	LIS-101 Series	
Pratt & Whitney	PT6I Series	
	PW207D	
Rolls-Royce (Allison)	250 Series	
Turbomeca	Arriel Series	

# State of West Virginia

## VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts) **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 \_\_\_\_\_ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or** 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 \_\_\_\_\_ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
4. **Application is made for 5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 \_\_\_\_\_ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 \_\_\_\_\_ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (**West Virginia Code**, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive



RFQ No. AVN106312

STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**West Virginia Code §5A-3-10a states:** No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

### DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

### WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: PAC

Authorized Signature: *Danica L. Cantagallo* Date: 3/22/2010

State of PA

County of Westmoreland, to-wit:

Taken, subscribed, and sworn to before me this 22 day of March, 2010

My Commission expires August 30th, 2013

AFFIX SEAL HERE

NOTARY PUBLIC

COMMONWEALTH OF PENNSYLVANIA

Notarial Seal  
Daria R. Lewandowski, Notary Public  
Upper Tyrone Twp., Fayette County  
My Commission Expires Aug. 30, 2013  
Member Pennsylvania Association of Notaries