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June 30, 2008

Purchasing Division  
P.O. Box 50130  
Charleston, WV 25305-0130

Attn: Mr. John Abbott, Buyer

RE: #RJC2016  
Expression of Interest for The Kenneth (Honey) Rubenstein Center For Youth  
Limited Commissioning Services

Dear Evaluation Committee:

Scheeser Buckley Mayfield Consulting Engineers, LLC is submitting for the project to provide Limited Commissioning Services for the above referenced project. Scheeser Buckley Mayfield (SBM) has a long history of working projects in the State of West Virginia both for Architects and working directly for State Agencies.

SBM has very relevant experience and would do an excellent job of making sure all of the systems work correctly at the Kenneth (Honey) Rubenstein Center for Youth.

Below are the requested responses.

#### **PURCHASING AFFIDAVIT**

Attached is the requested form.

#### **UNDERSTANDING OF FEDERAL AND STATE REGULATIONS**

SBM is an active designer of building systems in the State of West Virginia and has a high degree of understanding of the West Virginia Fire Code and the International Building Code.

#### **UNDERSTANDING OF HVAC, PLUMING, FIRE PROTECTION AND ELECTRICAL SYSTEMS**

SBM has designed Mechanical and Electrical systems for Juvenile Services facilities as well as for many other types of Facilities.

#### **EXPERIENCE IN THE COMMISSIONING PROCESS AND COMMISSIONING TASKS**

SBM has been hired to "Commission" building, Re-Commission buildings and has written commissioning specifications for buildings.

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PURCHASING DIVISION  
STATE OF WV

Most of SBM's clients do not want a formal commissioning done on each project. They prefer to have a limited commissioning performed and want SBM to do the commissioning work. The almost universal comment from many of our clients is "Why should I pay for two engineers?"

As a result, SBM's design and contract administration efforts always lead to a commissioned building. The following are some of the high points:

1. The drawings and specifications are detailed.
2. The contract drawings have detailed temperature control drawings.
3. The specifications include detailed control sequences.
4. The specification call for a detailed Air and Water Balance. The air and water balance specification calls out a list of "approved" air and water balancing companies that are allowed to do the work.
5. SBM spends a lot of time in the field observing the construction to make sure it is in accordance with the drawings and specifications.

It should also be noted that SBM has worked on several **Leadership in Energy and Environmental Design** (LEED) projects and has on staff six LEED accredited professionals. Fundamental commissioning is required as a prerequisite for a project to become LEED certified.

#### **UNDERSTANDING OF THE OPERATIONAL, SECURITY AND FUNCTIONAL REQUIREMENTS**

Below is a partial listing of similar projects which show SBM's understanding of secure facilities

##### **1. Multi-County Juvenile Attention Center**

Scheerer Buckley Mayfield LLC performed mechanical and electrical design engineering services for a new 37,000 square foot facility. The building was designed to house 36 high security inmates and 20 inmates at a lower level of security. All inmates will live in the building full-time and the building was designed for a 24 x 7 occupancy. Included in the design of the building was a complete kitchen and dining area. In addition to serving the inmates, staff would also be served by the kitchen. The kitchen and dining area were totally air-conditioned. Kitchen exhaust systems included the use of a UL approved reduced flow kitchen hood and special fire suppression system for the kitchen hood. HVAC systems for the building included VAV and constant volume air systems along with hydronic perimeter heating systems. Smoke exhaust systems were also designed in areas where overnight occupancy is required. The entire building is controlled with a DDC control system which allows for remote monitoring for all mechanical systems. The plumbing design for the building included specialized fixtures for hostile prison environment. Plumbing also included special connections to multiple pieces of kitchen equipment.

Electrical design included low voltage remote relay controlled lighting for nighttime group shutdown. Lighting control features are integrated with the security system for remote emergency operations. All lighting fixtures in the facility are security type design. An addressable fire alarm system was also integrated with the security system for controlled exit/release of residents. All HVAC systems, egress lighting and the complete courtroom area are supported by an exterior diesel generator in the event of a utility outage. In addition, the entire security system is supported by an uninterrupted power supply (UPS) system for uninterrupted monitoring. Elevator design included power wiring for each elevator controller from the buildings distribution system as well as cab lighting. Elevator breakers were provided with shunt trip capabilities if the shafts, machine rooms and pits were sprinklered. Controllers were also tied in to the building fire alarm system as required for elevator recall (fireman's service functions). All functions were designed to NFPA, OBBC and ANSI/ASME codes and requirements that were applicable at the time of design.

## **2. Orient Correctional Institute Administration Building**

Services include performing initial site survey and research work and the development of plans, specifications, and cost estimates for extending sanitary sewer, water main, and storm sewer systems to a new 32,000 square foot Administration Building at the Orient Correctional Institution. Design work also includes a new parking lot and associated walkways.



Performed mechanical and electrical design services for a 31,000 square foot prototype Administration Building for the Ohio Department of Rehabilitation and Correction. This is a single story building that serves as the visitor entry point to the Orient Correctional Institution, and replaces an existing building. It includes the prisoner visitation area, prisoner/lawyer conference rooms, Warden's office and staff offices, locker rooms and staff training rooms. It was necessary to verify and update all code requirements prior to design.

The facility has two gas fired boilers, an air cooled chiller and three major VAV air handling units to provide heating and cooling. Glycol is used in both the heating and cooling systems to prevent freezing of the piping. Security provisions have been taken for areas with prisoner access. A wet pipe sprinkler system provides fire protection for the building.

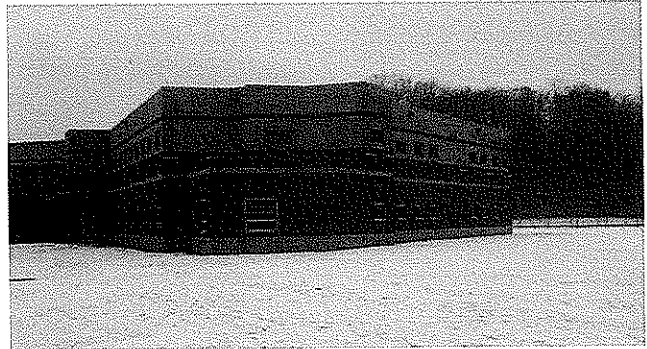
In addition to basic lighting, power and systems, a new 13.2 kV underground primary service to a new pad mounted transformer was designed and extended for the facility's existing underground distribution system. In addition, a new 105-kw/131-kVA outdoor diesel emergency generator was specified to provide emergency power for the facility. An existing above ground diesel storage tank was relocated. The existing perimeter intrusion detection system had to be relocated and modified to accommodate this new building. The existing main control panels for the fire alarm, security and CCTV systems, along with the inmate phone PBX and facility phone PBX were all located in the old Administration Building, which is being demolished. This design included major modifications to the telecommunications site infrastructure to accommodate moving these systems with a minimum of downtime.

## **3. Pickaway Correctional Institution Dormitories**

Scheeser Buckley Mayfield LLC provided HVAC, plumbing, electrical and civil design for two 38,000 sq ft, two-story dormitories for Pickaway Correctional Institution. The buildings are equipped with steam heat exchangers, hot water heating, ventilation systems with smoke purge controls, and full direct digital control systems. Site civil includes a shallow tunnel approximately 750 feet long housing new steam and condensate mains for the new buildings. Steam and condensate mains utilized ball joints and expansion compensators. SBM was also responsible for the design of the tie-in to the existing mains and required modifications to the existing piping which is fed from a central boiler plant. Electrical design includes lighting, power, and security systems for the two dorm buildings. Each building is serviced electrically by tying into the existing 13,200V high voltage loop system currently in service on the campus as well as via a new 750KVA transformer that splits the power between the two buildings. Emergency power is also being provided to each building through a common 200KW, 208V, 3 phase generator. Low voltage switching was utilized for lighting control throughout the building. In addition to interior lighting, exterior building and site lighting was also incorporated into the design. The security system is a state-of-the art touch-screen system that matches the current security system and allows for security control and integration throughout other areas of the campus. Additional site design included upgrades to the sanitary, storm and water system that were extended through the campus setting, site clearing and grading, erosion control plan and narratives, and vehicular and pedestrian access.

#### **4. Trumbull Correctional Institution Mental Health Building Addition**

Scheeser Buckley Mayfield LLC provided mechanical, electrical, and civil design services for this addition. SBM provided for the extension of the existing normal and emergency power systems, power and lighting design, intercom system extension, and door access control system extension to the new addition. New door access points were coordinated with the vendor on record and provided information detailing the extension of this system from the central security building. Design also provided new graphic annunciator and control boards for the control of the new door access points.



#### **5. Huttonsville Correctional Institution Boiler Replacement**

Scheeser Buckley Mayfield LLC provided electrical design associated with the installation of replacement boilers serving the facility. The electrical renovation included rework of an existing feeder and replacement of existing distribution in the boiler plant to support the new equipment. Lighting in the boiler plant was also replaced as part of the project.

#### **6. Youngstown State Penitentiary Recreation Additions**

Scheeser Buckley Mayfield LLC provided mechanical, electrical and civil design services for eight new outdoor recreation pods. Design included exercise areas, security cameras, intercom stations, power distribution additions and eight new elevators for transport of in-mates at this maximum security facility.

#### **7. Huttonsville Correctional Institution - Kitchen Renovation**

Scheeser Buckley Mayfield LLC provided plumbing and electrical design associated with the renovation of the existing kitchen. The renovation included the removal and replacement of approximately 60% of the floor under the kitchen area of the building. The electrical renovation included replacement of existing distribution and branch panels in the renovated space, demolition and refeeding of branch circuits serving existing and new kitchen equipment, and rework of existing branch circuiting which could be reused to refeed equipment. Prior to the work associated with the demolition and renovation, a temporary kitchen was installed at the site. This involved the installation of a temporary utility service, and temporary power distribution to multiple trailers housing serving lines, dishwashing lines, and food prep areas.

The Kitchen Renovation required a major shut-down due to the replacement of the kitchen floor slab. This required a temporary kitchen be set in place consisting of leased trailers which required temporary domestic water and sanitary service. The plumbing design within the kitchen consisted of completely removing all equipment and associated plumbing utilities. Once the floor slab was repaired, the kitchen equipment was reinstalled with new plumbing service. The new plumbing work consisted of providing the existing and new kitchen equipment with the required connections and to meet and update the requirements of the local health department. The design included reworking the existing steam system, install mixing valves to provide tempered water at hand washing sinks, and extending all kitchen equipment with grease laden waste through the existing grease filtering system.

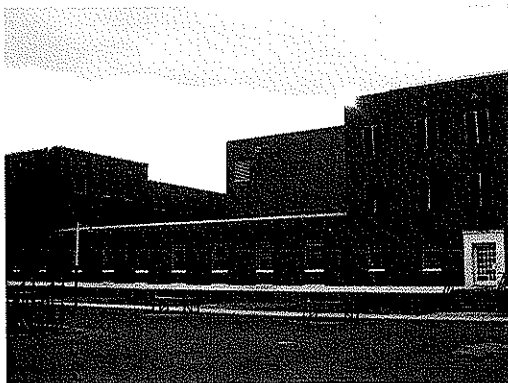
## 8. Huttonsville Correctional Institution Dormitory Addition and Fire Alarm Upgrade

Scheeser Buckley Mayfield LLC provided HVAC, plumbing, and electrical design for the renovation and expansion of two dormitory wings as well as expansion of fire alarm systems at Huttonsville Correctional Institution. Electrical design included lighting, power and systems for the new dormitory. This power design included the coordination of a new utility service as well as installation of backup power for the renovated dormitories. The backup power consisted of a new diesel generator near the dorms and automatic transfer switches/distribution to support the facility. Additional aspects to the design included rework of existing salleyport entrance to the facility, Security systems including door hardware set requirements were integrated into the design for the dormitory. Fire alarm systems for the renovated dormitories were connected to the facility wide fire alarm system via a fire alarm network. This facility wide campus network was upgraded in order to allow a fully integrated system which could be monitored at Master Control. A large number of fire alarm signaling devices (smoke detectors, heat detectors, pullstations, strobes, etc.) were added throughout the facility to ensure that the facility complied with current fire alarm code.



A new heating/cooling system was installed to replace the existing heating only system consisting of steam and condensate risers located throughout the resident areas. The new HVAC design includes multiple constant volume DX cooling rooftop air handling units to serve the new resident areas. The new air handling units do not contain heat, but are supplemented with hot water reheat coils located throughout the spaces. A steam to hot water heat exchanger with associated heating water pump and condensate pump located in the basement of each new resident wing provides the heating water for the reheat coils. The steam and condensate utilized in the new heating water system originate in the main mechanical room with services extended to the new resident wings. The design of the airside system includes security diffusers and grilles along with security bars located throughout the spaces at designated security walls. Due to limited spacing in the plumbing/HVAC chases for each resident room, coordination of mechanical, electrical, plumbing and fire protection services was critical.

The Dormitory Addition plumbing demolition design consisted of reworking and the rerouting of existing utilities that conflicted with the addition and completely remove all plumbing fixtures and associated piping from the existing dormitories. The new plumbing work consisted of extending new piping from existing mains, the upgrade of the existing domestic hot water system, the installation of a master thermostatic mixing valve at each dorm, and the installation of new institutional type plumbing fixtures. The fire protection design consisted of a new packaged fire pump system installed outside of the facility's fence, the extension of new fire lines to upgrade the entire facility with standpipe systems in accordance with the West Virginia State Fire Code and NFPA, and to fully sprinkle the new dorm additions.



## 9. Stevens Correctional Facility

The project consisted of converting approximately 100,000 square feet of former health care space into a 300 bed correction center. The HVAC system consisted of multiple packaged roof top units zone to provide zoning and a smoke removal system to provide the required floor pressurization along with the required ventilation for the kitchen. The domestic hot water system consisted of a centralized gas fired storage system with a master mixing valve assembly and a recalculating pump. The electrical system included a diesel generator providing back up power for all Life Safety systems and for the building HVAC system.

## **NATURE AND SIZE OF COMMISSIONING PROJECTS**

The following is a partial listing projects on which SBM was actively involved in the commissioning of the systems installed in the building:

1. Marshall University, Huntington, West Virginia Marshall Commons Residence Halls and Dining Hall project. This project consisted of four 40,000 square foot residence halls and a 15,000 Square foot Dining hall/Kitchen Complex. The project construction cost was \$30,000,000. Project was completed in 2003.
2. Marshall University Robert C. Byrd Biotechnology Science Center. This 140,000 Square foot high tech building had a construction cost of over \$40,000,000. Project was completed in 2006.
3. Camden Clark Hospital, Parkersburg, West Virginia, Major Additions and Renovations. This project had a construction cost of over \$40,000,000 and included new operating rooms, Kitchen and Dining, ICU/CCU rooms and major Mechanical and Electrical Plant upgrades. Project was completed in 2007.
4. St. Elizabeth's Hospital, Boardman, Ohio. This 210,000 square foot building was a new hospital that was added to an existing diagnostics building. The project was completed in 2007.
5. Aultman Hospital Woodlawn Hospice LEED project. Project is currently under design. SBM will be the commissioning agent.
6. The Ohio State University Arthur G. James Cancer Center. This 230,000 Square Foot hospital and research building was re-commissioned by SBM.

## **REFERENCES**

**MARSHALL UNIVERSITY**  
400 Hal Greer Boulevard - Old Main 114  
Huntington, WV 25755  
Ron May  
Capital Projects Administrator  
Phone: (304) 696-2585

**THOMAS MEMORIAL HOSPITAL**  
4605 MacCorkle Ave. S.W.  
South Charleston, WV 25309  
Cindy Barnett, VP  
Phone: (304) 766-3710

**AULTMAN HOSPITAL**  
2600 6th Street S.W.  
Canton, OH 44710  
Ed Friedl  
Project Engineer  
Phone: (330) 363-3427

**SAINT MARY'S HOSPITAL**  
2900 First Avenue  
Huntington, WV 25701  
Tim Parnell

V.P. of Support Services  
Phone: (304) 526-1811

**KREPS + ZACHWIEJA ARCHITECTS**  
The Kanawha Valley Building  
Suite 1710  
Capitol at Lee Street  
Charleston, WV 25301  
Mr. Jeff Kreps  
Phone: (304) 346-5361

**SILLING ASSOCIATES ARCHITECTS**  
405 Capitol Street, Upper Atrium  
Charleston, West Virginia 25301-1735  
Mr. Tom Potts  
Phone: (304) 346-0565

#### **ABILITY TO HANDLE THE PROJECT IN-HOUSE**

**SBM has the ability to do all aspect of the commissioning work in house. We have our own test instruments. We do however work with the following test and balancing agencies when it makes sense to use their services:**

- PBC, 37903 Euclid Avenue, Willoughby, Ohio 44094, Attn: Mr. Don Burke, 440-975-9494.
- Kahoe Air Balance, 35601 Curtis Boulevard, Eastlake, Ohio, 44095, Attn: Mr. Robert Rispoli, 440-946-4300.
- Thermal Balance, 152 Burt Road, Lexington, Kentucky, 40503, Attn: Mr. Jay Johnson, 859-277-6158.
- Performance HVAC Systems, 211 Pocahontas Ave., Bramwell, WV 24715, Attn: Mr. John Husband.

#### **LITIGATION OR ARBITRATION**

SBM has not been involved in any litigation or arbitration related to commissioning services.

#### **DEBARRED STATEMENT**

SBM has not been debarred from bidding or opposing for any government contractor for any Federal or State work.

#### **PROCUREMENT LAWS**

SBM is not aware of any procurement laws that would affect the potential award of a commissioning contract to SBM for this project.

#### **RESUMES FOLLOW ON THE ATTACHED PAGES**

## **MICHAEL P. WESNER, P.E., LEED AP VICE PRESIDENT MECHANICAL ENGINEERING**

Mike is a graduate of Ohio State University in Columbus, Ohio. He received a Bachelor of Science Degree in Mechanical Engineering in 1981 and later that year joined the consulting firm of Scheeser Buckley Mayfield LLC which was then known as Scheeser\*Buckley\*Keyser.



During his first few years with the firm, Mike was heavily involved with the Title III of the National Energy Conservation Policy Act (NECPA). This governmental program was established as a cost sharing energy conservation grant programs. This program provided funds to study the operation of schools and hospitals to determine if there were ways to reduce their energy consumption. The program then funded energy conservation measures identified in the reports. As a result of this involvement in many audits and retrofit programs for public school buildings, college and university buildings and hospitals, Mike gained valuable experience in formulating and implementing energy conservation programs in buildings that result in real world savings. This experience carries on in the work that Mike does today.

Since the mid 1980's Mike's project experience has been concentrated in the following areas:

- Large hospital Expansion and remodeling projects.
- Hospital Boiler Plant / Chiller Plant replacement projects.
- University Laboratory projects, both new construction and renovation.
- University Classroom Facilities
- University Dormitory Facilities
- Animal research facilities.
- Secondary education facilities.
- Industrial facilities.
- Telephone / Communications buildings
- Recreation/Athletic Fitness Centers
- Worship Centers

On all of the above facility types, Mike has acted as the Principal in Charge for the firm. The Principal in Charge (PIC) is the single point of contact and is responsible to make sure the project gets done on time and on budget.

Other types of project experience Mike has had are listed as follows:

- Projects where SBM was the prime design professional hired by the Owner. Typically this has been for chiller plant/boiler plant or other type of main A/C system replacement. This work involved hiring the sub-consultants, preparing the budget/schedule, writing the "front end" specification documents and doing all of the day to day construction administration.
- Projects where SBM was hired to diagnose and correct mechanical system problems
- Projects where SBM was hired to do Mechanical and Electrical Construction Cost Estimating

Mike is a LEED™ 2.0 Accredited Professional and a member of ASHRAE, ASPE, NFPA and IBC.

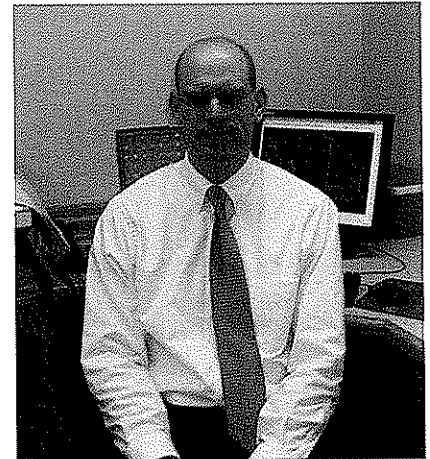


## **KIRBY A. STOLLER, P.E., LEED AP MECHANICAL ENGINEER**

Mr. Stoller attended the University of Akron and received his Bachelor of Science in Mechanical Engineering, December 1999. Upon graduation, Kirby joined the firm of Scheeser Buckley Mayfield LLC. He passed his Professional Engineering License exam in April 2004.

During college, Kirby was involved in the University of Akron's co-op program and worked at Rubbermaid, Inc, in Wooster, Ohio. He assisted with design projects to support the manufacturing plant and created plant layout drawings for the installation of injection molding machines, automation, and robots. He also met with vendors, obtained quotes, and placed orders to meet project deadlines.

Since working for Scheeser Buckley Mayfield LLC, Kirby has served as the mechanical engineer on a wide variety of projects, primarily for health care facilities and universities and has experience in all aspects of the design of mechanical systems for buildings, including HVAC, Plumbing, and Fire Protection. He has also performed project management tasks within the office on many of his projects to coordinate the design team's efforts.



Larger projects in Kirby's background include a 175,000 square foot Patient Bed Tower and 50,000 square foot Cancer Center Building for Cabell Huntington Hospital located in Huntington, WV with total construction budgets of \$55 million and \$18 million respectively; 140,000 square foot (\$42 million) Bio-Technology Lab building for Marshall University located in Huntington, WV; 80,000 square foot (\$18 million) medical office building for Marshall University School of Medicine located in Huntington, WV; 260,000 square foot office building for Fed Ex located in Green, OH; 150,000 square foot church for The Chapel located in Green, OH.

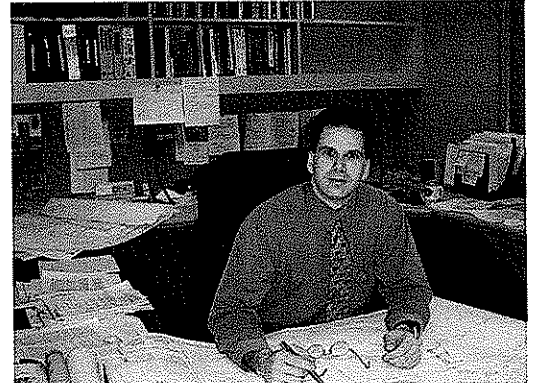
Kirby designed the mechanical systems for the renovation of Douglass High School which is listed in the National Register of Historic Places. The project consisted of a total overhaul of the existing building systems. The interior was renovated to house medical offices and classrooms.

Other projects that Kirby has designed include:

- 15,000 square foot Dialysis Clinic for Cabell Huntington Hospital
- 28,000 square foot facility for St. Timothy's Lutheran Church
- 60,000 square foot office building renovation for the VA
- Additions and renovations to St. Mary's Correctional Center dining facility
- Emergency generator replacement for First Energy
- Multiple boiler, chiller, cooling tower, and air handling unit replacement projects.
- Numerous hospital renovation projects

**MARLON C. HATHAWAY, P.E.**  
**VICE PRESIDENT – ELECTRICAL ENGINEERING**

Mr. Hathaway attended The University of Akron where, in 1992, he earned his Bachelor of Science Degree in Electrical Engineering. While at The University of Akron, Mr. Hathaway accepted a position through the cooperative education program at the Veteran's Administration Medical Center in Brecksville, Ohio. During this engagement he gained knowledge of the construction industry.



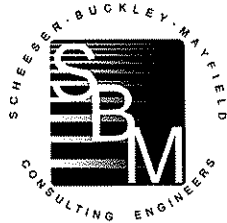
After graduation, Mr. Hathaway began his career as a consulting engineer with Scheeser Buckley Mayfield LLC. He has since been involved with all aspects of electrical design including: lighting, power distribution, telecommunications systems, fire alarm systems, video/security systems, nurse call systems and CATV/MATV distribution systems. Mr. Hathaway's responsibilities include both budget and finish electrical construction estimates. He has worked closely with electrical contractors on recent owner requested design/build projects.

During his consulting career, Mr. Hathaway has designed many hospital and health care related buildings. His experiences cover a wide spectrum in this specific field including O.R. Suites, Pathology Labs, Emergency and Trauma Rooms and Medical Office Buildings. He has prepared contract documents for complex electrical medical equipment including x-ray, CT scanners and digital video processing equipment. He has completed projects in the states of Ohio, West Virginia, Kentucky, Pennsylvania, and Florida.

Mr. Hathaway has extensive experience in the design of complex systems such as fire alarm, audio/video, telecommunications (LAN) systems, and CATV/MATV distribution systems. He is currently a member of the Illuminating Engineering Society (IES), Cleveland Section and has also served as Treasurer in past years.

Mr. Hathaway is registered in the State of Ohio, West Virginia, Kentucky, Pennsylvania and Florida.

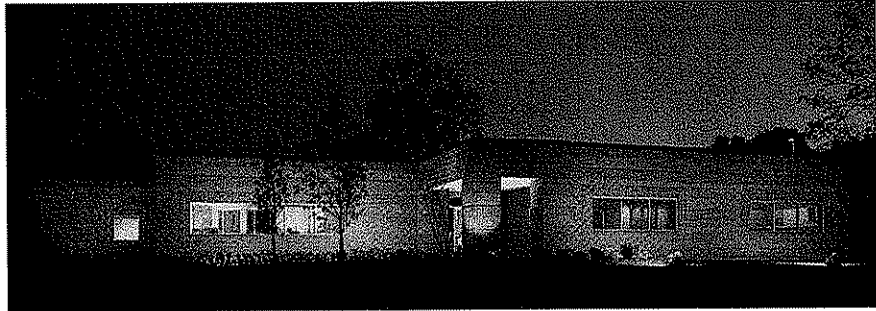
## ABOUT SBM



**Offering Mechanical, Electrical,  
Civil and Telecommunication  
Consulting Engineering Services**

Scheeser Buckley Mayfield LLC, is an Akron-based Consulting Engineering firm. The firm has enjoyed a steady growth in clients and geographical area served throughout its history. Originally serving clients only in the Akron and Canton areas, the firm now serves clients throughout Ohio West Virginia and surrounding states.

The firm was established in 1959 by Walter L. Scheeser and Edwin J. Buckley, specializing in the design of mechanical systems for the construction industry. On August 1, 1975, the firm was incorporated as Scheeser and Buckley, Inc. William B. Miller, Jr. became a principal in the firm in 1978 and Gary E. Starr became a principal in 1982. In 1983, the name of the firm was changed to Scheeser\*Buckley\*Miller\*Starr, Inc. Upon the retirement of Mr. Buckley in 1985, Mr. Miller assumed the position of President and Mr. Starr the position of Executive Vice President. Mr. Miller retired in 1999 and Mr. Starr assumed the position of President. In addition, Michael P. Wesner, P.E., James E. Eckman, P.E., and James P. Kulick, P.E. became Vice Presidents of Mechanical Engineering and Electrical Engineering and Personnel respectively. In 2001, Kevin M. Noble, P.E. and Marlon C. Hathaway, P.E. were both named as Principals to the firm. In 2006, Christopher J. Schoonover, P.E. was named as Principal to the firm. Mr. Starr retired in December 2002 and Mr. Eckman assumed the position of President. Mr. Hathaway is now the V.P. of Electrical Engineering.



In 1987 Scheeser\*Buckley\*Miller\*Starr, Inc. merged with V.R. Mayfield & Associates, Inc., a Canton, Ohio based electrical consulting firm, to form the present corporation which offers both mechanical and electrical design services to its diversified list of clients. V.R. Mayfield & Associates, Inc. was a long established electrical design firm of outstanding reputation also serving clientele throughout Ohio and surrounding states. The joining of the two firms has greatly strengthened the position of the firm in the design community and has helped insure the continued growth and excellent reputation the two firms enjoyed during their separate histories.

Scheeser Buckley Mayfield LLC has developed an outstanding reputation for its accessibility to its clients, and the clarity and completeness of its documents. The firm has been a leader in the application of new technology and communications and computer aided design document production. We have had extensive experience in the design and analysis of projects of all sizes. With this wide range of experience, we are able to not only design, but record the results of the design to continue to improve the total systems design. Each project requires an analysis of the most cost effective system available based on the client's design parameters. It is also the responsibility of the design team to determine if other options exist, which may be beyond the scope of the current budget, which need to be considered on the current project to allow for future growth. Scheeser Buckley Mayfield LLC gives this personal attention to each project by determining the project design which can be implemented within the client's budget while applying innovative design concepts.

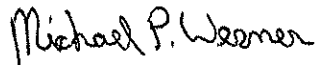
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Many of our projects each year originate from clients who have used our services previously and wish to continue a professional association. Scheeser Buckley Mayfield LLC strives to provide very professional, competent engineering services to all of our clients and to develop a personal relationship with these clients. Our on-going association with clients provides an opportunity for them to better understand design concepts as well as the logic behind the decisions which may affect their systems for many years after the project's completion.

If you have any questions regarding the above, please do not hesitate to call.

Very truly yours,

Scheeser Buckley Mayfield LLC



Michael P. Wesner, P.E. LEED AP  
V.P. Mechanical Engineering

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STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**West Virginia Code §5A-3-10a states:** No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: SCHIESSER BUCKLEY MAYFIELD LLC

Authorized Signature: Michael P. Werner Date: 6/30/08