

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

T O AFONUMBER
HHR90074

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF

ROBERTA WAGNER

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378-5744 \*709045810 304-7<del>55-813</del>5 TRI STATE ROOFING & SHEET META PO BOX <del>1231</del> **89Z** 

CHARLESTON WV 25324
MURGANTOWN 26507-0897

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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30
- 6. Payment may only be made after the delivery and acceptance of goods or services
- 7. Interest may be paid for late payment in accordance with the West Virginia Code
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract
- 12. Any reference to automatic renewal is hereby deleted 
  The Contract may be renewed only upon mutual written agreement of the parties
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160 103) and will be disclosing Protected Health Information (45 CFR §160 103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

#### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3 Complete all sections of the quotation form
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered FOB destination unless alternate shipping terms are clearly identified in the quotation
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, PO Box 50130, Charleston, WV 25305-0130



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

# Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

ROBERTA WAGNER 304-558-0067

\*70904 TRI ST PO BOX

328.5244 \*709045810 304-7<del>55-8135</del> TRI STATE ROOFING & SHEET META PO BOX 1231-897

CHARLESTON WV 25924
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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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ROBERTA WAGNER 804-558-0067

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#### ADDENDUM #1 HHR90074

# **Vendor Questions:**

**Question 1:** Who is the architect?

• No architect is involved with this project.

Question 2: Are roof drawings available on-line or through the architect?

• No

**Question 3:** If no to the above 2 – can you provide square footage/roof system type on this project?

• Please see RFQ, Section 1 (General Information) which states that the roofing system is fully adhered membrane. Also see RFQ, Section 4 (Inspection) which states that Contractor shall inspect existing conditions governing this work during pre-bid site inspection to determine conditions and extent of work required.

# SIGN IN SHEET

PLEASE PRINT

RFQ/RFP NO. HHR920074

 $^{st}$  PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD- RFQ/RFP #\_

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: KALKAEUTH CORNER	40.415E	PHONE 304- 232-840
Rep: Gary Zaszaz	WAEEUMB, WU ZGOOB	TOLL FREE
Email Address: grubards & Kasin, 12 T	The manufacture of the second section of the section of the second section of the section of the second section of the sectio	FAX 304-232-8552
COMPANY: TRI-STATE RUDFING & SHEET METAL	P.O. BOX 892	PHONE 304-528-5244
Rep: KEN HANSON	MURCHATOUN, W 26507-0592 FREE	TOLL FREE
Email Address: KHANSON PTRI-STATISTEVILE.COM		8h25-82E-h08 XH
COMPANY N.F. MANS UETTO A SON S IN E	116 WOOD ST	PHONE 140-633-7320
	MARTINS FERRY, OHIO	TOLL FREE
Email Address: MANSVETTO 10 Act. COM	43835	FAX 740-633-7332
Company: Tim Hogan's Roofing Co INC	RT 3 Bex 239-2	PHONE 304-512-0303
Rep: Timothy Hogan	BRIDGEPORT W.U. 26330	TOLL FREE
Email Address: 7466 PW8922 BML CON.		FAX 364-592-0550
Company:		PHONE
Rep:		TOLL FREE
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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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B04-558-0067

328.5244 \*709045810 304 - 7<del>55 - 813</del>5 TRI STATE ROOFING & SHEET META PO BOX 1231 89Z

CHARLESTON WV 25324 MURGANTOUN 26507-0892

HEALTH AND HUMAN RESOURCES OPERATIONS VARIOUS LOCALES AS INDICATED ON PURCHASE ORDER

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State of West Virginia Request 101
Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

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304-7-8-5 \*709045810 TRI STATE ROOFING & SHEET META PO BOX 1231

CHARLESTON WV 25324MORGANTOWN 26507-0892

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CHARLESTON WV 25324 MORGANTOWN 26507-089Z HEALTH AND HUMAN RESOURCES **OPERATIONS** VARIOUS LOCALES AS INDICATED

ON PURCHASE ORDER

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State of West Virginia Request 101
Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

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RFQ NUMBER HHR90074

PAGE 5

ADDRESS CORRESPONDENCE TO ATTENTION OF:

ROBERTA WAGNER 304-558-0067

**NODKE** 

328.5 \*709045810 304 - 75TRI STATE ROOFING & SHEET META PO BOX 1231 89Z

CHARLESTON WV 25324MURGANTOWN 26507-0892

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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

RFQ NUMBER HHR90074

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

ROBERTA WAGNER \$04-558-0067

328-5244 304-7<del>55-01</del>2 \*709045810 TRI STATE ROOFING & SHEET META PO BOX 1231 892

CHARLESTON WV 2532426507-0892 MURGANTOWN

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VICE PLESIDENT

State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

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ADDRESS CORRESPONDENCE TO ATTENTION OF

ADDRESS CHANGES TO BE NOTED ABOVE

ROBERTA WAGNER 304-558-0067

\*709045810

TRI STATE ROOFING & SHEET META

PO BOX <del>1231</del> **897** 

25324 CHARLESTON WV MURGANTOWN 26507-0897

HEALTH AND HUMAN RESOURCES **OPERATIONS** VARIOUS LOCALES AS INDICATED ON PURCHASE ORDER

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 09/12/2008 BID OPENING DATE: 10/21/2008 BID OPENING TIME 01:30PM CAT NO QUANTITY LINE UOP ITEM NUMBER UNITPRICE AMOUNT ADDENDUM NOS No. 1 NO. 2 NO . 3 NO. 4 NO. 5 UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY DRAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING. STATE ROOFING & SHEET METAL COMPANY 10/20/08 .DATE REV. 11/96 CONTRACTORS LICENSE WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL, TO PERFORM CONTRACTING WORK IN THIS PERSONS DESIRING SEE REVERSE SIDE FOR TERMS AND CONDITIONS: SIGNATURE 378-5244

55-0367488



State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

RFQ NUMBER HHR90074 PAGE Я

ADDRESS CORRESPONDENCE TO ATTENTION OF

ROBERTA WAGNER 04-558-0067

328 574' \*709045810 TRI STATE ROOFING & SHEET META PO BOX 1231 907

CHARLESTON WV 2532426507-0897 MOKE ANTOWN

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HEALTH AND HUMAN RESOURCES **OPERATIONS** VARIOUS LOCALES AS INDICATED ON PURCHASE ORDER

DATE PRINTED. TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 09/12/2008 BID OPENING DATE: 10/21/2008 BID OPENING TIME 01:30PM CAT. LINE QUANTITY UOP ITEM NUMBER: UNIT PRICE AMOUNT STATE MUST BE LICENSED THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV TELEPHONE: (304) 558-7890. West virginia state cobe 21-11-11 requires any prospective bidder to include the contractors LICENSE NUMBER ON THEIR BID. BIDDER TO COMPLETE: TRI STATE ROOFING & SHEET MET CONTRACTORS NAME: WV00454Z CONTRACTORS LICENSE NOL: THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT APPLICABLE LAW THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULE AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT. ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS laphR ALTERS THE INFlaphRMAT $rak{T}$ ION PROVIDED FRO $rak{M}$  THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT. BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE - 378-5744 VICE-PAKIDONT ADDRESS CHANGES TO BE NOTED ABOVE

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State of West Virginia Request 101
Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

RFQ NUMBER HHR90074 PAGE 9

ADDRESS CORRESPONDENCE TO ATTENTION OF

ROBERTA WAGNER \$04-558-0067

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CHARLESTON WV 26507-0892 MURCANTOWN

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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

RFQ NUMBER HHR90074 10

ADDRESS CORRESPONDENCE TO ATTENTION OF:

ROBERTA WAGNER 304-558-0067

304 - 75\*709045810 TRI STATE ROOFING & SHEET META PO BOX 1231 897

CHARLESTON WV MOREMATOWN Z6507-089Z

HEALTH AND HUMAN RESOURCES OPERATIONS VARIOUS LOCALES AS INDICATED ON PURCHASE ORDER

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 09/12/2008 **BID OPENING DATE:** 10/21/2008 BID OPENING TIME 01:30PM CAT NO. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE: KENNETH E. HANSON IS THE END OF REQ HHR90074 \*\*\*\*\* TOTAL: THIS SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE 304-378-5744 SIGNATURE TITLE 55-0367488 ADDRESS CHANGES TO BE NOTED ABOVE VICE MESIDEN

#### REQUEST FOR QUOTATION

"NOTE: THIS IS A REBID OF HHR90043."

#### I. GENERAL INFORMATION:

- 1.1 Request for Quotation to provide all labor, materials, equipment and anything incidental to replace the existing built-up portion of the roofing system with a fully adhered membrane roofing system at the United Summit Center, 6 Hospital Plaza, Clarksburg, WV 26301.
- 1.2 All work will be in compliance with the Fire Marshall regulations and all other building codes and industry standards. Final payment will be withheld if installed components are not in compliance, or any portion of this overall project is not 100% complete. The award will be made to the overall low bid that complies with the specifications.
- 1.3 "Will", "must", and "shall" listed herein this document denotes a mandatory requirement.

#### 2. BIDDER REQUIREMENTS:

- All qualified bidders, being familiar with and understanding the bidding documents and also having examined the site and being familiar with all local conditions affecting the project hereby propose to furnish all labor, material, equipment, supplies and to perform all work in accordance with the bidding documents within the time set forth below.
- 2.2 It is the bidder's responsibility to verify all field conditions and limitations prior to bidding. It is also the bidder's responsibility to notify the West Virginia Department of Health & Human Resources in writing, of conditions detrimental to proper and timely completion of the repair/upgrade. Do not proceed until nonconforming conditions have been corrected.
- A mandatory vendor prebid conference is scheduled for 9/26/08 at 10 AM in the conference room of the United Summit Center. Failure to attend the mandatory prebid conference will result in bid rejection

#### 3. SCOPE OF WORK:

Minor deviations from the slated specifications not listed as mandatory (must, shall, or will) are acceptable to facilitate a competitive bid atmosphere, provided the intent of the Request for Quotation, the effectiveness of the system or the product manufacturer's warranty is not compromised.

- 3.2 Contractor shall not remove any more of the existing roofing than can be recovered by the new roof product by the end of each day's work. Any water damage occurring to the structure during the work shall be repaired at the contractor's expense.
- 3.3 Contractor shall remove existing roof and insulation down to the deck; shall remove loose membrane flashings, shall remove all debris from the roof and haul away to approved landfill.
- The existing roof and flashing membrane appear to contain asbestos roofing felts. Contractor shall pay all fees and prepare all paperwork and provide for their proper removal and disposal. Contractor shall abide by all State, Federal and OSHA laws regarding the removal of hazardous materials.
- Over the entire area, contractor shall apply a continuous layer of 2" isocyanurate roof insulation. Contractor shall use iso twin-pack adhesive on the gypsum deck area and heavy-duty fasteners on the steel deck in fill areas. Contractor shall install ½" per foot saddles or crickets at the drain lines, as needed.
- Over the new insulation, Contractor shall apply a 60 mil, fully adhered EPDM rubber roof system.
- At all walls and curbs, Contractor shall install membrane flashing.

  Mechanically attach the new flashing continuously along the top edge.

  Contractor shall remove and replace two rows of the mansard slate to properly install new flashing.
- 3.7 Contractor shall apply manufacturer approved flashing systems at all pipes, drains, metal drain boxes and other projections.
- 3.8 Contractor shall install new 24-gauge Kynar gravel stops. Color to be chosen by owner from manufacturer's standard color chart.
- 3.9 Contractor shall perform all work in strict accordance with the manufacturer's printed specifications.
- 3.10 Upon completion, Contractor shall furnish manufacturer's written warranty for labor and material for <u>15 years</u> minimum.

HHR90074

# 4. INSPECTION:

- 4.1 Contractor shall inspect existing conditions governing this work during prebid site inspection to determine conditions and extent of work required. No allowance will be made subsequently on behalf of the contractor for any error or negligence on his part in connection with this requirement.
- 4.2 The Contractor shall inspect all elements subject to movement or damage prior to commencing work.

## **5. SHOP DRAWINGS:**

5.1 Contractor shall provide shop drawings to owner for approval specifying products and installation methods for the scope of work as defined in Section 3. A notice to proceed will be issued indicating approval of the shop drawings.

#### **6. TEMPORARY FACILITIES:**

- The Owner will provide normal electrical supply from the currently installed electrical system in the building for the use of the contractor. However, the Owner provides no guarantee or warranty as to the systems condition or capabilities. The Contractor shall assure himself that the electrical system is adequate for his requirements or supply additional temporary electrical power at his own expense.
- 6.2 Any damage to the electrical system resulting from misuse or abuse to the existing electrical system shall be repaired or replaced by the contractor at no expense to the owner.

#### 7. COORDINATION OF WORK:

- 7.1 The Contractor shall coordinate with the Project Manager for the proper relation of the work to the building structure and to the employees therein. In the event of conflict the Project Manager shall prevail.
- 7.2 The Contractor shall take all necessary precautions to protect the interior of the building from debris, dust or any residue occurring from the scope of work.
- 7.3 The Contractor shall provide the Owner with a schedule of work seven calendar days prior to the start of the work. The Owner shall be notified of any variances to the work schedule two (2) working days prior to the change.

### **8. WARRANTY: (GUARANTEE)**

- The Contractor shall warrant to the Owner all materials and equipment will be new, and that all work will be of good quality, free from faults and defects in conformance with the contract documents. All work not conforming to these requirements may be considered defective.
- All materials and equipment shall be of current year production of manufacturer and manufactured for commercial usage. The roofing system shall have a non-prorated, fifteen (15) year full system warranty on materials and labor certified by the manufacturer.

### 9. PERMITS:

9.1 The Contractor shall secure and pay for the building permit and for all other permits, governmental fees and licenses which are necessary for the proper execution and completion of the work as specified.

#### 10. CLEAN UP:

10.1 The Contractor shall keep the work area as clean as possible during the entire progress of work, and shall be responsible to remove from the site, the packaging materials from his products and other debris as it accumulates. All items of equipment that are removed to allow the installation of new items will become the property of the contractor to dispose of at a landfill or location authorized to accept the items as waste or recycled parts.

#### 11. WAGE RATES:

11.1 The Contractor and any sub-contractors shall pay the higher of the U.S. Department of Labor Minimum wage rates or of the West Virginia Department of Labor wage rates as established for **HARRISON COUNTY** pursuant to West Virginia Code 21-5-1, et seq. West Virginia Department of Labor Wage Rates are available at website: <a href="http://www.wvsos.com/adlaw/wagerates/building06.htm">http://www.wvsos.com/adlaw/wagerates/building06.htm</a>

### 12. PAYMENT SCHEDULE:

Due to the size and complexity of the project, two progress payments will be permitted, at 50% completion as determined by the Owner, the Contractor may submit an invoice for payment In the amount of 50% of the Purchase Order amount. The remaining balance will be paid at 100% completion and certification by the roofing manufacturer.

The Owner reserves the right to refuse payment in the event the completed work is not in accordance with industry standards or substandard in any way, or, if the amount requested is not within the agreed upon terms of the contract.

# 13. TERM OF WORK:

**13.1** All work shall be complete within 90 calendar days from the approval of the shop drawings.

### 14. DELAYS AND EXTENSION OF TIME:

14.1 If the Contractor is delayed at any time in the progress of the work by any act or neglect of the Owner or by any employee of the Owner, or by any separate contractor employed by the Owner, or by changes in the work, or by labor disputes, fire, unusual delay in transportation, adverse weather conditions not reasonably anticipated, unavoidable casualties, or any other cause which the Owner determines may justify the delay, then the contract time may be extended by written approval of the Owner.

## 15. TOOLS AND EQUIPMENT STORAGE:

15.1 Contractor may set a trailer or temporary storage building on the site for all equipment and tools. The Contractor is responsible for his tools, equipment and materials.

# **16. SAFETY EQUIPMENT:**

16.1 The Contractor shall provide safety barriers around work areas where heavy equipment may be in operation when placing materials in the building or as required by OSHA.

# 17. DAMAGES:

17.1 Any damages occurring to the building or property resulting from the contractor's performance of this work shall be the responsibility of the contractor to repair at his expense, either by using his own forces or that of an approved sub-contractor. The repair method and finished product will be subject to the approval of the owner.

HHR90074

# 18. SCHEDULE OF BID RESPONSES:

- 18.1 Bidders shall submit one lump-sum bid for all the work under all the terms and conditions as described herein.
- 18.2 Before the Purchase Order is processed, the successful bidder must provide to the Owner a valid copy of their Business and Contractor licenses.

Agency	
REQ P O# HHR90074	

#### **BID BOND**

	KNOW ALL M	EN BY THESE I	PRESENTS, The	at we, the undersigned,	Tri State Ro	ofing & Sh	eet Metal Company
	of Morganto	own	, WV		, as Princip	oal, and <sub>Tray</sub>	elers Casualty and Surety Company
of Amer	ica_of Hartford	, <u>C</u>	Γ	, a corporation (	organized and	d existing un	der the laws of the State of
	CT with						nd firmly bound unto the State
of Wes	t Virginia, as Obl	igee, in the pen	al sum of <u>Five P</u>	ercent of Amount Bid	(\$	5%	) for the payment of which,
well an	d truly to be mad	e, we jointly and	i severally bind	ourselves, our heirs, ad	ministrators o	executors, s	uccessors and assigns.
	The Condition	of the above ob	igation is such t	hat whereas the Princip	al has submit	tted to the P	urchasing Section of the
							into a contract in writing for
HHR9	0074 - Replace	The Existing	Built-Up Portio	n of the Roof at the U	Inited Sumn	nit Center,	Clarksburg, WV -
Accord	ding to Plans &	Specifications					
	NOW THEREF	ORE.					
agreem force ar	(a) If said bid (b) If said bid and shall furnish lent created by th	shall be rejected shall be accepte any other bonds ne acceptance o pressly understo	ed and the Princi s and insurance f said bid, then to bod and agreed	required by the bid or p his obligation shall be n that the liability of the S	roposal, and : ull and void, d	shall in all of otherwise th	the bid or proposal attached ther respects perform the is obligation shall remain in full ns hereunder shall, in no event,
	The Surety, for paired or affected ot continue of any such	l by any extensi	red, hereby stipu on of the time wi	ulates and agrees that the thin which the Obligee	ne obligations may accept s	s of said Sur uch bid, and	ety and its bond shall be in no I said Surety does hereby
	IN WITNESS V	VHEREOF, Princ	cipal and Surety	have hereunto set their	hands and s	eals, and su	uch of them as are corporations
have ca	used their corpo	rate seals to be	affixed hereunto	and these presents to	be signed by	their proper	officers this
21st	_day of	October					
Principa	al Corporate Sea				Tri State F	(Mus	Sheet Metal Company  Description of the President or President)
					Vl	ce-preg	(Title)
Surety (	Corporate Seal				Travelers C		Surety Company of America ne of Surety)  Multiple Company of America
				Gregory T. Gordon, \	MV Resident	Agent Atto	rney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.

# TRAVELERS

#### POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
Seaboard Surety Company
St. Paul Fire and Marine Insurance Company

St. Paul Guardian Insurance Company
St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

Attorney-In Fact No.

220367

Certificate No 002584943

KNOW ALL MEN BY IHESE PRESENTS: That Seaboard Surety Company is a corporation duly organized under the laws of the State of New York, that St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company and St. Paul Mercury Insurance Company are corporations duly organized under the laws of the State of Minnesota, that Farmington Casualty Company. Travelers Casualty and Surety Company, and Travelers Casualty and Surety Company of America are corporations duly organized under the laws of the State of Connecticut, that United States Fidelity and Guaranty Company is a corporation duly organized under the laws of the State of Maryland, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc. is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies") and that the Companies do hereby make, constitute and appoint

Gregory T Gordon, Patricia A. Moye, Larry D Kerr, Allan Ł McVey, and Kimberly J Wilkinson

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of the City of <u>Charleston</u>		West Virgin	nia	their tru	ie and lawful Atto	ornev(s)-in-Fact.
each in their separate capacity if more than one is named above,	to sign execute, so	eal and acknowle	dge any and all	bonds recognizar	ices, conditional u	ndertakings and
other writings obligatory in the nature thereof on behalf of the	Companies in thei	r business of gua	aranteeing the fi	delity of persons	guaranteeing the	performance of
contracts and executing or guaranteeing bonds and undertakings	required or permit	teo in any action	s or proceedings	allowed by law		
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	WP ON		T. D.		25.	
IN WIINESS WHEREOF the Companies have caused this ins	strument to be sign	ed and their corp	orate seals to be	hereto affixed, th	is25t	h
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Francisco Complete Co	COMP. COL	A THE MAN				
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Fidelity and Guaranty Insu				Casualty and Sur		
Seaboard Surety Company					ety Company of A	
St. Paul Fire and Marine In	surance Company	y	United Stat	es Fidelity and C	Guaranty Compa	ny
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State of Connecticut City of Hartford ss		Ву: _	George	Thompson Ser	nior vice President	
On this the 25th day of August	200	8 before me pers	sonally appeared	George W Thom	pson who acknow	rledged himself
to be the Senior Vice President of Farmington Casualty Compar	ny, riuenty and G	daranty insuranc	ce Company Fig	ienty and Guaran	ity insurance Und	erwriters, Inc
Seaboard Surety Company, St. Paul Fire and Marine Insurance Casualty and Surety Company, Iravelers Casualty and Surety Company.	Company, St Pau	l Guardian Insur	rance Company	St. Paul Mercur	y Insurance Comp	oany, Iravelers
authorized so to do, executed the foregoing instrument for the purp	oses therein contai	ned by signing o	n behalf of the c	orporations by hir	nany, and mat ne, nself as a duly ant	as such, being
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	CITETO				•	

58440-5-07 Printed in U S A

In Witness Whereof, I hereunto set my hand and official seal My Commission expires the 30th day of June 2011

#### WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters. Inc Seaboard Surety Company, St Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company St. Paul Mercury Insurance Company Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America and United States Fidelity and Guaranty Company which resolutions are now in full force and effect reading as follows:

RESOLVED that the Chairman the President any Vice Chairman, any Executive Vice President, any Senior Vice President any Vice President, any Second Vice President the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURIHER RESOLVED, that the Chairman, the President any Vice Chairman, any Executive Vice President any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURIHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President any Second Vice President the Treasurer, any Assistant Treasurer the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President any Executive Vice President any Senior Vice President any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing Resident Vice Presidents Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such power of attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached

I, Kori M Johanson, the undersigned, Assistant Secretary, of Farmington Casualty Company. Fidelity and Guaranty Insurance Company. Fidelity and Guaranty Insurance Underwriters Inc., Seaboard Surety Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company Travelers Casualty and Surety Company, Iravelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been the seals of said Companies this 2/s revoked

IN IESTIMONY WHEREOF, I have hereunto set my hand and

Kori M Johanson/Assistant Secretary



















To verify the authenticity of this Power of Attorney call 1-800-421-3880 or contact us at www.travelersbond.com. Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached

# STATE OF WEST VIRGINIA Purchasing Division

# PURCHASING AFFIDAVIT

#### **VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

#### PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

#### ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud 

I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### **CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit <a href="https://www.state.wv.us/admin/purchase/privacy">www.state.wv.us/admin/purchase/privacy</a> for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name:	TRI-STATE ROOFING &	SHEETMETAL	
Authorized Signature	: KA alfun	/ Date:	10/20/08

Purchasing Affidavit (Revised 07/01/08)