

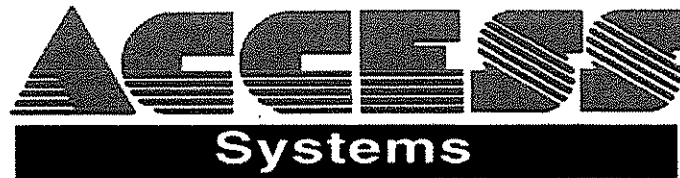
**TELECOMMUNICATIONS  
PROPOSAL**

**PREPARED FOR**

RFQ: WEH90129

**WELCH COMMUNITY  
HOSPITAL**

**PREPARED BY**



**CONTRACTORS LICENSE # WV014757**

**4108 MACCORKLE AVE. SE  
CHARLESTON, WV 25304  
304-340-4288 MAIN 304-340-4293 FAX**

TAMMRA NEVILLE  
ACCOUNT MANAGER

JUNE 2, 2009

WV PURCHASING  
DIVISION

2009 JUN -3 PM 12: 02

RECEIVED

# State of West Virginia VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
- 2. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
- 3. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
- 4.  **Application is made for 5% resident vendor preference for the reason checked:**  
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
- 5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
- 6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

**Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.**

Bidder: Access Systems                      Signed: Jamonia Neville  
Date: June 2, 2009                              Title: Account Manager

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 WEH90129

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 ROBERTA WAGNER  
 304-558-0067

VENDOR



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHIP TO

HEALTH AND HUMAN RESOURCES  
 WELCH COMMUNITY HOSPITAL

454 MCDOWELL STREET  
 WELCH, WV  
 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/24/2009				

BID OPENING DATE: 06/02/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	175	EA	725-57	DIGITAL TELEPHONES (2 LINE SPEAKERPHONE)	\$ 174. <sup>00</sup>	\$ 30,450
<p>*****            BID BOND AND DRUG FREE WORKPLACE AFFIDAVIT REQUIRED WITH BID SUBMISSION            *****            MANDATORY PRE-BID MEETING 5/13/2009 AT 11:00 AM AT WELCH COMMUNITY HOSPITAL, 454 MCDOWELL STREET, WELCH WV 24801. NO ONE PERSON MAY REPRESENT MORE THAN ONE VENDOR.            *****</p> <p>PLEASE NOTE: THE RENEWALS ARE ONLY APPLICABLE TO THE MAINTENANCE OF THE SYSTEM.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AWARD..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Jamman Nevill</i>	TELEPHONE 304-340-4288	DATE 6/02/09
TITLE <i>Account Manager</i>	FEIN 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
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# Request for Quotation

RFQ NUMBER
WEH90129

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER 304-558-0067

P O BOX



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHIP TO

HEALTH AND HUMAN RESOURCES  
 WELCH COMMUNITY HOSPITAL

454 MCDOWELL STREET  
 WELCH, WV  
 24801

304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: 06/02/2009	BID OPENING TIME: 01:30PM
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LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO FOUR (4) ONE (1) YEAR PERIODS.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>INQUIRIES:            WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON 5/14/2009. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO:             ROBERTA WAGNER            DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25311             FAX: 304-558-4115</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: <i>Jammar Neville</i>	TELEPHONE: 304-340-4288	DATE: 6/02/09
TITLE: <i>Account Manager</i>	FEIN: 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFO NUMBER  
 WEH90129

PAGE  
 3

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 ROBERTA WAGNER  
 304-558-0067

PROPERTY



4108 MacCorkle Ave SE  
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<p>E-MAIL: ROBERTA.A.WAGNER@WV.GOV</p> <p>EXHIBIT 5</p> <p>WEST VIRGINIA CODE 21-1D-5 PROVIDES THAT: ANY SOLICITATION FOR A PUBLIC IMPROVEMENT CONSTRUCTION CONTRACT REQUIRES EACH VENDOR THAT SUBMITS A BID FOR THE WORK TO SUBMIT AT THE SAME TIME AN AFFIDAVIT OF COMPLIANCE WITH THE BID. THE ENCLOSED DRUG-FREE WORKPLACE AFFIDAVIT MUST BE SIGNED AND SUBMITTED WITH THE BID AS EVIDENCE OF THE VENDOR'S COMPLIANCE WITH THE PROVISIONS OF ARTICLE 1D, CHAPTER 21 OF THE WEST VIRGINIA CODE. FAILURE TO SUBMIT THE SIGNED DRUG-FREE WORKPLACE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF SUCH BID.</p> <p>NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 30 CALENDAR DAYS AFTER THE NOTICE TO PROCEED IS RECEIVED. UNLESS OTHERWISE SPECIFIED, THE FULLY EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN.</p> <p>WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE RATES AS ESTABLISHED FOR MCDOWELL COUNTY, PURSUANT TO WEST VIRGINIA CODE 21-5A, ET, SEQ. (PREVAILING WAGE RATES APPLY TO THIS PROJECT)</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Jamminia Neville</i>	TELEPHONE 304-340-4288	DATE 6/02/09
TITLE Account Manager	FEIN 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

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State of West Virginia  
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 Charleston, WV 25305-0130

# Request for Quotation

RFC NUMBER  
 WEH90129

PAGE  
 4

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 ROBERTA WAGNER  
 304-558-0067

ROBERTA WAGNER



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHIP TO

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<p>ARBITRATION: ANY REFERENCES MADE TO ARBITRATION OR INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED.</p> <p>WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL.</p> <p>ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT:</p> <p>(XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</p> <p>( ) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT.</p> <p>(XX) BONDS: FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR/MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCEPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Jamona Neville</i>	TELEPHONE 304-340-4288	DATE 6/02/09
TITLE <i>Account Manager</i>	FERN 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
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 2019 Washington Street East  
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# Request for Quotation

RFQ NUMBER  
 WEH90129

PAGE  
 5

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
 ROBERTA WAGNER  
 304-558-0067

SUCCEEDOR



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHIP TO

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 WELCH COMMUNITY HOSPITAL

454 MCDOWELL STREET  
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<p>( ) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR.</p> <p>REV. 11/00</p> <p>EXHIBIT 7</p> <p>DOMESTIC ALUMINUM, GLASS &amp; STEEL IN PUBLIC WORKS PROJECTS</p> <p>IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES. IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS.</p> <p>FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT IS 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE PRODUCTS. IF THE DOMESTIC ALUMINUM, GLASS OR STEEL PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Jammona Neville</i>	TELEPHONE 304-340-4288	DATE 6/02/09
TITLE <i>Account Manager</i>	FEN 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

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PAGE
6

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

VENDOR



4108 MacCorkle Ave SE  
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<p>PRICE THAN THE FOREIGN MADE PRODUCTS.</p> <p>IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS. ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL.</p> <p>REV. 3/88</p> <p>EXHIBIT 9</p> <p>NOTICE FOR ISSUANCE &amp; ACKNOWLEDGEMENT OF CONSTRUCTION PROJECT ADDENDA</p> <p>THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES:</p> <p>(1) THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED.</p> <p>(2) THE BUYER SHALL SEND THE ADDENDUM TO ALL INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID OPENING DATE. ANY ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID</p>						

SIGNATURE <i>Jamminia T. Neville</i>	TELEPHONE 304-340-4288	DATE 6/02/09
TITLE <i>Account Manager</i>	FAX 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

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BRO NUMBER  
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PAGE  
 7

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BID OPENING DATE: 06/02/2009 BID OPENING TIME: 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>OPENING DATE.</p> <p>(3) ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY ALL BIDDERS AND SUBMITTED TO THE STATE PURCHASING DIVISION. THE SAME RULES AND REGULATIONS THAT APPLY TO THE ORIGINAL BIDDING DOCUMENT SHALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR THE SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE.</p> <p>REV. 11/96</p> <p>EXHIBIT 10</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NOS.:</p> <p>NO. 1 ✓ <i>J. Neville</i> .....</p> <p>NO. 2 ✓ <i>J. Neville</i> .....</p> <p>NO. 3 .....</p> <p>NO. 4 .....</p> <p>NO. 5 .....</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *Jamman Neville* TELEPHONE: 304-340-4288 DATE: 6/02/09

TITLE: Account Manager FEIN: 55-068-4486 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 WEH90129

PAGE  
 8

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 ROBERTA WAGNER  
 304-558-0067

PROPERTY



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHIP TO

HEALTH AND HUMAN RESOURCES  
 WELCH COMMUNITY HOSPITAL

454 MCDOWELL STREET  
 WELCH, WV  
 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/24/2009				

BID OPENING DATE: 06/02/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p><i>Jammar Neville</i> ..... SIGNATURE  <i>Access Systems</i> ..... COMPANY  <i>6/02/09</i> ..... DATE</p> <p>REV. 11/96</p> <p>CONTRACTORS LICENSE</p> <p>WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV 25305. TELEPHONE: (304) 558-7890.</p> <p>WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID.</p> <p>BIDDER TO COMPLETE:</p> <p>CONTRACTORS NAME:</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Jammar Neville</i>	TELEPHONE 304-340-4288	DATE 6/02/09
TITLE <i>Account Manager</i>	FEIN 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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 Department of Administration  
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# Request for Quotation

RFQ NUMBER
WEH90129

PAGE
9

ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER 304-558-0067

BIDDING



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHIP TO

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454 MCDOWELL STREET  
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 24801

304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/24/2009				

BID OPENING DATE: 06/02/2009 BID OPENING TIME: 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>CONTRACTORS LICENSE NO.: <b>WV014757</b>.....</p> <p>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT</p> <p>APPLICABLE LAW</p> <p>THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT.</p> <p>ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>REV. 1/2005</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION          PURCHASING DIVISION          BUILDING 15</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Jamman Neville</i>	TELEPHONE 304-340-4288	DATE 6/02/09
TITLE <i>Account Manager</i>	FEIN 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
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 Purchasing Division  
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# Request for Quotation

RFQ NUMBER  
 WEH90129

PAGE  
 10

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 ROBERTA WAGNER  
 304-558-0067

PROPERTY



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHIP TO

HEALTH AND HUMAN RESOURCES  
 WELCH COMMUNITY HOSPITAL

454 MCDOWELL STREET  
 WELCH, WV  
 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/24/2009				

BID OPENING DATE: 06/02/2009 BID OPENING TIME: 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0002	48	EA	725-57		\$ 71.00	\$ 3408.00
<p>2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25305-0130            PLEASE NOTE: A CONVENIENCE COPY WOULD BE APPRECIATED.            THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:            SEALED BID            BUYER:-----RW/FILE 22-----            REQ. NO.:-----WEH90129-----            BID OPENING DATE:-----6/2/2009-----            BID OPENING TIME:-----1:30 PM-----            PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:            -----304-340-4293-----            PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE:            -----Tammra Neville-----</p>						
SINGLE LINE TELEPHONES						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE *Tammra Neville* TELEPHONE 304-340-4288 DATE 6/02/09  
 TITLE Account Manager FEIN 55-068-4486 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
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# Request for Quotation

RFQ NUMBER  
 WEH90129

PAGE  
 11

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 ROBERTA WAGNER  
 304-558-0067

MUNICIPAL



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHIP TO

HEALTH AND HUMAN RESOURCES  
 WELCH COMMUNITY HOSPITAL

454 MCDOWELL STREET  
 WELCH, WV  
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DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/24/2009				

BID OPENING DATE: 06/02/2009 BID OPENING TIME: 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0003	3	EA		725-57	\$ 2035.00	\$ 6105.00
	LINE CARDS FOR PRI					
0004	1	EA		725-57	\$ 484.00	\$ 484.00
	DIGITAL TELEPHONE WITH BLF AND DIRECT STATION SELECT FOR UP TO 32 PHONES.					
0005	1	EA		725-57	\$ 5253.00	\$ 5253.00
	AUTOMATED ATTENDANT WITH VOICE PROCESSING					
0006	1	EA		725-57	NC	NC
	1ST. YEAR WARRANTY ON PARTS AND LABOR					
0007	1	EA		725-57	\$ 28,388.00	\$ 28,388.00
	DELIVERY					

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *Jammona Neville* TELEPHONE: 304-340-4288 DATE: 6/02/09  
 TITLE: *Account Manager* FEIN: 55-068-4486 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
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 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 WEH90129

PAGE  
 12

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 ROBERTA WAGNER  
 304-558-0067

PROJECT



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHIP TO

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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/24/2009				

BID OPENING DATE: 06/02/2009 BID OPENING TIME: 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0008	1	EA		725-27 INSTALLATION AND TROUBLESHOOTING OF WIRING	\$ 18,200.00	\$ 18,200.00
0009	1	EA		725-27 IN-SERVICE TRAINING	\$ 600.00	\$ 600.00
0010	1	EA		725-27 YEAR 2 WARRANTY/MAINTENANCE AGREEMENT	\$ 2350.00	\$ 2350.00
0011	1	EA		725-27 YEAR 3 WARRANTY/MAINTENANCE AGREEMENT	\$ 2350.00	\$ 2350.00
0012	1	EA		725-27 YEAR 4 WARRANTY/MAINTENANCE AGREEMENT	\$ 2350.00	\$ 2350.00

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *Jammin Neville* TELEPHONE: 304-340-4288 DATE: 6/02/09  
 TITLE: Account Manager FEIN: 55-068-4486 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
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# Request for Quotation

RFQ NUMBER  
 WEH90129

PAGE  
 13

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 ROBERTA WAGNER  
 304-558-0067

304-558-0067



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHIP TO

HEALTH AND HUMAN RESOURCES  
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454 MCDOWELL STREET  
 WELCH, WV  
 24801

304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/24/2009				

BID OPENING DATE: 06/02/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0013	1	EA		725-57	\$ 2350. <sup>00</sup>	\$ 2350. <sup>00</sup>
YEAR 5 WARRANTY/MAINTENANCE AGREEMENT						
0014	1	EA		725-57	\$ 1265. <sup>00</sup>	\$ 1265. <sup>00</sup>
BATTERY BACKUP SOURCE						
AWARD WILL BE MADE ON THE OVERALL GRAND TOTAL OF ALL ITEMS REQUESTED.						
VENDOR WILL INVOICE HOSPITAL FOR EQUIPMENT, DELIVERY, INSTALLATION, AND IN-SERVICES, PAYMENT WILL BE MADE IN ARREARS.						
VENDOR WILL INVOICE HOSPITAL UPON RENEWAL FOR MAINTENANCE AGREEMENT QUARTERLY AND PAYMENT WILL BE MADE IN ARREARS.						
***** THIS IS THE END OF RFQ WEH90129 ***** TOTAL:						\$ 103,553. <sup>00</sup>

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Jamima Neville</i>	TELEPHONE 304-340-4288	DATE 6/02/09
TITLE <i>Account Manager</i>	FEIN 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



Welch Community Hospital  
WEH90129 Telephone System

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## GENERAL INFORMATION

### Project:

The Acquisition and Contract Administration Section of the Purchasing Division "State" for the Department of Health and Human Resources, Bureau for Behavioral Health Facilities, Welch Community Hospital, "Agency" is releasing this Request for Quotations (RFQ) for a telephone system for Welch Community Hospital, located in Welch, West Virginia.

## PROCUREMENT SPECIFICATIONS

### General Requirements:

1. Vendor shall provide a telephone system for Welch Community Hospital. Vendor shall provide references of at least three (3) clients for which they have provided these similar products.
2. A mandatory on-site pre-bid conference will be held on 5/13/2009, at 11:00 AM in the administrative conference room at Welch Community Hospital. Failure to attend the mandatory pre-bid conference will result in bid disqualification. One individual cannot represent more than one vendor.

## OPERATING ENVIRONMENT

### Location

Facility is located in McDowell County at Welch Community Hospital, 454 McDowell Street, Welch WV 24801

### Background:

Welch Community Hospital is a 124 bed hospital, 59 of which are Long Term care beds. Acute care beds include: 8 Intensive care beds; 2 pediatric beds; 10 obstetrical beds and 45 medical/surgical beds. The hospital serves the counties of McDowell, Wyoming and Mingo with a total market population of about 83,000.

### Specifications:

1. Vendors shall provide a cost quote for a telephone system that will include one hundred seventy-six (176) digital telephone sets for administrative staff; forty-eight (48) single-line sets for patient rooms; a voice processing system that will provide an Automated Attendant and voice mail boxes for all extensions; and, enough line cards for three (3) incoming PRI's that will be used for local service dial tone. The system shall be upgradeable, through the use of line and/or station cards, to a minimum of two hundred sixty (260) stations and four (4) PRI's.
2. One (1) of the digital telephones shall have the ability for Busy Lamp Field (BLF) and Direct Station Select (DSS) for up to thirty-two (32) other telephones on the system. The remaining one hundred forty-three (143) digital telephones shall have a minimum of ten (10) programmable buttons. All one hundred seventy-six (176) digital telephones shall

Welch Community Hospital  
WEH90129 Telephone System

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have speakerphone capability, message waiting indicators, minimum two (2) line by sixteen (16) character LCD, and hold, conference, transfer and redial buttons. The minimum number of programmable buttons shall be increased to accommodate any of these features that are not on fixed buttons. The forty-eight (48) patient room phones can be analog and shall have a message waiting light on them.

3. The voice processing system shall allow for a voice mail box on all two hundred twenty-four (224) stations. It shall be programmable to allow for incoming calls to be answered by an automated attendant and allow the caller to enter an extension or patient room number and automatically be transferred to that phone. The voice mail boxes and the auto attendant shall both be programmed to allow callers to hit "0" at any time and be transferred to a live operator. The voice processing system shall include a minimum of eight (8) ports and one hundred (100) hours of storage. It should be upgradeable to a minimum of sixteen (16) ports and one hundred sixty (160) hours of storage.
4. Because of the health care nature of the Hospital's business, vendors shall include in their proposals the cost of a battery backup system that would run the telephone system and voice processing system for a minimum of four (4) hours in the event of a power outage.
5. Vendors shall not submit bids in response to this RFQ unless they can commit to and demonstrate their ability to be on site within four (4) hours in response to a major outage. A major outage is defined as the main number not ringing in, no one being able to call out, or 10% or more of the stations being out of operation.
6. Vendors shall include a minimum of one year warranty on all parts and labor as part of their purchase price. Vendors shall also include post-warranty maintenance costs for a five (5) year life of the system.
7. Vendor shall bid a one time installation set up fee and training fee.
8. Vendor shall provide standard technical telephone support to solve operation or technical problems for the 5 year life of the system.
9. Vendor shall provide standard technical support response from support personnel within 2 (two) hours of service requested.
10. Vendor will provide and install server and any additional hardware and/or software required to make the telephone system operational.
11. Delivery shall be within thirty (30) days after receipt of the approved purchase order. Vendor must furnish, deliver, setup and install the equipment and provide instructional training on the equipment usage and features upon delivery.
12. Within five (5) days of the vendor's receipt of the approved purchase order, the selected vendor must contact the Administration Department at Welch Community Hospital for coordination of vendor's delivery, installation, and employee in-service training.
13. The Vendor shall submit invoices, in arrears, to the Facility at the address on the face of the purchase order labeled "Invoice To" pursuant to the terms of the contract. Payment will be made in arrears, upon completion of delivery, installation and in-service training. State law forbids payment of invoices prior to receipt of goods or services.

Welch Community Hospital  
WEH90129 Telephone System

- 14. Evaluation and award will be made to the responsive and responsible vendor meeting specifications at the lowest grand total amount.
- 15. The vendor shall warrant to the facility all materials and equipment will be new and be of the current year production of manufacturer and manufactured for commercial usage, and that all work will be of good quality and free from faults. Vendor may use existing wiring, but the vendor will troubleshoot all existing wiring and ensure existing wiring functionality and replace as necessary.
- 16. The vendor shall pay the higher of the U.S. Department of Labor Minimum wage rates or of the West Virginia Department of Labor wage rates as established for McDowell County pursuant to West Virginia code 21-5-1, et seq. West Virginia Department of Labor Wage Rates are available at website:  
[Http://www.wvsos.com/adlaw/wagerates/building09.htm](http://www.wvsos.com/adlaw/wagerates/building09.htm)

17. Bid Quotation Sheet:

**Cost Sheet**  
**WEH90129**

Equipment Description		Quantity	Equipment Each	Total Equipment Cost
1	Digital telephones (2 line speakerphone)	175	\$ 174. <sup>00</sup>	\$30,450. <sup>00</sup>
2	Single line telephones	48	\$ 71. <sup>00</sup>	\$ 3408. <sup>00</sup>
3	Line Cards for PRI	3	\$ 2035. <sup>00</sup>	\$ 6105. <sup>00</sup>
4	Digital telephone with BLF and Direct station select for up to 32 phones	1	\$ 484. <sup>00</sup>	\$ 484. <sup>00</sup>
5	Automated Attendant with voice processing	1	\$ 5253. <sup>00</sup>	\$ 5253. <sup>00</sup>
6	1st Year Warranty On Parts and Labor	1	\$ NC	\$ NC
7	Delivery of System Cabinets, PCB's, Licenses, Misc.	1	\$ 28,388. <sup>00</sup>	\$ 28,388. <sup>00</sup>
8	Installation and troubleshooting of wiring	1	\$ 18,200. <sup>00</sup>	\$ 18,200. <sup>00</sup>
9	In-service Training	1	\$ 600. <sup>00</sup>	\$ 600. <sup>00</sup>
10	Year 2 Warranty/Maintenance Agreement	1	\$ 2350. <sup>00</sup>	\$ 2350. <sup>00</sup>
11	Year 3 Warranty/Maintenance Agreement	1	\$ 2350. <sup>00</sup>	\$ 2350. <sup>00</sup>
12	Year 4 Warranty/Maintenance Agreement	1	\$ 2350. <sup>00</sup>	\$ 2350. <sup>00</sup>
13	Year 5 Warranty/Maintenance Agreement	1	\$ 2350. <sup>00</sup>	\$ 2350. <sup>00</sup>
14	Battery Backup Source	1	\$ 1265. <sup>00</sup>	\$ 1265. <sup>00</sup>
<b>Grand Total</b>				<b>\$ 103,553.<sup>00</sup></b>

Evaluation and award will be made to the responsive and responsible vendor meeting specifications at the lowest grand total amount.

Vendor will invoice hospital for equipment, delivery, installation, and in-service, payment will be made in arrears.

Vendor will invoice hospital upon renewal for maintenance agreement quarterly and payment will be



RFQ No. WEH 90129STATE OF WEST VIRGINIA  
Purchasing Division**PURCHASING AFFIDAVIT****VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Access Systems  
Authorized Signature: Jammar Neville Date: 6/02/09



State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5

STATE OF W.V.

COUNTY OF Kanawha, TO-WIT:

I, Robert Jones, after being first duly sworn, depose and state as follows:

1. I am an employee of Access Systems; and,  
(Company Name)

2. I do hereby attest that Access Systems  
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code §21-1D-5**.

The above statements are sworn to under the penalty of perjury.

Access Systems  
(Company Name)

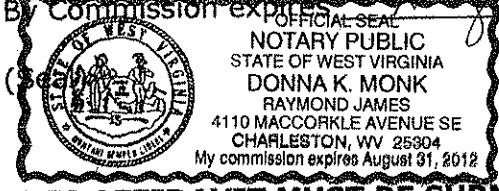
By: Robert Jones

Title: Vice President

Date: 6/2/09

Taken, subscribed and sworn to before me this 2 day of June, 2009

My Commission expires August 31, 2012



Donna K. Monk  
(Notary Public)

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.**

Agency \_\_\_\_\_  
REQ.P.O# \_\_\_\_\_

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, \_\_\_\_\_  
of \_\_\_\_\_, \_\_\_\_\_, as Principal, and \_\_\_\_\_  
of \_\_\_\_\_, \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_  
with its principal office in the City of \_\_\_\_\_, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of \_\_\_\_\_ (\$ \_\_\_\_\_) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached  
hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the  
agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full  
force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event,  
exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations  
have caused their corporate seals to be affixed hereunto and these presents to be signed by their proper officers, this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Principal Corporate Seal

\_\_\_\_\_  
(Name of Principal)

By \_\_\_\_\_

(Must be President or  
Vice President)

\_\_\_\_\_  
(Title)

Surety Corporate Seal

\_\_\_\_\_  
(Name of Surety)

\_\_\_\_\_  
Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals  
must be affixed, a power of attorney must be attached.**

**BID BOND PREPARATION INSTRUCTIONS**

AGENCY \_\_\_\_\_ (A)  
 RFQ/RFP# \_\_\_\_\_ (B)

**Bid Bond**

- (A) WV State Agency  
 (Stated on Page 1 "Spending Unit")  
 Request for Quotation Number (upper  
 right corner of page #1)
- (C) Your Company Name
- (D) City, Location of your Company
- (E) State, Location of your Company
- (F) Surety Corporate Name
- (G) City, Location of Surety
- (H) State, Location of Surety
- (I) State of Surety Incorporation
- (J) City of Surety Incorporation
- (K) Minimum amount of acceptable bid  
 bond is 5% of total bid. You may state  
 "5% of bid" or a specific amount on  
 this line in words.
- (L) Amount of bond in figures
- (M) Brief Description of scope of work
- (N) Day of the month
- (O) Month
- (P) Year
- (Q) Name of Corporation
- (R) Raised Corporate Seal of Principal
- (S) Signature of President or Vice  
 President
- (T) Title of person signing
- (U) Raised Corporate Seal of Surety
- (V) Corporate Name of Surety
- (W) Signature of Attorney in Fact of the  
 Surety

NOTE: Dated, Power of Attorney with Raised  
 Surety Seal must accompany this bid  
 bond.

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned,  
 \_\_\_\_\_ (C) of \_\_\_\_\_ (D), \_\_\_\_\_ (E)  
 as Principal, and \_\_\_\_\_ (F) of \_\_\_\_\_ (G),  
 \_\_\_\_\_ (H), a corporation organized and existing under the laws  
 of the State of \_\_\_\_\_ (I) with its principal office in the City of  
 \_\_\_\_\_ (J), as Surety, are held and firmly bound unto The State  
 of West Virginia, as Obligee, in the penal sum of \_\_\_\_\_ (K)  
 (\$ \_\_\_\_\_ (L)) for the payment of which, well and truly to be made,  
 we jointly and severally bind ourselves, our heirs, administrators, executors,  
 successors and assigns.

The Condition of the above obligation is such that whereas the Principal  
 has submitted to the Purchasing Section of the Department of Administration  
 a certain bid or proposal, attached hereto and made a part hereof to enter into a  
 contract in writing for \_\_\_\_\_

\_\_\_\_\_ (M)  
 \_\_\_\_\_  
 \_\_\_\_\_

**NOW THEREFORE.**

(a) If said bid shall be rejected, or

(b) If said bid shall be accepted and the Principal shall enter into a  
 contract in accordance with the bid or proposal attached hereto and shall furnish  
 any other bonds and insurance required by the bid or proposal, and shall in all  
 other respects perform the agreement created by the acceptance of said bid then  
 this obligation shall be null and void, otherwise this obligation shall remain in full  
 force and effect. It is expressly understood and agreed that the liability of the  
 Surety for any and all claims hereunder shall, in no event, exceed the penal  
 amount of this obligation as herein stated

The Surety for value received, hereby stipulates and agrees that the  
 obligations of said Surety and its bond shall be in no way impaired or affected by  
 any extension of time within which the Obligee may accept such bid: and said  
 Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their  
 hands and seals, and such of them as are corporations have caused their corporate  
 seals to be affixed hereto and these presents to be signed by their proper officers,  
 this \_\_\_\_\_ (N) day of \_\_\_\_\_ (O), 20 \_\_\_\_\_ (P).

Principal Corporate Seal

(R)

\_\_\_\_\_ (Q)  
 (Name of Principal)  
 By \_\_\_\_\_ (S)  
 (Must be President or  
 Vice President)  
 \_\_\_\_\_ (T)  
 Title

(U)  
 Surety Corporate Seal

\_\_\_\_\_ (V)  
 (Name of Surety)

\_\_\_\_\_ (W)  
 Attorney-in-Fact

**IMPORTANT** – Surety executing bonds must be licensed in West Virginia to  
 transact surety insurance. Raised Corporate Seals must be affixed and a Power of  
 Attorney must be attached.



ERIE INSURANCE  
PROPERTY & CASUALTY COMPANY  
BID BOND

Know All Men by These Presents,

Bond No. EE1356 . . . . .

That we, Access Documents Systems Corporation, Chas. Wv . . . . .  
(hereinafter called the Principal) as Principal, and the ERIE INSURANCE PROPERTY & CASUALTY COMPANY, of  
Erie, Pennsylvania, a corporation duly organized under the laws of the State of Pennsylvania, (hereinafter  
called the Surety), as Surety, are held and firmly bound unto State of West Virginia . .

(Welch Hos) . . . hereinafter called the Oblige in the full and just sum of Five thousand  
. . one hundred seventy-eight dollars . . . . . Dollars, (\$5178.00 . . . . .),  
good and lawful money of the United States of America, to the payments of which sum of money well  
and truly to be made, the said Principal and Surety bind themselves, their and each of their heirs, executors,  
administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this . . . 2nd . . . . . day of . . . June . . . . ., A.D. 2009 .

**THE CONDITION OF THIS OBLIGATION IS SUCH:** That, if the Oblige shall make any award within 30  
days to the Principal for Install Telephone Systems . . . . .

. . . . .  
according to the terms of the proposal or bid made by the Principal therefor, and the Principal shall  
duly make and enter into a contract with the Oblige in accordance with the terms of said proposal  
or bid and award and shall give bond for the faithful performance thereof with the Surety or Sureties  
approved by the Oblige; or if the Principal shall, in case of failure so to do, pay the Oblige the damages  
which the Oblige may suffer by reason of such failure, not exceeding the penalty of this bond, then  
this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

In Testimony Whereof, the Principal and Surety have caused these presents to be duly signed and sealed.

Witness: *Anne Seales*

Principal. *Robert R. Jones*  
By: *W. C. Krasinski*

Witness: . . . . .

ERIE INSURANCE  
PROPERTY & CASUALTY COMPANY  
By: *Lisa S. White*  
Attorney-in-Fact



ERIE INSURANCE
PROPERTY & CASUALTY COMPANY
ERIE, PA 16530
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS That the ERIE INSURANCE PROPERTY & CASUALTY COMPANY, a corporation duly organized under the laws of the Commonwealth of Pennsylvania, does hereby make, constitute and appoint

Lisa S White

individually, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed: any and all bonds and undertakings of suretyship.

Each in a penalty not to exceed the sum of Five Hundred Thousand Dollars (\$500,000.00)----- And to bind the ERIE INSURANCE PROPERTY & CASUALTY COMPANY thereby as fully and to the same extent as if such bonds and undertakings and other writings obligatory in the nature thereof were signed by the appropriate officer of the ERIE INSURANCE PROPERTY & CASUALTY COMPANY and sealed and attested by one other of such officers, and hereby ratifies and confirms all that its said Attorney(s)-in-Fact may do in pursuance hereof

The Power of Attorney is granted under and by authority of the following Resolution adopted by unanimous consent of the Board of Directors of ERIE INSURANCE PROPERTY & CASUALTY COMPANY on the 8th day of May 2002 and said Resolution has not been amended or repealed:

Resolved, that the President, or any Senior Vice President or Vice President shall have power and authority to: (a) Appoint Attorney(s)-in-Fact and to authorize them to execute on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and, (b) To remove any such Attorney-in-Fact at any time and revoke the power and authority given to him; and

Resolved, that Attorney(s)-in-Fact shall have power and authority, subject to the terms and limitations of the Power of Attorney issued to them, to execute and deliver on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof. The corporate seal is not necessary for the validity of any bonds and undertakings, recognizances, contract of indemnity and other writings obligatory in the nature thereof"

This Power of Attorney is signed and sealed by facsimiles under and by virtue of the following Resolution adopted by the unanimous consent of the Board of Directors of ERIE INSURANCE PROPERTY & CASUALTY COMPANY and said Resolution has not been amended or repealed:

Resolved, that the signature of Jeffrey A. Ludrof, as President and Chief Executive Officer of the Company, and the Seal of the Company may be affixed by the following facsimiles on any Limited Power of Attorney for the execution of bonds, undertakings, recognizances, contracts and other writings in the nature thereof, and the signature of J. R. Van Gorder, as Secretary of the Company, and the Seal of the Company may also be affixed by the following facsimiles to any certificate of any such Limited Power of Attorney and only under such circumstances, shall said facsimiles be valid and binding on the Company."

IN WITNESS WHEREOF, the ERIE INSURANCE PROPERTY & CASUALTY COMPANY has caused these presents to be signed by its President and Chief Executive Officer, and its corporate seal to be hereto affixed this 8th day of May, 2002.



Signature of Jeffrey A. Ludrof, President and Chief Executive Officer

STATE OF PENNSYLVANIA ) ss.
COUNTY OF ERIE

On this 8th day of May, A.D. 2002, before me personally came Jeffrey A. Ludrof, to me known, who being by me duly sworn, did depose and say: that he is President and Chief Executive Officer of ERIE INSURANCE PROPERTY & CASUALTY COMPANY, the corporation described in and which executed the above instrument; that he knows the Seal of said corporation; that the Seal affixed to the said instrument is such corporate Seal, that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.



Signature of Sheila M. Hirsch, Notary Public, My commission expires June 27, 2005

CERTIFICATE

I, J. R. Van Gorder, as Secretary of the ERIE INSURANCE PROPERTY & CASUALTY COMPANY, do hereby certify that the original POWER OF ATTORNEY, of which the foregoing is a full, true and correct copy, is still in full force and effect as of the date below.

In witness whereof, I have hereunto subscribed my name and affixed corporate Seal of the Company by facsimiles pursuant to the action of the Board of Directors of the Company.



Signature of J. R. Van Gorder, Secretary

this 2nd day of June 20 09.



---

PO BOX 4447 · CHARLESTON WEST VIRGINIA 25364 · (304) 340-4288

## REFERENCES

WV Veterans Affairs  
One Freedom Way  
Clarksburg, WV 26301  
Contact: Rick Pritt  
Cell Phone: 304-838-3783  
Installed: 2007

System Configuration: Toshiba CIX670 with multiple PRI's, 100+ digital phones, 100+ patient phones, wireless IP phones, voice mail, paging, analog devices, and battery back up.

Kanawha Hospice – Hubbard House  
1606 Kanawha Blvd West  
Charleston, WV 25312  
Contact: Mike Morris  
Phone: 304-768-8523  
Installed: 2008

System Configuration: Toshiba CIX670's with multiple PRI's, StrataNet connectivity, 100+ digital phones, 50+ patient phones, voice mail, paging, analog devices, and battery back up.

Highland Hospital  
300 56<sup>th</sup> Street SE  
Charleston, WV 25304  
Contact: Damon Carradine  
Phone: 304-926-1624

Installation Date: March 2005 – Upgraded 2007

System Configuration: Toshiba CIX670's with multiple PRI's, StrataNet connectivity (in progress), 250+ digital phones, voice mail, paging, analog devices, and battery back up.



PO BOX 4447 · CHARLESTON WEST VIRGINIA 25364 · (304) 340-4288

## Welch Community Hospital Telephone System Configuration

### Main Hospital

The Hospital has been designed with a Toshiba CIX670 as a Hybrid solution. The configuration is as follows:

- 1 Additional Expansion Cabinet with 1 Additional Battery Back UP (to meet the growth requirements in Specifications paragraph 1)
- 200 Digital Station Ports
- 8 Analog Station Ports (For Misc. Analog Devices)
- 8 Voice Processing System Ports with (Upgradeable to 16 Ports)
- 3 PRI Interface Units
- 1 IP Interface PCB (For Remote Connectivity)
- 148 10 Key Digital Speakerphones with 4 Line LCD
- 1 10 Key Digital Speakerphone with 4 Line LCD and 1 60 Key DSS/BLF Console
- 48 Single Line Digital Telephones with Message Waiting
- 4 Heavy Duty Battery Back Up Units (4 hour minimum) for each system cabinet

### Maintenance Building

The Maintenance Building has been designed with a remote Toshiba CIX40 connected to the Hospital utilizing the existing fiber and StrataNet VoIP technology. The configuration is as follows:

- 8 Digital Station Ports
- 1 Analog Station Port (For the Fax Machine)
- 1 IP Interface PCB (For Remote Connectivity)
- 3 10 Key Digital Speakerphones with 4 Line LCD
- 1 Battery Back Up Unit (4 hour minimum)

### Business Office

The Business Office has been configured with a Toshiba CIX100 as follows:

- 8 CO Line Ports
- 24 Digital Station Ports
- 8 Analog Station Ports (for Fax Machines and Medicare Modems)
- 4 Voice Processing System Ports
- 23 10 Key Digital Speakerphones with 4 Line LCD
- 1 10 Key Digital Speakerphone with 4 Line LCD and 2 AOM's (40 DSS/BLF Keys)
- 1 Battery Back Up Unit (4 hour minimum)

\*The Business Office may be connected to the Hospital utilizing the same StrataNet VoIP technology as the Maintenance Building and investing in minimal additional hardware/software.

Unit prices have been included on the Cost Sheet WEH90129 as required. All additional hardware, software and license costs have been included on the "Delivery" line.

All requirements of RFQ WEH90129 are understood and have been met in this response prepared by:

  
Tammra Neville  
Access Systems, Account Manager

4108 MacCorkle Ave. SE  
Charleston WV 25304  
accesswv.com

**Access Systems**

**4108 MacCorkle Ave SE  
Charleston, WV 25304  
304-340-4288**

Equipment Description	Qty
<b><u>Welch Community Hospital Main Location:</u></b>	
CIX670 Basic R4.x Processor (Ports 1-192) (BCTU2A)	1
CIX670 R4.x~R5.X Expansion Processor (Ports 193-672) (BEXU2A)	1
Base Cabinet with Power Supply for CIX670 (CHSUB672APS)	1
Expansion Cabinet with Power Supply for CIX670 (CHSUE672APS)	4
Remote Maintenance Modem for BCTU (AMDS1A)	1
Strata MAS 8 Port Voice Mail Pkg w/BBU (MAS2UXP w/ONE300XAWSV2)	1
ISDN Primary Rate Interface Unit-Licensed (BPTU1A)	3
ISDN PRI Cable Kit with Ferrite Core (RPRICBL)	3
4-Port Serial Interface Subassembly (BSIS1A)	1
8-Circuit Standard Telephone Interface Unit-Licensed (BSLU1A)	1
8-Circuit Digital Station Interface Unit-Licensed (BDKU1A)	1
16-Circuit Digital Station Interface Unit-Licensed (BWDKU1A)	12
16-Channel IP Interface Unit-Licensed (MIPU161A)	1
Strata Net Channel-Licensed (LICCIXSTRNCH)	4
Single-line Digital Telephone Non-display (DP5008)	48
10-Button Digital Speakerphone 4-line LCD Display (DP5022-SD)	149
60 Button Digital DSS Module (DDM5060)	1
Heavy Duty BBU w/ Adapter (T8550)	4
3-Outlet AC Power Strip Box (RPSB2A)	1
8 Port Switch w/QOS (SMCGS8P)	1
<b><u>Welch Community Hospital Maintenance Building:</u></b>	
CIX40 Processor Card (GCTU2A)	1
CIX40 Cabinet and Power Supply Unit (CHSU40A2)	1
10-Button Digital Speakerphone 4-line LCD Display (DP5022-SD)	3
CIX40 8-Channel IP Interface Card (GIPU81A)	1
Strata Net Channel-Licensed (LICCIXSTRNCH)	4
Standard Analog Port	1
Heavy Duty BBU w/Adapter(T8550)	1
8 Port Switch w/QOS (SMCGS8P)	1
<b><u>Welch Community Hospital Business Office:</u></b>	
CIX100 Release 4.x Processor Unit (ACTU3A)	1
Base Cabinet with Power Supply (CHSUB112A2)	1
Expansion Cabinet with Power Supply (CHSUE112A2)	1
Remote Maintenance Modem for ACTU (AMDS1A)	1
4-Port Voice Mail Card for CIX100 (LVMU1A)	1
4-Circuit Analog Loop Start CO Line Interface Unit-Licensed (RCOU3A)	1
4-Circuit Analog Loop Start CO Line Subassembly-Licensed (RCOS3A)	1
8-Circuit Digital Station Interface Unit-Licensed (ADKU1A)	3
8-Circuit Standard Telephone Interface Uni-Licensed (BSLU1A)	1
10-Button Digital Speakerphone 4-line LCD Display (DP5022-SD)	24
20-Button Key Expansion Module (KM5020)	2
Heavy Duty BBU w/ 2 Cab Adapter (T8550)	1
Battery Charger Subassembly (ABCS1A)	2
Reserve Power Cable - CIX100 charger to batteries (ABTC1A-3M).	2



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 WEH90129

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 ROBERTA WAGNER  
 304-558-0067

PROPERTY REPORT



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHIP TO

HEALTH AND HUMAN RESOURCES  
 WELCH COMMUNITY HOSPITAL

454 MCDOWELL STREET  
 WELCH, WV  
 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/27/2009				

BID OPENING DATE: 06/03/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>ADDENDUM NO. 1</p> <p>1. TO MOVE THE BID OPENING DATE FROM JUNE 2, 2009 TO JUNE 3, 2009.</p> <p>2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.: WEH90129</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NO. 1 S:</p> <p>NO. 1 ✓ <i>J. Neville</i></p> <p>NO. 2 ✓ <i>J. Neville</i></p> <p>NO. 3 .....</p> <p>NO. 4 .....</p> <p>NO. 5 .....</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF TH ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Jammar Neville</i>	TELEPHONE 304-340-4288	DATE 6/02/09
TITLE <i>Account Manager</i>	FEIN 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

---

**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
WEH90129

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER 304-558-0067

VENDOR



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHIP TO

HEALTH AND HUMAN RESOURCES  
 WELCH COMMUNITY HOSPITAL  
 454 MCDOWELL STREET  
 WELCH, WV 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/27/2009				

BID OPENING DATE: 06/03/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p style="text-align: center;"> <i>Jammar Neville</i>            SIGNATURE  <i>Access Systems</i>            COMPANY  <i>6/02/09</i>            DATE         </p> <p>REV. 11/96</p> <p style="text-align: center;">END OF ADDENDUM NO. 1</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Jammar Neville</i>	TELEPHONE 304-340-4288	DATE 6/02/09
TITLE <i>Account Manager</i>	FEIN 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'





State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 WEH90129

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 ROBERTA WAGNER  
 304-558-0067

SHEED



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHEED

HEALTH AND HUMAN RESOURCES  
 WELCH COMMUNITY HOSPITAL

454 MCDOWELL STREET  
 WELCH, WV  
 24801

304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
05/20/2009				
BID OPENING DATE: 06/03/2009		BID OPENING TIME		01:30PM

LINE	QUANTITY	UCP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>ADDENDUM NO. 2</p> <p>1. QUESTIONS AND ANSWERS ARE ATTACHED.</p> <p>2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.: WEH90129</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NO.'S:</p> <p>NO. 1 ✓ <i>J. Neville</i></p> <p>NO. 2 ✓ <i>J. Neville</i></p> <p>NO. 3 .....</p> <p>NO. 4 .....</p> <p>NO. 5 .....</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE <i>Jammona Neville</i>	TELEPHONE 304-340-4288	DATE 6/02/09	
TITLE <i>Account Manager</i>	FERN 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 WEH90129

PAGE  
 2

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 ROBERTA WAGNER  
 304-558-0067

PROPERTY



4108 MacCorkle Ave SE  
 Charleston WV 25304

SHIP TO

HEALTH AND HUMAN RESOURCES  
 WELCH COMMUNITY HOSPITAL  
 454 MCDOWELL STREET  
 WELCH, WV 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
05/20/2009				

BID OPENING DATE: 06/03/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p style="text-align: center;"> <i>Jammar Neville</i>            SIGNATURE  <i>Access Systems</i>            COMPANY            .....6/02/09.....            DATE         </p> <p>REV. 11/96</p> <p style="text-align: center;">END OF ADDENDUM NO. 2</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Jammar Neville</i>	TELEPHONE 304-340-4288	DATE 6/02/09
TITLE <i>Account Manager</i>	FEIN 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**WEH90129 – QUESTIONS and RESPONSES**

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1. Specification #2 on page 14 states that 1 phone shall have DSS keys for 32 other phones on the system and 143 shall have a minimum of 10 keys. This specifies 144 phones and I am unclear as to the requirements of the total keys required on the remaining 32 phones?

**A. Specification #2 shall be changed:**

**Change From: The remaining one hundred forty-three (143) digital telephones shall have a minimum of ten (10) programmable buttons.**

**To Read: The remaining one hundred seventy-five (175) digital telephones shall have a minimum of ten (10) programmable buttons.**

2. There are 2 additional locations that are included in the RFQ, the Business Office and the Maintenance Building. How do you plan to accomplish stable connectivity to these locations?

**A. The Maintenance Building is connected by fiber to the hospital across the street. Vendors shall use this fiber to connect phones to the PBX in the hospital. Vendors may use digital or IP phones as long as you provide all necessary equipment on each end to make it work and all other requirements of this RFQ are met.**

**For the Business Office, the system specifications shall be changed as follow: Vendors shall bid a small system of the same manufacturer as the hospital PBX for the Business Office. The Business Office system shall include capacity for six (6) Centrex lines and twenty-four (24) digital telephones. One of the digital telephones shall have a minimum of 10 programmable buttons and DSS/BLF capability for the other 23 stations. The other 23 stations shall have a minimum of 10 programmable buttons, 2 line by 16 character LCD, speaker phone capability and a message waiting light. The system at the Business Office shall have a voice processing system with Automated Attendant capabilities and a voice mail box for the 24 stations. The voice processing system shall have a minimum of 4 ports and 24 hours of storage.**

3. Are there managed switches with QoS?

**A. Some of the switches in the hospital are PoE with QoS and some are not.**

4. Can the T-1 channels to the Business Office be partitioned for voice and data?

**A. Based upon the answer to the question above, this will not be necessary.**

5. Specifications require 176 digital telephone sets. However at the meeting it was discovered that as many as 18-24 of these digital telephones will need to be at two (2) off site locations that are part of the hospital's Centrex. In order for the remote

**WEH90129 – QUESTIONS and RESPONSES**

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locations to be a part of the hospital's PBX system, there must be a way to connect to the hospital or leave them on Centrex. The maintenance building has three (3) Centrex locations. The building has a fiber cable connecting it to the hospital. Can the installed fiber be used to provide service to the maintenance building?

**A. Based upon the answer to one of the questions above, the maintenance building will be connected to the hospital PBX by the existing fiber and the Business Office will be separated onto its own smaller system.**

6. Remote office has 18-21 Centrex stations with a T-1 to the hospital for data. Will the Health and Human Resources consider installing an additional T-1 from this office to the hospital to support telephones at this location?

**A. No. See the answers to related questions above.**

7. If the fiber can be used and or a T-1 is installed for the above, can vendor have the option of Digital or IP phones for these locations?

**A. See the answers to related questions above.**

8. How many extensions are within the business office location?

**A. Twenty-six (26), two (2) of these lines are dedicated to fax machines, and an additional two (2) of these telephone lines are dedicated for the use of modems for Patient Accounts staff for online use to Medicare.**

9. How many extensions are within the maintenance building location?

**A. Four (4), one (1) which is dedicated for a fax machine.**

10. Are the business office telephones and the maintenance telephones included in the 176 sets?

**A. Yes.**

SIGN IN SHEET

Page \_\_\_\_\_ of \_\_\_\_\_

Request for Proposal No. \_\_\_\_\_

PLEASE PRINT

Date: \_\_\_\_\_

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME

MAILING ADDRESS

TELEPHONE & FAX NUMBERS

Company:	Reddy LLC DBA Wilson Communications	AB Box 1695	PHONE	304-637-0001
Rep:	Phil Wilson	27 Kings Ln 26241	TOLL FREE	
Email Address:	phil@wilsoncommunications.com		FAX	304-636-1683
Company:			PHONE	
Rep:			TOLL FREE	
Email Address:			FAX	
Company:			PHONE	
Rep:			TOLL FREE	
Email Address:			FAX	
Company:			PHONE	
Rep:			TOLL FREE	
Email Address:			FAX	

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Page \_\_\_\_\_ of \_\_\_\_\_

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Date: \_\_\_\_\_

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FIRM & REPRESENTATIVE NAME

MAILING ADDRESS

TELEPHONE & FAX NUMBERS

Company: <u>Advantage Technology</u>	PHONE <u>304-588-2695</u>
Rep: <u>Mike Womans</u>	TOLL FREE
Email Address: <u>mwimans@advantage.tech.biz</u>	FAX <u>304-740-1428</u>
Company: <u>STI Networks</u>	PHONE <u>740-886-3315</u>
Rep: <u>Rick Crowder</u>	TOLL FREE <u>800-422-8848</u>
Email Address: <u>Rick.Crowder@STInetworks.net</u>	FAX <u>740-886-7390</u>
Company: <u>Alpha Contracting</u>	PHONE <u>304-252-9389</u>
Rep: <u>Kevin Taylor</u>	TOLL FREE <u>call 304 870-1406</u>
Email Address: _____	FAX <u>304-252-4340</u>
Company: <u>Ricco Business Solutions</u>	PHONE <u>(304)342-4099 EXT 349</u>
Rep: <u>Fielding Moss</u>	TOLL FREE
Email Address: <u>fielding.moss@ricco-usa.com</u>	FAX <u>(304)342-4578</u>
Company: <u>Ricco Business Solutions</u>	PHONE <u>(304)342-4099 EXT 361</u>
Rep: <u>John Starcher</u>	TOLL FREE
Email Address: <u>JOHN.STARCHER@ricco-usa.com</u>	FAX <u>(304)342-4099</u>

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Page \_\_\_\_ of \_\_\_\_

Request for Proposal No. \_\_\_\_\_

PLEASE PRINT

Date: \_\_\_\_\_

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TELEPHONE & FAX NUMBERS

Rep: / Company: / Email Address:	FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	PHONE TOLL FREE FAX
Rep: Don Knapp Company: Advanced Communications Email Address: [unclear]	Advanced Communications	2744 Eoff Street Martinsburg, WV 26003	PHONE 304-333-3000 TOLL FREE 1-800-336-4933 FAX 304-333-9666
Rep: Jason Farmer Company: Verizon Email Address: jason.farmer@verizonbusiness.com	Verizon	1500 MacCorkle Ave. Charleston, WV 25314	PHONE (304) 394-6625 TOLL FREE
Rep: Lonnie Smith Company: Frontier Email Address: Lonnie.Smith@frontiercorp.com	Frontier	300 Bond Street Bluefield, WV 26011	PHONE 304-325-1561 TOLL FREE 800-595-4881 FAX 304-323-1802
Rep: Angel Webster Company: Frontier Email Address: Angel.Webster@frontiercorp.com	Frontier	300 Bond St Bluefield, WV 26011	PHONE 304-325-1670 TOLL FREE 800-645-4981 FAX 304-323-1802

Co: Access Systems 4105 MacCorkle Ave M: 304-340-4288  
 Rep: Tammya Neville Charleston, WV 25304 F: 304-340-4293  
 Email: tneville@accesswv.com