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PITTSBURGH PA

KCUD /-25-10 State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

Request for [

08100106

DIVISION OF HIGHWAYS

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304-558-2402

*501133043 412-682-3041 INTERLOCKING DECK SYSTEMS INTE 115 41ST STREET

15201

DISTRICT EIGHT P.O. BOX 1516 US 219, NORTH PARSONS ROAD ELKINS, WV

26241-1516 304-557-0215

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

08100106

RFQ NUMBER

64333	PAG	E

ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN 304-558-2402

*501133043 412-682-3041 INTERLOCKING DECK SYSTEMS INTE 115 41ST STREET PITTSBURGH PA

DIVISION OF HIGHWAYS DISTRICT EIGHT P.O. BOX 1516 US 219, NORTH PARSONS ROAD ELKINS, WV 26241-1516 304-557-0215

DATE PRINTED TERMS OF SALE SHIP VIA FREIGHT TERMS 01/20/2010 BID OPENING DATE: 02/03/2010 BID OPENING TIME 01:30PM CAT NO QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT INF ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING. SIGNATURE ing Deck Systems International COMPANY DATE NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID. REV. 09/21/2009 NOTICE A SIGNED BID MUST BE SUBMITTED TO: DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130 SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TITLE ADDRESS CHANGES TO BE NOTED ABOVE



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***501133043**

115 41ST STREET

PITTSBURGH PA

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

INTERLOCKING DECK SYSTEMS INTE

15201

412-682-3041

Request for REQNUMBER Quotation

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MICHAEL AUSTIN 304-558-2402

DIVISION OF HIGHWAYS

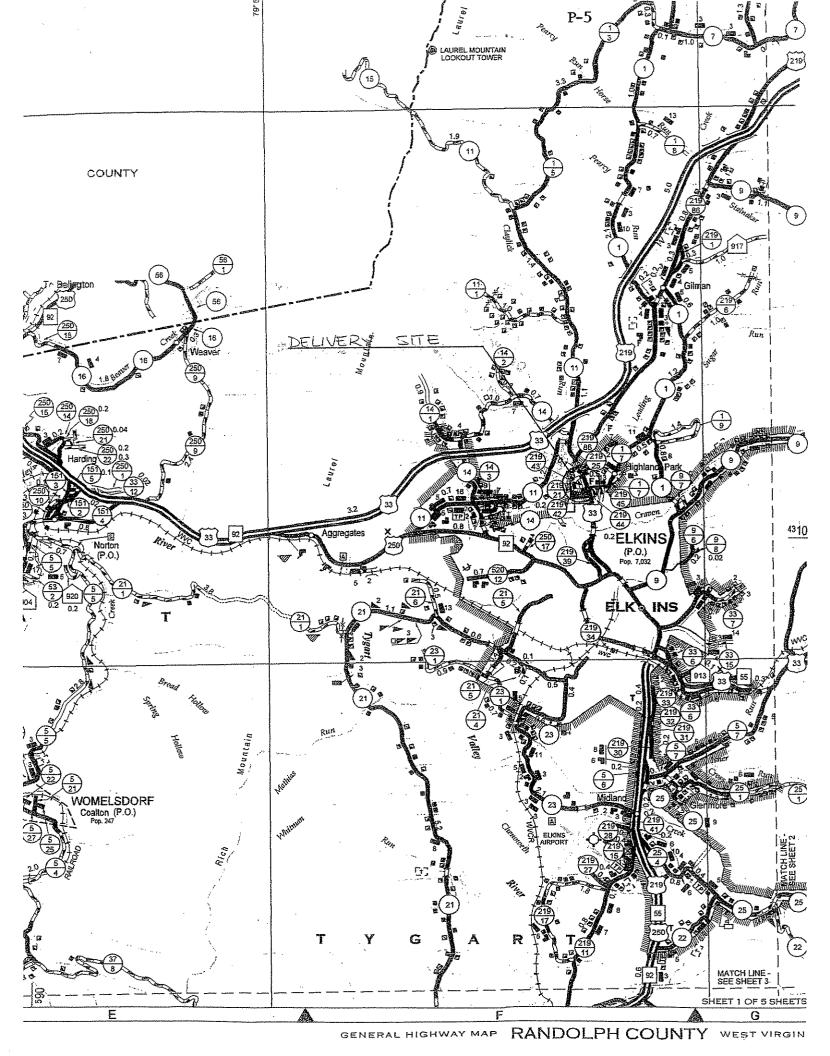
DISTRICT EIGHT P.O. BOX 1516 US 219, NORTH PARSONS ROAD ELKINS, WV

26241-1516 304-557-0215

ADDRESS CORRESPONDENCE TO ATTENTION OF:

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SIGNATURE					74	TELEPHONE			DATE	
TITLE		F	EIN			•		ADDRESS CHA	NGES .	TO BE NOTED ABOVE

•		Description	
		The above listed materials are to be delivered to the WVDOH, District Eight Lot, located on US Route 219, approximately 1 mile north of Elkins WV.	
		The District Eight Storekeeper must be notified at (304) 637-0226 at least 48 hours in advance of delivery to provide necessary personnel and equipment for unloading.	
	Toponos assessment and the state of the stat	Delivery will only be accepted during normal working hours of 7:30 a.m. to 4:00 p.m., Monday – Friday.	
		All galvanizing shall be in accordance with AASHTO M111.	
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State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1.		ference for the reason checked: continuously in West Virginia for four (4) years immediately preced-
	business continuously in West Virginia for four (4) yea ownership interest of Bidder is held by another individual maintained its headquarters or principal place of bus preceding the date of this certification; or.	ient vendor and has maintained its headquarters or principal place of rs immediately preceding the date of this certification; or 80% of the ual, partnership, association or corporation resident vendor who has liness continuously in West Virginia for four (4) years immediately
	Ridder is a nonresident vendor which has an affiliate or	subsidiary which employs a minimum of one hundred state residents all place of business within West Virginia continuously for the four (4) ion; or,
2.	Application is made for 2.5% resident vendor pre Bidder is a resident vendor who certifies that, during working on the project being bid are residents of West immediately preceding submission of this bid; or,	ference for the reason checked: the life of the contract, on average at least 75% of the employees Virginia who have resided in the state continuously for the two years
3.	affiliate or subsidiary which maintains its headquarte	n of one hundred state residents or is a nonresident vendor with an ers or principal place of business within West Virginia employing a sithat, during the life of the contract, on average at least 75% of the oyees are residents of West Virginia who have resided in the state
4.	Application is made for 5% resident vendor prefer Bidder meets either the requirement of both subdivision	erence for the reason checked: ons (1) and (2) or subdivision (1) and (3) as stated above; or,
5.	Bidder is an individual resident vendor who is a veteran and has resided in West Virginia continuously for the submitted; or,	eference who is a veteran for the reason checked: of the United States armed forces, the reserves or the National Guard ne four years immediately preceding the date on which the bid is
6.	Bidder is a resident vendor who is a veteran of the Ur purposes of producing or distributing the commodities continuously over the entire term of the project, on a	eference who is a veteran for the reason checked: nited States armed forces, the reserves or the National Guard, if, for or completing the project which is the subject of the vendor's bid and verage at least seventy-five percent of the vendor's employees are ate continuously for the two immediately preceding years.
require against or dedu	ements for such preference, the Secretary may order the st such Bidder in an amount not to exceed 5% of the bid lucted from any unpaid balance on the contract or purch	
authorize the req deeme	rizes the Department of Revenue to disclose to the Directo quired business taxes, provided that such information d ed by the Tax Commissioner to be confidential.	y reasonably requested information to the Purchasing Division and or of Purchasing appropriate information verifying that Bidder has paid oes not contain the amounts of taxes paid nor any other information
and ac	r penalty of law for false swearing (West Virginia Co ccurate in all respects; and that if a contract is iss ges during the term of the contract, Bidder will noti	ode, §61-5-3), Bidder hereby certifies that this certificate is true ued to Bidder and if anything contained within this certificate fy the Purchasing Division in writing immediately.
Bidder	r: Interlocking Deck Systems International s	igned: Mefinela Shamba
Date:_	3	itle: <u>CEO</u>

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE	
Vendor's Name: Interlocking Deck Systems International	
Vendor's Name: 1010 - 1001 mg 1001	Date:
Authorized Signature: Allyna Golumbia	Date.
State of Pennsylvania	
County of Allegheny, to-wit:	
Taken, subscribed, and sworn to before me this day of	, 20
My Commission expires, 20	
AFFIX SEAL HERE NOTARY PUBLIC	