

## Distributor of Pharmaceuticals since 1969



256 Geiger Road • Philadelphia PA 19115-1008 • 800-262-7770 • Fax: 215-673-8054

August 25, 2008

Attn: Roberta Wagner, Senior Buyer West Virginia Dept. of Administration Purchasing Division – Bldg. 15 2019 Washington Street, East PO Box 50130 Charleston, WV 25305-0130

Re: RFQ# MCH90052

Dear Ms. Wagner,

R&S Northeast is pleased to submit our bid in response to the State of West Virginia's request for family planning health products under the Family Planning Program for the attached bid. Currently our company holds various contracts with the State of WV, as we hope to continue our good business relationship on future contracts.

Attached is R&S Northeast's bid response to the above referenced RFQ. Submitted documents include: 1) Original completed RFQ, 2) one additional enclosed copy, 3) Signed/Dated Purchasing Affidavit, 3) Return Goods Policy

Please accept our Standard Company Policies which would apply to this contract if awarded:

- Our Payment Terms are Net 30 Days.
- F.O.B. Point: Destination, freight prepaid
- Minimum Order: \$150.00; a \$9.95 freight charge is added on orders less than \$150.
- **Delivery Timeframe:** 3 to 5 days ARO (exception to scheduled delivery only when product availability problems due to manufacturer backorder occur)
- Return Goods Policy: See attached
- Pricing Agreement: Pricing on attached bid for West Virginia OMFCH/Family Planning Program is based on PHS (Public Health Service) pricing from the manufacturers. The prices offered on this bid have been calculated based upon current 3rd quarter 2008 PHS. PHS







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pricing is federally regulated and, therefore, subject to change as per manufacturer updates. Quarterly PHS price updates will be provided to your office as they occur.

\*\*\* Please note that the offers for generic FP products are subject to allocations, industry-wide changes and product availability as well as involuntary price fluctuations beyond vendor's control.

- **Backorder Procedure:** Any backorders remaining prior to a new quarter beginning will be billed at the respective PHS quarter's pricing at time of shipment.
- **Cancellation Procedure:** R&S Northeast LLC reserves the right to cancel this contract due to unforeseen circumstances by giving 30 days written notice.

Thank you for the opportunity to submit our bid. We hope to hear a positive response from you. Please do not hesitate to contact me at (888) 349-6680 ext. 3122 if you have any questions or need additional information regarding our proposal.

Sincerely,

Gina O'Brien

Hina D'Brien

Bids & Contracts Project Manager



HODOR

DATE PRINTED

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

TERMS OF SALE

# Request for Quotation

MCH90052

ADDRESS CORRESPONDENCE TO ATTENTION OF ROBERTA WAGNER 304-558-0067

R & S Northeast LLC 256 Geiger Road Philadelphia, PA 19115

HEALTH AND HUMAN RESOURCES BPH - OMCFH MATERIALS MANAGEMENT 900 BULLITT STREET CHARLESTON, WV 25301 304-558-3417

SHIP VIA F.O.B. FREIGHT TERMS 07/31/2008 NET 30 or other (Best W DESTINATION \$150 MINIMUM otherwi BID OPENING DATE: 08/28/2008 01:30PM 19 95 Freight cha OPENING TIME LINE CAT QUANTITY UOP ITEM NUMBER UNITIPRICE AMOUNT OPEN-END BLANKET CONTRACT 0001 EΑ 270-10 6,400 MICONAZOLE NUTRATE 2% VAGINAL CREAM, 7 NDC #00472-0730-41 OR EQUAL. 1002 270-10 EA\$10,496.00 6,400 CLOTRIMAZOLE 1% VAGINAL CREAM, 7 DAY TREA NDC #51672-2003-06 OR EQUAL PHS PRICING MAY BE ADJUSTED ON A QUARTERLY BASIS. ALL CONTRACTED PRODUCTS ARE COVERED DRUGS UNDER SEC ROEND 602 OF P.L. 102-585. SHOULD THE PHS PRICES MANDATE BY THIS LEGISLATION DROP BELOW THE ABOVE CONTRACTED 06 NUG 26 AM 9: 59 PRICES, PRODUCTS WILL BE INVOICED AT THE PHS PRICES VENDOR MUST CONTACT AGENCY IN WRITING OF ANY PRICE PURCHASING DIVISION changes to allow the appropriate change order SME OF W pocumentation to be processed and approved through T SEE REVERSE SIDE FOR TERMS AND CONDITIONS 80n) 262-7770 ADDRESS CHANGES TO BE NOTED ABOVE 33-1004627 WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- HIPAA Business Associate Addendum: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- West Virginia Alcohol & Drug-Free Workplace Act: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

## **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications:

  Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

RFONUMBER MCH90052

PAGE 2

ADDRESS CORRESPONDENCE TO ATTENTION OF

ROBERTA WAGNER 304-558-0067

RFQ COPY TYPE NAME/ADDRESS HERE

HEALTH AND HUMAN RESOURCES
BPH - OMCFH
MATERIALS MANAGEMENT
900 BULLITT STREET
CHARLESTON, WV
25301 304-558-3417

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B.	FREIGHTTERMS
07/31/2008 BID OPENING DATE: 08/38/3008 DED OPENING DATE: 08/38/3008	
DATE OF STATES O	:30PM
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DEPARTMENT OF ADMINISTRATION'S PURCHASING DIVISION. SUBSTANTIAL PART OF A PRODUCT. ADJUSTMENTS ARE TO BE "PASS THROUGH COSTS." EXHIBIT 3	
LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON UPON AWARD, AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.	·
UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT	
RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS	
CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN	
OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN	
SEE REVERSE SIDE FOR TERMS AND CONDITIONS  INTURE 21: (C) (2) (DATE	
(800) 262-77.70 (800)	3/5/08
ADDRESS CHANGES TO ADDRESS CHANGES TO	O BE NOTED ABOVE
WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED	'VENDOR'



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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BPH - OMCFH

MATERIALS MANAGEMENT

900 BULLITT STREET

CHARLESTON, WV

25301 304-558-3417

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 07/31/2008 BID OPENING DATE: 08/28/2008 BID OPENING TIME 01:30PM LINE QUANTITY UOP ITEM NUMBER: UNIT PRICE AMOUNT MARKET, WITHOUT THE FILING OF A REQUISTION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANS-PORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME DF WORK.) QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT: IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY PRDERED FOR PELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN. ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT. IN THE EVENT THE VENDOR/CONTRACTOR FILES BANKRUPTCY: FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATI-CALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER DRDER ... THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED POCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM. REV. 04/11/2001 SEE REVERSE SIDE FOR TERMS AND CONDITIONS GNATURE 800)262 -7770 ADDRESS CHANGES TO BE NOTED ABOVE ONTRACTS MANAGER 13,254 33-1004627



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for Quotation

RFQ NUMBER MCH90052

ADDRESS CORRESPONDENCE TO A HENTION OF

ROBERTA WAGNER

04-558-0067

HEALTH AND HUMAN RESOURCES BPH - OMCFH MATERIALS MANAGEMENT 900 BULLITT STREET

CHARLESTON, WV

25301

304-558-3417

DATE PRINTED TERMS OF SALE: SHIP VIA F.O.B. FREIGHTTERMS 07/31/2008 **BID OPENING DATE** 08/28/2008 BID OPENING TIME 01:30PM CAT LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT: INQUIRIES: WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON AUGŲST 12, 2008, QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO: ROBERTA WAGNER DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET! EAST CHARLESTON, WV 25\$11 FAX: 304-558-4115 E-MAIL: ROBERTA A WAGNER@WV.GOV EXHIBIT 6 PRICE ADJUSTMENT PROVISION: THE STATE OF WEST VIRGINIA WILL CONSIDER BIDS THAT CONTAIN PROVISIONS FOR PRICE ADJUSTMENTS PRIOR TO THE PRIGINAL EXPERATION OF THE CONTRACT, PROVIDED THAT SUCH PRICE ADJUSTMENT COVERS BOTH UPWARD AND DOWNWARD MOVEMENT OF THE COMMODITY PRICE, AND THAT ADJUSTMENT THE "PASS THROUGH" INCREASE OR DECREASE OF BE BASED ON RAW MATERIALS AND/OR LABOR, WHICH MAKE UP ALL OR A SUBSTANTIAL PART DF A PRODUCT .. ADJUSTMENTS ARE TO BE SEE REVERSE SIDE FOR TERMS AND CONDITIONS IGNATURE 7770 ADDRESS CHANGES TO BE NOTED ABOVE *33-10046*27 WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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## Request for Quotation

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04-558-0067

ROBERTA WAGNER

HEALTH AND HUMAN RESOURCES BPH - OMCFH MATERIALS MANAGEMENT

900 BULLITT STREET

CHARLESTON, WV

25301

304-558-3417

DATE PRINTED TERMS OF SALE SHIP VIA FOB. FREIGHTTERMS 07/31/2008 BID OPENING DATE: 08/28/2008 BID OPENING TIME 01:30PM CAT LINE QUANTITY UOP ITEM NUMBER UNITPRICE AMOUNT BASED UPON AN ACTUAL DOLLAR FIGURE, NOT A PERCENTAGE. ALL PRICE ADJUSTMENT REQUESTS MUST BE \$UBSTANTIATED IN A MANNER ACCEPTABLE TO THE DIRECTOR PURCHASING, E.G. GOVERNMENTAL | BENCH MARKS, GENERAL MARKET INCREASE, PUBLISHED PRICE LISTS. SUCH REQUESTS FOR AND INCREASE \$HOULD BE RECEIVED IN WRITING BY THE DIRECTOR OF PURCHASING AT LEAST 30 DAYS IN ADVANCE OF THE EFFECTIVE DATE OF THE INCREASE. ANY TIME THE VENDOR REQUESTS A PRICE ADJUSTMENT, THE PURCHASING DIVISTON MAY EITHER ACCEPT THE PRICE ADJUSTMENT AND AMEND THE CONTRACT ACCORDINGLY OR REDECT THE ADUSTMENT IN ITS ENTIRETY AND CANCEL THE CONTRACT. PREFERRED TERMS: IT IS PREFERRED THAT THE PRICES ON THIS CONTRACT ARE FIRM FOR LIFE OF THE CONTRACT, AS INDICATED IN THE LIFE OF CONTRACT CLAUSE CONTAINED HEREIN, NOT TO EXCEED ONE (1) YEAR F THE VENDOR CANNOT GUARANTEE A FIRM PRICE FOR THE LIFE OF CONTRACT, HE MUST INDICATE ONE OF THE PARAGRAPHS LISTED BELOW. FAILURE TO QUALIFY THE PREFERRED TERMS WILL BIND THE VENDOR TO A FIRM PRICE FOR THE LIFE OF THE CONTRACT. ALTERNATE TERMS: THE PRICES ON THIS CONTRACT WILL REMAIN FIRM FOR DAYS AFTER THE EFFECTIVE DATE OF THE CONTRACT PRICES WILL REMAIN FIRM AFTER EACH PRICE ADJUSTMENT FOR A MINIMUM OF . DAYS. THE VENDOR DOES NOT AGREE TO MAINTAIN A FIRM PRICE FOR THE LENGTH OF THE CONTRACT BUT OFFERS AN SEE REVERSE SIDE FOR TERMS AND CONDITIONS IGNATURE FEIN ADDRESS CHANGES TO BE NOTED ABOVE 33-1004627 ONTRACTS MANAGER WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for Quotation

MCH90052

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ADDRESS CORRESPONDENCE TO ATTENTION OF ROBERTA WAGNER

B04-558-0067

HEALTH AND HUMAN RESOURCES BPH - OMCFH MATERIALS MANAGEMENT 900 BULLITT STREET

VENDOR CHARLESTON, WV 25301 304-558-3417 DATE PRINTED TERMS OF SALE SHIP VIA FOR FREIGHT TERMS 07/31/2008 BID OPENING DATE: 08/28/2008 BID OPENING TIME 01:30PM CAT NO. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT ALTERNATE PROPOSAL AS FOLLOWS: EXHIBIT LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES ON THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL OND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BED TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.

REV. 3/88 THE MODEL/BRAND/SPECIFFICATIONS NAMED HEREIN ESTABLISH THE ACCEPTABLE LEVEL OF QUALITY ONLY AND ARE NOT INTENDED TO REFLECT A PREFERENCE OR FAVOR ANY PARTICULAR BRAND OR VENDOR. VENDORS WHO ARE BIDDING ALTERNATES SHOULD SO STATE AND INCLUDE PERTINENT LITERATURE AND SPECIFICATIONS. FAILURE TO PROVIDE INFORMATION FOR ANY ALTERNATES MAY BE GROUNDS FOR REJECTION OF THE BID. THE STATE RESERVES THE RIGHT TO WAIVE MINDR IRREGULARITIES IN BIDS OR SPECIFICATIONS IN ACCORDANCE WITH SECTION 148-1-4(F) OF THE WEST VIRGINIA LEGISLATIVE RULES AND REGULATIONS.

VENDOR PREFERENCE CERTIFICATE

CERTIFICATION AND APPLICATION\* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, (DOES NOT APPLY TO CONSTRUCTION CONTRACTS)

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

810 362-7770 x3122 ADDRESS CHANGES TO BE NÓTED ABOVE

33-1004627 WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

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HEALTH AND HUMAN RESOURCES
BPH - OMCFH
MATERIALS MANAGEMENT
900 BULLITT STREET
CHARLESTON, WV

25301

304-558-3417

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 07/31/2008 BID OPENING DATE: 08/28/2008 BID OPENING TIME 01:30PM LINE QUANTITY UOP ITEM NUMBER: UNIT PRICE AMOUNT NO. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: ) BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND has resided continuously in west virginia for four (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORA-TION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY I WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THIS CERTIFICATION; OR 80% OF THE OWNERSHIP THE DATE OF INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE of business continuously in west virginia for four (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEAQUARTERS OR PRINCIPAL PLACE OF business within west verginia continuously for the FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN SEE REVERSE SIDE FOR TERMS AND CONDITIONS: GNATURE TELEPHONE **(500)** スしユーフフ*フ*ロ x*3/2*ま ADDRESS CHANGES TO BE NOTED ABOVE <u>33-1004627</u> ONTRACTS MANAGUR



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## Request for Quotation

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ROBERTA WAGNER 304-558-0067

HEALTH AND HUMAN RESOURCES BPH - OMCFH MATERIALS MANAGEMENT 900 BULLITT STREET CHARLESTON, WV

25301

304-558-3417

DATE:PRINTED TERMS OF SALE	[	V	
07/31/2008	SHIP VIA	FOB.	FREIGHT TERMS
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75% OF THE EMPLOYEES OF SUBSIDIARY'S EMPLOYEES	ARE BESIDENTS OF	ATE'S OR West Virginia	
WHO HAVE RESTDED IN THE	e state continuo	SLY FOR THE TWO	
YEARS IMMEDIATELY PREC	EDING SUBMISSION	OF THIS BID.	
BIDDER UNDERSTANDS IF	HE SECRETARY OF	TAX & REVENUE	
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purchasing division and	AUTHORIZES THE	DEPARTMENT OF	
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SEE REVE	RSE SIDE FOR TERMS AND COND	OTTIONS	
GNATURE Lina D'Brien	TELEPHONE 8	6) 262-7778 ×3122	8/5/08
BIDSY CONTRACTS MANAGER 33-1009	4627	ADDRESS CHANGES	
WHEN RESPONDING TO RFQ, INSERT	NAME AND ADDRESS IN	I SPACE ABOVE LABELE	D 'VENDOR'



HODOR

State of West Virginia
Department of Administration
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PAGE 10

ADDRESS CORRESPONDENCE TO ATTENTION OF:
OBERTA WAGNER

ROBERTA WAGNER 304-558-0067

HEALTH AND HUMAN RESOURCES BPH - OMCFH MATERIALS MANAGEMENT

MATERIALS MANAGEMENT 900 BULLITT STREET

CHARLESTON, WV

25301 304-558-3417

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WHEN RESPONDING TO RFQ. INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOD'						

# STATE OF WEST VIRGINIA

# PURCHASE CONTINUATION SHEET

Page	of	Pages	Requisition / P O No.: MCH90052	
File: 22		Acct. No. SEE BEI		
Spendin		Y PLANNII	NG.	

Vendor:		P.O Date:	Spending Ur OMCFH/FA	nit: MILY PLANNING	
Item No.	Quantit	y Description		Unit Price	Amount
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		FREIGHT WILL BE PAID BY VENDER.			
		CONTRACT PERIOD 1 YEAR FROM DATE OF AWAR OPTION TO RENEW FOR TWO ONE YEAR PERIOD	D WITH		
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		THE AWARD WILL BE MADE TO THE LOWEST OVER. TOTAL COST, WHICH MEETS ALL REQUESTED SPECIFICATIONS AND REQUIREMENTS	ALL		
		VENDER MUST SUBMIT AN ORIGINAL ITEMIZED INVOICE FOR EACH ORDER. PAYMENT WILL BE IN ARREARS AFTER RECEIPT OF EACH COMPLET ORDER.	MADE ED		
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# STATE OF WEST VIRGINIA Purchasing Division

# PURCHASING AFFIDAVIT

### **VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

### PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

#### ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name:	R&S	NORTHEAST	LLC			
Authorized Signature	y,	na D'Brien		Date:	8/5/08	



Distributor of Pharmaceuticals since 1969



256 Geiger Road - Philadelphia PA 19115-1008 - 800-262-7770 - Fax: 215-673-8054

## **RETURN GOODS POLICY**

#### **Authorization**

Prior authorization to return merchandise is required by R&S Northeast LLC (RSNE) for all returns RSNE must have a PRODUCI RETURN AGREEMENT (PRA) signed by an authorized customer's representative on file before a return can be processed

## **Terms of Return Policy**

Credit will be issued to RSNE's direct customers only. Credit will not be issued to third party return companies or to customers of RSNE's customers Credit will be issued and calculated based on current market conditions less a processing fee of (20%). Total credit may not exceed the customer's original acquisition price or applicable contract price. Credits will be allowed for future purchases only and are valid for twelve months from date of issue. Credit will not be issued for products destroyed by customers or third parties. RSNE is not responsible for return shipments lost in transit or damaged in shipment. Returns are subject to inspection and final acceptance by RSNE and may not be claimed as an offset against outstanding invoices until credit has been issued RSNE reserves the right to require proof of purchase on any returned item.

Outdated or non-saleable controlled drugs will not be accepted for return.

All returns are subject to final review and acceptance by RSNE and will be processed in accordance with the most recent return policy in effect at the time of return All product received becomes the property of RSNE, who reserves the right to dispose of the merchandise and declare no credit value Product received by RSNE outside of policy guidelines will not be returned to customer and no credit will be issued RSNE's Customer Service Representatives (CSR's) are not permitted to modify this policy. Customer's returns must comply with instructions contained in the Return Goods Authorization (RGA) or they may not be accepted by RSNE and credit may not be issued RSNE will not track return shipments

RSNE reserves the right to to modify this policy without advance notice.

### Returnable Items

- Product purchased directly from RSNE.
- Product authorized as returnable.
- Product shipped as a result of RSNE's shipping error if reported within ten (10) days of receipt and received within 30 days of invoice date
- Product damaged during shipment if reported within ten (10) days of receipt
- Product that is unopened, undamaged, and in original manufactured condition
- Product not later than 6 months past date of expiration.

### Non-Returnable Items

- · Refrigerated products
- Product not purchased directly from RSNE
- Products with broken seals, in open packages, or from which individual units have been removed
- Product with label defaced or removed
- Products purchased or otherwise obtained in violation of any Federal, State or Local law or regulation.
- · Professional Samples.
- Items deteriorated or damaged due to conditions beyond control of the manufacturer such as improper storage, heat, cold, water, smoke,
- · Product destroyed or damaged from insurable causes, whether customer is insured or not, such as fire or flood
- Merchandise discontinued by RSNE for more than 1 year.
- Products not returned within 30 days of receipt of an RGA
- Damaged, deteriorated, misbranded, counterfeited, suspected of being counterfeited, adulterated, or otherwise deemed unfit for human use
- Third party returns.
- Product distributed outside the Continental U S
- Inventory sold as part of sale, transfer of account or obtained from a bankruptcy sale
- Product sold as non-returnable.
- Outdated or non-saleable controlled substances

## **Transportation Charges**

Unless expressly authorized on the RGA, freight charges for returns are the responsibility of the customer. COD shipments will be refused.

## **Customer Procedure**

- 1. Customer must contact their CSR for authorization to return merchandise and receive the Return Goods Worksheet.
- 2. Complete the Return Goods Worksheet provided by the CSR and fax back to the number provided
- 3 Upon authorization from RSNE, the customer must ship return goods in accordance with the instructions contained in the RGA