

TYPE NAME/ADDRESS HERE

Swope Construction Co.

1325 Bluefield Avenue Bluefield, WV 24701

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

PTR09024

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ADDRESS CORRESPONDENCE TO ATTENTION OF FRANK WHITTAKER

B04-558-2316

DIVISION OF PUBLIC TRANSIT BLUEFIELD TRANSIT SYSTEM

1642 BLUEFIELD AVENUE BLUEFIELD, WV

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Bluefield, WV 24701

Swope Construction Co. 1325 Bluefield Avenue

State of West Virginia Request for Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for AFONUMBER

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FRANK WHITTAKER B04-558-2316

DIVISION OF PUBLIC TRANSIT BLUEFIELD TRANSIT SYSTEM

1642 BLUEFIELD AVENUE BLUEFIELD, WV

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PAGE 3

FRANK WHITTAKER

304-558-2316

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DIVISION OF PUBLIC TRANSIT BLUEFIELD TRANSIT SYSTEM

1642 BLUEFIELD AVENUE BLUEFIELD, WV

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# Request for Quotation PTR 0.902

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.....ADDRESS.CORRESPONDENCE TO ATTENTION OF:

FRANK WHITTAKER 804-558-2316

DIVISION OF PUBLIC TRANSIT BLUEFIELD TRANSIT SYSTEM

1642 BLUEFIELD AVENUE BLUEFIELD, WV 24701

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DATE:PRINTED TE	RMS OF SALE	SHIP VIA	F.O.B.	FREIGHT/TERMS
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FRANK WHITTAKER \$04-558-2316

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1642 BLUEFIELD AVENUE BLUEFIELD, WV 24701

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#### Request for PRONUMBER Quotation

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FRANK WHITTAKER 304-558-2316

DIVISION OF PUBLIC TRANSIT BLUEFIELD TRANSIT SYSTEM

ADDRESS:CORRESPONDENCE:TO:AITENTION:OF::

1642 BLUEFIELD AVENUE BLUEFIELD, WV 24701

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24701

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FRANK WHITTAKER 104-558-2316

24701

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#### **BID BOND BF#5**

KNOW ALL	MEN BY THESE F	PRESENTS, That we, the uni	dersigned, Swope Construction Company
of <u>1325</u>	Bluefield Avenue	e, Bluefield, WV 247	01, as Principal, and <u>Travelers Casualty and Surety</u>
Company of Americ	a, One Tower Sq	uare, Hartford, CT , a co	orporation organized and existing under the laws of the State of
Connecticut wi	th its principal offic	e in the City ofHartford	, as Surety, are held and firmly bound unto the State
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-			ir helrs, administrators, executors, successors and assigns.
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The Conditi	on of the above ob	ligation is such that whereas	the Principal has submitted to the Purchasing Section of the
		<del>-</del>	eto and made a part hereof, to enter Into a contract in writing for
Bluefield Area Tr		· ·	
Route 52 North, B	luefield, West	Virginia	
<del></del>			
NOW THEF	REFORE,	•	
(b) If said thereto and shall furnagement created by	ish any other bond by the acceptance of expressly underst	ed and the Principal shall ent s and insurance required by t of said bid, then this obligation ood and agreed that the liabi	er into a contract in accordance with the bid or proposal attached the bid or proposal, and shall in all other respects perform the n shall be null and void, otherwise this obligation shall remain in full lity of the Surety for any and all claims hereunder shall, in no event,
way impaired or affective notice of any s	cted by any extension.	ion of the time within which the	grees that the obligations of said Surety and its bond shall be in no ne Obligee may accept such bid, and said Surety does hereby not set their hands and seals, and such of them as are corporations
			presents to be signed by their proper officers, this
day of	Abert	. 20_05	·
Principal Corporate S	Seal		Swope Construction Company (Name of Principal)
			By Colorables Sans as
			O Moder (Must be President or
			(Must be President or Vice President)
			<u> </u>
			(Title) Travelers Casualty and Surety Company
Surety Corporate Se	al		of America
			(Name of Surety)
			ELID!
			ву () ( - ) / -
			Attorney-In-Fact Douglas P. Taylor, Attorney-in-Fact Licensed West Virginia Resident Agent
BADODTANT C	tu avamitima hani	de must be licensed in Was	Licensed West Virginia Resident Agent  t Virginia to transact surety insurance, Raised corporate seals

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.



#### POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
Seaboard Surety Company
St. Paul Fire and Marine Insurance Company

St. Paul Guardian Insurance Company
St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

Attorney-In Fact No.

220306

Certificate No. 002551981

KNOW ALL MEN BY THESE PRESENTS: That Seaboard Surety Company is a corporation duly organized under the laws of the State of New York, that St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company and St. Paul Mercury Insurance Company are corporations duly organized under the laws of the State of Minnesota, that Farmington Casualty Company, Travelers Casualty and Surety Company, and Travelers Casualty and Surety Company of America are corporations duly organized under the laws of the State of Connecticut, that United States Fidelity and Guaranty Company is a corporation duly organized under the laws of the State of Maryland, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc. is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Andrew K. Teeter, Donna J. Price, Douglas P. Taylor, Kimberly L. Miles, C. Lee Jordan, Pamela V. Lanham, and Christopher A. Michel

Andrew K. Teeter, Donna J. P	nce, bougias F. Taylor, Killib	eny L. Miles, C.	Lee Joidan, Fa	illela V. Laillai	n, and Omistoph	er A. Micrier	
•							
of the City ofCharleston		State of	West Virgi	nia	, their true	e and lawful Attor	ney(s)-in-Fact,
each in their separate capacity if	more than one is named above,	to sign, execute, s	eal and acknowle	edge any and all l	onds, recognizano	es, conditional un	dertakings and
other writings obligatory in the contracts and executing or guara	nature thereof on behalf of the nteeing bonds and undertakings	Companies in the required or permi	ir business of gu tted in any action	aranteeing the fi	allowed by law.	guaranteeing the p	performance of
ovinces and entrang of gener	···						
		A Partie of the	1100 - 20 - 20 - 31 6				
IN WITNESS WHEREOF, the	: Companies have caused this ins	strument to be sign	ned and their cor	norate seals to be	hereto affixed, th	is 6th	
day of August	, 2008						
					Y* ¥	0	
	Farmington Casualty Comp Fidelity and Guaranty Insu		Der		iardian Insuranc ercury Insurance		
	Fidelity and Guaranty Insu				asualty and Sure		
	Seaboard Surety Company St. Paul Fire and Marine Ir	surance Compa	nv		Casualty and Sure tes Fidelity and G		
		•	•		·	• •	-
	BUT THE MANAGE SUPERIOR	THE CO.	ALL MARKET	WHITE INSUA	ESURITY AND SE	The same of	<b>SUBLITY AND QU</b>
(1977) (1	(1927) (1927)		SEAL	CORPORATE IN	HARTFORD.	HARTFORD	(#COSTORATED) (#)
THE STATE OF THE S	The sent of	A A NC LONG	A CHANGE		Treat, Hredy	The same of the sa	ANOTE AND TO
				ĺ		$\rtimes$	
State of Connecticut			Ву:		my 175H	and -	
City of Hartford ss.				Georg	geW Thompson, Ser	nior vice President	-
6th	August	20	.00				
On this the	day of August				d George W. Thom		
Seaboard Surety Company, St.							
Casualty and Surety Company,							
authorized so to do, executed the	toregoing instrument for the pur	poses merem con	tamed by signing	on behan of the	corporations by fin	nsen as a dury aut	nonzeu omcer.
		(100)					

My Commission expires the 30th day of June, 2011.

In Witness Whereof, I hereunto set my hand and official seal.



Marie C. Tetreault, Notary Public

58440-5-07 Printed in U.S.A.

#### WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Assistant Vice President, any Secretary, and the seal of the Company may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such power of attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kori M. Johanson, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., Seaboard Surety Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 15th da

April

20.09

Kori M. Johanson/Assistant Secretary





















To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at www.travelersbond.com. Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached.

24

Page PO#PTR09024
Spending Unit: West Virginia Dept. Of Transportation
Division of Public Transit

BID

BF#1

Proposal of Swope Construction Co.	hereinafter ca	ılled
Bidder, organized and existing under the laws of the State of West Vir as a corporation	rginiadoing*. To the We	
Division of Public Transit, hereinafter called OWNER.		
In compliance with you Advertisement for Bids, Bidder hereby proposed to construction of a Administrative Office and Bus Maintenance Facility in Bl Virginia in strict accordance with the Contract Documents, within the time	Bluefield, Mercer Cou	ınty, West
By submission of this Bid, each Bidder certifies, and in the case of a joint B as to his own organization, that this Bid has been arrived at independently, communication, or agreement as to any matter relating to this Bid with any competitor.	, without consultation	ι,
Bidder hereby agrees to commence work under this Contract on or before a Notice to Proceed and to obtain substantial completion and final completion in these Contract Documents.		
NOTE: Bids include all applicable taxes, permits, and fees.		

\* Insert "a corporation," "a partnership," or "an individual" as applicable.

Page 25
Po#PTR09024
Spending Unit: West Virginia Dept. Of Transportation Division of Public Transit

BF#2

#### GENERAL CONTRACTOR

GENERAL WORK This price to include all work shown and noted in the Contract Documents. The General Contractor shall be responsible for the coordination, scheduling, and normal administrative activities of the project.

In the event of a difference between the written amount and the number amount, the written amount shall prevail.

The Bidder understands that to the extent allowed by applicable Codes, the Owner reserves the right to waive any informality or irregularity in any Bid or Bids and to reject any or all Bids in whole or in part; to reject a Bid not accompanied by the required bid security or by other data required by the Bidding Documents; to reject any condition of the Bid by the Bidder that is in any way inconsistent with the requirements, terms, and conditions of the Bidding Documents; or to reject a Bid that is in any way incomplete or irregular.

The Bidder, if successful and awarded a Contract, agrees that the work is to be substantially complete 365 days after Notice To Proceed is issued or 15 days after the encumbrance date of the Purchase Order if Notice to Proceed has not been received. The Bidder agrees to achieve Final Completion within 60 consecutive calendar days after the substantial completion. Liquidated damages shall be assessed at a rate of \$200 per day if substantial completion is not obtained within 365 calendar days of the Contractor's proceed date and liquidated damages shall be assessed at \$100 per day if final completion is not achieved within 60 calendar days of substantial completion.

Page 26
Spending Unit: West Virginia Dept. Of Transportation
Division of Public Transit

Base Bid For Michael Forty THOUSAND POLLARS

(Amount to be shown in both words and numbers \$ 4,740,000

Refer to Section 01230 Part 3.1 (A) and (B) for Schedule of Alternates.

Deductive Alternate No. 1 Ninety Fork THOUSAND DECCARS

(Amount to be shown in both words and numbers \$ 94,000

**Deductive Alternate No. 1.** Delete the fuel farm tanks, pumps, lights, concrete island, and canopy structure, etc. completely. Terminate utility runs to the fuel farm inside the exterior wall of the main building. Delete circuits back to panels and mark "spare". Cap and label utilities and empty conduits for ease in location for future use.

Deductive Alternate No. 2 News ty News THOUSAND PALEARS

(Amount to be shown in both words and numbers \$ 99,000

**Deductive Alternate No. 2.** Delete Room 117-Training and Conference in its entirety, including all fixtures and equipment, cabinetry, etc. Wall type 4 shall become an exterior wall as detailed in Wall Section A on Drawing A6A. Delete circuits back to panels and mark "spare". Terminate all utilities and ductwork inside the remaining space in proximity to Column Line E8 and cap and label for future use.

Page PO#PTR09024
Spending Unit: West Virginia Dept. of Transportation
Division of Public Transit

#### BID FORM # BF6

#### **CONTRACTORS LICENSE**

WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFOM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTRACTING THE WEST VIRGINIA DIVISION OF LABOR, CAPITOL COMPLEX, BUILING 3, ROOM 319, CHARLESTON, WV 25305. TELEPHONE: (304) 558-7890.

WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTOR'S LICENSE NUMBER ON THEIR BID.

BIDDER TO COMPLETE AND SUBMIT WITH BID:			
CONTRACTOR'S NAME: Swop	e Construction Co.		
CONTRACTOR'S LICENSE NO: _	WV001642		

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT.

Page 3 F PO#PTR09024
Spending Unit: West Virginia Dept. of Transportation
Division of Public Transit

#### BID FORM #7

#### **BUY AMERICA CERTIFICATION**

Bidder or offerer to complete correct certification.

#### Certificate of Compliance with Section 165(a)

Title

The bidder or offerer hereby certifies that it will comply with the requirements of section 165(a) of the Surface Transportation Act of 1982, as amended, and the applicable regulations in 49 CFR part 661.

5/12/09			
Date			
Charles break			
Authorized Signature			
Swope Construction Co.		•	
Company Name			
Chandler Swope			
Name			
President			
Title			
bidder or offerer hereby certifies that it cannot comply with ace Transportation Assistance Act of 1982, as amended,	nur ir mav quai	inv ioi an exc	ephon to
	nur ir mav quai	inv ioi an exc	ephon to
bidder or offerer hereby certifies that it cannot comply with ace Transportation Assistance Act of 1982, as amended, sirement pursuant to section 165(b)(2) or (b)(4) of the Surfac	nur ir mav quai	inv ioi an exc	ephon to
bidder or offerer hereby certifies that it cannot comply with ace Transportation Assistance Act of 1982, as amended, sirement pursuant to section 165(b)(2) or (b)(4) of the Surfac	nur ir mav quai	inv ioi an exc	ephon to
bidder or offerer hereby certifies that it cannot comply with ace Transportation Assistance Act of 1982, as amended, airement pursuant to section 165(b)(2) or (b)(4) of the Surfact the regulations in 49 CFR 661.7.	nur ir mav quai	inv ioi an exc	ephon to
bidder or offerer hereby certifies that it cannot comply with ace Transportation Assistance Act of 1982, as amended, airement pursuant to section 165(b)(2) or (b)(4) of the Surfact the regulations in 49 CFR 661.7.	nur ir mav quai	inv ioi an exc	ephon to
bidder or offerer hereby certifies that it cannot comply with ace Transportation Assistance Act of 1982, as amended, alrement pursuant to section 165(b)(2) or (b)(4) of the Surfact the regulations in 49 CFR 661.7.  Date	nur ir mav quai	inv ioi an exc	ephon to
bidder or offerer hereby certifies that it cannot comply with ace Transportation Assistance Act of 1982, as amended, alrement pursuant to section 165(b)(2) or (b)(4) of the Surfact the regulations in 49 CFR 661.7.  Date	nur ir mav quai	inv ioi an exc	ephon to
bidder or offerer hereby certifies that it cannot comply with ace Transportation Assistance Act of 1982, as amended, irement pursuant to section 165(b)(2) or (b)(4) of the Surfact the regulations in 49 CFR 661.7.  Date  Authorized Signature	nur ir mav quai	inv ioi an exc	ephon to

Page	37	PO#PTR09			
pendir	ig Unit: W	Vest Virginia	Dept.	of Transp	ortation
)ivision	of Public	Transit			

#### BID FORM #8

## VENDOR'S CERTIFICATION OF UNDERSTANDING AND ACCEPTANCE

The Contractor hereby certifies that all Technical Specifications and Contract Terms and Conditions have been carefully reviewed, are fully understood and shall be adhered to in performance and completion of any contract resulting from this bid.

r /10 /00	
5/12/09	<del></del>
Date	
Chadles luga	· 
Authorized Signature Chandler Swope	
President	·
Title	
Swope Construction Co.	·
Company Name	
,	
SPECIFICATION	COMPLIANCE
NOTE: Please check if what is offered is in exact complete listed as an attachment to the bid proposal.	oliance with specifications. Any discrepancies must
provided as a part of the Contractor's bid proposal w	hen submitted.
orovided as a part of the Contractor's bid proposal w  X  Bid proposal submitted meets and/or excee	nen submitted.
Bid proposal submitted meets and/or excee	ds all specification requirements.  From specification requirements. Detailed descriptions
Bid proposal submitted meets and/or excee	ds all specification requirements.  From specification requirements. Detailed descriptions
Bid proposal submitted meets and/or excee	ds all specification requirements.  From specification requirements. Detailed descriptions

Page 38 PO#PTR09024
Spending Unit: West Virginia Dept. of Transportation Division of Public Transit

#### BID FORM #9

# CERTIFICATION OF PRIMARY PARTICIPANT REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

The P third p	rimary Pa arty cont	articipant (applicant f ract),	or an FTA grant	or cooperati	ve agreement, or p	potential contracto	r for a major
		Construction			(COMPANY NA!	ME) certifies to the	best of its
knowl	edge and	belief, that it and its	principals:				
1.	Are n exclu	ot presently debarred ded from covered tra	l, suspended, pr nsactions by any	oposed for o y Federal de	lebarment, declare partment or agend	ed ineligible, or vo cy;	luntarily
2.	rende attem	not within a three-yeared against them for opting to obtain, or peaction; violation of Ferry, falsification or des	commission of t rforming a public decal or State at	raud or a c⊓ c (Federal, S ntitrust statu	minal offense in ci state or local) trans tes or commission	saction or contract of embezzlement	t under a public t, theft, forgery,
3.	Are n State and	ot presently indicted or local) with commi	for or otherwise ssion of any of t	criminally or he offenses	civilly charged by enumerated in par	a governmental eragraph (2) of this	entity (Federal, certification;
4.	Have trans	not within a three-ye actions (Federal, Sta	ear period preced te or local) termi	ding this app inated for ca	lication/proposal huse or default.	nad one or more p	ublic
is una	primary able to ce cation.)	participant (applicant rtify to any of the sta	for an FTA grar ements in this c	nt, or cooper ertification, t	ative agreement, o he participant sha	or potential third p Il attach an explar	arty contractor) nation to this
THE I	PRIMARY ENTIAL C	Y PARTICIPANT (AF	PLICANT FOR A	AN FTA GRAD PARTY C	ANT OR COOPEF ONTRACT),	RATIVE AGREEM	ENT, OR
CERT	ACCURA FIFICATION	Construction CY OF THE CONTE ON AND UNDERSTA BLE THERETO.	NTS OF THE S ANDS THAT THI	TATEMENT E PROVISIC	CERTIFIES OR AS SUBMITTED OF SU	SECTIONS 3801	
					of Authorized Offic ope, Preside		

Virginia Dept. of Transportation

Page \_\_\_\_3 9

Spending Unit: West

Division of Public Transit

#### BID FORM #10

#### CERTIFICATION OF RESTRICTIONS ON LOBBYING

The undersigned (Vendor, Contractor) certifies, to the best of his or her knowledge and belief, that:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. [as amended by "Government Wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et seq.)]
- The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. [Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

of each statement of its c	Construction Co. ertification and disclosure, if any. In a J.S.C. § 3801, et seq., apply to this o	, certifies or affirms the truthfulness and accuracy addition, the Vendor understands and agrees ertification and disclosure, if any.
5/12/09	Authorized Signature Char	
Date	Authorized Signature Char	dler Swope
President		
Title		

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F O#F	こくしろしたサ

Virginia Dept. of Transportation

Page	40
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Spending Unit: West

Division of Public Transit

#### BID FORM #11

#### ADDENDUM ACKNOWLEDGMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No. s:			
١	lo. 1	X	
ı	lo. 2	<u>X</u>	
1	lo. 3 <sub>.</sub>	X	
1	lo. 4		
١	10.5		_

I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids.

Clandles	huge	
Signature Chandle	Swope,	President
Swope Construc	ction Co	•
Company		
5/12/09		
Date		

Spending Unit: West Department of Transportation Page 4 PO#PTR09024 Division of Public Transit

**BID FORM # 12** 

# UTILIZATION AFFIRMATIVE ACTION CERTIFICATE DISADVANTAGED BUSINESS ENTERPRISE® DIVISION OF PUBLIC TRANSIT **WEST VIRGINIA**

It is the intention of this organization to affirmatively seek out and consider disadvantaged business enterprises to participate in this contract as subcontractor and/or Suppliers of materials and services.

			CONTRACTOR'S PLAN FOR DBE PARTICIPATION	KTICIPATION			
NAME OF DBE Sub-Contractor	LINE#	ITEM#	DESCRIPTION OF WORK TO BE PERFORMED OR MATERIAL OR SERVICE TO BE SUPPLIED	QUANTITY	Z	UNIT PRICE	TOTAL DOLLAR AMOUNT ©
				A A A A A A A A A A A A A A A A A A A			The second secon
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			A CONTRACTOR OF THE PROPERTY O				-
TOTAL				·			
			THE STATE OF THE S				

CONTRACTOR'S DBE GOAL@: PERCENT 5 % OF BID AMOUNT \$

1.(1) DBE for the purpose of the certificate means a disadvantage business as defined by Special Provisions in the Proposal.
2.(2) If material is to be supplied the figure in this column shall not exceed 60% of the actual cost unless the material is manufactured by a DBE in which case 100% of the cost can be recorded.

3. The total DBE participation as a percentage of the total contract bid amount.
4. If the material is not supplied by a regular dealer as defined in 49 CFR 26.55(e)(2)(ii), the figure in this column @ shall include only a reasonable and customary fee or commission for providing a

5. The Contractor shall submit written and signed documentation of commitment to use a DBE subcontractor whose participation the contractor submits to meet a contract goal.

6. The Contractor shall submit written and signed confirmation from the DBE that is participating in the contract as provided in the prime contractor's commitment. bonafide service.

Authorized Signature

President Title

PO#PTR09024 Spending Unit: West Virginia Dept. of Transportation Division of Public Transit

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(A) (A)	110.	

#### STATE OF WEST VIRGINIA Purchasing Division

#### PURCHASING AFFIDAVIT

#### **VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. The vendor must make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

#### **ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/ noticeConfidentiality.pdf.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name:	Swope	Constructi	on Co.			
Authorized Signatu	ite. (	Indles (	bur	Date:	5/12/09	
Purchasina Affidavit (Re	evised 01/01/0	9 Chandler	Swope,	President		

Page \_\_\_\_\_ PO#PTR09024
Spending Unit: West Virginia Dept. of Transportation
Division of Public Transit



# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA, COUNTY OF Mercer, TO-WIT: I, Chandler Swope , after being first duly sworn, depose and state as follows: I am an employee of Swope Construction Co. 1. (Company Name) I do hereby attest that Swope Construction Co. 2. (Company Name) maintains a valid written drug free workplace policy and that such policy is in compliance with *West Virginia Code* §21-1D-5. The above statements are sworn to under the penalty of perjury. Swope Construction Co. (Company Name) By: Title: President Date: 5/12/09 Taken, subscribed and sworn to before me this  $\underline{12th}$  day of  $\underline{May}$ 

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

NOTARY PUBLIC STATE OF WEST VIRGINIA BETH MALLORY 251 TIMBER HILL DRIVE PRINCETON, WY 24740

Jan 2009

Page PO#PTR09024
Spending Unit: West Virginia Dept. of Transportation
Division of Public Transit

Bid Form #15

"Reference Specification Section 02466-Drilled Piers, Paragraph 1.3-Unit Prices: For each Caisson Type indicated, provide a single unit cost per lineal foot to be added to or deducted from the Base Bid. Caisson depth shall be verified and recorded as indicated in Paragraph 1.6.D-Survey Work. Contract amount will be adjusted by change order."

Caisson	Caisson	Cost per Vertical Lineal Foot-Add or Deduct from Base Bid
Mark/Type	Diameter	Numbers' / Words
C1	2'-0"	\$2200 / Twenty Two dollars
C2	2'-6'	\$3300 / Thirty THREE _dollars
C3	3'-0''	\$4600 / FORTY SIX - dollars
C4	3-6"	\$8500 / Sixty Five - dollars
C5	4'-0"	\$8300 / Santy Three - dollars

#### Bid Form #16

Add option price for Color 9957 XL Silver Metallic 3 coat system, with aluminum flakes integral to the paint and topcoated with clear Kynar 500/Hylar 5000. The following price is not to be included in Base Bid.

Price: \$ 28000°

dollar amount.) (Amount to be shown in both words and

# $\blacksquare AIA^{\circ}$ Document A305 $^{\text{\tiny{M}}}$ – 1986

#### **Contractor's Qualification Statement**

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

	SUBMITTED TO: West Virginia Purchasing Division
	ADDRESS: 2019 Washington Street, East, Charleston, WV 25305
	SUBMITTED BY: Swope Construction Co.
	NAME: Chandler Swope
	ADDRESS: 1325 Bluefield Avenue, Bluefield, WV 24701
	PRINCIPAL OFFICE: same as above
	[ X] Corporation
	Partnership
	[ ] Individual
	• •
	[ ] Other
	NAME OF PROJECT (if applicable) Bluefield Area Transit
	TYPE OF WORK (file separate form for each Classification of Work):
	TYPE OF WORK (file separate form for each Classification of Work):  [ X ] General Construction
	[ X ] General Construction
	[ X ] General Construction [ ] HVAC [ ] Electrical
	<ul> <li>[ X ] General Construction</li> <li>[ ] HVAC</li> <li>[ ] Electrical</li> <li>[ ] Plumbing</li> </ul>
	[ X ] General Construction [ ] HVAC [ ] Electrical
	<ul> <li>[ X ] General Construction</li> <li>[ ] HVAC</li> <li>[ ] Electrical</li> <li>[ ] Plumbing</li> </ul>
*******	[ X ] General Construction [ ] HVAC [ ] Electrical [ ] Plumbing [ ] Other (please specify)  8 1. ORGANIZATION

#### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This form is approved and recommended by the American Institute of Architects (AIA) and The Associated General Contractors of America (AGC) for use in evaluating the qualifications of contractors. No endorsement of the submitting party or verification of the information is made by AIA or AGC.

§ 1.3 If your organization is a corporation, answer the following:

§ 1.3.1 Date of incorporation: November 1983

§ 1.3.2 State of incorporation: West Virginia

§ 1.3.3 President's name: Chandler Swope

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§ 1.3.4 Vice-president's name(s)

Ron Mallory, Executive Vice President William Tickle, Vice President Operations

§ 1.3.5 Secretary's name: Lenora Swope § 1.3.6 Treasurer's name: Ron Mallory

§ 1.4 If your organization is a partnership, answer the following:

§ 1.4.1 Date of organization:

§ 1.4.2 Type of partnership (if applicable):

§ 1.4.3 Name(s) of general partner(s)

§ 1.5 If your organization is individually owned, answer the following:

§ 1.5.1 Date of organization:

§ 1.5.2 Name of owner:

§ 1.6 If the form of your organization is other than those listed above, describe it and name the principals:

§ 2. LICENSING

§ 2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable.

West Virginia License No. WV001642 and Virginia Class A Contractor License No. A014289

§ 2.2 List jurisdictions in which your organization's partnership or trade name is filed.

§ 3. EXPERIENCE

§ 3.1 List the categories of work that your organization normally performs with its own forces.

Sitework, Concrete, Masonry, and Carpentry

§ 3.2 Claims and Suits. (If the answer to any of the questions below is yes, please attach details.)

§ 3.2.1 Has your organization ever failed to complete any work awarded to it?

No

§ 3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?

No

§ 3.2.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years?

No

§ 3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.)

No

§ 3.4 On a separate sheet, list major construction projects your organization has in progress, giving the name of project, owner, architect, contract amount, percent complete and scheduled completion date.

See attached qualification statement

§ 3.4.1 State total worth of work in progress and under contract:

See attached qualification statement

§ 3.5 On a separate sheet, list the major projects your organization has completed in the past five years, giving the name of project, owner, architect, contract amount, date of completion and percentage of the cost of the work performed with your own forces.

See attached qualification statement

§ 3.5.1 State average annual amount of construction work performed during the past five years:

§ 3.6 On a separate sheet, list the construction experience and present commitments of the key individuals of your organization.

See attached qualification statement

#### § 4. REFERENCES

§ 4.1 Trade References:

See attached qualification statement

§ 4.2 Bank References:

See attached qualification statement

§ 4.3 Surety:

§ 4.3.1 Name of bonding company:

Travelers Casualty and Surety Company of America

§ 4.3.2 Name and address of agent:

Wells Fargo Insurance Services of West Virginia, Inc.

P.O. Box 1551

One Hillcrest Drive East

Charleston, WV 24801

#### § 5. FINANCING

§ 5.1 Financial Statement.

§ 5.1.1 Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:

Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses);

Net Fixed Assets;

Other Assets;

Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);

Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).

§ 5.1.2 Name and address of firm preparing attached financial statement, and date thereof:

Brown, Edwards & Company LLP 1815 Jefferson Street Bluefield, WV 24701

§ 5.1.3 Is the attached financial statement for the identical organization named on page one?

Yes

§ 5.1.4 If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsidiary).

§ 5.2 Will the organization whose financial statement is attached act as guarantor of the contract for construction?

Yes

§ 6. SIGNATURE

§ 6.1 Dated at this 23rd day of April

2009

Name of Organization:

Swope Construction Co.

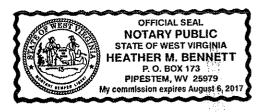
Title: Executive Vice President

§ 6.2

being duly sworn deposes and says that the information provided herein is true and M r, Ron Mallory sufficiently complete so as not to be misleading.

Subscribed and sworn perfore me this 23rd

My Commission Expires Quaga (4, 2017



#### Additions and Deletions Report for

AIA® Document A305™ – 1986

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 08:47:11 on 04/21/2009.

#### PAGE 1

SUBMITTED TO: West Virginia Purchasing Division

ADDRESS: 2019 Washington Street, East, Charleston, WV 25305

SUBMITTED BY: Swope Construction Co.

NAME: Chandler Swope

ADDRESS: 1325 Bluefield Avenue, Bluefield, WV 24701

PRINCIPAL OFFICE: same as above

[ X] Corporation

NAME OF PROJECT (if applicable): applicable) Bluefield Area Transit

[ X ] General Construction

§ 1.1 How many years has your organization been in business as a Contractor? 24

§ 1.2 How many years has your organization been in business under its present business name? 24

§ 1.3.1 Date of incorporation: November 1983

§ 1.3.2 State of incorporation: West Virginia

§ 1.3.3 President's name: Chandler Swope

#### PAGE 2

**User Notes:** 

Ron Mallory, Executive Vice President
William Tickle, Vice President Operations

§ 1.3.5 Secretary's name: <u>Lenora Swope</u> § 1.3.6 Treasurer's name: <u>Ron Mallory</u>

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West Virginia License No. WV001642 and Virginia Class A Contractor License No. A014289 Sitework, Concrete, Masonry, and Carpentry <u>No</u> No <u>No</u> PAGE 3 <u>No</u> See attached qualification statement Travelers Casualty and Surety Company of America Wells Fargo Insurance Services of West Virginia, Inc.

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User Notes:

P.O. Box 1551

# One Hillcrest Drive East Charleston, WV 24801

My Commission Expires: Expires

PAGE 4 Brown, Edwards & Company LLP 1815 Jefferson Street Bluefield, WV 24701 Yes Yes 2009 § 6.1 Dated at this 23rd day of April Name of Organization: Swope Construction Co. By: Ron Mallory Title: Executive Vice President M r. Ron Mallory being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading. Subscribed and sworn before me this 23rd day of April 20 09 Notary Public: \_\_\_

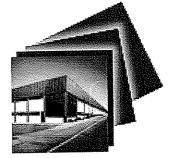
#### **Certification of Document's Authenticity**

AIA® Document D401™ - 2003

I, Kelly Hoge, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 08:47:11 on 04/21/2009 under Order No.  $1000366873\_1$  from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A305<sup>TM</sup> – 1986 - Contractor's Qualification Statement, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

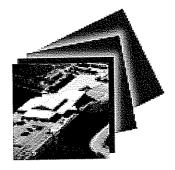
K	lly M Hore	
(Signed)		
	Admin Abst.	
(Title)		
	4/21/09	
(Dated)		





# QUALIFICATION STATEMENT 2009





## **Swope Construction Co.**

1325 Bluefield Avenue Bluefield, WV 24701 304.325.8146 304.327.9444 **fax** 

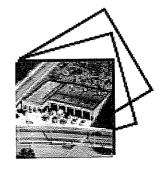
www.swopeco.com



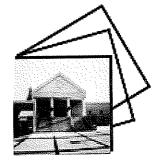


#### **CONTENTS**

- MISSION STATEMENT
- FIRM INFORMATION
- INSURANCE & BONDING
- SAFETY PROGRAM
- WORK IN PROGRESS
- PORTFOLIO
- CREDIT INFORMATION











# MISSION STATEMENT



#### **WE ARE COMMITTED**

#### To OUR CLIENTS:

- Through communication, recognize and fulfill the clients' needs in a timely manner.
- Continue to "Set the Standard" for the highest quality construction services.
- Provide practical, economical, and realistic recommendations.
- Constantly strive to provide the most qualified subcontractor services available.

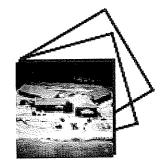
#### To OUR EMPLOYEES:

- We strive to select employees based on skill, training, ability, and character without discrimination.
- We provide a safe and orderly work environment.
- We dedicate ourselves to the goal of daily improvement.
- Promote teamwork.

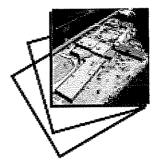
#### To Our Profession:

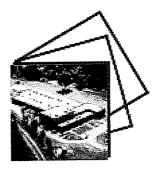
- Promote high ethical standards.
- Support professional organizations through financial and leadership involvement.





# FIRM INFORMATION





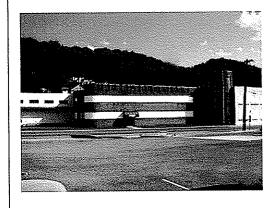




Swope Construction Co. is a \$25 to \$35 million per year General Contracting firm specializing in commercial building projects. We are strongest in complex and accelerated job schedules. We perform renovation as well as new construction including hospitals, schools, offices, industrial, metal buildings, hotels, residential and site grading. Our primary service area includes central and southern West Virginia and southwestern Virginia. The company has written many of its own information management, safety and cost control programs in addition to using top of the line estimating, accounting, scheduling, and CADD software. The company currently has approximately 70 employees and self-performs much of its work.

In 25 years of job experience, Swope Construction Co. has never failed to complete a contract. We provide a wide range of contracting services with single projects as large as \$18 million. As of March 2009, we had approximately \$50 million in contracts of which approximately \$21 million was left to complete.

All Swope Construction banking services are provided by First Century Bank in Bluefield, West Virginia. Currently, we have in excess of \$50,000,000 bonding capacity which is provided by Travelers Casualty and Surety Company of America, written by Wells Fargo Insurance Services of West Virginia, Inc. Brown Edwards & Company LLP located in Bluefield, West Virginia prepares all financial information. Please contact our office for a copy of our most recent financial statement.



Corporate Headquarters





#### **PRINCIPALS**

Chandler Swope, President

B.S. Business Administration Ohio State University

43 years construction experience

Ron Mallory, Executive Vice President

B.S. Civil Engineering A.S. Construction Engineering Bluefield State College

21 years construction experience

William Tickle, Vice President of Operations

B.S. Civil Engineering Virginia Polytechnic Institute

37 years construction experience

Lenora Swope, Corporate Secretary



#### **SAFETY**

Larry McClintock, Safety Director

Certified Site Safety Technician
Construction Site Safety Technician Instructor
Certified Crane Operator Instructor
Authorized OSHA 10 hour and 30 hour Instructor
Fall Safe Coordinator
West Virginia University Construction Safety Leader
American Red Cross Instructor for First Aid and CPR
Certified Instructor Powder Actuated Tools

37 years construction experience

#### **QUALITY CONTROL**

Eric Gatchell, Quality Control Officer

Computer & Physics, Concord College Basic Engineering, Bluefield State College NROTC, Naval Engineering, Boston University

17 years construction experience

#### **ACCOUNTING**

Heather Bennett, Accountant

B.S. Business Administration – Accounting, Concord College

Beth Mallory, Accounts Payable/Payroll

#### **ADMINISTRATIVE**

Kelly Hoge, Administrative Assistant

A.S. Arts & Sciences – Southwest Virginia Community College Business Administration – Old Dominion University

Tammy Neal, Receptionist/Project Secretary



#### **PROJECT MANAGERS**

#### Jonathan Bailey

B.S. Civil Engineering Technology Bluefield State College

11 years construction experience

#### Patric Dove

B.S. Civil Engineering Technology Architectural Engineering Technology Bluefield State College

4 years construction experience

#### David Graham

B.S. Civil Engineering Technology Bluefield State College

33 years construction experience

#### Robert Green

10 years construction experience

#### Jerry Hawks

A.S. Mining Engineering Bluefield State College

17 years construction experience

#### Joel Young

B.S. Civil Engineering Technology Bluefield State College

8 years construction experience



#### **SUPERINTENDENTS**

#### Russell Brown

Specialty Training: 10 hour OSHA 30 hour OSHA CPR / First Aid

#### Ed Burge

Specialty Training: 10 Hour OSHA 30 Hour OSHA Fall Safe CPR / First Aid

#### Kelly Christian

Specialty Training: 10 Hour OSHA 30 Hour OSHA Fall Safe CPR / First Aid

#### Jan Kuhn

Specialty Training: 10 Hour OSHA 30 Hour OSHA Fall Safe CPR / First Aid

#### Terry Stilwell

Specialty Training: 10 Hour OSHA 30 Hour OSHA Fall Safe CPR / First Aid

#### Gene Bowers

Specialty Training: 10 Hour OSHA 30 Hour OSHA Fall Safe CPR / First Aid

#### Allen Carr

Specialty Training: 10 Hour OSHA 30 Hour OSHA Fall Safe CPR / First Aid

#### Bill Clifton

Specialty Training: 10 Hour OSHA 30 Hour OSHA Fall Safe CPR / First Aid

#### Larry Pruett

Specialty Training: 10 Hour OSHA 30 Hour OSHA Fall Safe CPR / First Aid

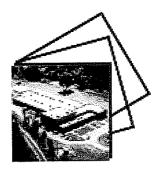
#### Shawn Stanley

Specialty Training: 10 Hour OSHA 30 Hour OSHA CPR / First Aid









# INSURANCE & BONDING

Jim Lively Insurance Company

Travelers Casualty & Surety Company of America





#### INSURANCE

**Jim Lively Insurance Company**\* handles insurance for Swope Construction Co. through agent Tom Booth. Mr. Booth may be contacted at the following address:

Jim Lively Insurance Company

P.O. Box 1633 Oak Hill, West Virginia 25901 (304) 465-1490 (800) 678-7842

Workman's Compensation limit:

Statutory West Virginia and Virginia.

Liability Insurance

\$2 million with a \$10 million Umbrella

Experience Modification Rates for 2008:

Virginia:

**3** .77

West Virginia:

3 .77

#### **BONDING**

Travelers Casualty & Surety Company of America conducts all bonding services for Swope Construction under Wells Fargo Insurance Services of West Virginia, Inc., through agent Andy Teeter. Mr. Teeter can be contacted through the following:

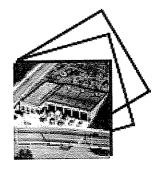
Wells Fargo Insurance Services of West Virginia, Inc.

P.O. Box 1551 Charleston, West Virginia 24801 (304) 346-0611

Currently, we have in excess of \$50 million in bonding capacity and are presently bonded for nearly \$22 million.













# SAFETY PROGRAM



#### SAFETY PROGRAM

Our slogan "**We Set The Standard**" indicates the way we feel about our safety program. At Swope Construction, our primary goal as a general contractor is to provide a safe working environment for our employees and those around us. We are proud of the initiatives we have taken as a company to ensure the safety of all those involved with our projects. With the cooperation of OSHA, our safety program has been evaluated through the ABC STEP and the AGC Chase Programs and has been found to have the highest levels in both, Platinum and Gold respectively.

To achieve such high levels of safety, Swope Construction adheres to a strict program developed using OSHA standards and adding to that a higher degree of safety expectations set by the company itself. Led by Larry McClintock, our safety program includes scheduled meetings with all employees, training seminars, and frequent on-site evaluations by both the safety director and an appointed safety employee. Also at Larry's disposal is a custom, in-house developed safety program used to keep track of all our training and needs for improvement. This program performs all OSHA record keeping requirements as well as helps in maintaining the performance of our employees and subcontractors.

Our in-house training and involvement at all levels of organization has resulted in our ability to achieve this recognition.

Our in-house training includes:

- 1. 10 and 30 Hour OSHA training
- 2. Competent person classes in:
  - trenching / excavation
  - scaffolding
  - fall protection
  - fork lift operation
  - powder actuated tools
- 3. First Aid / CPR certification



Training is provided in our conference/training room that will seat up to 40 employees. This training is done by through power point demonstrations, videos, and/or lecture style instruction. We also invite other safety professionals to enhance our programs. Training can be performed on job sites by using a laptop computer and power point projector, which allows onsite work to continue during training. Training is not only provided to our employees but also to subcontractors and other contractors in the area.

Due to the strength of our Safety Program and its components we have been able to apply for and receive additional credits and reductions for workers compensation premiums. Our Safety Staff is involved with ongoing Safety Committees for trade organizations including the Contractors Association of West Virginia, Associated Builders & Contractors of West Virginia and the Central District Safety Alliance of the Associated General Contractors of Virginia. Swope Construction Co. was instrumental in starting the Twin City Safety Alliance here in the Bluefield area. Our ongoing commitment to the training of our employees has developed into a partnership arrangement to teach classes with West Virginia University Safety and Health Extension, OSHA Outreach Classes, and to be a training supplier for the West Virginia Small Business Development Center Network. We also provide 40-Hour Crane Classes and 24-Hour Crane Refresher Classes which are authorized by the Department of Labor for Crane Licensing in the state of West Virginia. In addition, we are a provider of the NCCER Contren Learning Program for safety and trade training through the Associated Builders & Contractors.

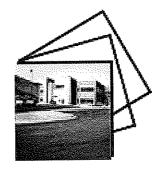
Listed below are the training programs we conduct throughout the year, which are open to the public:

- OSHA 10 Hour
- OSHA 30 Hour
- Fork Lift Training
- Competent Person Trenching and Excavation 8 Hour
- Competent Person Scaffolding 8 Hour
- Competent Person Fall Protection Orientation 2 Hour
- Competent Person Fall Protection 8 Hour
- CCST Orientation 10 Hour
- CCST Supervisor 40 Hour
- West Virginia Crane Operator 40 Hour
- West Virginia Crane Operator Refresher Class 24 Hours
- American Red Cross First Aid -3 1/2 Hour
- American Red Cross CPR 3 1/2 Hour
- American Red Cross Blood Bourne Pathenogens 2 Hour
- Power Actuated Tools Ramset & Hilti 2 Hour
- Accident Investigation 3 Hour
- Lead Awareness 6 Hour

In addition, we have a Safety Committee that meets once a month comprised of one man from each job site and one supervisor. They help with the policy making and communication with field employees. Our Safety Director also makes weekly visits to job sites to inspect and help site safety coordinators with on site problems or questions. Site Safety Coordinators monitor safety on site and help subcontractors with safety compliance. These Site Safety Coordinators are members of the Safety Committee and are trained by the Safety Department in hazards and recognition of hazards. They are then given the authority to inspect and correct hazards found on each site. Individual employees are encouraged to participate in the Safety Program by an incentive program that encourages training and safety compliance.

As an ongoing commitment to safety, we have instituted a Pre-employment Drug Testing Program. This program also involves the random testing of field employees. This in conjunction with our D.O.T. testing assures the continued commitment to providing a safe workplace for our employees and the visitors to the job site.

We have also volunteered our services on the 911 call list to assist fire and rescue teams on rescues involving construction accidents such as trench collapse, confined space and building collapse. Swope Construction has an open-door policy regarding our safety program. It is our belief that safety transcends all boundaries of competition. For further information about our safety methodologies or our safety program, please contact us.







# WORK IN PROGRESS

**Bradshaw Elementary School** 

Fairfield Inn & Suites

Four Seasons Wellness Center

River View High School

Twin Falls State Park Lodge Expansion





#### Bradshaw Elementary School

Bradshaw, West Virginia

New Elementary School Contract Amount: \$6,401,000

Substantial Completion: August 2009

Owner:

McDowell County Board of Education

30 Central Avenue Welch, WV 24801

Architect:

Brian Estep

**ZMM Architects** 

222 Lee Street West Charleston, WV 25302

(304) 342-0159



#### Fairfield Inn & Suites

Lewisburg, West Virginia

Construction of new three-story hotel consisting of 81 guest rooms with support functions,

pool and spa

Contract Amount: \$5,600,000

Substantial Completion: September 2009

Owner:

Brier Properties, LLC

30 Coleman Drive

Lewisburg, WV 24091

Architect:

Jeff Glace

Isom Ham Design Group, PA

1309 Collegiate Drive Wilkesboro, NC 28697

(336) 838-4007



#### Four Seasons Wellness Center

Tazewell, Virginia

New Wellness Center

Contract Amount: \$6,033,287 Substantial Completion: May 2009

Owner:

Four Season Wellness Center

141 Ben Bolt Avenue Tazewell, VA 24651 (276) 988-2701

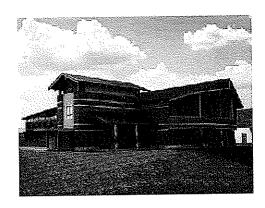
Architect:

**Todd Boggess** 

E.T. Boggess Architect, Inc.

P.O. Box 727

Princeton, WV 24701 (304) 425-4491





#### River View High School

Bradshaw, West Virginia

New High School

Contract Amount: \$15,425,000 Substantial Completion: April 2010

Owner:

McDowell County Board of Education

30 Central Avenue Welch, WV 24801

Architect:

Brian Estep

ZMM Architects

222 Lee Street West Charleston, WV 25302

(304) 342-0159



#### Twin Falls State Park Lodge Expansion

Mullens, West Virginia

Expansion of Existing State Park Facility

Contract Amount: \$7,068,000

Substantial Completion: September 2009

Owner:

West Virginia Division of Natural Resources

Building 3, Room 719 1900 Kanawha Blvd. East Charleston, WV 25305

Architect:

Dave Brown

The Omni Associates

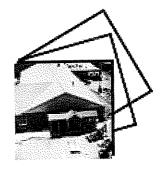
1543 Fairmont Avenue, Suite 201

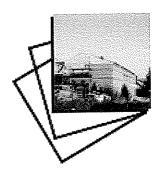
Fairmont, WV 36554 (304) 367-14717



# **PORTFOLIO**







**C**ommercial

Educational

Government

**H**ealthcare

**M**ilitary

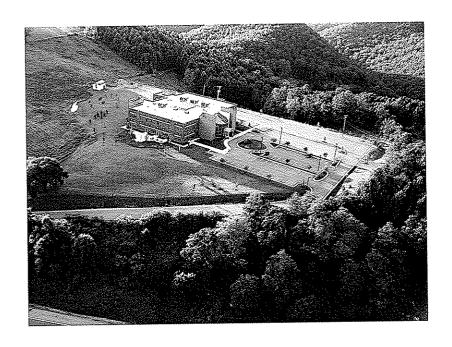


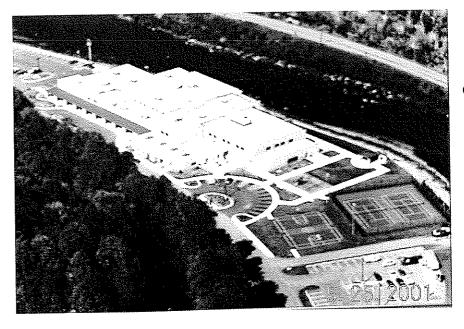
#### Wisdom Media Bluefield, WV

Jack Howard Wisdom Media 304,390.5145

Jody Gibson The Lang Group Incorporated 146 West Main Street, Suite B Wytheville, VA 24382 276.223.1216

Contract Amount: \$6,159,173



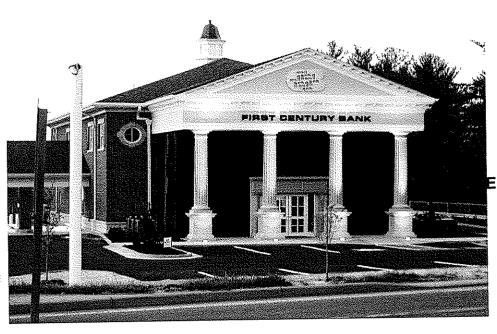


#### Larry Joe Harless Community Center Gilbert, WV

Sharon Murphy Gilbert Municipal Building Commission P.O. Box 1485 Gilbert, WV 25621 276.228.5411

> Gregory Eller S.E.M. Partners, Inc. 100 East Prince Street Beckley, WV 25801 304.255.6181

> > Contract Amount: \$7,855,160



First Century Bank Beckley, WV First Century Bank, NA 500 Federal Street Bluefield, WV 24701 (304) 325-8181

Todd Boggess E.T. Boggess Architect, Inc. P.O. Box 727 Princeton, WV 24701 (304) 425-4491

Contract Amount: \$2,825,370

# Roselawn Funeral Home Princeton, WV

SCI West Virginia Funeral Services, Inc. 1929 Allen Parkway, 8<sup>th</sup> Floor Houston, TX 77019 (713) 525-3077

Richard Hartmann Hartmann Architecture, Inc. 1534 S. Dale Mabry Tampa, FL 33629 (813) 251-2190

Contract Amount: \$2,031,112





#### Bluefield Intermediate School Bluefield, WV

Dr. Deborah Akers Mercer Co. Board of Education 1403 Honaker Ave. Princeton, WV 24740

304.487.1551

Steve Gibson Williamson, Shriver, Gandee

410 Washington St. Charleston, WV 25301 304.345.1060

Contract Amount: \$2,500,000



School

Avondale, WV



Welch, WV 24801 304.436.8441

Gregory Eller S.E.M. Partners, Inc. 100 East Prince Street Beckley, WV 25801 304.255.6181

Contract Amount: \$4,620,032



#### Daniels Elementary School

Daniels, West Virginia

Racine O. Thompson, Jr. Raleigh County Schools 105 Adair Street Beckley, WV 25801 304.256.4500

Glenn Savage ZMM, Inc. 222 Lee Street, West Charleston, WV 25302 304.342.0159

Contract Amount: \$4,546,500.00





#### Man K-8 School Man, WV

Brenda Skibo Logan County Board of Education 506 Holly Avenue Logan, WV 25601 304.792.2040

Glenn Savage ZMM, Inc. 222 Lee Street, West Charleston, WV 25302 304.342.0159

Contract Amount: \$8,225,862.00

# Southside K-8 School War, WV

McDowell County Board of Education 30 Central Avenue Welch, WV 24801 (304) 436-8441

Steve Gibson Williamson, Shriver Architects 717 Bigley Avenue Charleston, WV 25302 (304) 345-1060

Contract Amount: \$7,565,323



#### UVA College at Wise Residence Hall Wise, VA

Julie Garmal University of Virginia 575 Alderman Road Charlottesville, VA 22904 434.982.5361

Eddie Phillips Ken Ross Architects 210 East Watauga Avenue Johnson City, TN 37601 423.929.2191

Contract Amount: \$5,620,334.00



#### Henson Hall Wise, VA

Sam Ewing University of Virginia 575 Alderman Road Charlottesville, VA 22903 434.982.4621

Montie Breeden VMDO Architects, P.C. 116 Second Street Charlottesville, VA 22902 434.296.5684

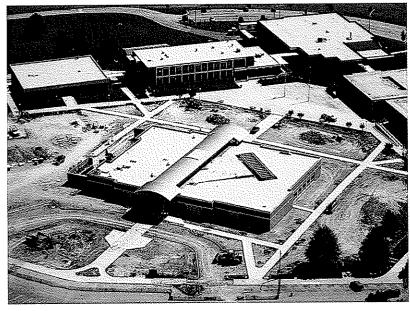
Contract Amount: \$3,880,173.00

#### Wytheville Community College Learning Resource Center Wytheville, VA

Bill Price Virginia Community College System 101 North 14<sup>th</sup> Street Richmond, VA 23219 804.225.3379

Worley Associates Architects 3012 West Broad Street Richmond, VA 25230 804.353.2635

Contract Amount: \$2,975,039.00

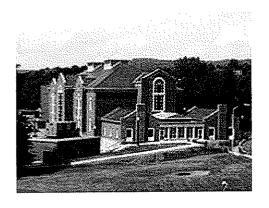


#### Concord University Nick J. Rahall II Technology Center Athens, WV

Dr. Jerry Beasley Concord University 1000 Vermillion Street Athens, WV 24712 304.384.5223

Todd Boggess E.T. Boggess, Architect, Inc. P.O. Box 727 Princeton, WV 24740 304.425.4491

Contract Amount: \$9,845,207

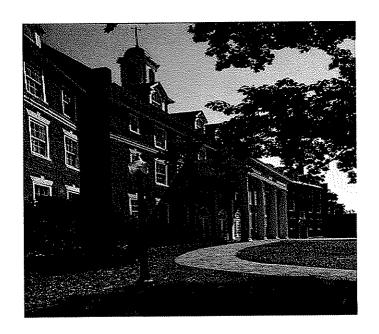


# VPI & SU Graduate Life Center Blacksburg, VA

Z. Van Coble Virginia Polytechnic Institute & State University Capital Design and Construction Department 90 Sterrett Facilities Complex (0129) Blackburg, VA 24061 540.231.4380

Boynton Rothschild Rowland Architects, PC 1011 East Main Street, Suite 1221 Richmond, VA 23219 804.643.1977

Contract Amount: \$2,050,223



#### Mercer Co. Courthouse Annex

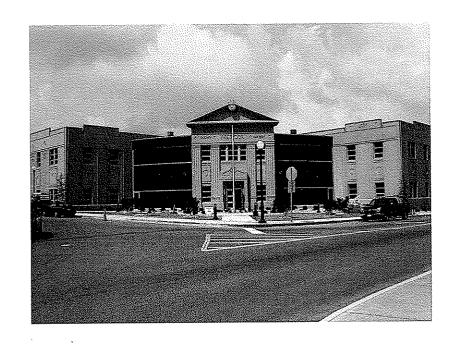
Princeton, WV

John Anderson Mercer County Commission

Courthouse Square Princeton, WV 24740 304.487.8309

Todd Boggess E. T. Boggess Architect, Inc. P.O. Box 727 Princeton, WV 24740 304.425.4491

Contract Amount: \$5,137,000.00





## Wythe County Courthouse Wytheville, VA

Cellell Dalton
Wythe County Board of Supervisors
345 South Fourth Street
Wytheville, VA 24382
276.223.6024

Jody Gibson
The Lang Group Incorporated
146 West Main Street, Suite B
Wytheville, VA 24382
276.223.1216

Contract Amount: \$3,485,600

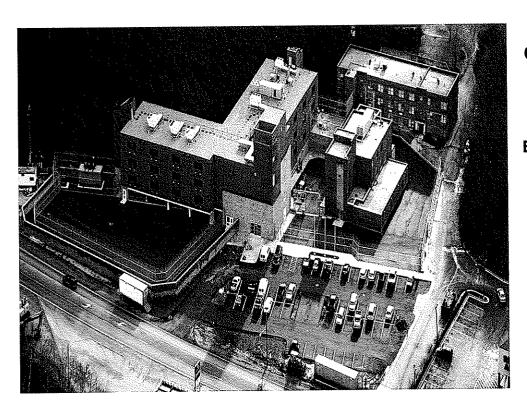
# Bluefield Municipal Building Bluefield, VA

Todd Day Town of Bluefield P.O. Box 1026 Bluefield, VA 24605 276.322.4626

Thompson & Litton 6226 University Park Drive, Suite 3100 Radford, VA 24141 540.633.1897

Contract Amount: \$3,742,000





#### Stevens Correctional Facility Welch, WV

Rachel Lester McDowell Co. Economic Development Authority 92 McDowell Street Ste. 100 Welch, WV 24801 304.586.0201

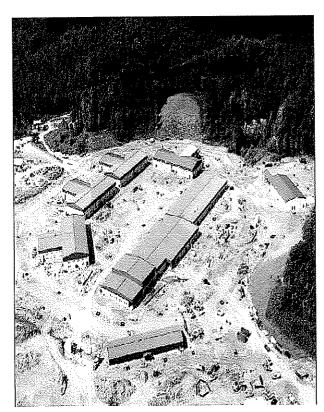
Gerald Lamb Silling Associates, Inc. 405 Capitol Street Upper Atrium Charleston, WV 25301 304.346.0565

Contract Amount: \$12,465,195.92

# **Tazewell Medium Security Facility-Masonry Pocahontas, VA**

Gene Johnson Virginia Department of Corrections 6900 Atmore Drive Richmond, VA 23225 804.674.3509

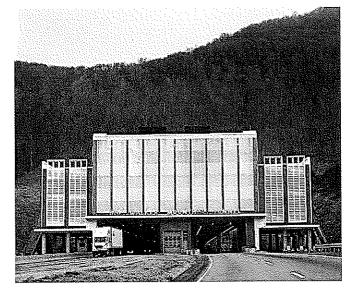
Moseley Architects 601 Southlake Blvd. Richmond, VA 23236 804.794.7555

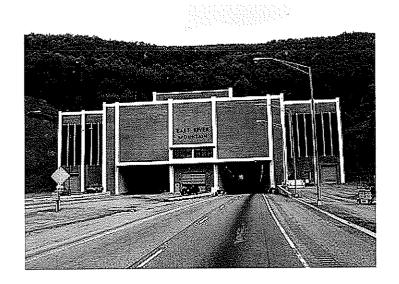


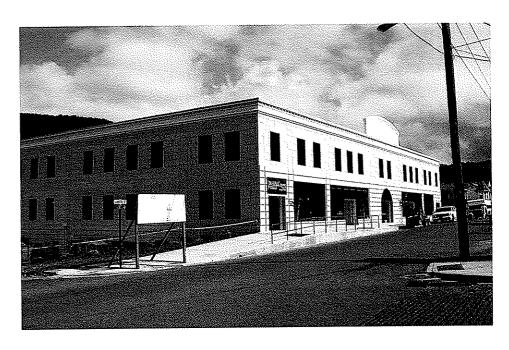
# East River & Big Walker Mountain Tunnels Bland County, Virginia

Virginia Department of Transportation P.O. Box 270 Tazewell, VA 24651 276. 988.2566

Contract Amount: \$2,100,000.00







#### Hinton Technology Center Phase I & II Hinton, WV

Cleo Matthews City of Hinton 322 Summers Street Hinton, WV 25951 304.466.3255

Dan Hart DLH, PLLC P.O. Box 1490 Lewisburg, WV 24901 304.645.3057

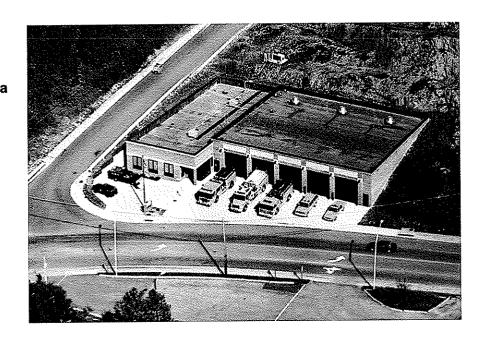
Contract Amount: \$6,638,178.00

#### Bluefield Fire Department Bluefield, VA

Town of Bluefield Virginia 600 Virginia Avenue Bluefield, VA 24605 276.322.4626

Glenn Reynolds Reynolds Architects 506 South Main Street Blacksburg, VA 24060 540.552.7575

Contract Amount: \$921,405.00





#### Blaydes Eye Clinic Bluefield, WV

**Dr. Stephen Blaydes** 1019 West Cumberland Avenue 304.327.8128

Mark Zachwieja Kreps & Kreps Architects, Consultants Suite 1710 Kanawha Valley Building Charleston, WV 25301 304.346.5361

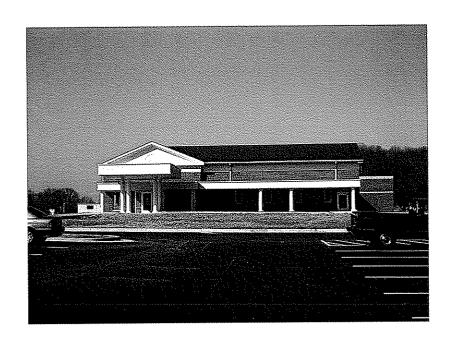
Contract Amount: \$702,696

# **BRMC Surgery Center** Bluefield, WV

Richard Cox Bluefield Regional Medical Center 500 Cherry Street Bluefield, WV 24701 304.327.1100

Agop Kasparian
Burt Hill Rittelmann Associates
One Chagrin Highlands
2000 Auburn Drive, Ste. 200
Beachwood, OH 44122
216.378.7844

Contract Amount: \$2,500,000.00

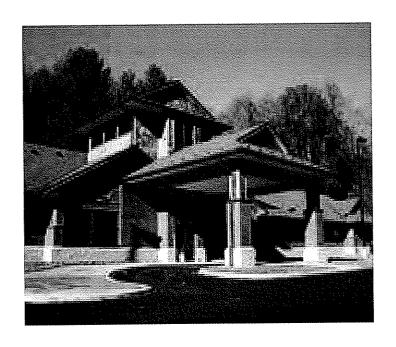


#### Haysi Medical Clinic Haysi, Virginia

Norman Mullins, Mayor Town of Haysi Main Street Haysi, VA 24256 (276) 865-5187

Dick Houchins Thompson & Litton P.O. Box 1307 Wise, VA 24293 (276) 328-2161

Contract Amount: \$1,944,290.00



## New River Valley Community Services Blacksburg, Virginia

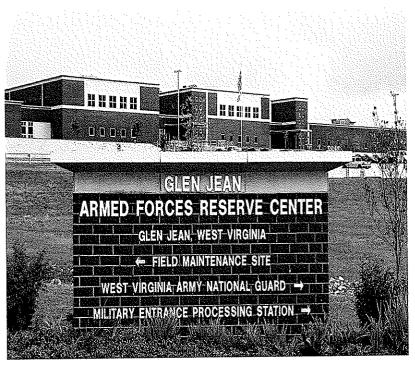
## Deborah Whitten-Williams Mountain Empire Services of the Southwest, Inc.

700 University City Boulevard Blacksburg, VA 24060 (540) 961-8369

John Mason Thompson & Litton 6226 University Park Drive Suite 3100 Radford, VA 24141 (540) 633-1897

Contract Amount: \$3,428,662





#### Glen Jean Armed Forces Complex

Glen Jean, WV

West Virginia State Armory Board Division of Engineers & Facilities 1707 Coonskin Drive

1707 Coonskin Drive Charleston, WV 25302 304.558.0492

David Unrue ZMM, Inc. 222 Lee Street, West Charleston, WV 25302 304.342.0159

Contract Amount: \$18,500,000.00

#### Richlands Armory Richlands, VA

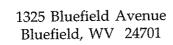
David Kent Department of Military Affairs 600 East Broad Street Richmond, VA 23219 804.775.9401

Worley Associates Architects 3012 West Broad Street Richmond, VA 25230 804.353.2635

**Contract Amount:** 

\$2,875,933.00







BUSINESS NAME: SWOPE CONSTRUCTION CO.

#### OWNERS, PARTNERS, OFFICERS, AND TITLE:

- 1. Chandler Swope, President
- 2. Ronald Mallory, Executive Vice President
- 3. William Tickle, Vice President of Operations
- 4. Lenora Swope, Corporate Secretary

ACCOUNTS PAYABLE CONTACT PERSON: Beth Mallory

TYPE OF BUSINESS: Corporation

NUMBER OF YEARS IN BUSINESS: 25 years

**FEDERAL I.D. NUMBER: 55-0683907** 

STATE OF INCORPORATION: West Virginia DATE OF INCORPORATION: November 1983

#### **BANK REFERENCES:**

First Century Bank of Bluefield 500 Federal Street Bluefield, WV 24701 (304) 325-8181

ACCOUNT NUMBER: 615663 and 605884 ACCOUNT TYPE: Interest Bearing & Checking

CONTACT: Jo Ann Crockett LINE OF CREDIT: \$4,000,000

#### TRADE REFERENCES:

State Electric Supply Co. P.O. Box 5397 Huntington, WV 25703 Phone: (304) 523-7491 Fax: (304)525-8917

American Block P.O. Box 5365 Princeton, WV 24740 Phone: (304) 425-8158 Fax: (304) 425-1171

Platnick Steel & Engineering P.O. Box 627 Bluefield, VA 24605 Phone: (276) 322-5477 Fax: (276) 326-1244 Boxley Concrete Products P.O. Box 528 Blue Ridge, VA 24064 Phone: (540) 777-7631 Fax: (540) 947-5349

Lowe's of Princeton 1155 Oakvale Road Princeton, WV 24740 Phone: (304) 323-1660 Fax: (304) 323-1633

A.H. Harris/VA Construction Supply P.O. Box 20368 Roanoke, VA 24018 Phone: (540) 642-0451 Fax: (540) 642-0471