

Statement of Qualifications
for



Department of Agriculture
RFQ: AGR1013

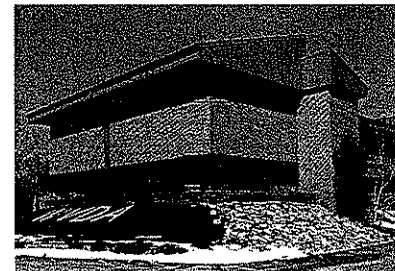
ZMM

Professional Architectural
&
Engineering Services

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PLANNING DIVISION
STATE OF WV



New Office Building
Gus R. Douglass
Agriculture Center

February 23, 2010

Adam R. Krason, AIA, NCARB, LEED AP
ark@zmm.com



222 Lee Steet West
Charleston, West Virginia 25302
304.342.0159 voice • 304.325.8114 fax

ARCHITECTS & ENGINEERS



ARCHITECTS & ENGINEERS

February 23, 2010

Mr. Ron Price, Buyer
Purchasing Division
2019 Washington Street, East
Charleston, West Virginia 25305

**Re: Office Building – Gus R. Douglass Agriculture Center
RFQ# AGR1013**

Dear Mr. Price:

ZMM is pleased to submit the attached information to demonstrate both our experience and our capability to provide professional architectural and engineering services for the New Office Building project at the Gus R. Douglass Agriculture Center. **ZMM** has participated in the design of many office buildings throughout the State of West Virginia, including current work for the State of West Virginia Office of Technology and the West Virginia Housing Development Fund. Our experience also includes previous design work (both new construction and renovation) at the Gus R. Douglass Agriculture Center.

Since 1959, **ZMM** has been consistently recognized as one of the largest, fully integrated, architecture and engineering firms in the State of West Virginia. An organization of creative professionals with the common interest of working with our clients to design and engineer innovative and cost effective buildings, **ZMM** has the in-house capability to deliver all of the professional services required for the New Office Building.

Thank you for taking the time to review the attached brochure that outlines detailed information regarding the history, services, personnel, experience, and qualifications of **ZMM**. Additionally, please visit our website at www.zmm.com to see the full range of projects that we have designed. We look forward to meeting with you in the near future to discuss your project in greater detail.

Respectfully submitted,
ZMM, Inc.

Adam R. Krason

Adam R. Krason, AIA, NCARB, LEED AP
Vice President



Cover Letter

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Thomas Acker, S.J., Executive Director, The Higher Education Foundation, WV

David L. Roach, Superintendent, Lincoln County Schools, WV

Gregory E. Adolphson, Sustainability Officer, WV Department of Environmental Protection

Amy McLaughlin, ReStore Director, Habitat for Humanity of Kanawha and Putnam County

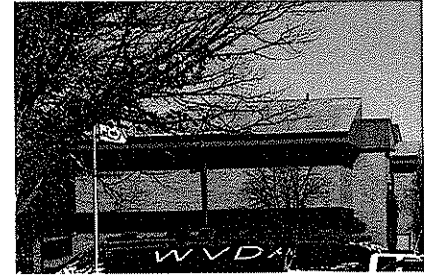
PROJECT APPROACH AND UNDERSTANDING

Office Building - Gus R. Douglass Agriculture Center

Through our more than fifty years of providing architectural and engineering design services throughout West Virginia, **ZMM** has worked on a variety of project types throughout the State. This experience includes work at the Gus R. Douglass Agriculture Center. In 1981, **ZMM** designed a new two story 14,000 SF administrative office building (building 2), and in 1982 designed 18,000 SF of laboratory and office renovations in existing buildings 6, 7, 9, 10, 11, and 12.



The new facility, a simplified office building, will house at least five (5) full time and several part-time and temporary staff, and also provide storage space. Due to the proposed location, the building footprint will not be larger than 66'-0" x 34'-0", which will necessitate a two story building to meet the programmatic requirements. The two story facility will be located in close proximity to other structures, which will influence the design of the new building. Additionally, the requirement to develop the program on two levels will likely require an elevator to meet current accessibility standards.



- The proposed program includes:
- Administrative Office Space
- Survey Personnel Office Space
- WVDA and USDA Conference Room
- Lunch/Break Room
- Climate Controlled Storage
- Small Laboratory
- Laboratory Storage
- Site Improvements (Parking Area, Sidewalks, Landscaping)

As a full service architecture and engineering firm, **ZMM** is uniquely qualified to provide services on this project. To expedite the design process, **ZMM** will commence with the site investigation and design while simultaneously refining the program and providing preliminary design services on the facility. **ZMM** will also assist the owner in developing an overall project and schedule that is reviewed at the completion of the each phase.

The new office facility will be designed to complement the existing campus at the Gus R. Douglas Agriculture Center, with a focus on the relationship to the adjacent buildings. Once the preliminary design is complete, **ZMM** will prepare bidding documents, to include drawings and specifications of the proposed office. In addition to the design services, **ZMM** has a dedicated construction administration staff that will guide the project to completion.



State Office Building #5, 10th Floor

Office of Technology



LOCATION:
Charleston, West Virginia

SIZE:
22,000SF

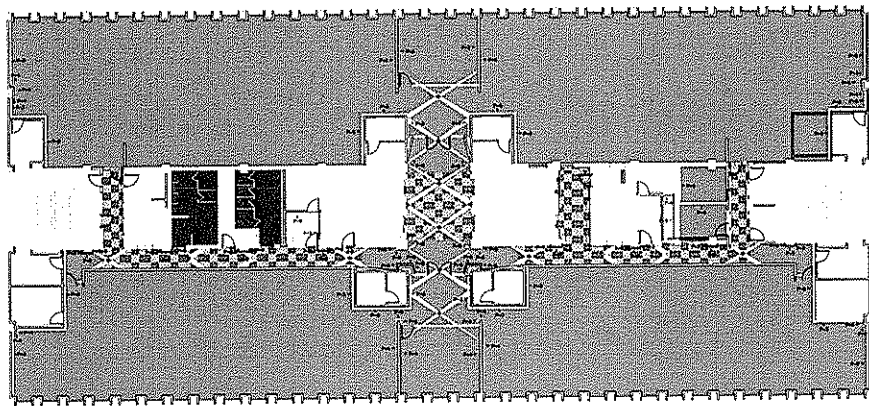
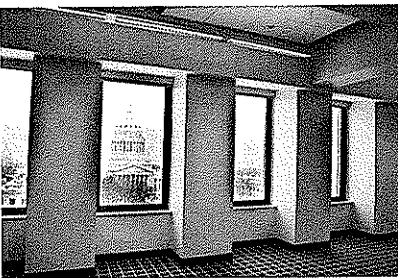
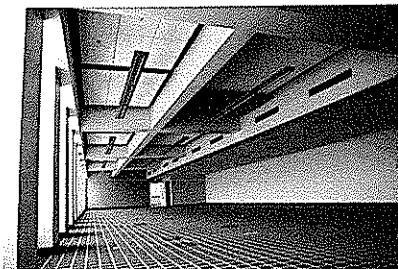
COST:
\$3.7M

COMPLETION:
2010

CONTACT:
Mr. David Oliverio
Director
General Services
Division
1900 Kanawha Blvd. E
Charleston, WV 25305
304.558.3517



The renovation of the tenth floor of State Office Building #5 on the State of West Virginia Capitol Campus was recently completed for the Office of Technology. The renovation was designed to meet the United States Green Building Council's LEED for Commercial Interiors standard. To commence the project, ZMM conducted a detailed investigation of State Office Buildings 5, 6, & 7, which included recommendations for improvement of the facilities. The renovation of the 10th floor of Building #5 was the first major interior renovation project that responded to the recommendations. The renovation was technically intensive, and included demolition of the existing construction back to the building structure, as well as significant hazardous material abatement.



ZMM, working with the State of West Virginia General Services Division, the Real Estate Division, and the Office of Technology developed a strategy to renovate 22,000 SF of space to accommodate 137 employees. The design includes a mix of private and open office space, and responds to current workplace trends. The renovations include a low profile cable management system which maximizes the flexibility of the space. ZMM also developed the interior, furniture, fixture, and equipment design with significant coordination with the Office of technology.

ERMA BYRD CENTER

Public Higher Education Center



LOCATION:
Beaver, West Virginia

SIZE:
33,000 SF

COMPLETION:
August 2007

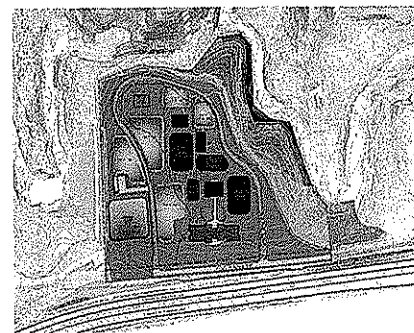
COST:
\$7.5 Million

CONTACT:
Thomas S. Acker S.J.
Executive Director
200 Main Street
Beaver, WV 25801
304.929.2010

AWARDS:

2008 AIA Honor Award
West Virginia Chapter
Excellence in Architecture

American School & University
Outstanding Building Design



The Erma Byrd Center for Public Higher Education is the first building of its kind in the state. The 33,000 square foot center provides students the convenience of taking a variety of college classes offered by six different college and universities in a single location.

The new facility consists of standard classrooms, distance learning classrooms, a science lab, computer classrooms, a lecture hall, a multi-media library along with administrative office space for each college and university. Through technology, the building itself becomes an educational tool. Students are able to monitor the HVAC system and it's controls through web-based software thereby learning how the system works and how the climate and building design affect performance.

A wind turbine and solar panels on site assist in reducing the overall utility costs and allow students to see first-hand the benefits of alternative energy sources.

This Higher Education facility sets a new standard for the learning environment and energy efficiency. The building is designed to maximize use of natural light and has sensors throughout that control the artificial light level by measuring the amount of light present in the space.

The high-tech facility is the first building on what will become a campus for public higher education. It's placement at the front of the site allows the building to serve as a beacon of what is to come.

CONSTRUCTION & FACILITIES MANAGEMENT OFFICE

WVARNG

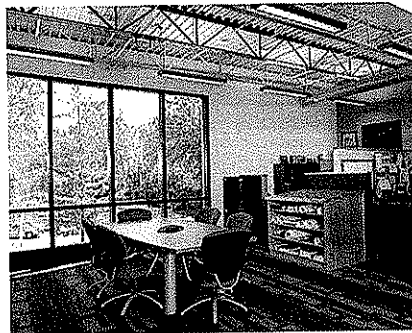
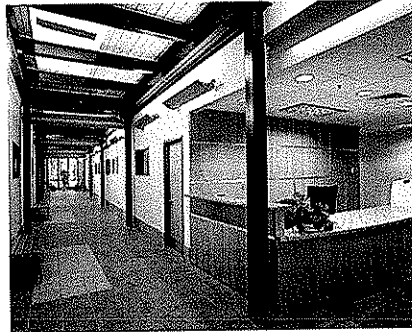
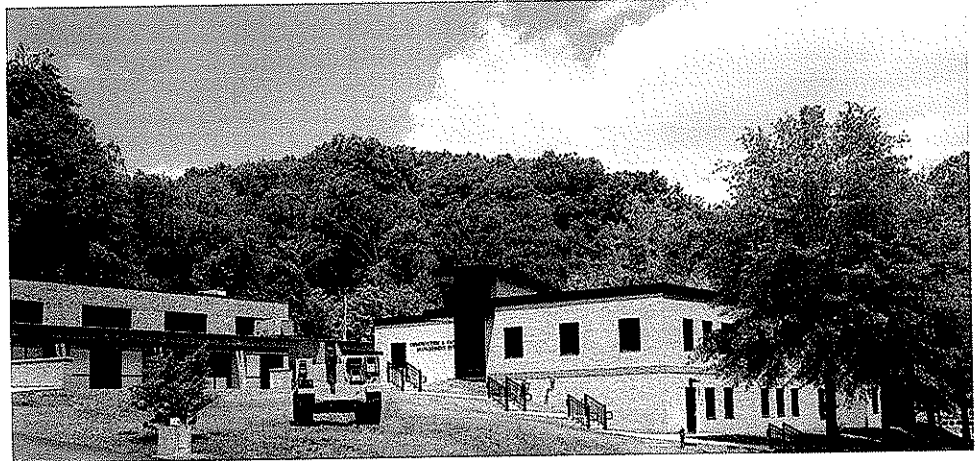


LOCATION:
Charleston, West Virginia

SIZE:
19,935 SF

COMPLETION:
2008

CONTACT:
General Melvin L. Burch
WVARNG
1707 Coonskin Drive
Charleston, WV 25311
304.561.6450



The Construction and Facilities Management Office (CFMO) Expansion project will bring all of the operations of the CFMO together under one roof. The branches that will occupy this facility include: Director of Engineering, Environmental, Planning and Programming, Facility Operations & Maintenance, Business Management, Resource Management, and Design and Construction. This new facility is located slightly to the front, and adjacent to the existing facility, lending prominence to the new construction, and providing a new aesthetic to the entire complex.

This transitional space was designed to connect the two structures, while maintaining a connection to the outside through use of natural light, direct visual connections to the exterior, large volumes, irregular geometries, and the use of 'natural' materials.

The entry design was coordinated with the Recruiting and Retention building to create an outdoor courtyard, along with new sidewalks, stairs and signage. The entry roof is sloped to provide a greater massing, while a lower canopy provides scale and protection from the elements. Large gathering and work spaces were located on the north elevation to take advantage of large expanses of glazing located to capture indirect light and views of Coonskin Park.

West Virginia Housing Development Fund



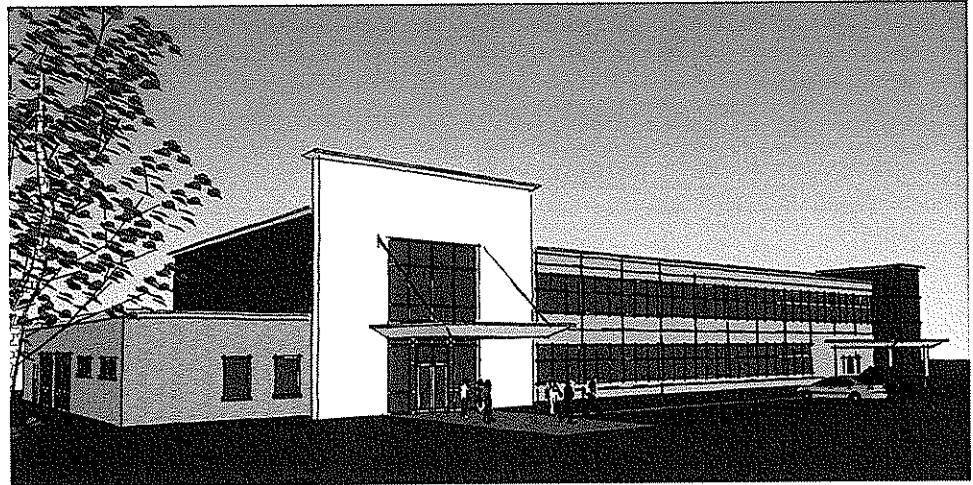
LOCATION:
Charleston, West Virginia

SIZE:
36,000 SF

COST:
\$8.5M

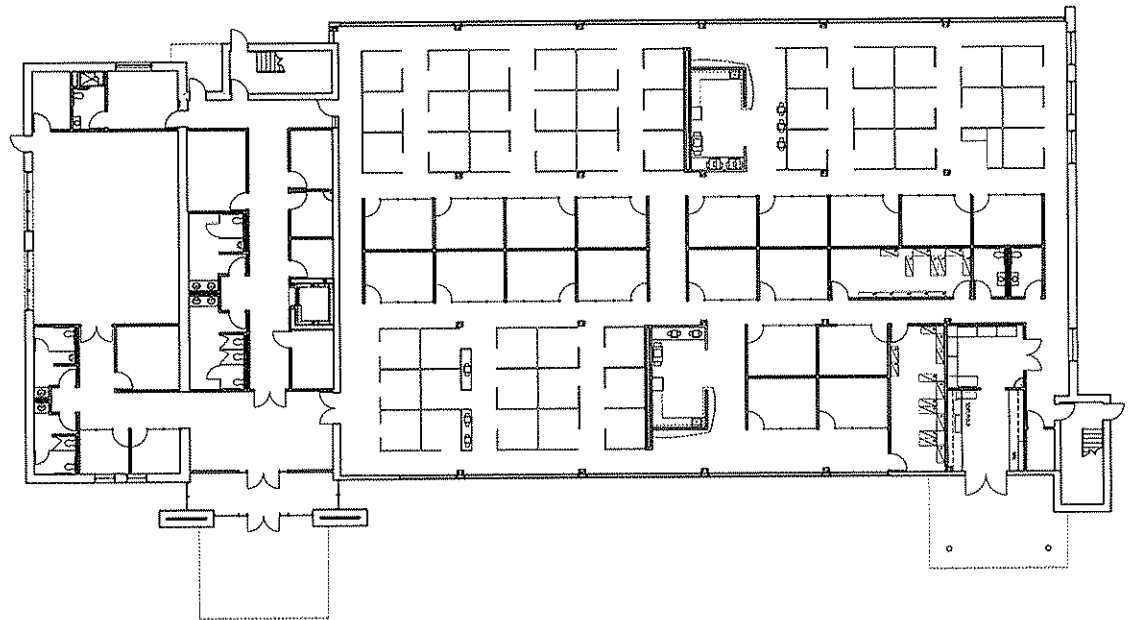
COMPLETION:
Est. June 2011

CONTACT:
Nancy Parsons
Senior Director of Asset
Management
814 Virginia Street, East
Charleston, WV 25301
304.345.6475



This project is presently designed to house approx. 95 to 100 employees in 36,000 square feet of new space in Charleston's Kanawha City neighborhood. The building will be a 2 story, steel framed structure with natural day-lighting of interiors, and is anticipated to be LEED Certified.

The access floor system, demountable partitions, and employee cubicles will give the office space total flexibility and will accommodate future reallocation of space as needed without interruption to coworkers. The site consists of 2 acres and will accommodate approx. 110 employee and visitor vehicles, and is located on a former industrial site



STATE OF WEST VIRGINIA CAPITOL CAFETERIA RENOVATION



LOCATION:
Charleston, West Virginia

SIZE:
14,000 SF

COST:
\$3.7M

COMPLETION:
2007

CONTACT:
Mr. David Oliverio
Director
General Services
Division
1900 Kanawha Blvd. E
Charleston, WV 25305
304.558.3517



This project involved renovating an existing food service area in the WV Capitol Building. The new renovations include a full service kitchen, self serve area and seating for 300 people. ZMM worked with a kitchen consultant and provided demolition drawings, base architectural, mechanical and electrical drawings.



The project included design of the first phase of a wet pipe sprinkler system that will serve the entire Capitol. In addition, ZMM also provided the documents to replace the Capitol medium voltage transformers located in the basement vault.



ZMM met stringent timeline for a critical construction completion date.

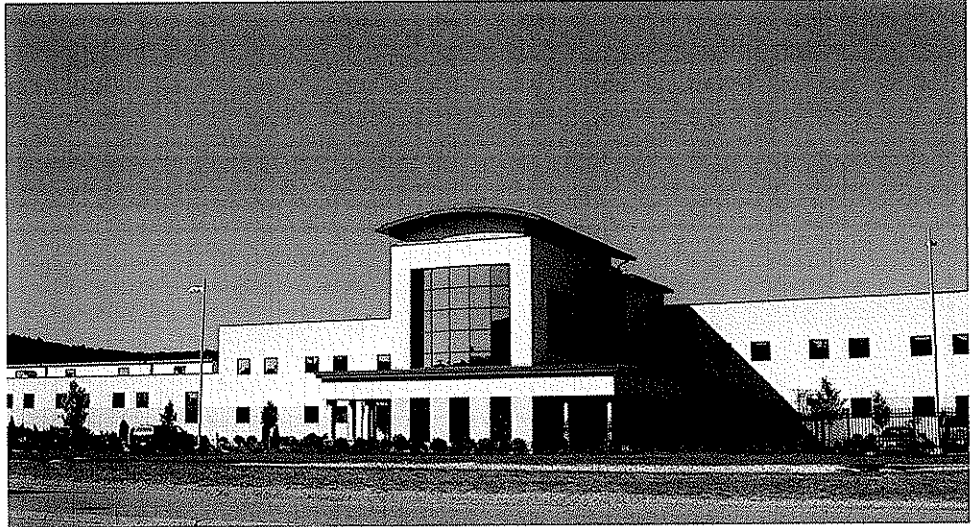
Dow Plant Headquarters Building

Dow Chemical Company



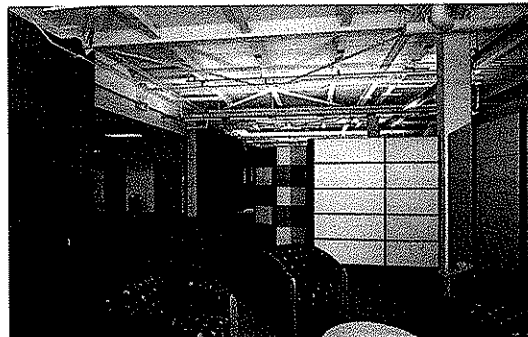
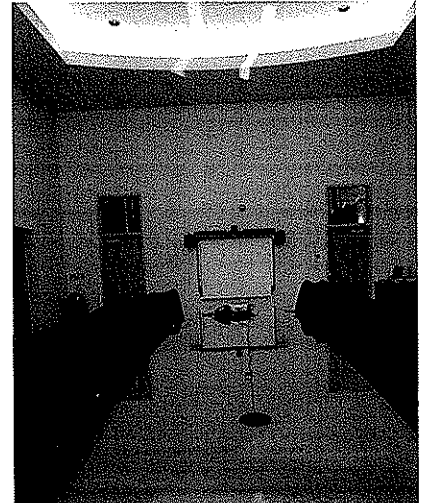
LOCATION:
South Charleston, West
Virginia

SIZE:
27,000 SF



ZMM was responsible for the master planning as well as architectural and engineering design for renovations and additions to the existing plant shop to serve as the main plant headquarters housing all plant maintenance and engineering personnel.

The renovation includes open office space, an emergency operations center, locker room, a lunch room and plant conference center.



Blue Cross, Blue Shield Headquarters Building



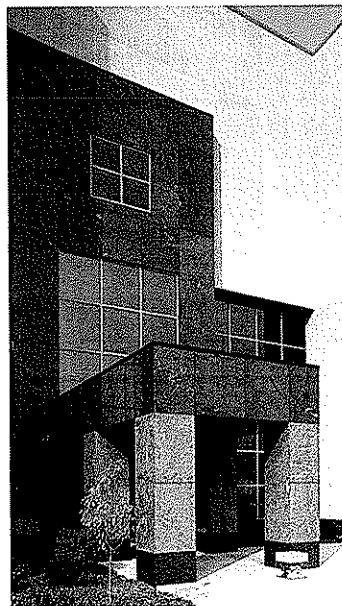
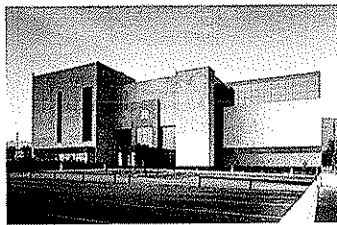
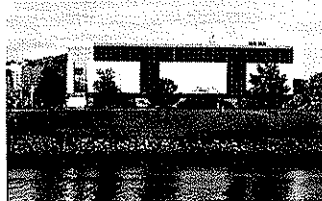
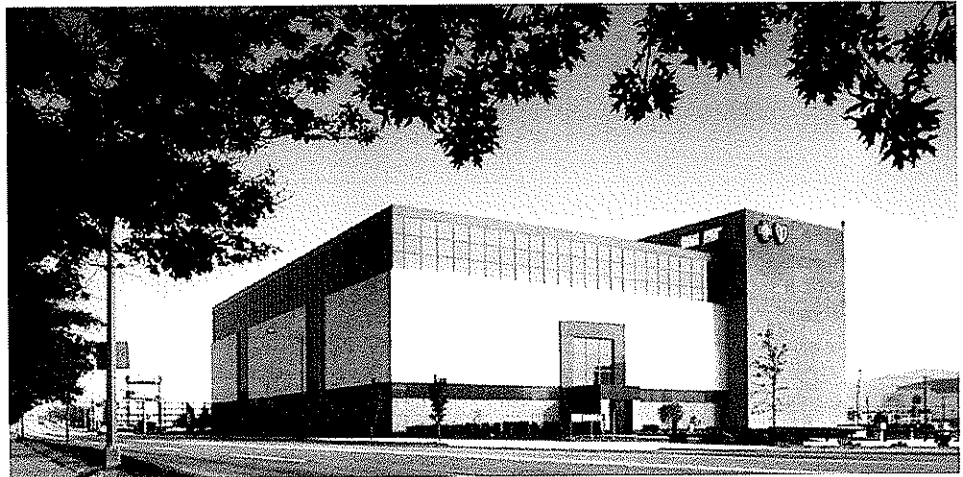
LOCATION:
Charleston, West Virginia

SIZE:
110,000 SF

COST:
\$9M

COMPLETION:
1990

CONTACT:
Mr. Robert Young
Blue Cross, Blue
Shield—CASCI
200 Kanawha Boulevard, East
Charleston, WV 25301
304.353.7200



An existing three story Sears Roebuck retail facility was purchased by this client and completely renovated and expanded to provide space for corporate headquarters. A fourth floor of 25,000 SF was added, a significant structural engineering feat, and the exterior of the building was clad in limestone and granite veneer with reflective glass windows and spandrel panels, masking the new floors' presence.

The facility includes open landscaped office areas, conference and meeting rooms, a central computer room, and employee dining with lounge areas. Two high speed elevators and a new entrance were added to provide internal circulation. Each floor is served by new, individual VAV air conditioning systems. This facility was awarded *The West Virginia Society of Architects Design*.

JOINT INTERAGENCY TRAINING & EDUCATION CENTER

WVARNG



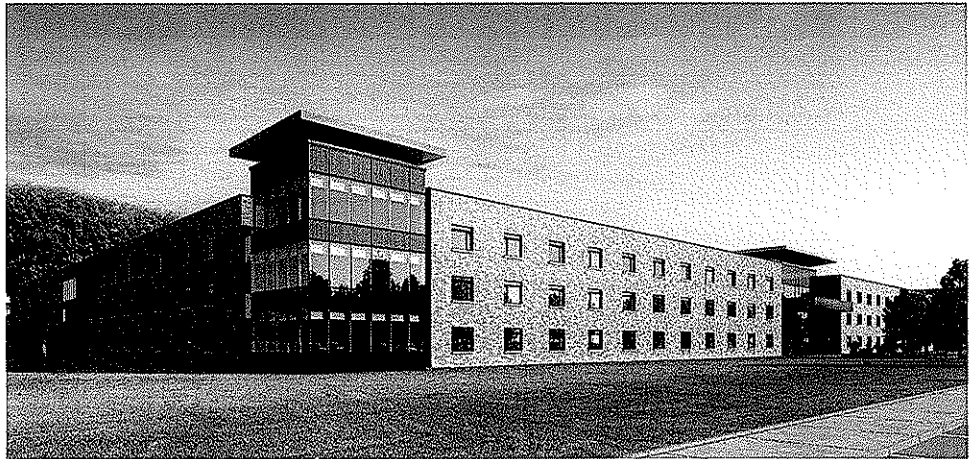
LOCATION:
Kingwood, West Virginia

SIZE:
285,000 SF

COMPLETION:
Est. 2012

COST:
\$110 Million

CONTACT:
Brigadier General
Melvin L. Burch
WVARNG
1707 Coonskin Drive
Charleston, WV 25311



ZMM, in association with AECOM, is providing architectural and engineering design services for the Joint Interagency Training and Education Center (JITEC), an Army National Guard campus-style facility for training and operational mission support. Sited on 30 acres at the northern end of Camp Dawson between the Cheat River and the foot of Brier Mountain, this 283,000-SF project includes the design of a new operations building; expansion of the billeting facility; renovation of the training facility; creation of a new base entry checkpoint and visitor center; and design for walkway connectors between all the facilities.



The project began with a review of the existing base master plan, followed by a revision of the master plan concept. JITEC is a training and educational facility – the vision behind the site design and updated master plan is that of a college campus atmosphere. The design intent is to create a campus environment that integrates existing buildings with new ones by using compatible, yet distinct building materials.



As the scale of the project includes several miles of roads, parking, and utility upgrades affecting the entire base, the project is being phased over a four-year construction period. Simultaneous construction of all of the new facilities, as well as phased construction in existing buildings, will minimize the disruption to current operations.



The new facilities are designed to meet all anti-terrorism/force protection criteria and are slated for LEED-NC silver certification from the U.S. Green Building Council. The new 82,000-SF operations building is prominently sited as the main focal point upon entering Camp Dawson through the secure access control point and visitor's center, also designed by AECOM. The building's exterior complements its West Virginia setting. The entire building front, composed of glass and pre-cast concrete walls, is open and inviting with glazing that reflects the surrounding trees and hills. Security requirements for the command center influenced the design of the attached, copper-clad "black box" that is an homage to the native rock stratification seen throughout the state.

The building consists of four distinct areas: the Joint Operations Center; a suite of secure training rooms; base headquarters and JITEC administrative offices; and a 6,000-SF server and telecommunications room.

JOINT INTERAGENCY TRAINING & EDUCATION CENTER

WVARNG



LOCATION:
Kingwood, West Virginia

SIZE:
285,000 SF

COMPLETION:
Est. 2012

COST:
\$110 Million

CONTACT:
General Melvin L. Burch
WVARNG
1707 Coonskin Drive
Charleston, WV 25311
304.561.6450



Entry to the Joint Operations Center (JOC) is provided by a secure mantrap adjacent to a dedicated security office. Built to SCIF standards, the JOC contains a state of the art command center housing 48 permanent work stations in a theater-style configuration facing a large video wall, flanked by conference rooms and offices for both officers and support staff. Within the JOC is a secure area consisting of workstations, offices, and two divisible conference rooms with secure video conferencing capabilities. The secure area construction dictates a windowless environment, requiring proper lighting and creative use of materials to create an agreeable work atmosphere.

Adjacent to the JOC are three large training rooms, capable of seating 70 persons each. Lining the front of each room are LCD video walls with large, open areas for workstations, desks, and office equipment, as well as space for private offices. These rooms function primarily as training areas; however, their close proximity to the JOC allows maximum flexibility in securing the entire area from the rest of the building by means of card access-only doors.

The administrative office areas occupy a prominent position at the building's entry and consist of open office areas with workstations, private offices, conference rooms, and storage. The design of this area follows sustainable guidelines for daylighting, promoting a healthy work environment through the use of materials that comply with LEED requirements. The new 6,000-SF network server room, which serves as the base hub, occupies the second floor of the facility along with the building's engineering systems. All electrical, data and communications infrastructure is contained within raised access flooring throughout the building.

The 180,000-SF billeting (hotel) expansion more than triples the facility size and increases the total capacity from 189 guest rooms to 600 guest rooms and suites. Designed to relate to the existing architecture with similar scale, materials, textures, and massing, the addition also brings in new elements, such as iconic glazed building corner elements, to integrate the design of the new operations building. A new dedicated lobby with terrazzo tile flooring leads to a monumental stair with terrazzo treads, open risers, and a glass/stainless steel railing for access to the open lounge areas on the second and third floors.

The lobby's design provides a hotel atmosphere, underscored by the new Liberty Lounge, an upscale bar and restaurant area, with wood finishes salvaged from the gymnasium floor in the existing headquarters building. The new six "executive suites", are designed to the full amenities of corporate hotels.



ROBERT C. BYRD - REGIONAL TRAINING INSTITUTE

WVARNG



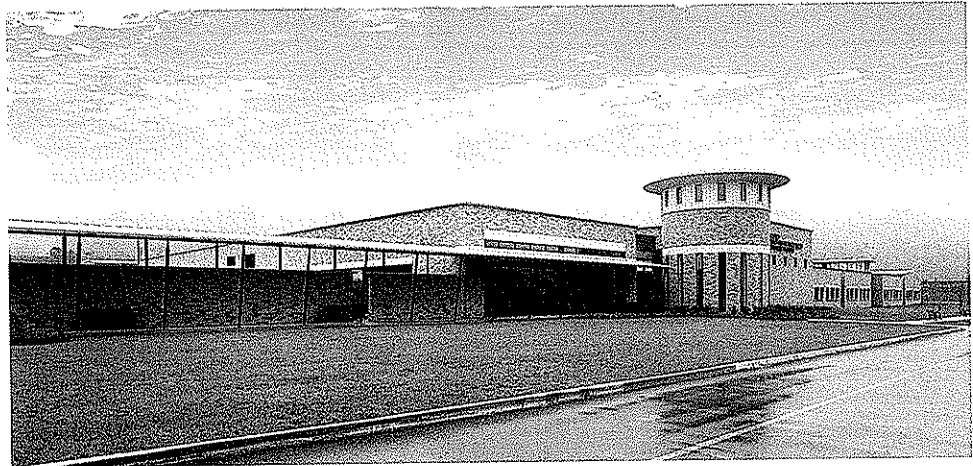
LOCATION:
Camp Dawson, West
Virginia

SIZE:
148,066 SF

COMPLETION:
2002

COST:
\$21 Million

CONTACT:
General Melvin L. Burch
WVARNG
1703 Coonskin Drive
Charleston, WV 25311
304.561.6450



The Joint Interagency Training and Education Center is an expansion adjacent to the existing Regional Training Institute (RTI) on Camp Dawson, near Kingwood, West Virginia.

The agencies involved in the development of the JITEC include West Virginia Army National Guard (WVARNG) and the National Guard Bureau (NGB).



This 285,000 SF project at Camp Dawson is registered under LEED-NC v2.2. Program elements incorporate an operations training and simulation center for the National Guard Bureau, training offices, classroom spaces, and a billeting (hotel) component.



LINCOLN COUNTY HIGH SCHOOL

Lincoln County Schools



LOCATION:
Hamlin, West Virginia

SIZE:
216,500 SF

COMPLETION:
August 2006

COST:
\$32 Million

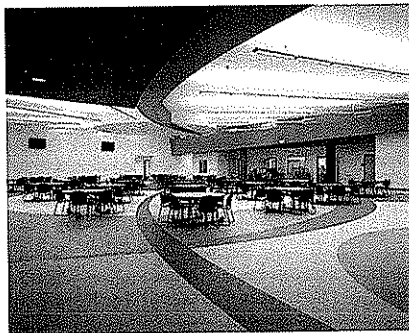
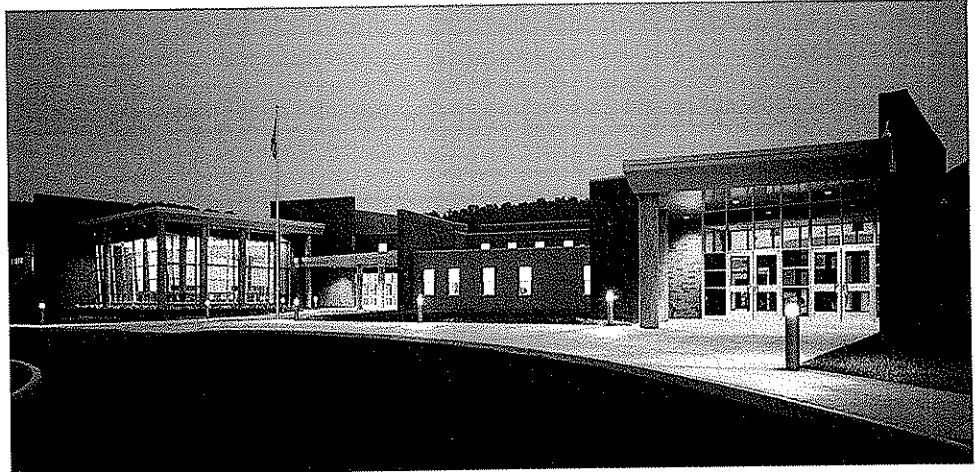
CONTACT:
Mr. David Roach
Superintendent
10 Marland Avenue
Hamlin, WV 25523
304.824.3033

AWARDS:

2007 AIA Honor Award
West Virginia Chapter
Excellence in Architecture

Education Design Showcase
Project of Distinction award

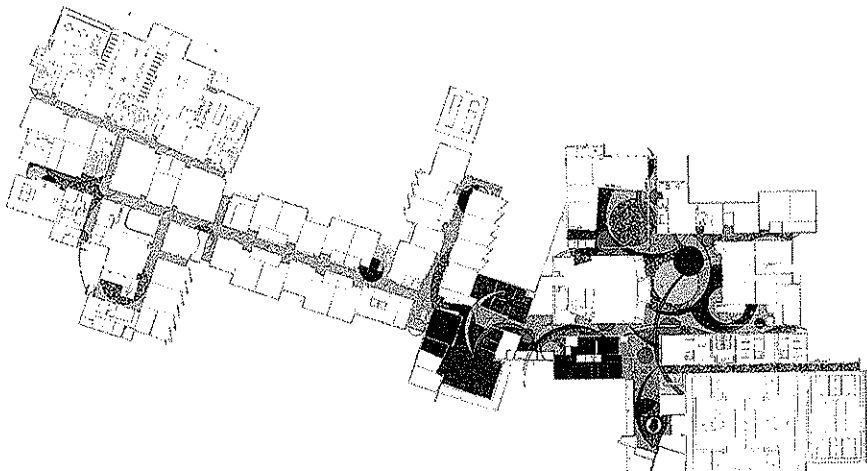
American School & University
Outstanding Building Design



This consolidated senior high school for 850 students in grades 9 through 12, includes two gymnasiums with seating for 840 in the main gym, full food service facilities, a 300 seat auditorium, a library featuring state of the art technology, and all required curricular classroom spaces.

Vocational space is included in the facility making it one of the new breed of comprehensive high schools. The building is air conditioned with a four pipe, hot water/chilled water, air handling system meeting all indoor air quality requirements. It also includes LAN cabling system, integrated classroom intercom telephone and program system, closed circuit television, cable television system, fire alarm and perimeter security system.

This facility is one of the first educational buildings in the state to include sustainable building design features such as classroom daylighting with automatic lighting control, high efficiency HVAC equipment, and reduced storm water runoff.



ST. ALBANS HIGH SCHOOL

Kanawha County Schools



LOCATION:
St. Albans, West Virginia

SIZE:
216,500 SF

COMPLETION:
2003

COST:
\$24 Million

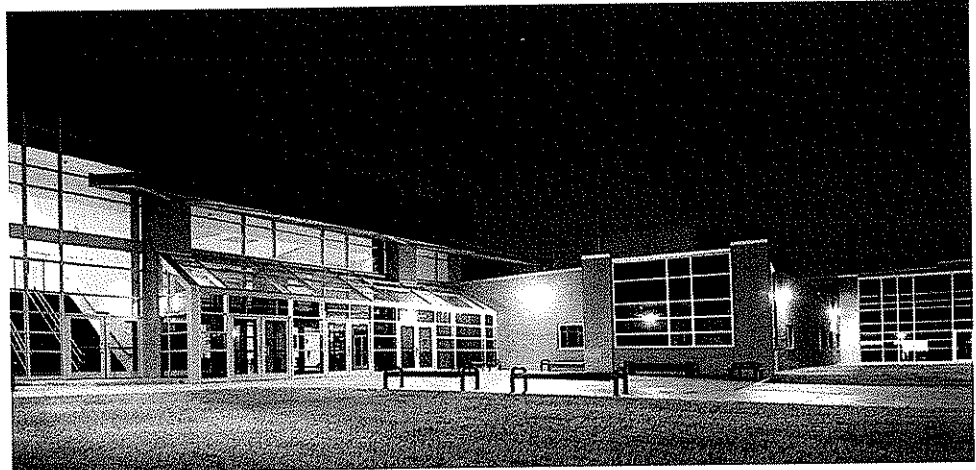
CONTACT:
Dr. Ron Duerring
Superintendent
200 Elizabeth Street
Charleston, WV 25523
304.348.7732

AWARDS:

Impact on Learning Award
Effective Transformation

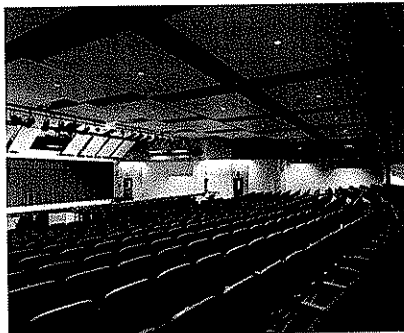
Education Design Showcase
Outstanding Building Design

American School & University
Outstanding Building Design



The renovation and additions to St. Albans High School included the razing of about 40% of the existing structure and the construction of 124,000 SF of new construction. The completed facility will house 1050 students, grades 9 thru 12.

The new facility includes a distance learning center with duplex teleconferencing, and a state of the art media center with technology distribution throughout the entire facility.



It also includes complete food service facilities and a commons/dining area, which serves as the focal point for access to the gymnasiums and auditorium.



SOUTHSIDE ELEMENTARY/HUNTINGTON MIDDLE SCHOOL

Cabell County Schools



LOCATION:
Huntington, West Virginia

SIZE:
158,194 SF

COMPLETION:
Est. 2010

COST:
\$27 Million

CONTACT:
Mr. William Smith
Superintendent
2850 5th Avenue
Huntington, WV 25702
304.824.3033



The two schools that previously occupied the site of the New Southside Elementary School and Huntington Middle School were known as Cammack Elementary School and Cammack Middle School. The new facility will house a combined 1,014 Elementary and Middle School students. When the Cabell County Board of Education proposed a \$61M bond issue in 2006, the Huntington community expressed the importance of saving this neighborhood landmark.

The new facilities were designed to blend with the architectural character of the existing facility. More than 70% of the existing building was demolished and the existing building that remained was completely renovated and remains the focus of the community. Two new stair towers provide a vertical architectural element that separates the existing structure from the new construction. The result is a cohesive design that blends the unique elements of the former Cammack School into a modern educational complex that exceeds the requirements of 21st century learning.

Although the expanded facility houses both an elementary and a middle school, each have their own distinct entrance and administrative complex, the students remain physically separated on opposite sides of the facility. This was a key component for community support. The new schools will only share a kitchen, which has been located to serve separate dining facilities, to improve the efficiency of operation.



With the community's support of the bond, ZMM has designed a facility that maintains the historic character of the façade and auditorium, while replacing the remainder of the facility. The community has maintained a landmark, while developing new state of the art elementary and middle schools.

HISTORY AND PHILOSOPHY of ZMM



LOCATION:

222 Lee Street, West
Charleston, WV

CONTACT:

Phone 304.342.0159
Fax 304.345.8144
www.zmm.com

Ray Zando, Ken Martin and Monty Milstead established the **Charleston, West Virginia** based Architectural and Engineering firm of Zando, Martin and Milstead in 1959 with a staff of five people. The firm obtained an early foothold in the professional services sector in the state and grew in both size and stature. Mr. Steven Branner, a recent graduate of the University of Cincinnati, joined the firm in 1967 as a project architect. Mr. Robert Doeffinger obtained a B. S. degree in Mechanical Engineering from West Virginia University and an M. S. degree in Architectural Engineering from The Pennsylvania State University before joining the firm in 1976.

Mr. Zando, Mr. Martin and Mr. Milstead, reaching retirement age, transferred the ownership of the firm to Mr. Branner and Mr. Doeffinger in 1986 and they guided and expanded the firm to its present size of approximately 35 people. Since then, Dave Ferguson, Rod Watkins, and Adam Krason have joined in ownership of the firm.

Since the beginning, ZMM has been dedicated to the integrated approach to building design. The inclusion of engineering services (civil, mechanical, electrical and structural), as well as interior design, makes ZMM unique among architectural firms and fulfills the needs of clients for single point responsibility. More importantly, an integrated approach provides better coordinated, accurate, and concise documents. ZMM's commitment to clients is to provide the highest quality professional services available. In order to maintain this high level of quality, we strictly conform to a Quality Assurance Program, a unique feature of ZMM.



We work hard at staying generalists, while, by virtue of maintaining a practice for over fifty years, having extensive experience in different building types. We approach each project as a unique opportunity and execute each design accordingly. Nothing is done without our full, professional attention. ZMM has a demonstrated record of success in the specialization of architecture and engineering.

HISTORY AND PHILOSOPHY of ZMM



COMMUNITY SUPPORT

In addition to our design efforts, **ZMM** is supportive of institutions and organizations that contribute to the cultural and educational landscape in West Virginia.

ZMM offers financial support to several community and state-wide institutions which reflect the superior quality that we strive to achieve on each of our projects. The following organizations also impact the educational environment through their support of local artisans, performances, broadcasts, and community service:



West Virginia Symphony Orchestra

PROFESSIONAL SERVICES



Since its inception, ZMM has been dedicated to the integrated approach to building design (providing full architectural and engineering services in-house) which is unique to architectural firms of our size. Our past successful experience demonstrates that providing multi-disciplined services within one organization results in a fully coordinated project. ZMM has the qualified professionals available to provide services throughout the duration of a project from the initial planning phases through post-occupancy evaluations and beyond.

Additionally, ZMM is constantly working to improve the services we offer by addressing emerging and evolving trends that impact the design and construction market. ZMM has eight LEED accredited Professionals on staff to address the needs of our clients who are interested in designing buildings that meet the US Green Building Council's standards. This continues ZMM's active implementation of sustainable design principles on our projects.

ZMM offers all of the following professional services within our organization:

- PRE-DESIGN**
- Educational Facility Planning
- Programming
- Space Planning
- Feasibility Studies
- Existing Building Evaluation
- Site Evaluation and Analysis
- Master Planning
- Construction Cost Estimating

Executive Summary		Index (Pages)
National Guard Bureau Area (RSF)		
Operations	28,073	
Sub-Total (RSF)	28,073	
Total (RSF)	28,073	
Department of Energy Area (RSF)		
Training	4,180	
Academics	19,011	
Information Technology	56,118	
Analysis	323	
General Support	3,801	
Sub-Total (RSF)	83,533	
Total (RSF)	83,533	
AFRC Area (RSF)		
Construction	0	
Administration	32,100	
Site Support	0	
Construction	0	
Construction	0	
General Functions	0	
Sub-Total (RSF)	32,100	
Total (RSF)	32,100	
Joint Interagency Training Center - East Area (RSF)		
Administration	11,775	
Construction	21,000	
Other	0	
Sub-Total (RSF)	32,775	
Total (RSF)	32,775	
Billeting Area (RSF)		
Other	28,250	
Sub-Total (RSF)	28,250	
Total (RSF)	28,250	
Total Building Area Area (RSF)		
National Guard Bureau	28,073	
Department of Energy	83,533	
Armed Forces Research Center	18,600	
Joint Interagency Training Center	45,875	
Billeting	28,250	
Total (RSF)	204,331	

PROFESSIONAL SERVICES



DESIGN

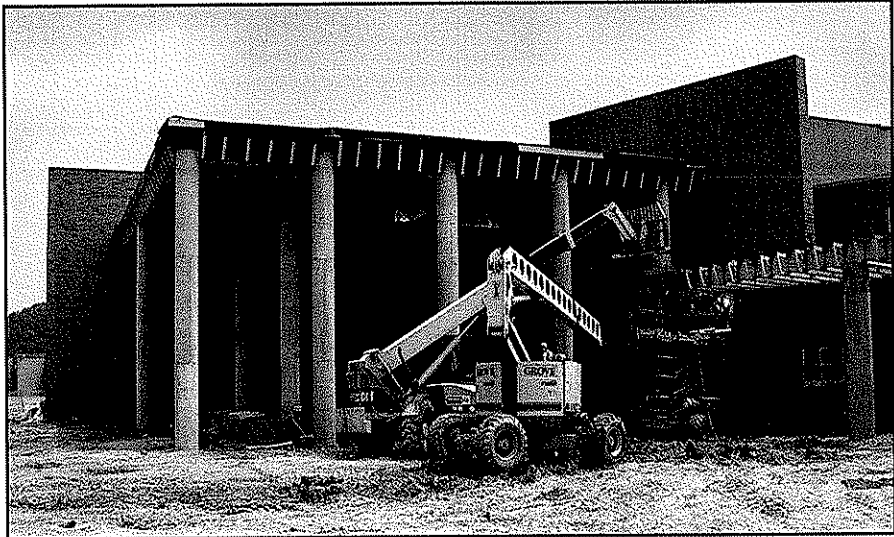
Architectural Design
Sustainable Design
Interior Design
Landscape Architecture
Structural Engineering
Mechanical Engineering

Electrical Engineering
Civil Engineering
Data System Design
Lighting Design
Energy Consumption Analysis



POST DESIGN

Construction Administration
Value Engineering
Life Cycle Cost Analysis
Post-Occupancy Evaluation



QUALITY ASSURANCE



At ZMM, we strive to be the best. Our Quality Assurance Program is one step in the process of exceeding our clients' expectations. Our QA/QC Program is led by Mr. Steve Branner, AIA and Mr. Rod Watkins, REFP, both Principals of the firm, who combined bring more than 80 years of experience to ensuring the quality of every ZMM project. This program includes the following six components:

1. Selecting the Project Team

ZMM's diverse staff ensures that each project team is made up of highly qualified members, each dedicated to the project's success. Project team members are selected based upon relevant experience, and ability to help achieve the client's vision.

2. Identifying Project Requirements

Project team members are fully integrated in each phase of the design process, ensuring a quality project from the beginning, to take advantage of early sustainable design decision-making. The project requirements are included in a 'Basis of Design' that each member of the project team can access. The 'Basis of Design' helps guide important project decisions.

3. Identifying Client Expectations

Knowing and understanding our clients' expectations is our goal. This knowledge gives ZMM a baseline for exceeding expectations.

4. Ongoing Project Reviews

As part of the ongoing project reviews, we conduct quality assurance evaluations during each stage of the project:

- Schematic Design Phase
- Design Development Phase
- Construction Documents Phase
- Construction Administration Phase

ZMM has developed a series of QA/QC review documents that are completed during each phase, and include a programmatic review, technical review, and review of the project schedule and budget.

5. Post Project Review

At the completion of every project, ZMM staff members participate in a learning session to gain insight useful for future projects. These reviews typically include participation from the owner and the contractor

6. Staff Training, Assessment and Enhancement

Ongoing staff development and training is very important to ZMM. Providing increased opportunities for learning and advancement leads to improved employee performance more successful projects.

ADAM R. KRASON

AIA, NCARB, LEED AP



Position

Project Architect, Principal

Education

Bachelor of Architecture; The Catholic University of America, Washington, D.C.; 1998

B.S., Civil Engineering; The Catholic University of America, Washington, D.C.; 1998

Employment History

2008 - Present, Vice President

2003 - 2008, Project Architect

1998 - 2003, Project Architect, Charleston Area Architectural Firm

1998, Consultant, Anderson Consulting

Professional Credentials

Registered Architect: West Virginia and Ohio

LEED Accredited Professional

Construction Specifications Institute – CDT

Member of American Institute of Architect

NCARB Certification

Civic Affiliations

West Virginia Vision Shared-Sustainable Economic Development Team

West Side Main Street Design Committee, Charleston, West Virginia

West Virginia Qualifications Based Selection Council

Development Council, St. Agnes School, Charleston, West Virginia

Professional Experience

Mr. Krason's experience includes all aspects of the design and production of small and large projects with an emphasis on Military, Public, Government Facilities, Educational Facilities and Industrial Facilities. Mr. Krason also serves on ZMM's Board of Directors.

Specific project responsibilities: building programming, code compliance review, assistance with the preparation of architectural specifications, project budgeting and scheduling, schematic design compliance with project requirements, and the general overview of each project to ensure client expectations.

Project Experience

Joint Interagency Training and Educational Center (JITEC)

State of West Virginia Division of Juvenile Services

State Office Building 5, 6, & 7 Analysis, 10th Floor Renovation

West Virginia Army National Guard - CFMO Expansion Project

West Virginia Army National Guard - Logan Readiness Center

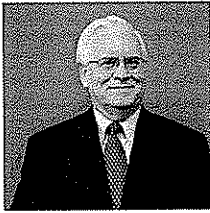
West Virginia Army National Guard - Morgantown Readiness Center

West Virginia Army National Guard - Ripley AFRC

Judge Donald F. Black Courthouse Annex

R. RODNEY WATKINS

AAIA, REFP



Position

Principal

Educational Planning, Administration and Business Development

Education

Computer Programming; Center College, Charleston, West Virginia; 1964
Architectural Drafting; Center College, Charleston, West Virginia; 1965

Employment History

1991 - Present, Vice President and Principal; ZMM

1985 - 1991, Principal and Partner; West Virginia Architectural Firm

1977 - 1985, Project Manager and Construction Administrator; West Virginia Architectural Firm

1971 - 1977, Director of Facilities Planning; West Virginia Public School System

1968 - 1971, Project Manager; West Virginia Architectural Firm

1965 - 1968, Draftsman and Group Leader; West Virginia Architectural Firm

Civic Affiliations

Associate Member; American Institute of Architects

Professional Member; Council of Educational Facility Planners, International

Professional Experience

Mr. Watkins is responsible for the marketing program, office technology, construction administration, and educational facility planning at ZMM. As a Principal of the firm he also has project as well as corporate administrative duties and serves on the Board of Directors.

Mr. Watkins' started his career in 1965 in the field of architectural drafting for an architectural firm in Charleston, WV. He began his educational planning experience in earnest in 1970 with a 7 year employment with Kanawha County Schools as Coordinator, and later as Director of Facility Planning, gaining a public sector view and experience base in school planning and design.

He is a Recognized Educational Facility Professional by the Council of Educational Facility Planners, International and has been involved in the planning and construction of over 100 school facilities throughout West Virginia.

DAVID E. FERGUSON

AIA, REFP



Position

Principal, Project Manager

Education

B.S., Industrial Technology/Architectural Design; West Virginia State University, Institute, West Virginia; 1979

Employment History

2002-Present, Principal, ZMM
2001-Present, Board of Directors, ZMM
2001-Present, Project Architect, Project Manager, ZMM
1996-2001, Project Architect, ZMM
1984-1996, Designer, ZMM
1983-1984, Designer, Cilco, Inc.
1980-1983, Designer, Union Carbide Corp.
1979-1980, Drafting/Design, Parkline, Inc.

Professional Credentials

Registered Architect (WV, OH)
Professional Member, American Institute of Architects
Professional Member, West Virginia Chapter of the AIA
Director, West Virginia Chapter of the AIA
Professional Member, US Green Building Council
Member, Council of Educational Facility Planners International
Recognized Educational Facility Professional (REFP) by CEFPPI

Community/Professional Service

High School Student Mentor/Job Shadowing Program
West Virginia AIA IDP Program Mentor/Advisor
West Virginia State Department of Education - Policy 6200
Revision Committee
West Virginia School Building Authority Performance and Design
Standards Committee

Professional Experience

Mr. Ferguson's responsibilities at ZMM include all aspects of project management and scheduling, project programming, educational facility planning, project budgeting, code compliance reviews, architectural design and presentation, quality control. He is also responsible for client and public meetings from small to multi-million dollar projects. As a Principal of the firm he has corporate administrative duties and serves on the Board of Directors for ZMM.

Throughout his tenure at ZMM, Mr. Ferguson's emphasis has been on Educational Design and has had extensive design experience with Industrial, Healthcare, Retail, Public, Governmental, and Recreational Facilities. He is a *Recognized Educational Facility Professional International* and has been involved in the planning and construction on over 80 educational facilities.



Position

Project Architect

Education

Bachelor of Architecture; University of Tennessee, Knoxville, Tennessee; 1992

Employment History

2003-Present, Project Architect, ZMM

2001-2003, Director of Architecture, West Virginia Area Architectural Firm

1997-2001, Project Architect/Associate, Florida Area Architectural Firm

1992-1997, Intern/Project Architect, ZMM

Professional Credentials

Registered Architect (West Virginia)

Professional Member, American Institute of Architects

Professional Experience

Mr. Estep began his career in Architecture with ZMM, Inc. in 1992. In 1997, he moved to St. Petersburg, FL and worked as a Project Architect at a large Architectural Design Firm where he gained additional experience in Commercial Design. He returned to ZMM, Inc. in 2003.

Mr. Estep is responsible for the overall work process relating to design, documentation and bidding. In addition to his project management responsibilities, Mr. Estep also manages ZMM's Design Review Program.

He is also responsible for generating construction details as necessary to ensure compliance with design intent, performing building code/ordinance analysis, coordinating structural, mechanical and electrical systems, and establishing project goals consistent with the contract and project schedules. He presides at project kick-off meetings with design teams to communicate construction budgets, goal, and schedules and conducts regular team meetings to update information, changes, budgets, and facilitates communications among team members.

Project Experience

Erma Byrd Center

West Side Elementary School

laeger - Big Creek High School

Milton Middle School

Bradshaw Elementary

Big Otter Elementary School

Kanawha County Public Library

Highland Hospital



Position

Electrical Engineer

Education

B.S., Electrical Engineering; West Virginia University Institute of Technology, Montgomery, West Virginia; 1995

Employment History

2000 - Present, Electrical Engineer, ZMM, Charleston, WV
1995 - 1999, Electrical/Control Systems Designer, WV Engineering Firm

Professional Credentials

Professional Engineer (WV)

Professional Experience

Mr. Casdorff started his career in 1995 as an electrical/control systems designer. He is responsible for Electrical Design and Engineering on various ZMM projects.

Responsibilities Include:

- Lighting Design (Interior & Exterior)
- Electrical Power Distribution
- Security System Design
- Data System Design
- Fire Alarm System Design
- Sound System Design
- Division 16 Specifications
- Electrical Drafting & Design CAD

Project Experience

- Southside Elementary and Huntington Middle School
- Milton Middle School
- Wayne Elementary School
- Martha Elementary School
- Jaeger Elementary School
- Lincoln County High School
- West Virginia Juvenile Detentions Centers
- WV Army National Guard - Logan Readiness Center
- WV Army National Guard - Morgantown Readiness Center
- CFMO Expansion Project
- WV Army National Guard - Glen Jean Armed Forces Center



Position
Civil Engineer

Education
B.S., Aerospace Engineering, U.S. Naval Academy, Annapolis, MD 1993
B.S., Math and Science Education, WV State College, Institute, WV,
2001

Employment History
2008-Present, Civil Engineer, ZMM
2001-2008, Staff Engineer, Potesta & Associates, Inc.

Professional Credentials
Registered Engineer (WV)

Professional Experience
Ms. Cleland has experience in both civil and environmental engineering. She has extensive knowledge of sanitary sewer collection system design, wastewater treatment plant design, grading plans, site utility design, and associated permit applications preparation.

Her environmental remediation experience includes Phase I Environmental Site Assessments, Phase II Environmental Site Assessments, and participation in Baseline Human Health Risk Assessments. Ms. Cleland consulted on the air pollution permit applications and general permit applications for large and small emission units, such as standby/emergency generators for site development projects.

Project Experience:
Hacker Valley K-8 School
Martha Elementary School
Milton Middle School
Barboursville Middle School
Harts K-8 School
Bradshaw Schools, McDowell County
Parkersburg Catholic Athletic Annex
State of WV Office Buildings 5, 6 & 7
Highland Medical Facility
Goodwill Industries Addition
Cedar Lakes Conference Center Roadwork
Kanawha Valley Senior Services
West Virginia Housing Development Fund

ALANA PULAY

IIDA, LEED AP



Position

Interior Designer

Education

B.S., Interior Design; The Ohio State University, Columbus, Ohio; 2003

Employment History

2003 - Present, Interior Designer, ZMM

2002 - 2003, Interior Design Intern, The Ohio State University Office of Student Affairs

Professional Credentials

LEED-Accredited Professional (Commercial Interiors), 2008

Registered Interior Designer (WV)

NCIDQ Certificate, 2005

Professional Member IIDA

Professional Experience

Ms. Pulay has experience detailing and specifying interior elements and furnishings to successfully create design solutions that satisfy the clients within budget limitations. She has worked on many educational, correctional, corporate, industrial and retail projects.

Ms. Pulay is also actively involved in the programming and space planning efforts at ZMM. This involvement helps ensure that the interior environment matches the architectural design in quality, level of detail, and budget. Her involvement continues through the selection and installation of furnishings.

Project Experience

Erma Byrd Higher Education Center

Lincoln County High School

Wayne Elementary School

Martha Elementary School

Valley Dale Elementary School

Salem/Gore Middle School

Kellogg

War K-8

Jaeger- Big Creek High School

Robert L. Shell - Juvenile Center

West Virginia Army National Guard - CFMO Expansion

West Virginia Army National Guard - Glen Jean Armed Forces

Western Regional Jail and Correctional Authority

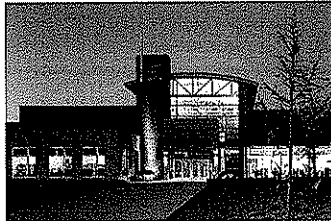
AWARD WINNING DESIGN



2009

Construction & Facilities Management Office

Charleston, West Virginia
AIA Merit AWARD West Virginia Chapter
Achievement in Architecture



2008

Erma Byrd Center

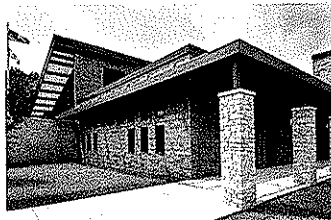
Beckley, West Virginia
AIA HONOR AWARD West Virginia Chapter
Excellence in Architecture
AMERICAN SCHOOL & UNIVERSITY
Outstanding Building Design



2007

Lincoln County High School

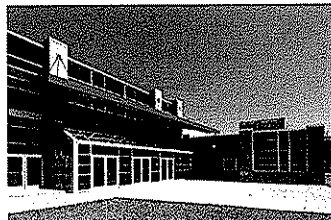
Hamlin, West Virginia
AIA HONOR AWARD West Virginia Chapter
Excellence in Architecture
EDUCATION DESIGN SHOWCASE
Project of Distinction award
AMERICAN SCHOOL & UNIVERSITY
Outstanding Building Design



2006

Gene Spadaro Juvenile Center

Mount Hope, West Virginia
AIA MERIT AWARD West Virginia Chapter
Achievement in Architecture

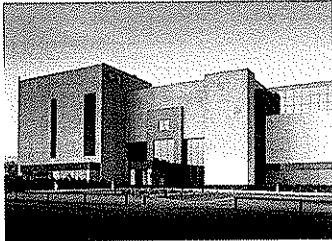


2004

St. Albans High School

St. Albans, West Virginia
IMPACT ON LEARNING AWARD
Effective Transformation
EDUCATION DESIGN SHOWCASE
Outstanding Building Design
AMERICAN SCHOOL & UNIVERSITY
Outstanding Building Design

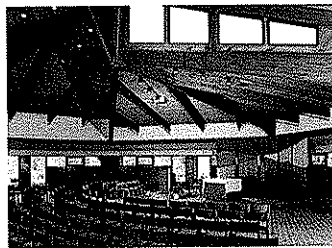
ADDITIONAL AWARD WINNING DESIGN



West Virginia Society of Architects Design Honor Awards

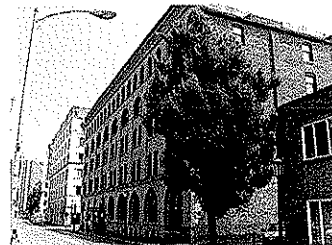
Corporate Headquarters Facility
Blue Cross / Blue Shield of West Virginia
Charleston, West Virginia

John XXIII Pastoral Center
Wheeling-Charleston Diocese
Charleston, West Virginia



Corporate Office Building
Contractors' Association of West Virginia
Charleston, West Virginia

One Bridge Place Office Renovation
Fisher-Bryson Properties
Charleston, West Virginia

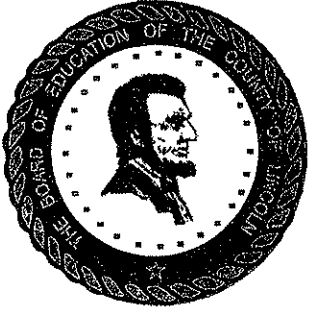


**United States Navy
Admiral's Commendation**
Operations Building Alterations
Naval Security Group
Sugar Grove, West Virginia



**Construction Specifications Institute
Honorable Mention**
Restoration and Renovation Projects
Cottage Renovations to Federal Prison Camp
Alderson, West Virginia

**Stonewall Jackson Lake
Merit Award**
Design and Environmental Program
Recreation Area Basic Park
Weston, West Virginia



Lincoln County Schools

David L. Roach
SUPERINTENDENT

Jeff Huffman
ASSISTANT SUPERINTENDENT

January 22, 2008

To Whom It May Concern:

As the previous superintendent of Cabell County Schools and present superintendent of Lincoln County Schools, I am in the unique position to comment on the services of ZMM, Inc., Architects and Engineers. They provided professional services in both of these counties and I found their services in both counties to be of the highest quality.

I have found, through my experiences with ZMM, that their services are equivalent to having additional employees of the school system. I base this statement on the fact that their representatives consistently monitor budget expenditures in order to stay within the project budget. Change orders are minimal and always justified. ZMM is present and accessible before, during and after project completion to assure the interests of the school system are being met. I particularly appreciate their support in dealing with contractors who may have remaining obligations or product deficiencies that need to be resolved following project completion.

Simply stated, ZMM works to assure that the interests of the client are met and refuses to bow to contractors by accepting less than quality work. I believe this is a rare quality and makes ZMM an elite company.

Sincerely,

David L. Roach
Superintendent of Schools



west virginia department of environmental protection

Public Information Office
601 57th Street, South East,
Charleston, WV 25304

Joe Manchin III, Governor
Randy C. Huffman, Cabinet Secretary
www.wvdep.org

February 21, 2009

Adam R. Krason, AIA, NCARB, LEED AP, Architect
ZMM Architects and Engineers
222 Lee Street, West
Charleston, WV 25302

Dear Mr. Krason,

As Sustainability Officer with the West Virginia Department of Environmental Protection, it is my pleasure to write a letter in support of ZMM Architects and Engineers and their efforts to work with West Virginia organizations committed to improving their built and natural environments and organizational sustainability... or triple bottom line... profit, people, and planet.

The diverse staff at ZMM Architects and Engineers has expert knowledge, skills, and abilities with respect to the United States Green Building Council's Leadership in Energy and Environmental Design® Green Building Rating System™ and about broader sustainability concepts, principles and the environment in West Virginia.

I have worked with Mr. Krason and Ms. Jill Watkins with "Green Building Workshops" and creating a statewide program that builds capacity and provides leadership development opportunities for individuals and organizations embracing sustainability and looking for the complementary relations among the environment, economy and culture in West Virginia. Their inspiring work ethic, wisdom and integrity speak volumes about the manner in which they conduct business and represent themselves throughout West Virginia Communities.

The WVDEP is encouraged by ZMM Architects and Engineers' efforts and how it will lead to eventual Skill Set development and interdisciplinary program enhancements with other sustainability concepts and principles such as:

- Energy and cost efficiency;
- Alternative and renewable energy;
- Sustainable building design, construction, operation and maintenance that supports the United States Green Building Council's Leadership in Energy and Environmental Design® Green Building Rating System™;
- Creation of green businesses and collar jobs; and,
- Others.

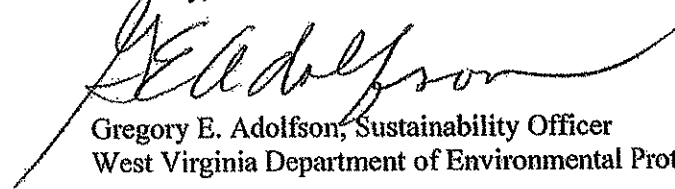
ZMM Architects and Engineers support our capacity building and leadership development activities, and complements and augments WVDEP programs such as:

- Sustainable Communities – a program that targets homeowners, schools, businesses, and community institutions dedicated to energy and water conservation, waste minimization and elimination, pollution prevention, and other sustainability concepts and principles that build sustainable communities... strong local economies, wholesomely vibrant communities, and healthy environments.
- Environmental Excellence – a program that targets regulated and non-regulated organizations in an effort to promote, reward, and encourage superior environmental performance within West Virginia organizations that meet the requirements of program eligibility including an exemplary environmental performance record, commitment to develop and implement an environmental management system, establish environmental performance goals, promote public involvement, and to positively impact the quality of life for all West Virginians by improving the economy, environment, and society through incentives, public participation, innovative technologies, and sustainability concepts. This program is the companion to the United States Environmental Protection Agency's National Environmental Performance Track.
- I Travel Green – a program that targets West Virginia travel and tourism organizations that is an entirely voluntary, affordable program that Registers and Benchmarks travel and tourism organizations that have made a commitment to continually enhance their operations that improve environmental, socio-cultural, and economic performance through evaluating their operations; setting goals, establishing objectives and targets, developing programs; and taking specific actions toward environmental, socio-cultural, and economic sustainability. I Travel Green is designed to support the West Virginia Division of Tourism's "West Virginia Wild and Wonderful" brand, give the state and travel and tourism organizations a marketing edge, promote smart practices, reduce costs, educate travelers and tourists, and protect the beauty and vitality of West Virginia's landscape.

In conclusion, I fully support the efforts of ZMM Architects and Engineers as you seek support for institutionalizing your programs. Any program, that incorporates sustainability concepts and principles and focuses on building capacity and developing leaders in sustainability throughout West Virginia, will benefit our people, our communities, and our overall return on investment. This will support the foundation for building a sustainable future for West Virginia.

Should you have questions, or require additional information, please do not hesitate to contact me at (304) 926-0499 X1332 or gregory.e.adolfson@wv.gov.

Sincerely,



Gregory E. Adolfson, Sustainability Officer
West Virginia Department of Environmental Protection



**Habitat
for Humanity®**
of Kanawha & Putnam County

815 Court Street
P.O. Box 70160
Charleston, WV 25301-0160
(304) 720-0141 Fax (304) 720-4352
info@habitatwv.org

February 23, 2009

To whom it may concern:

I am writing in support of ZMM and the sustainable practices they have helped to make possible at Habitat for Humanity of Kanawha and Putnam County. Adam Krason of ZMM was responsible for the *REUSEd Materials, RESTOREd Lives* project conception and greatly assisted in developing the program and securing the funding.

RESUEd Materials, RESTOREd Lives is a program of the Habitat ReStore in which we collect construction and demolition waste from jobsites and either recycle or resell the material. The project was funded in full by the Sustainable Kanawha Valley Initiative in the fall of 2008. The grant funding enabled us to purchase large, used shipping containers that will be placed on construction sites for collection of materials. The containers will be picked up at the completion of the project for sorting, recycling and reselling at the Habitat ReStore.

According to the United States Environmental Protection Agency, construction and demolition waste comprise 35% of landfills. By salvaging these materials we are reducing the amount of waste that enters the local landfills and we are also providing additional funding to build Habitat homes. Without the help of Adam Krason and ZMM, *REUSEd Materials, RESTOREd Lives* would not have been possible.

Sincerely,

Amy McLaughlin
ReStore Director
Habitat for Humanity of Kanawha and Putnam County

The County Commission of Wood County

No.1 Court Square, Suite 203
Parkersburg, West Virginia 26101
(304) 424-1984



ROBERT K. TEBAY

RICK MODESITT

DAVID BLAIR COUCH

COUNTY ADMINISTRATOR
Marty Seuffer
424-1976

COUNTY CLERK
Jarnie Six
424-1850

March 3, 2008

Dear Sir/Madam:

This is a letter of reference for Adam R. Krason, ZMM, Inc. The County Commission of Wood County has employed ZMM, Inc. on several projects, most notably the renovation of the Judge Black Annex.

Mr. Krason has always been extremely professional and has proven himself to be very flexible in meeting our needs. He is friendly and easy to work with. He has proven to be an asset to the County and we anticipate a long-term relationship with ZMM, Inc. in the coming years.

Sincerely,

THE COUNTY COMMISSION OF WOOD COUNTY

Handwritten signature of Robert K. Tebay in cursive script.

Robert K. Tebay, President

Handwritten signature of Rick Modesitt in cursive script.

Rick Modesitt, Commissioner

Handwritten signature of David Blair Couch in cursive script.

David Blair Couch, Commissioner

WCC:ah

The Higher Education Foundation

200 MAIN STREET, BECKLEY, WEST VIRGINIA 25801-4613

TELEPHONE 304 929-2010

FACSIMILE 304 929-2009

forwardsww@earthlink.net

January 22, 2008

Mr. Rod Watkins, Vice-President, AAIA, REFP
ZMM, Inc.
222 Lee Street West
Charleston, WV 25302

Dear Rod,

Last week, January 14, 2008, we began the second semester of use of The Erma Byrd Center at the Public Higher Education Center campus, Beaver, West Virginia. This endeavor has been a significant triumph for our area and is the first of its kind in West Virginia. Seven public colleges/universities have come together in a single center in a spirit of cooperation rather than competition.

This is a note to thank you and the ZMM family for the critical role with excellence that you played in this project. Initially, we had worked with another architect in Pittsburgh, but unfortunately a series of events made continuance with them impossible. We were then met with crucial deadlines for reformulating an entire building with a very constricted timeline and an equally restricted budget. We turned to ZMM.

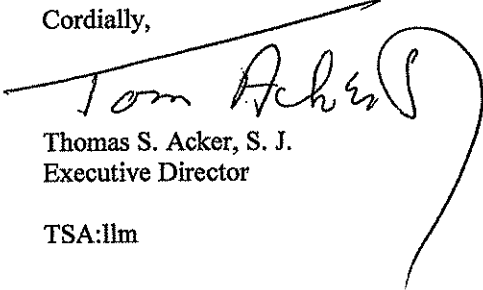
Our contract with you began in December, 2005. We had to complete architectural plans, bid the building, secure a contractor, and begin construction by July, 2006, in order to meet an opening date of August, 2007. ZMM was the perfect partner with us as we forged a new building on a yet raw campus and made it work.

The building designed by ZMM was elegant, yet simple. The budget parameters were met, including a striking view from I-64. The building design impresses all.

Radford & Radford was chosen as the builder, and ZMM worked with them expeditiously and effectively. The architectural plans were exceptionally clean, and the few change orders were almost entirely initiated by the owner as some afterthoughts developed. The project was completed on time, and the first semester was excellent. Over 131 classes were taught engaging 1,990 students.

I simply wanted to send you this note of thanks for accepting a very daunting task, completing it with excellence, maintaining the very restricted budget, and making this whole project successful. We are now looking forward to a second building, and while we probably need by state law to seek architectural services through an RFP, I hope that ZMM will engage in the process. It would be to our benefit if ZMM were the winning architects. You have my highest recommendation and most sincere thanks.

Cordially,



Thomas S. Acker, S. J.
Executive Director

TSA:llm

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: ZMM, INC.

Authorized Signature: Ad R K Date: 22 FEB 2010

State of WV

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 22nd day of February, 2010

My Commission expires 10-6, 2018

AFFIX SEAL HERE

NOTARY PUBLIC Lisa E. Bowles

