

RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia
Department of Administration
Purchasing Division

Request for
Quotation 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

JIM ROBINSON TOYOTA INC.

**55 ROBINSON DRIVE** 

TRIADELPHIA, WV 26059

# Request for

AGR1005

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ADDRESS CORRESPONDENCE TO A DIENTION OF RON PRICE 304-558-0492

DEPARTMENT OF AGRICULTURE (IN CARE OF) SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR, WV

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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

JIM ROBINSON TOYOTA INC.

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.

**55** ROBINSON DRIVE **TRI**ADELPHIA, WV 26059

- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



VENDOR

State of West Virginia
Department of Administration

Request for
Quotation

AGR 1005 Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

AGR1005

ADDRESS CORRESPONDENCE TO ATTENTION OF

RON PRICE 304-558-0492

RFQ COPY TYPE NAME/ADDRESS HERE JIM ROBINSON TOYOTA INC. **55 ROBINSON DRIVE** TRIADELPHIA, WV 26059

DEPARTMENT OF AGRICULTURE (IN CARE OF) SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR, WV 25064 766-2626

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

AGR1005

PAGE 3

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RON PRICE 304-558-0492

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JIM ROBINSON TOYOTA INC.
55 ROBINSON DRIVE
TRIADELPHIA, WV 26059

DEPARTMENT OF AGRICULTURE
(IN CARE OF)
SURPLUS PROPERTY
2700 CHARLES AVENUE
DUNBAR, WV
25064 766-2626

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55-075-4357

## JIM ROBINSON TOYOTA INC.

Rev. 09/08

## 55 ROBINSON DRIVEState of West Virginia

REQ NO. AGR100

TRAPENDOE PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

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1.	Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preced-
<u>×</u>	ing the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
<sup>2</sup> . <u>X</u>	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3,	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. X	Application is made for 5% resident vendor preference for the reason checked:  Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
require agains	understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the ements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty to such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency unteresting any unpaid balance on the contract or purchase order.
authorithe rec	emission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and sizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid juired business taxes, provided that such information does not contain the amounts of taxes paid nor any other information and by the Tax Commissioner to be confidential.
and a	penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true courate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate es during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.
Bidde	Tim Robinson Toyota-Scion, Inc. signed://Nursa a Shubl 9-29-2009 Title: SecTreas
Date:	9-29-2009 Title: Sec-Tivas.

<sup>\*</sup>Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No. AGR1005

## JIM ROBINSON TOYOTA INC. 55 ROBINSON DRIVE TRIADELPHIA, WV 26059

# STATE OF WEST VIRGINIA Purchasing Division

## **PURCHASING AFFIDAVIT**

#### **VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

#### ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.

Under	penalty of	of law for	false	swearing	(West	Virginia	Code	§61-5-3),	it is	hereby	certified	that th	ne v	rendor
affirms	and ackr	nowledge	s the	information	ı in this	affidavit	and is	in complia	ance	with the	requiren	nents a	as s	tated.
						~ <i>1</i>	î	•						

Vendor's Name: Jim Kobinso	n loyota, Inc.		
Authorized Signature: ////////////////////////////////////	While Sec-Thas	Date:	9-29-2009
Purchasing Affidavit (Revised 01/01/09)			

JIM ROBINSON TOYOTA INC. 55 ROBINSON DRIVE TRIADELPHIA, WV 26059

## 2010 Retail Toyota Sienna 5dr 7-Pass Van CE FWD (Natl) 5326

## PRICING SUMMARY

PRICING SUMMARY - 2010 Retail 5326 5dr 7-Pass Van CE FWD (Natl)

	<u>MSRP</u>
Base Price	\$24,540.00
Total Options:	\$590.00
Vehicle Subtotal	\$25,130.00
Advert/Adjustments	\$0.00
Destination Charge	\$800.00
GRAND TOTAL	\$25,930.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

## JIM ROBINSON TOYOTA INC. 55 ROBINSON DRIVE TRIADELPHIA. WV 26059

JAMIKUS SERVENSON DAVE SERVENSON DAVE TRIADELPHIA, WV 26059

## 2010 Retail Toyota Sienna 5dr 7-Pass Van CE FWD (Natl) 5326

### SELECTED MODEL & OPTIONS

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<u>Code</u>	<u>Description</u>				MSRP

5326 2010 Toyota Sienna 5dr 7-Pass Van CE \$24,540.00

FWD (Natl)

#### SELECTED VEHICLE COLORS - 2010 Retail 5326 5dr 7-Pass Van CE FWD (Natl)

Code	Description
<u> </u>	<u>Decomption</u>

SELECTED MODEL - 2010 Retail 5326 5dr 7-Pass Van CE FWD (Natl)

- Interior: No color has been selected.

Exterior 1: No color has been selected.

Exterior 2: No color has been selected.

#### SELECTED OPTIONS - 2010 Retail 5326 5dr 7-Pass Van CE FWD (Natl)

#### CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
<b>EMISSIONS</b>		
FE	50 STATE EMISSIONS	\$0.00
OPTION PACK	AGE	
AG	CE PKG 1 -inc: cruise control, roof rack	\$285.00
PAINT SCHEM	E	
	STANDARD PAINT	\$0.00
PAINT		
040	SUPER WHITE	\$0.00
SEAT TRIM		
FB12	STONE, FABRIC SEAT TRIM	\$0.00
ADDITIONAL E	QUIPMENT	
RL	DAYTIME RUNNING LIGHTS & WINDSHIELD WIPER DE-ICER GRID	\$70.00
POST PRODUC	CTION OPTIONS	
C4	FLOOR MATS *No Longer Factory Orderable, See Dealer for Current Availability*	\$235.00

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## JIM ROBINSON TOYOTA INC. 55 ROBINSON DRIVE TRIADELPHIA, WV 26059

## 2010 Retail Toyota Sienna 5dr 7-Pass Van CE FWD (Natl) 5326

### SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2010 Retail 5326 5dr 7-Pass Van CE FWD (Natl)

**CATEGORY** 

**OPTIONS TOTAL** 

Code Description

<u>MSRP</u>

\$590.00

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JIM ROBINSON TOYOTA INC. 55 ROBINSON DRIVE TRIADELPHIA, WV 26059

## 2010 Retail Toyota Sienna 5dr 7-Pass Van CE FWD (Natl) 5326

## STANDARD EQUIPMENT

### STANDARD EQUIPMENT - 2010 Retail 5326 5dr 7-Pass Van CE FWD (Natl)

#### **ENTERTAINMENT**

- AM/FM stereo w/CD player -inc: MP3/WMA playback, (6) speakers
- Aux input jack

#### **EXTERIOR**

- 16" x 6.5" steel wheels w/full covers
- P215/65R16 all-season BSW tires
- T155/8017 compact spare tire
- Color-keyed door handles
- · Color-keyed bodyside moldings
- · Black lower back door garnish
- · Color-keyed bumpers
- · Headlights w/auto-off feature
- · High solar energy-absorbing glass
- · Black pwr mirrors
- · Washer-linked variable intermittent wipers
- · Intermittent rear wiper
- · Dual sliding side doors

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## JIM ROBINSON TOYOTA INC. 55 ROBINSON DRIVE TRIADELPHIA, WV 26059

## 2010 Retail Toyota Sienna 5dr 7-Pass Van CE FWD (Natl) 5326

### STANDARD EQUIPMENT

#### STANDARD EQUIPMENT - 2010 Retail 5326 5dr 7-Pass Van CE FWD (Natl)

#### INTERIOR

- · 7-passenger seating
- · Front captains chairs w/armrests
- Manual 6-way adjustable driver seat
- · 4-way adjustable front passenger seat
- Removable 2nd-row indexing seats w/armrests
- 60/40 "Split & Stow" 3rd row seat
- · Height-adjustable headrests for all seating positions
- · Fabric seat trim
- · Folding tray table between front seats
- Tilt/telescoping steering wheel
- Instrumentation -inc: tachometer, coolant temp, twin tripmeters
- Digital quartz clock
- Pwr front & side windows w/jam protection
- · Remote keyless entry
- · Auto pwr door locks
- · Pwr soft-touch rear door release
- · Anti-theft engine immobilizer
- HD rear window defogger
- Front & rear air conditioning w/rear controls, filter
- Front door armrests w/covered storage
- (4) map pockets
- · CD storage compartment
- · Coin pocket w/sunglasses holder
- (10) cup holders

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JIM ROBINSON TOYOTA INC. 65 ROBINSON DRIVE TRIADELPHIA, WV 26059

## 2010 Retail Toyota Sienna 5dr 7-Pass Van CE FWD (Natl) 5326

## STANDARD EQUIPMENT

## STANDARD EQUIPMENT - 2010 Retail 5326 5dr 7-Pass Van CE FWD (Nati)

- (4) bottle holders
- (3) 12-volt pwr outlets
- · Garage door opener storage bin
- Upper & lower glove boxes
- · Overhead console w/conversation mirror
- · Dual visor vanity mirrors
- (5) assist grips & (4) coat hooks
- Illuminated entry -inc: front & rear personal lights, cargo area light, front & sliding door courtesy lights MECHANICAL
- 3.5L DOHC 24-valve VVT-i V6 engine w/electronic direct ignition
- 5-speed automatic transmission w/OD & intelligence (ECT-i)
- · Front wheel drive
- · Battery saver
- MacPherson strut independent front suspension
- · Torsion beam rear suspension
- Front/rear stabilizer bars
- · Variable-assist pwr rack & pinion steering
- · Pwr 4-wheel disc brakes

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JIM ROBINSON TOYOTA INC. 55 ROBINSON DRIVE TRIADELPHIA, WV 26059

## 2010 Retail Toyota Sienna 5dr 7-Pass Van CE FWD (Natl) 5326

## STANDARD EQUIPMENT

### STANDARD EQUIPMENT - 2010 Retail 5326 5dr 7-Pass Van CE FWD (Natl)

#### SAFETY

- 4-wheel anti-lock brake system w/brake assist & electronic brake force distribution (EBD)
- · Vehicle stability control (VSC) w/traction control
- · Driver & front passenger advanced airbags
- Driver & front passenger seat-mounted side & 3-row side curtain airbags
- 3-point seat belts for all seating positions -inc: front force limiters, 1st & 2nd-row adjustable seatbelt anchors, emergency locking retractors
- Child-protector sliding-door locks
- Tire pressure monitor system
- Front & sliding door side-impact beams

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## JIM ROBINSON TOYOTA INC. 55 ROBINSON DRIVE TRIADELPHIA, WV 26059

## 2010 Retail Toyota Sienna 5dr 7-Pass Van CE FWD (Natl) 5326

### WARRANTY INFORMATION

WARRANTY INFORMATION - 2010 Retail 5326 5dr 7-Pass Van CE FWD (Natl)

WARRANTY <<< PRELIMINARY 2010 WARRANTY >>>

Basic:

3 Years/36,000 Miles

Drivetrain:

5 Years/60,000 Miles

Corrosion:

5 Years/Unlimited Miles

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JIM ROBINSON TOYOTA INC 55 ROBINSON DRIVE TRIADELPHIA, WV 28059

245 @ 4700

## 2010 Retail Toyota Sienna 5dr 7-Pass Van CE FWD (Natl) 5326

### TECHNICAL SPECIFICATIONS

### POWERTRAIN - BASIC SPECIFICATIONS - 2010 Retail 5326 5dr 7-Pass Van CE FWD (Natl)

#### **ENGINE**

Engine Order Code

 Engine Type
 Gas V6

 Displacement
 3.5L/211 CID

 SAE Net Horsepower @ RPM
 266 @ 6200

SAE Net Torque (lb ft) @ RPM

#### **TRANSMISSION**

Transmission order code

Transmission Type Description \* 5-Speed Automatic
Drive Train Front Wheel Drive

#### **MILEAGE**

City EPA fuel economy estimate (MPG) 17.00

Hwy EPA fuel economy estimate (MPG) 23.00

City cruising range (mi) 340.00

Hwy cruising range (mi) 460.00

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<sup>\*</sup> Indicates equipment which is in addition to or replaces base model's standard equipment.