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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for
Quotation

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MICHAEL AUSTI

04100433

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ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN 304-558-2402

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**IDSI 115 41ST STREET** PITTSBURG, PA 15201 DIVISION OF HIGHWAYS DISTRICT FOUR

P.O. BOX 4220 CLARKSBURG, WV 26302-2570

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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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04100433

RFQ NUMBER

ADDRESS CORRESPONDENCE TO ATTENTION OF:

MICHAEL AUSTIN 304-558-2402

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RFQ COPY TYPE NAME/ADDRESS HERE

DIVISION OF HIGHWAYS DISTRICT FOUR

P.O. BOX 4220 CLARKSBURG, WV 26302-2570

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

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MICHAEL AUSTIN 304-558-2402

DIVISION OF HIGHWAYS DISTRICT FOUR

DISTRICT FOUR
P.O. BOX 4220
CLARKSBURG, WV
26302-2570

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#### DESCPIPTION

The steel grid shall meet the requirements of Section 621 of the West Virginia Division of Highways Standard Specifications, Roads and Bridges, adopted 2000. The steel grid sidewalk shall be constructed with rolled steel shapes and sheet metal form pans. The main rails shall be ST2X3.85 and cross bars shall be 1/4"X 1". Trim bars shall be the size and placed as shown on the plans. All panels shall have a 3/8"X 3" flat bar welded the full length of each side. The form pans shall be omitted over the supporting beam flanges. The steel shall meet AASHTO M183 grade 36 or 50. The sidewalk panels shall be supplied in the exact lengths as shown on the plans.

Alternate designs may be accepted and must be approved by the District Bridge Engineer.

The sidewalk panels shall be galvanized after fabrication in accordance with AASHTO M111.

Shop drawings are required and shall be submitted for approval to the District Bridge Engineer:

Stephen R. Harris

WV DOT Division of Highways

P.O. Box 4220

Clarksburg, WV 26302-4220

Fabrication shall not begin until the drawings have been approved.

The completed decking is subject to inspection by a representative of the Division of Highways prior to shipping. Any materials not meeting the requirements of the plans or specifications shall be rejected.

Upon receipt of a Purchase Order the Vendor shall submit shop drawings to the District Bridge Engineer within twenty (20) calendar days. After the drawings have been approved and returned to the vendor, the decking shall be fabricated, galvanized and ready for delivery within ninety (90) calendar days. The delivery shall be coordinated with the District 4 Bridge Department (304-842-1511). Delivery shall be made to West Virginia Division of Highways District Four Headquarters, Meadowbrook Road, Bridgeport WV 26330, located off I-79 Exit 121.

Should the Vendor fail to meet the above delivery schedule, liquidated damages will be assessed in accordance with Section 108.7 of the current Division of Highways Standard Specifications Roads and Bridges.

Payment shall be made on a lump sum basis for all material as shown or indicated on the plans and specifications including delivery.

## State of West Virginia

## VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

	preference for the reason checked: ided continuously in West Virginia for four (4) years immediately preced-
business continuously in West Virginia for four (4) ownership interest of Bidder is held by another indi maintained its headquarters or principal place of preceding the date of this certification; or,	resident vendor and has maintained its headquarters or principal place of years immediately preceding the date of this certification; or 80% of the ividual, partnership, association or corporation resident vendor who has business continuously in West Virginia for four (4) years immediately
	e or subsidiary which employs a minimum of one hundred state residents cipal place of business within West Virginia continuously for the four (4) fication; or,
2. Application is made for 2.5% resident vendor Bidder is a resident vendor who certifies that, dur working on the project being bid are residents of W immediately preceding submission of this bid; or,	preference for the reason checked: ring the life of the contract, on average at least 75% of the employees lest Virginia who have resided in the state continuously for the two years
affiliate or subsidiary which maintains its headque minimum of one hundred state residents who cert	num of one hundred state residents or is a nonresident vendor with an arters or principal place of business within West Virginia employing a tifies that, during the life of the contract, on average at least 75% of the mployees are residents of West Virginia who have resided in the state
4. Application is made for 5% resident vendor probability.  Bidder meets either the requirement of both subdiv	reference for the reason checked: visions (1) and (2) or subdivision (1) and (3) as stated above; <b>or,</b>
Bidder is an individual resident vendor who is a vete	preference who is a veteran for the reason checked: ran of the United States armed forces, the reserves or the National Guard or the four years immediately preceding the date on which the bid is
Bidder is a resident vendor who is a veteran of the purposes of producing or distributing the commodit continuously over the entire term of the project, or	preference who is a veteran for the reason checked: e United States armed forces, the reserves or the National Guard, if, for ties or completing the project which is the subject of the vendor's bid and n average at least seventy-five percent of the vendor's employees are e state continuously for the two immediately preceding years.
requirements for such preference, the Secretary may order	es that a Bidder receiving preference has failed to continue to meet the r the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty bid amount and that such penalty will be paid to the contracting agency rchase order.
authorizes the Department of Revenue to disclose to the Dire	e any reasonably requested information to the Purchasing Division and ector of Purchasing appropriate information verifying that Bidder has paid n does not contain the amounts of taxes paid nor any other information
	Code, §61-5-3), Bidder hereby certifies that this certificate is true issued to Bidder and if anything contained within this certificate notify the Purchasing Division in writing immediately.
Bidder: Interlaking Deck Systems Inbernational	Signed: Alfally Strumper
Date: $3-2-2010$	Title: CEO

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

### STATE OF WEST VIRGINIA Purchasing Division

# **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOW	ING SIGNATURE			
	terlacking Deck Sy	stems Internation	2/	·····
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Authorized Signature:			,	
State of Donnoylor				
County of <u>allepan</u>	, to-wit:	/	,	
Taken, subscribed, and s	worn to before me this 2"	day of Aharch	, 20 <u>1 d</u> .	
My Commission expires _	COMMONWEALTH OF PEND	NSYLVANIA, 20	0	44
AFFIX SEAL HERE	Notarial Seal Amy M. Leska, Notary Pi City of Pitisburgh, Allegheny My Commission Expires May	County NOT ARY PUBLIC _	any M. Leshor	
	Member, Pennsylvania Association	on or ivolaties	U	

JOG2 M.

Quotation

Mar. 10 2010 09:43AM P2/2

State of Wast Virginia Department of Administration Purchasing Division 2019 Washington Street East

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WV PURCHASING ACC SECT Fax 304-558-4115 War 4 2010 11:22am PDD2/004

Post Office Box 50130 Charleston, WV 25305-0130

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RFQ COFY TYPE NAME ADDRESS HERE

DIVISION OF HIGHWAYS DISTRICT FOUR

OF-Q PO P.O. BOX 4220 CLARKSBURG, WV 26302-2570

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FAX NO. :4126823560 WV PURCHASING ACA SECT Fax 304-558-4115 Mar. 10 2010 09:43AM P1/2
Mar 4 2010 11:22am P001/004



JOE MANCHIN III GOVERNOR

STATE OF WEST VIRGINIA DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST

P.O. BOX 50130 CHARLESTON, WEST VIRGINIA 25305-0130 ROBERT W. FERGUSON, JR. CABINET SECRETARY

> DAVID TINCHER DIRECTOR

Alex

Willadean Fisher

Tex 304-558-4115

RE:

04100433

DATE:

03/94/10

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3 Pages attached

Addendum #2 Vecerved

by Interluting Deck Systems International

Alleman Glander