

**\*709053330** 

PO BOX 685

**GAULEY BRIDGE WV** 

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

DANHILL CONSTRUCTION COMPANY

304-632-1558

25085

# Request for Quotation

GSD096423

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL
304-558-2596

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DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BUILDING FOUR 112 CALIFORNIA AVENUE

CHARLESTON, WV 25305

304-558-2317

DATE PRINTED TERMS OF SALE SHIP VIA FOB FREIGHT TERMS 10/29/2008 BID OPENING DATE: 11/25/2008 BID OPENING TIME 01:30PM CAT LINE QUANTITY UOP ITEM NUMBER UNIT PRICE **AMOUNT** NO: 0001 LS 968-42 1 RENOVATIONS TO LOBBY OF BLDG#4 REQUEST FOR QUOTATION THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY. THE WEST VIRGINIA DIVISION OF GENERAL SERVICES, IS SOLICITING BIDS TO PROVIDE THE AGENCY WITH ALL LABOR AND MATERIAL FOR RENOVATIONS TO THE LOBBY OF BUILDING 4 LOCATED ON THE WEST VIRGINIA CAPITOL COMPLEX IN RECEIVED CHARLESTON, WEST VIRGINIA PER THE ATTACHED SPECIFICATION AND DRAWINGS. 08 DEC - 9 PM 12: 48 A MANDATORY PRE-BID MEETING WILL BE HELD ON NOVEMBER 13, 2008 AT 10:00 AM IN THE FOOD COURT PURCHASING CHISION LOCATED IN THE BASEMENT OF BUILDING I (MAIN CAPITOL STATE OF W BUILDING) ON THE WEST VIRGINIA CAPITOL COMPLEX. SITE VISIT WILL BE INCLUDED WITH THIS MEETING. ALL PRIME/GENERAL CONTRACTORS WISHING TO SUBMIT A BID ON THIS PROJECT MUST BE IN ATTENDANCE AT THIS MEETING. SUBCONTRACTORS AND MATERIAL SUPPLIERS ARE WELCOME TO ATTEND, HOWEVER, ATTENDANCE IS NOT MANDATORY. PRIME/GENERAL CONTRACTOR FAILING TO ATTEND THIS MEETING WILL BE DISQUALIFIED FROM BIDDING ON THIS PROJECT. ONE PERSON MAY REPRESENT MORE THAN ONE VENDOR. TECHNCIAL QUESTION REGARDING THIS PROJECT MUST BE SUBMITTED IN WRITING TO KRISTA FERRELL IN THE WEST VIRGINIA STATE PURCHASING DIVISION VIA FAX AT 304-558-4115 OR VIA EMAIL AT KRISTA.S.FERRELLƏWV.GOV. DEADLINE FOR ALL TECHNICAL QUESTIONS IS NOVEMBER 17, 2008 AT SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE 200 ADDRESS CHANGES TÓ BE NOTED ABOVE

# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

#### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- **2. SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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ADDRESS CHANGES TO BE NOTED ABOVE

112 CALIFORNIA AVENUE CHARLESTON, WV

25305 304-558-2317

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS

10/29/2008

**BID OPENING DATE:** 11/25/2008 BID OPENING TIME 01:30PM CAT LINE QUANTITY UOP ITEM NUMBER UNITPRICE AMOUNT OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000. ) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT. (XX) BONDS: FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR/ MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCECPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND. ) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BON COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR. REV. 11/00 EXHIBIT 7 DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS PROJECTS IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE 8016 600



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DATE PRINTED TERMS OF SALE SHIP VIA F.O.B FREIGHT TERMS 10/29/2008 BID OPENING DATE: 11/25/2008 BID OPENING TIME LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND. IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINU GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES. IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS. FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT IS 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE IF THE DOMESTIC ALUMINUM, GLASS OR STEEL PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN PRICE THAN THE FOREIGN MADE PRODUCTS. IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS. ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL. REV. 3/88 SEE REVERSE SIDE FOR TERMS AND CONDITIONS. SIGNATURE TELEPHONE 04-632-1600 ADDRESS CHANGES TO BÉ NOTED ABOVE 55-0648251



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PAGE 6

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DATE PRINTED TERMS OF SALE SHIP VIA FO.B. FREIGHT TERMS 10/29/2008 **BID OPENING DATE:** 11/25/2008 **BID OPENING TIME** 01:30PM CAT NO QUANTITY UOP INF ITEM NUMBER UNIT PRICE AMOUNT EXHIBIT 9 NOTICE FOR ISSUANCE & ACKNOWLEDGEMENT OF CONSTRUCTION PROJECT ADDENDA THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES: THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED. THE BUYER SHALL SEND THE ADDENDUM TO ALL INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID OPENING DATE. ANY ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID OPENING DATE. ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY ALL BIDDERS SUBMITTED STATE PURCHASING AND TO THE DIVISION. THE SAME RULES AND REGULATIONS THE THAT APPLY TO ORIGINAL BIDDING DOCUMENT SHALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR TH SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE. REV. 11/96 SEE REVERSE SIDE FOR TERMS AND CONDITIONS XI-639-1600 Uχ

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22-1600

ADDRESS CHANGES TO BE NOTED ABOVE



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President

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KRISTA FERRELL 304-558-2596

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DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BUILDING FOUR 112 CALIFORNIA AVENUE CHARLESTON, WV

25305 304-558-2317

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# REQUEST FOR QUOTATION #GSD096423 RENOVATIONS TO LOBBY, BUILDING FOUR DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION Building 4 – 112 California Avenue Charleston, West Virginia 25305

Location:

West Virginia State Capitol Complex

Building Four, First Floor Lobby

112 California Avenue

Charleston, West Virginia 25305

For:

State of West Virginia General Services Division 1900 Kanawha Boulevard, East Building One – Room MB60 Charleston, West Virginia 25305

All inquiries for specification clarification shall be addressed to:
Krista Ferrell, Senior Buyer
Purchasing Division
2019 Washington Street, East
Charleston, West Virginia 25305-0130

Phone: (304)558-2596 Fax: (304) 558-4115 <u>Krista.s.ferrell@wv.gov</u>

The Acquisition and Contract Administration Section of the Purchasing Division "State" for the West Virginia General Services Division is soliciting quotations for renovations to the first floor lobby of Building Four.

## **Pre-Bid Meeting**

A mandatory pre-bid meeting for this project is scheduled for Wednesday, November 13, 2008 at 10:00 a.m., meeting in the Food Court at the Main Capitol Building. A walking tour of the project area will follow the meeting.

#### I. SCOPE

The work consists of renovations to the lobby area on the first floor of Building Four, including demolition of existing entranceway panel walls and door, construction of new aluminum and glass storefront walls and automatic doors, and provision of access card reader with remote button operation, including tie-in the existing card reader outside of building.

The successful contractor shall be required to keep the work area clean on a daily basis and remove debris/waste materials from the site daily. Contractor will provide for the removal of all debris/waste materials from the work area and dispose of such materials in accordance with all governing regulations at an off-site location to be determined by the Contractor. All applicable local safety and OSHA rules / guidelines shall be met by the contractor. Contractor will furnish all materials, labor, and equipment necessary to complete all work for the demolition of the described wall and the new construction of the room to house electronic equipment. The selection of the materials used to execute this work will be in accordance with the attached and herein referenced project specification drawings. Any other material selections not specified herein will be made by the Contractor only after prior written approval of General Services Division's Engineering Manager or designee.

All work performed by the use of welding equipment, cutting torches or other disassembling/demolition types of equipment that may effect indoor air quality shall be pre-approved by the General Services Division. (Contractor will be responsible for communication and coordination with the General Services Safety Manager).

Contractor will be solely responsible for any/all professional fees incurred by Contractor to complete the work described herein.

This Request For Quotations also incorporates the attached project specific documents:

# 1. Section 08411 - Aluminum-Framed Entrances and Storefronts

Notes: In PART 2, Section 2.1.A, add the words "Or Equal" to the end first sentence, following the word "following".

Notes: In PART 2, Section 2.7.B, add the words "Or Equal" to the end first sentence, following the word "following".

# 2. Drawing #1: First Floor Plan Building 4 - Lobby

Notes: Drawing is not to scale. Listed measurements are accurate.

# 3. Drawing #2: Wall Elevation & Details Building 4 - Lobby

#### II. DEFINITIONS

- A. The Department of Administration, General Services Division, Room MB-60, State Capitol, Charleston, WV 25305, will hereinafter be called the "Owner".
- B. The service organization on the specifications will hereinafter be called the "Contractor".
- C. "The Contract", as herein stated, will mean the agreement between the Owner and the Contractor to provide the services herein specified.
- D. "Owner's Representative or Designee", as herein stated, shall be defined as that person so designated by the Director of the General Services Division.
- E. "Architect/Engineer", if stated in the Contract shall refer to the General Services Division.

## III. GENERAL CONDITIONS

- A. The qualified Contractor will perform work completing renovations to Building Four lobby in accordance with the Section 08411 Specifications, Drawing #1 and Drawing #2.
- B. The successful bidder will perform the work described herein and be responsible for all necessary permits, fees and related items to fulfill the contract.
- C. Two copies (one original and one copy) of invoices will be submitted for payment (in arrears) and must include the following information:
  - 1. Copies of all replacement work documents must be signed by Owner's Representative applicable to the invoice dates.
  - One of the invoices must be in original type or state "original" on the face
    if computer generated. Invoice must include FEIN number, complete
    address of vendor, Owner work order number, and purchase order number
    of the contract.
  - 3. Invoices will be mailed to the following address:

General Services Division 1900 Kanawha Blvd. E. Building 1, Room MB-60 Charleston, WV 25305

D. The relationship of the Contractor to the Owner shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by the parties to this

Contract. The Contractor as an independent contractor is solely liable for the acts and omissions of its employees and agents. The Contractor will be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this contract. Neither the Contractor nor any employees or sub-contractors of the Contractor will be deemed to be employees for the State for any purposes whatsoever. The wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension or other deferred obligations, and licensing fees, etc., and the filing of all necessary documents, forms and returns pertinent to all of the foregoing are the Contractor's responsibility. The Contractor will hold harmless the State, and must provide the State and Agency with a defense against any and all claims including but not limited to the foregoing payments, withholdings, contributions, taxes, social security taxes and employer income tax returns. The Contractor will not assign, convey, transfer, sub-contract, or delegate any of its responsibilities and obligations under this contract to any person, corporation, partnership, association or entity without expressed written consent of the Agency.

- E Indemnification: The Contractor agrees to indemnify, defend, and hold harmless the State and the Owner, their officers, and employees from and against (1) Any claims or losses for services rendered by any subcontractor, person or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Contractor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; (3) Any failure of the Contractor, its officers, employees or sub-contractors to observe State and Federal laws, including but not limited to labor and wage laws.
- F. This contract will be governed by the laws of the State of West Virginia. The Contractor further agrees to comply with the Civil Rights Act of 1964 and all other applicable Federal, State, and local Government regulations.
- G. The Contractor will procure all necessary permits and licenses to comply with all applicable laws, Federal, State, or municipal, along with all regulations, and ordinances of any regulating body.
- H. The Contractor will pay any applicable sales, use, or personal property taxes arising out of this contract and the transactions contemplated thereby. Any other taxes levied upon this Contract, the transaction, or the equipment, or services delivered pursuant hereto shall be borne by the Contractor. It is clearly understood that the State of West Virginia is exempt from any taxes regarding performance of the scope of work of this Contract.

- I. Contractor will be responsible for parts and materials as follows:
  - 1. The Contractor will supply all architectural, mechanical and electrical materials, tools, tool accessories, personal safety equipment, and supplies necessary to execute the responsibilities of this Contract. Contractor will be responsible for the removal of all waste and debris as a result of performing this contract.
    - a. Contractor will be responsible for all mileage and travel costs, including travel time, associated with the performance of this contract.
    - b. Contractor will furnish warranty of a minimum of 1 year for labor and 5 years on materials.
    - c. Contractor will have thirty days to complete the work described in this contract.
- J. Any and all work to be performed to successfully execute the terms of this Contract by a third party or sub-contractor must be pre-approved by the Owner or their Representative or Designee. All such work, after Owners approval, will remain the sole responsibility of the successful bidder/Contractor with regard to all labor, materials, fees associated with the sub-contracting and any/all associated responsibilities. Under no circumstances will the Contractor transfer responsibility for any work as described herein by a third party or sub-contractor.
- K. Contractor will provide for all insurance necessary to render Agency free and harmless from all claims arising form services performed under this agreement. Contract insurance, liability, and compensation insurance must be sufficient to cover the contractor's employees and the public in general. The minimum amount of commercial general liability insurance coverage required is \$1,000,000.00, and a copy of contractor certificate of insurance is required prior to issuance of purchase order for this agreement.

Your bid for the Building Four Lobby renovations is: \$ 26,250,00

Contractor signature and date Robert D. 11111

RFQ No.	_GSD096423
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# STATE OF WEST VIRGINIA Purchasing Division

# PURCHASING AFFIDAVIT

## **VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

# PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

#### **ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit <a href="https://www.state.wv.us/admin/purchase/privacy">www.state.wv.us/admin/purchase/privacy</a> for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name: Da	nhill Con	struction	Company		
Authorized Signature: _	<i>^</i>		Date: <u>/</u>	12/9/08	

Purchasing Affidavit (Revised 07/01/08)

Agency	GSD
REQ.P.O#	096423

## **BID BOND**

	KNOW	ALL MEN BY THESE P	RESENTS, That v	ve, the undersigned	d, Danhil	l Construct	ion Company	AAAAAA AAAAA AAAAA AAAAAAAAAAAAAAAAAAA
	of	Gauley Bridge	, Wes	st Virginia	, as Prin	cipal, and	Colonial Su	ırety Co.
uhibaarrii waa aa	of	Montvale ,	New Jersey	z, a corporation	n organized a	and existing u	ınder the laws of th	e State of
water and the same of the same	NJ	with its principal office	e in the City of	Montvale	, as Sur	ety, are held	and firmly bound ur	nto the State
of Wes	t Virginia	, as Obligee, in the pena	l sum of One	Thousand Five	e Hundred	Dollars	(\$ _1,500.00	) for the
payme	nt of whic	ch, well and truly to be n	nade, we jointly an	d severally bind ou	ırselves, our	heirs, admini	strators, executors,	successors
and as	signs.							
	Tho Co	andition of the above obl	igation is such tha	t whereas the Princ	rinal hae euh	mitted to the	Durchasina Section	of the
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		THEREFORE,						
		said bid shall be rejected said bid shall be accepte		ol shall enter into a	contract in a	ccordance wi	th the hid or propos	sal attached
hereto	and shall	I furnish any other bonds	and insurance re	quired by the bid or	r proposal, at	nd shall in all	other respects per	form the
agreer	nent crea	ted by the acceptance o	f said bid, then this	s obligation shall be	e null and voi	d, otherwise	this obligation shall	remain in full
		. It is expressly understo al amount of this obligati			Surety for a	ny and all cla	ims hereunder sha	II, in no event,
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	The Su	rety, for the value receiv	ed, hereby stipula	ites and agrees tha	at the obligati	ons of said S	urety and its bond	shall be in no
		affected by any extension.	on of the time with	in which the Oblige	ee may accer	ot such bid, a	nd said Surety doe	s hereby
Walte		arry Suorr exterioion.						
	IN WIT	NESS WHEREOF, Prin	cipal and Surety h	ave hereunto set th	neir hands ar	id seals, and	such of them as ar	e corporations
have c	aused the	eir corporate seals to be	affixed hereunto a	and these presents	to be signed	by their prop	er officers, this	
$9^{\mathrm{th}}$	day	of <u>December</u>	, <b>20</b> 08	·				
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						A	ttorney-in-Fact	

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

# **Colonial Surety Company**

Administrative Office 50 Chestnut Ridge Road Montvale, NJ 07645

#### **CONSENT OF SURETY**

State of West	Virginia,	Building 4
112 Califormia	a Ave	

Charleston

, WV

25305

RE: Renovations to Lobby of Building # 4

COLONIAL SURETY COMPANY organized and existing under the laws of the Commonwealth of Pennsylvania and duly qualified to transact business in the State of WV hereby agrees that **Danhill Construction Company** 

**Glen Ferris** 

has submitted a proposal on the captioned project. We hereby agree that in the event an award is made to.

**Danhill Construction Company** 

**Glen Ferris** 

, WV

that we will provide the required performance, payment and/or maintenance bonds.

Signed and sealed this 9th day of December 2008.

**COLONIAL SURETY COMPANY** 

## **COLONIAL SURETY COMPANY**

Duncannon, Pennsylvania
Administrative Office: 50 Chestnut Ridge Road, Montvale, New Jersey 07645

#### **GENERAL POWER OF ATTORNEY**

Know all Men by These Presents, That COLONIAL SURETY COMPANY, a corporation duly organized and existing under the laws of the Commonwealth of Pennsylvania and having an administrative office in Montvale, Bergen County, NJ does by these presents make, constitute and appoint

#### Roberta Bird

Glen Ferris WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver.

#### Any and All Bonds

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of the Colonial Surety Company at a meeting held on the 25th day of July, 1950.

"Be it Resolved, that the President, any Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

"Section I. Attorney-in-Fact. Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

the President and sealed and attested	l by the Corporate Secre	etary."	y
"In Witness Whereof, Colonial Surety C and its corporate seal to be hereto affix			
State of New Jersey SS.: County of Bergen	Incorporated  1930  One of the sylvania	COLONIAL SURET	,
On this 8th day of			, in the year 2006, before me
			, a notary public, personally appeared
			sonally known to me to be the person who
executed the within instrument as	President	, on be	half of the corporation therein named and
acknowledged to me that the corporation	on executed it.		
Notary Public  Notary Public  Notary Public  My Commission Expire	of New Jersey	Theresa Simmons /	Notary Public
I, the undersigned Secretary of Colo copy of the Original Power of Attorne in force and effect.	onial Surety Company, h y issued by said Compar	ereby certify that the above ny, and do hereby further cert	and foregoing is a full, true and correct ify that the said Power of Attorney is still
	adopted by the Board o	of Directors of the Colonial S	and sealed by facsimile under and by the urety Company at a meeting duly called epealed:
	iny certificate to a Powe	r of Attorney of this Corpora	ration, and the seal of Corporation, may tion, and that such printed facsimile sig-
GIVEN under my hand and the seal December , 20 08		ontvale, New Jersey this	9th day of
For verification of the authenticity of this Power of Attorney clerk. Please refer to the about to which the power is attached.		the Hypur	derick S. Gallo, Secretary

Form S-100-101 (Rev 9/06) Web

State of WOST	Virginia
County of <u>Fac</u>	<i>yetk</i>

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

A Notary Public of West Vivginia

My Commission Expires on 3/28/2018

Notary Public in and for the

County of <u>facette</u> State of <u>West Virginia</u>

OFFICIAL SEAL
Notary Public, State Of West Virginia
JESSICA VANMETER
PO Box 27

Glen Ferris, WV 25090 My Commission Expires March 28, 2016

# **COLONIAL SURETY COMPANY**

Duncannon, Pennsylvania
- Inc 1930 --

#### FINANCIAL STATEMENT—DECEMBER 31, 2007

#### **ASSETS**

#### **LIABILITIES & SURPLUS**

*Stocks and Bonds\$	22,333,566	Reserve for Unearned Premiums
Cash in Office & Banks	2,802,343	Claim Reserves 9,472,120
Accrued Interest & Dividends	271,910	Other Liabilities
Premiums & Agents Balances Receivable	636,235	Collateral Held
Other Assets	875,886	Capital Stock
		Surplus
Total Admitted Assets	26,919,940	Total Liabilities & Surplus26,919,940

<sup>\*</sup>Bonds and stocks are valued on basis approved by National Association of Insurance Commissioners.

# STATE OF NEW JERSEY COUNTY OF BERGEN

SS.

I, Wayne Nunziata, President of COLONIAL SURETY COMPANY, do hereby certify that the foregoing is a full, true and correct copy of the Financial Statement of said Company, as of December 31, 2007.

IN WITNESS WHEREOF, I have signed this statement at Montvale, New Jersey, this 15th day of February, 2008.

Surety Combo

Theresa Simmons A Notary Public of New Jersey My Commission Expires September 2, 2010 Nayne Nunziata

President

Votary Public



ABNOON

RFQ COPY

PO Box 685

TYPE NAME/ADDRESS HERE

Danhill Construction Company

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

WV PURCHASING ACA SECT Fax 304-558-4115
Request for Quotation

GSD096423

Nov 25 2008 08:48am P001/001

ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 304-558-2596

DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BUILDING FOUR 112 CALIFORNIA AVENUE CHARLESTON, WV

25305 304-558-2317

Gauley Bridge, WV 25085 DATE PRINTED TERMS OF SALE SHIP VIA PREIGHTTERMS FOR <u> 11/25/2008</u> **BID OPENING DATE:** 12/09/2008 OPENING TIME 01:30PM QUANTITY JMT PRICE LIME UOP TEM NUMBER AMOUNT ŃO ADDENDUM NO. 1 THIS ADDENDUM IS ESSUED TO EXTEND THE BID OPENING DATE. BID OPENING DATE IS EXTENDED TO: 12/09/2008 BID OPENING TIME REMAINS: 1:30 PM END ADDENDUM NO. 1 968-42 poor JS 1 RENOVATIONS TO LOBBY OF BLDG#4 IS THE END OF REQ GSD096423 \*\*\*\*\* TOTAL: THIS SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE ADDRESS CHANGES TO BE NOTED ABOVE



State of West Virginia

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

PURCHASING ACA SECT Fax 304-558-4115
REQUEST TOF

GSD096423

Dec 3 2008 01:59pm P001/006

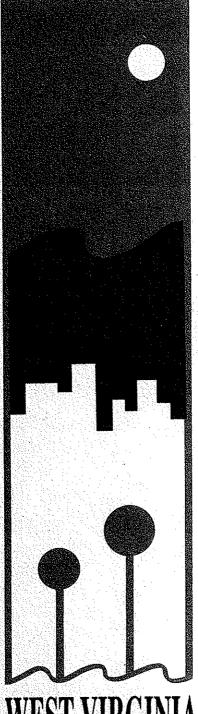
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Danhill Construction Company PO Box 685 Gauley Bridge, WV 25085

DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BUILDING FOUR 112 CALIFORNIA AVENUE CHARLESTON, WV 25305 304-558-2317

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# **CONTRACTOR LICENSE**

Authorized by the

# West Virginia Contractor Licensing Board

Number:

WV001196

# Classification:

ELECTRICAL GENERAL BUILDING HEATING, VENTILATING & COOLING MULTIFAMILY PIPING PLUMBING RESIDENTIAL

> DANHILL CONSTRUCTION COMPANY PO BOX 685 GAULEY BRIDGE, WV 25085-0685

**Date Issued** 

**Expiration Date** 

AUGUST 06, 2008

AUGUST 06, 2009

Authorized Company Signature

Chair, West Virginia Contractor Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

1	CC	ORD. CERTIFIC	CATE OF LIABIL	ITY INSUR	RANCE		5/	7/2008	
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		l Construction Com	pany (Inc.)	INSURER B:					
BO	68	35		INSURER C:					
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THE	POLI	ICIES OF INSURANCE LISTED BE	LOW HAVE BEEN ISSUED TO THE I	MENT WITH RESPECT	TO WHICH THIS C	JERTIFICATE MAY BE I	じろしたし し	K MAT PEKIANA,	
THE	INSU	URANCE AFFORDED BY THE F	OLICIES DESCRIBED HEREIN IS	SUBJECT TO ALL TH	E TERMS, EXCLU	ISIONS AND CONDITION	ONS OF	SUCH POLICIES.	
INSR	ADD'L NSRD	TYPE OF INSURANCE	EEN REDUCED BY PAID CLAIMS. POLICY NUMBER	POLICY EFFECTIVE	POLICY EXPIRATION DATE (MM/DD/YY)		LIMITS		
LIR.	INSKU	GENERAL LIABILITY	POLOT ROBBES	DATE (MINISOTT)	DA12 (0.000000)	EACH OCCURRENCE	\$	1,000,000	
		X COMMERCIAL GENERAL LIABIL	ity			DAMAGE TO RENTED PREMISES (Ea occurrence	e) \$	300,000	
A		CLAIMS MADE X OCC		5/24/2008	5/24/2009	MED EXP (Any one person	1_	10,000	
						PERSONAL & ADV INJUR	₹Y \$	1,000,000	
						GENERAL AGGREGATE	\$	2,000,000	
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A		ALL OWNED AUTOS SCHEDULED AUTOS	CWP3808332	5/24/2008	5/24/2009	BODILY INJURY (Per person)	\$		
		HIRED AUTOS				BODILY INJURY (Per accident)	\$	·	
						PROPERTY DAMAGE (Per accident)	\$		
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						AUTO ONLY:	AGG \$		
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A		RKERS COMPENSATION AND PLOYERS' LIABILITY				TORY LIMITS	ER	1,000,000	
		PROPRIETOR/PARTNER/EXECUTIVE	CWP3808332	5/24/2008	5/24/2009	E.L. DISEASE - EA EMPL	OVERS	1,000,000	
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an	LB CE V Tec	ertificate is only for ciplent. This certific	proof of insurance. This ate does not amend any in	surance coverage	s not conter s. All insu	rance coverages	are sub	ject of the	
		terms and conditions.	*	_		_			
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For Insurance Purposes Only				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 3.0 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT					
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#### **CERTIFICATE HOLDER:**

PRODUCER:

BrickStreet Mutual Insurance Company 400 Quarrier Street Charleston, WV 25301

#### **INSURED:**

DANHILL CONSTRUCTION COMPANY PO BOX 685 GAULEY BRIDGE, WEST VIRGINIA 25085-0685 DANHILL CONSTRUCTION COMPANY PO BOX 685 GAULEY BRIDGE, WEST VIRGINIA 25085-0685

# CERTIFICATE OF INSURANCE

The policy of insurance listed below has been issued to the insured named above for the policy period and coverage indicated. This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy below. Coverage is contingent on the insured's compliance with policy conditions and premium payment.

If the policy is canceled before the expiration date, BrickStreet Mutual Insurance Company will endeavor to mail a written notice to the certificate holder within 30 days of cancelation. Failure to mail the notice shall impose no obligation or liability of any kind upon BrickStreet Mutual Insurance Company.

POLICY NUMBER: WC10009090-05

DATE CERTIFICATE ISSUED: 09/02/2008

**POLICY EFFECTIVE DATE:** 

08/28/2008

EXPIRATION DATE: 08/28/2009

## **WORKERS COMPENSATION AND EMPLOYERS LIABILITY**

#### LIMITS / COVERAGE

- [X] WORKERS COMPENSATION STATUTORY LIMITS
- [X] EMPLOYERS LIABILITY LIMITS:

**BODILY INJURY BY ACCIDENT:** 

\$ 100,000.00 **EACH ACCIDENT** 

**BODILY INJURY BY DISEASE:** 

**POLICY LIMIT** \$ 500,000,00

**BODILY INJURY BY DISEASE:** 

\$ 100,000.00 **EACH EMPLOYEE** 

- [ ] WV BROAD FORM EMPLOYERS LIABILITY ENDORSEMENT -COVERAGE FOR WV CODE 23-4-2(d)(2)(ii)
- 1 1 FEDERAL COAL MINE HEALTH AND SAFETY ACT COVERAGE ENDORSEMENT -COVERAGE FOR WV CODE 23-4b-1 - FEDERAL BLACK LUNG COVERAGE

**SPECIAL PROVISIONS IF ANY:**