



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFO NUMBER  
 GSD096418

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 KRISTA FERRELL  
 304-558-2596

IFS, Inc.  
 Attn: Mike Cecil  
 PO Box 20956  
 Roanoke, VA 24018

DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
 BUILDING 1  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305 304-558-3517

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/10/2008				

BID OPENING DATE: 10/23/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UQP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO ANSWER ALL TECHNICAL QUESTION RECEIVED PRIOR TO THE DEADLINE FOR TECHNICAL QUESTIONS.						
BID OPENING DATE REMAINS: 10/23/2008						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 1 *****						
0001	1	JB		360-20	\$13.17	\$126,432.00
INSTALLATION OF POLYMER FLOOR SEALER, BLDG#1						
***** THIS IS THE END OF RFQ GSD096418 ***** TOTAL:						\$126,432.00

RECEIVED  
 08 OCT 23 AM 11:19  
 PURCHASING DIVISION  
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE 540-725-7641	DATE 10/22/08
TITLE President	FEIN 20-4912617	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**Request for Quotations #GSD096418  
Building One Basement Flooring System**

**Technical Questions & Answers**

Question#1: Will product shipment be accepted by Agency personnel?

Answer#1: Agency personnel will facilitate acceptance of shipments (communications, security clearances, forklift for pallets – if notified in advance), but Contractor personnel must be on hand to receive (sign for, verify quantities and conditions, etc).

Question#2: Can contractor store product on site for the entire project duration?

Answer#2: Agency will accommodate contractor with some storage areas if notified in advance of volumes and space needs, but secure locations for storage are limited.

Question#3: Will there be parking provide for contractor vehicles? If not, where will contractors park?

Answer#3: Parking spaces are at a premium on the Capitol Complex. Agency has some available parking spaces for contractors, but it is not near the jobsite, and they are only available sporadically. One space in the loading dock will be available for primary work vehicle (contingent upon size), but otherwise, contractor must provide for parking.

Question#4: Does the IFS, Inc. Decorative Flooring System meet or exceed the minimum specifications? (in response to submitted technical specifications sheets)

Answer#4: The submitted sheets list the specifications for the General Polymers Corporation Decorative Troweled Mortar flooring, an acceptable system based upon the original specifications (Section 09671, Part 2.1.B.5).

Question #5: I understand that this project has been out two times. What system was bid? Who was the company? What were the lowest bides each time it was bid?

Answer #5: This project was previously bid once, but was canceled when no valid bids were received. All bid opening results are available online at [www.state.wv.us/admin/purchase/bids](http://www.state.wv.us/admin/purchase/bids).



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PROPERTY

IFS, INC.  
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0001	1	JB		360-20	\$13.17	\$126,432.00
<p>INSTALLATION OF POLYMER FLOOR SEALER, BLDG#1</p> <p>REQUEST FOR QUOTATION (RFQ)</p> <p>THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF GENERAL SERVICES, IS SOLICITING BIDS TO PROVIDE THE AGENCY WITH ALL LABOR AND MATERIALS FOR THE INSTALLATION OF A POLYMER FLOOR SEALER IN THE BASEMENT OF BUILDING #1 (MAIN CAPITOL BUILDING) PER THE ATTACHED SPECIFICATIONS.</p> <p>TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO KRISTA FERRELL IN THE WEST VIRGINIA PURCHASING DIVISION VIA FAX AT 304-558-4115 OR VIA EMAIL AT KRISTA.S.FERRELL@WV.GOV. DEADLINE FOR ALL TECHNICAL QUESTIONS IS THURSDAY OCTOBER 9, 2008 AT THE CLOSE OF BUSINESS. ALL TECHNICAL QUESTIONS RECEIVED, IF ANY, WILL BE ANSWERED BY ADDENDUM AFTER THE DEADLINE.</p> <p>QUESTIONS CONCERNING THE ACTUAL PROCESS BY WHICH A VENDOR MAY SUBMIT A BID TO THE STATE OF WEST VIRGINIA ARE NOT CONSIDERED TO BE TECHNICAL QUESTIONS AND MAY BE SUBMITTED AT ANY TIME PRIOR TO THE BID OPENING AND IN ANY FORMAT.</p> <p>EXHIBIT 5</p> <p>WEST VIRGINIA CODE 21-1D-5 PROVIDES THAT: ANY SOLICITATION FOR A PUBLIC IMPROVEMENT CONSTRUCTION CONTRACT</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Krista Ferrell, Pres</i>	TELEPHONE 540-725-7641	DATE 10/22/08
TITLE President	FEIN 20-4912617	ADDRESS CHANGES TO BE NOTED ABOVE

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**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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<p>REQUIRES EACH VENDOR THAT SUBMITS A BID FOR THE WORK TO SUBMIT AT THE SAME TIME AN AFFIDAVIT OF COMPLIANCE WITH THE BID. THE ENCLOSED PURCHASING AFFIDAVIT MUST BE SIGNED AND SUBMITTED WITH THE BID AS EVIDENCE OF THE VENDOR'S COMPLIANCE WITH THE PROVISIONS OF ARTICLE 1D, CHAPTER 21 OF THE WEST VIRGINIA CODE. FAILURE TO SUBMIT THE SIGNED PURCHASING AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF SUCH BID.</p> <p>NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 30 CALENDAR DAYS AFTER THE NOTICE TO PROCEED IS RECEIVED. UNLESS OTHERWISE SPECIFIED, THE FULLY EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN.</p> <p>WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAG RATES AS ESTABLISHED FOR KANAWHA COUNTY, PURSUANT TO WEST VIRGINIA CODE 21-5A, ET, SEQ. (PREVAILING WAGE RATES APPLY TO THIS PROJECT)</p> <p>ARBITRATION: ANY REFERENCES MADE TO ARBITRATION OR INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED.</p> <p>WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL</p>						

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SIGNATURE <i>[Signature]</i>	TELEPHONE 540-725-7641	DATE 10/22/08
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<p>ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT:</p> <p>(XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</p> <p>( ) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT.</p> <p>(XX) BONDS: FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCEPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND.</p> <p>( ) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR.</p> <p>REV. 11/00</p> <p>EXHIBIT 7</p>						

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<p><b>DOMESTIC ALUMINUM, GLASS &amp; STEEL IN PUBLIC WORKS PROJECTS</b></p> <p>IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS.</p> <p>FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT IS 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE PRODUCTS. IF THE DOMESTIC ALUMINUM, GLASS OR STEEL PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN PRICE THAN THE FOREIGN MADE PRODUCTS.</p> <p>IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS</p>						

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<p>ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL.</p> <p>REV. 3/88</p> <p>EXHIBIT 9</p> <p>NOTICE FOR ISSUANCE &amp; ACKNOWLEDGEMENT OF CONSTRUCTION PROJECT ADDENDA</p> <p>THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES:</p> <p>(1) THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED.</p> <p>(2) THE BUYER SHALL SEND THE ADDENDUM TO ALL INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID OPENING DATE. ANY ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID OPENING DATE.</p> <p>(3) ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY ALL BIDDERS AND SUBMITTED TO THE STATE PURCHASING DIVISION. THE SAME RULES AND REGULATIONS THAT APPLY TO THE ORIGINAL BIDDING DOCUMENT SHALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR THE SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR</p>						

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<p>DATE .</p> <p>REV. 11/96</p> <p>EXHIBIT 10</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NOS.:</p> <p>NO. 1 ..... <input checked="" type="checkbox"/> .....</p> <p>NO. 2 ..... <input type="checkbox"/> .....</p> <p>NO. 3 ..... <input type="checkbox"/> .....</p> <p>NO. 4 ..... <input type="checkbox"/> .....</p> <p>NO. 5 ..... <input type="checkbox"/> .....</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p>						

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<p>.....SIGNATURE</p> <p>IFS, INC. ....COMPANY</p> <p>10/22/08 .....DATE</p> <p>REV. 11/96</p> <p>CONTRACTORS LICENSE</p> <p>WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV 25305. TELEPHONE: (304) 558-7890.</p> <p>WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID.</p> <p>BIDDER TO COMPLETE:</p> <p>CONTRACTORS NAME: IFS, INC.</p> <p>CONTRACTORS LICENSE NO.: WV040868</p> <p>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT</p> <p>APPLICABLE LAW</p>						

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 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**GSD096418**

PAGE  
**8**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**KRISTA FERRELL  
 304-558-2596**

PURCHASING

IFS, INC.  
 P O BOX 20956  
 ROANOKE, VA 24018

SHIP TO

DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
 BUILDING 1  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305 304-558-3517

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
10/01/2008				

BID OPENING DATE: **10/23/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT.</p> <p>ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>REV. 1/2005</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION        PURCHASING DIVISION        BUILDING 15        2019 WASHINGTON STREET, EAST        CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE 540-725-7641	DATE 10/22/08
TITLE President	FEIN 20-4912617	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

BID NUMBER  
**GSD096418**

PAGE  
**9**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**KRISTA FERRELL  
 304-558-2596**

PROPERTY

IFS, INC.  
 P O BOX 20956  
 ROANOKE, VA 24018

PROPERTY

DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
 BUILDING 1  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305 304-558-3517

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
10/01/2008				

BID OPENING DATE: **10/23/2008** BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>BUYER: KRISTA FERRELL-FILE 21</p> <p>REQ. NO.: GSD096418</p> <p>BID OPENING DATE: 10/23/2008</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:            ----- 540-725-7642 -----</p> <p>PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE:            ----- Pam Cecil -----</p> <p>***** THIS IS THE END OF RFQ GSD096418 ***** TOTAL: <u>\$126,432.00</u></p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Pam Cecil, Pres</i>	TELEPHONE 540-725-7641	DATE 10/22/08
TITLE President	FEIN 20-4912617	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**REQUEST FOR QUOTATIONS #GSD096418**  
**DEPARTMENT OF ADMINISTRATION**  
**ENGINEERING SECTION**  
**FLOOR SEALER BLDG 1 BASEMENT FLOOR**

Location: WV State Capitol Complex  
Building One - Basement  
1900 Kanawha Boulevard East  
Charleston, WV 25305

For: WV Department of Administration  
General Services Division  
1900 Kanawha Boulevard East  
Building One, Room MB60  
Charleston, WV 25305

All inquiries for specification clarification shall be addressed to:

Krista Ferrell, Senior Buyer  
Purchasing Division  
P. O. Box 50130  
Charleston, West Virginia 25305-0130  
Phone: (304) 558-2596  
Fax: (304) 558-4115  
Krista.S.Ferrell@wv.gov

The Department of Administration, General Services Division (GSD) invites you to submit a quotation for all material, equipment and labor services to perform the installation of a polymer floor sealer to the Main Unit Basement Floor of Building 1 located at the Capitol Complex in Charleston, West Virginia. Specific areas are detailed in the attached "not to scale" drawing.

**Site Visits:**

Prospective bidders can schedule a visit to the jobsite to review the project areas by contact Bob Kilpatrick at (304)558-0250.

Any services contracted for prior to receipt of the signed purchase order and written notice-to-proceed letter shall be at the Bidder's risk.

Successful Bidder will be given thirty (30) calendar days from the written notice to proceed to complete the project.

The Bidder agrees that this Bid shall not be withdrawn for a period of ninety (90) consecutive calendar days following the date for receipt of bids.

### GENERAL SPECIFICATIONS

1. All work will be performed in compliance with all applicable safety regulations. Subject to verification and inspection by GSD safety representatives.
2. Work schedules will be reviewed and approved by GSD. Contractor will be afforded access as required to complete work on schedule.
3. Scheduled work may not begin until successful vendor has received a signed purchase order and notice to proceed letter.
4. Any areas identified requiring asbestos abatement will be completed by GSD under a separate abatement/ re-insulation contract.
5. Two copies (one original and one copy) of invoice will be submitted for payment and shall be mailed to the following address:

General Services Division  
1900 Kanawha Blvd. E.  
Building 1, Room MB-60  
Charleston, WV 25305  
Attn: Business Manager

### DETAILED SPECIFICATIONS

Provide all labor, materials, equipment, tools, supplies to prepare, repair and coat surfaces with polymer sealer. Area of coverage is approximately 9,550 square feet of surface. Square footage is provided for estimation purposes only. Contractor must field verify square footage provided herein.

Attached documentation includes the following:

1. Section 09671 – RESINOUS FLOORING
2. Drawing of layout of basement floor (not to scale)

### ADDITIONAL INFORMATION:

1. Contract will be awarded to the qualified bidder with the lowest overall Total Bid for project. “Qualified bidder” is defined as one that has met all WV licensing or registration requirements to include WV Contractors License as applicable.
2. Successful vendor must be registered or be willing to become registered with The WV State Purchasing Division. This may require payment of an annual fee of \$125.00. For information on vendor registration contact WV Vendor Registration at (304) 558-2311.

3. Vendor must guarantee payment of applicable prevailing wage rates as directed by wage schedule for Kanawha County from the West Virginia Dept. of Labor.
4. Successful Vendor will be required to complete and return Purchasing Affidavit.
5. Successful bidder must be registered with WVFIMS by submission of W9 request for taxpayer identification. For information on W9 submission contact 558-4587.
5. All bidders must possess a valid State of West Virginia Contractor's License and that number must appear on the bid.


**BID FORM**

Contractor's bid to provide all labor, materials, equipment, tools and supplies to prepare, repair and coat surfaces with polymer sealer in the Main Unit of Building 1 of the Capitol Complex, as specified above:

TOTAL BID           \$ 126,432.00

Contractor's bid to provide all labor, materials, equipment, tools and supplies to prepare, repair and coat surfaces with polymer sealer; unit price bid to cover any subsequent additions/subtractions (by change order) to the base project area as demonstrated in the drawing:

PER SQUARE FOOT BID   \$ 13.17

  
\_\_\_\_\_  
Signature of Authorized Representative / Title

10/22/08  
Date



## SECTION 09671 - RESINOUS FLOORING

## PART 1 - GENERAL

## 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions apply to this Section.

## 1.2 SUMMARY

- A. This Section includes resinous flooring systems with epoxy body coat(s).
  - 1. Application Method: Troweled or screeded with broadcast aggregates.

## 1.3 SUBMITTALS

- A. Product Data: For each type of product indicated. Include manufacturer's technical data, application instructions, and recommendations for each resinous flooring component required.
- B. Samples for Initial Selection: For each type of exposed finish required provide full range of manufacturer's standard colors for selection.
- C. Installer Certificates: Signed by manufacturer certifying that installers comply with specified requirements.
- D. Maintenance Data: For resinous flooring to include in maintenance manuals.

## 1.4 QUALITY ASSURANCE

- A. Installer Qualifications: Engage an experienced installer (applicator) who is experienced in applying resinous flooring systems similar in material, design, and extent to those indicated for this Project, whose work has resulted in applications with a record of successful in-service performance, and who is acceptable to resinous flooring manufacturer. Successful bidder may be required to provide documentation of qualifications.
- B. Source Limitations: Obtain primary resinous flooring materials, including primers, resins, hardening agents, grouting coats, and topcoats, through one source from a single manufacturer. Provide secondary materials, including patching and fill material, joint sealant, and repair materials, of type and from source recommended by manufacturer of primary materials.
- C. Mockups: Apply mockups to verify selections made under sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.
  - 1. Apply full-thickness mockups on 48-inch square floor area selected by Project Manager.

2. Approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

#### 1.5 DELIVERY, STORAGE, AND HANDLING

- A. Deliver materials in original packages and containers, with seals unbroken, bearing manufacturer's labels indicating brand name and directions for storage and mixing with other components.
- B. Store materials to prevent deterioration from moisture, heat, cold, direct sunlight, or other detrimental effects.

#### 1.6 PROJECT CONDITIONS

- A. Environmental Limitations: Comply with resinous flooring manufacturer's written instructions for substrate temperature, ambient temperature, moisture, ventilation, and other conditions affecting resinous flooring application.
- B. Close spaces to traffic during resinous flooring application and for not less than 24 hours after application, unless manufacturer recommends a longer period.

### PART 2 - PRODUCTS

#### 2.1 RESINOUS FLOORING

- A. Available Products: Subject to compliance with requirements, products that may be incorporated into the Work include, but are not limited to, the following:
- B. Products: Subject to compliance with requirements, provide one of the following or equal:
  1. Stonhard, Inc. Stoneblend GSI;
  2. Enecon Corporation, ENCLAD FPS 2000
  3. Crossfield Products Corp., Dex-O-Tex;
  4. Dur-A-Flex Inc.;
  5. General Polymers Corporation, a division of the Sherwin-Williams Company
- C. System Characteristics:
  1. Color and Pattern: As selected by Architect from manufacturer's full range.
  2. Wearing Surface: Textured for slip resistance with manufacturer's standard orange-peel texture.
  3. Integral Cove Base: 4 inches high.
  4. Overall System Thickness: 3/16 inch.
- D. System Components: Manufacturer's standard components that are compatible with each other and as follows:
  1. Body Coat(s):

- a. Resin: Epoxy
  - b. Formulation Description: High solids .
  - c. Application Method: Troweled or screeded with broadcast aggregates.
    - 1) Thickness of Coats: Per manufacturer's recommendation for heavy duty finish with minimum 3/16".
    - 2) Number of Coats: Two.
  - d. Aggregates: Manufacturer's standard colored quartz (ceramic-coated silica) and/or Vinyl flakes (color selection by Owner).
2. Primer: Type recommended by manufacturer for substrate and body coat(s) indicated.
  3. Waterproofing Membrane or Base Coat: Type recommended by manufacturer for substrate and primer and body coat(s) indicated. Specification based on two or three component troweled mortar consisting of epoxy resin, curing agent and colored quartz silica aggregate.
  4. Reinforcing Membrane: If required provide flexible resin formulation that is recommended by manufacturer for substrate and primer and body coat(s) indicated and that prevents substrate cracks from reflecting through resinous flooring.
    - a. Formulation Description: High solids.
    - b. Provide fiberglass scrim embedded in reinforcing membrane.
  5. Grout Coats and /or Topcoats: Two component, Chemical and UV-resistant sealing or finish coat(s).
    - a. Resin: Epoxy.
    - b. Type: Clear.
    - c. Finish: Gloss.
- E. System Physical Properties: Provide resinous flooring system with the following minimum physical property requirements when tested according to test methods indicated:
1. Compressive Strength: 6000 psi at 7 days per ASTM C 579.
  2. Tensile Strength: 1500 psi per ASTM C 307.
  3. Flexural Strength: 2,200 psi per ASTM C 580.
  4. Flexural Modulus of Elasticity:  $5 \times 10^5$  psi per ASTM C 580.
  5. Water Absorption: 0.2% per ASTM C 413.
  6. Coefficient of Thermal Expansion:  $1.8 \times 10^{-5}$  in/in °C per ASTM C 531.
  7. Impact Resistance: No chipping, cracking, or delamination and not more than 1/16-inch permanent indentation.
  8. Resistance to Elevated Temperature: 140° F for continuous exposure and 200° F for intermittent spills.
  9. Abrasion Resistance: 0.06 gm maximum weight loss per ASTM D 4060.
  10. Flammability: Self-extinguishing per ASTM D 635.
  11. Hardness: 85 - 90, Shore D per ASTM D 2240.

## 2.2 ACCESSORY MATERIALS

- A. Patching and Fill Material: Resinous product of or approved by resinous flooring manufacturer and recommended by manufacturer for application indicated.
- B. Joint Sealant: Type recommended or produced by resinous flooring manufacturer for type of service and joint condition indicated.
  - 1. Use sealants that have a VOC content of 250 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).

## PART 3 - EXECUTION

## 3.1 PREPARATION

- A. General: Prepare and clean substrates according to resinous flooring manufacturer's written instructions for substrate indicated. Provide clean, dry, and neutral Ph substrate for resinous flooring application.
- B. Concrete Substrates: Prepare existing floors to sound concrete surfaces free of laitance, glaze, efflorescence, curing compounds, form-release agents, dust, dirt, grease, oil, and other contaminants incompatible with resinous flooring.
  - 1. Roughen concrete substrates as follows:
    - a. Shot-blast surfaces with an apparatus that abrades the concrete surface, contains the dispensed shot within the apparatus, and recirculates the shot by vacuum pickup.
    - b. Comply with ASTM C 811 requirements, unless manufacturer's written instructions are more stringent.
  - 2. Repair damaged and deteriorated concrete according to resinous flooring manufacturer's written recommendations.
  - 3. Verify that concrete substrates are dry.
  - 4. Verify that concrete substrates have neutral Ph and that resinous flooring will adhere to them. Perform tests recommended by manufacturer. Proceed with application only after substrates pass testing.
- C. Resinous Materials: Mix components and prepare materials according to resinous flooring manufacturer's written instructions.
- D. Use patching and fill material to fill holes and depressions in substrates according to manufacturer's written instructions.
- E. Treat control joints and other nonmoving substrate cracks to prevent cracks from reflecting through resinous flooring according to manufacturer's written recommendations.

## 3.2 APPLICATION

- A. General: Apply components of resinous flooring system according to manufacturer's written instructions to produce a uniform, monolithic wearing surface of thickness indicated.
  - 1. Coordinate application of components to provide optimum adhesion of resinous flooring system to substrate, and optimum intercoat adhesion.
  - 2. Cure resinous flooring components according to manufacturer's written instructions. Prevent contamination during application and curing processes.
  - 3. At substrate expansion and isolation joints, provide joint in resinous flooring to comply with resinous flooring manufacturer's written recommendations.
    - a. Apply joint sealant to comply with manufacturer's written recommendations.
- B. Apply primer over prepared substrate at manufacturer's recommended spreading rate.
- C. Apply waterproofing membrane, where indicated, in manufacturer's recommended thickness.
  - 1. Apply waterproofing membrane to integral cove base substrates.
- D. Apply reinforcing membrane to substrate cracks.
- E. Integral Cove Base: Apply cove base mix to wall surfaces before applying flooring. Apply according to manufacturer's written instructions and details including those for taping, mixing, priming, troweling, sanding, and topcoating of cove base. Round internal and external corners.
- F. Apply self-leveling slurry body coat(s) in thickness indicated for flooring system.
  - 1. Broadcast aggregates and, after resin is cured, remove excess aggregates to provide surface texture indicated.
- G. Apply troweled or screeded body coat(s) in thickness indicated for flooring system. Hand or power trowel and grout to fill voids. When cured, sand to remove trowel marks and roughness.
- H. Apply grout coat, of type recommended by resinous flooring manufacturer to fill voids in surface of final body coat and to produce wearing surface indicated.
- I. Apply topcoat(s) in number of coats indicated for flooring system and at spreading rates recommended in writing by manufacturer.

## 3.3 FIELD QUALITY CONTROL

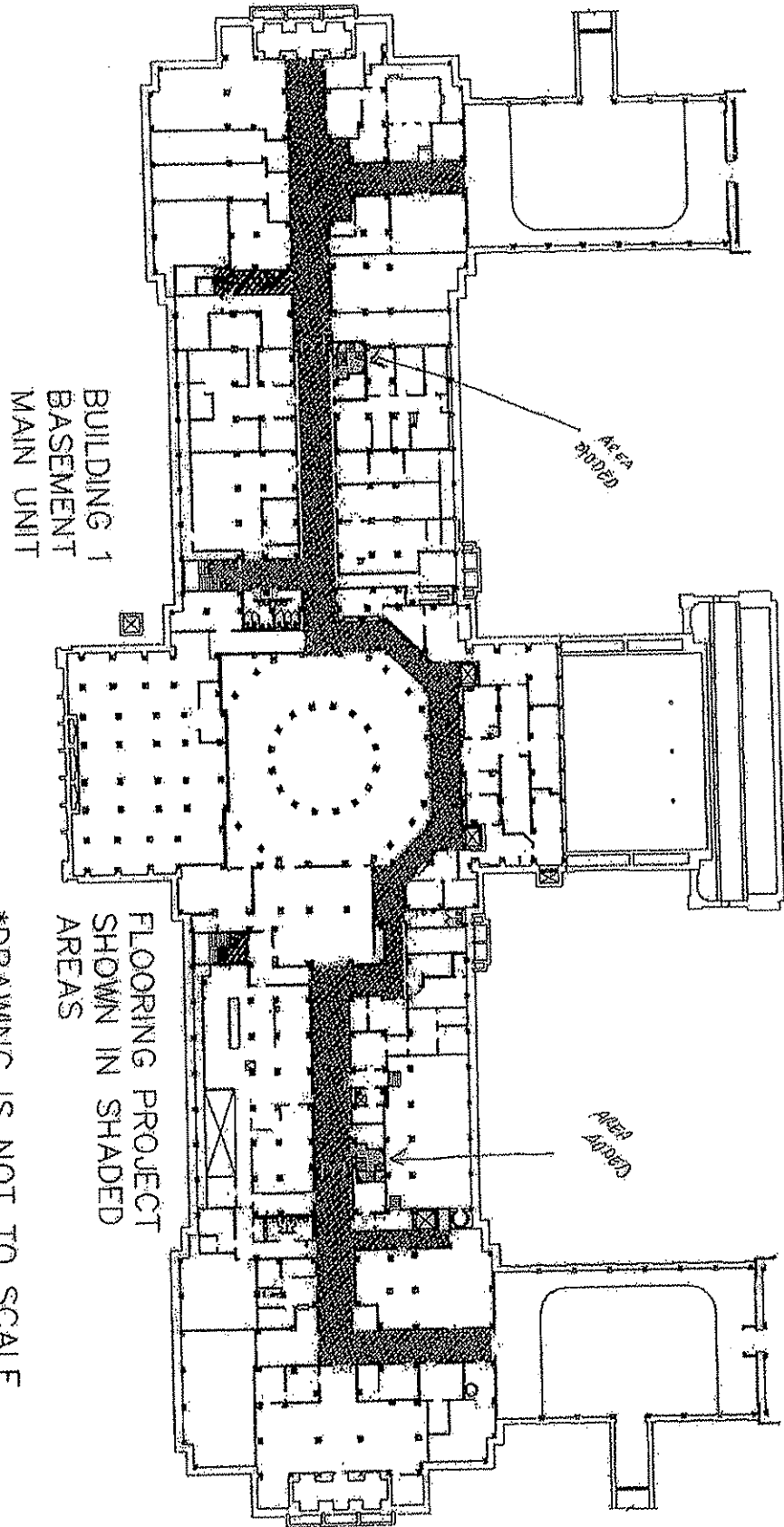
- A. Material Sampling: Owner may at any time and any number of times during resinous flooring application require material samples for testing for compliance with requirements.
  - 1. Owner will engage an independent testing agency to take samples of materials being used. Material samples will be taken, identified, sealed, and certified in presence of Contractor.
  - 2. Testing agency will test samples for compliance with requirements, using applicable referenced testing procedures or, if not referenced, using testing procedures listed in manufacturer's product data.

3. If test results show applied materials do not comply with specified requirements, pay for testing, remove noncomplying materials, prepare surfaces coated with unacceptable materials, and reapply flooring materials to comply with requirements.

3.4 CLEANING AND PROTECTING

- A. Protect resinous flooring from damage and wear until ready to open for normal traffic. Use protective methods and materials, including temporary covering, recommended in writing by resinous flooring manufacturer.

END OF SECTION 09671



BUILDING 1  
BASEMENT  
MAIN UNIT

FLOORING PROJECT  
SHOWN IN SHADED  
AREAS

\*DRAWING IS NOT TO SCALE

Area  
Added

Area  
Added

Agency Purchasing  
REQ.P.O# GSD096418

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, IFS, INC.  
of Peterstown, West Virginia, as Principal, and Certified Check  
of N/A, a corporation organized and existing under the laws of the State of \_\_\_\_\_  
with its principal office in the City of \_\_\_\_\_, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of 5% of bid (\$ 6,321.60) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
INSTALLATION OF POLYMER FLOOR SEALER, BLDG#1

NOW THEREFORE,

(a) If said bid shall be rejected, or  
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached  
hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the  
agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full  
force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event,  
exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations  
have caused their corporate seals to be affixed hereunto and these presents to be signed by their proper officers, this  
22 day of October, 2008.

Principal Corporate Seal

IFS, INC.  
(Name of Principal)  
By [Signature]  
(Must be President or  
Vice President)  
President  
(Title)

Surety Corporate Seal

\_\_\_\_\_  
(Name of Surety)  
\_\_\_\_\_  
Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals  
must be affixed, a power of attorney must be attached.**



BID BOND PREPARATION INSTRUCTIONS

AGENCY (A)
RFQ/RFP# (B)

Bid Bond

- (A) WV State Agency (Stated on Page 1 "Spending Unit") Request for Quotation Number (upper right corner of page #1)
(C) Your Company Name
(D) City, Location of your Company
(E) State, Location of your Company
(F) Surety Corporate Name
(G) City, Location of Surety
(H) State, Location of Surety
(I) State of Surety Incorporation
(J) City of Surety Incorporation
(K) Minimum amount of acceptable bid bond is 5% of total bid. You may state "5% of bid" or a specific amount on this line in words.
(L) Amount of bond in figures
(M) Brief Description of scope of work
(N) Day of the month
(O) Month
(P) Year
(Q) Name of Corporation
(R) Raised Corporate Seal of Principal
(S) Signature of President or Vice President
(T) Title of person signing
(U) Raised Corporate Seal of Surety
(V) Corporate Name of Surety
(W) Signature of Attorney in Fact of the Surety

NOTE: Dated, Power of Attorney with Raised Surety Seal must accompany this bid bond.

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, (C) of (D), (E), as Principal, and (F) of (G), (H), a corporation organized and existing under the laws of the State of (I) with its principal office in the City of (J), as Surety, are held and firmly bound unto The State of West Virginia, as Obligee, in the penal sum of (K) (\$ (L)) for the payment of which, well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the Department of Administration a certain bid or proposal, attached hereto and made a part hereof to enter into a contract in writing for (M)

NOW THEREFORE.

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated

The Surety for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of time within which the Obligee may accept such bid: and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be affixed hereto and these presents to be signed by their proper officers, this (N) day of (O), 20 (P).

Principal Corporate Seal

(R)

Surety Corporate Seal
(U)

(Q)
(Name of Principal)
By (S)
(Must be President or Vice President)
(T)
Title
(V)
(Name of Surety)
(W)
Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised Corporate Seals must be affixed and a Power of Attorney must be attached.

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

*West Virginia Code* §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**LICENSING:**

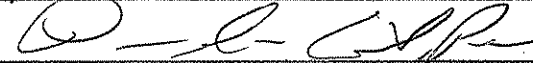
Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name: IFS, INC

Authorized Signature:  Date: 10/22/08

# IFS, INC.

High Street  
Peterstown, WV 24963

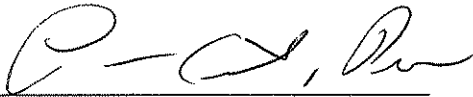
P.O. Box 20956  
Roanoke, VA 24018  
Phone (540) 725-7641  
Fax (540) 725-7642

October 22, 2008

## Drug Free Workplace Affidavit

IFS, INC. submits that we have a written policy for a drug free workplace in compliance with Article 1D, Chapter 21 of the West Virginia Code.

IFS, INC.  
Pam Cecil, Pres.



Date

10-22-08

## IFS, INC.

High Street  
Peterstown, WV 24963

P.O. Box 20956  
Roanoke, VA 24018  
Phone (540) 725-7641  
Fax (540) 725-7642

October 22, 2008

Department of Administration  
Purchasing Division  
Building 15  
2019 Washington Street, East  
Charleston, WV 25305-0130

RFQ: GSD096418

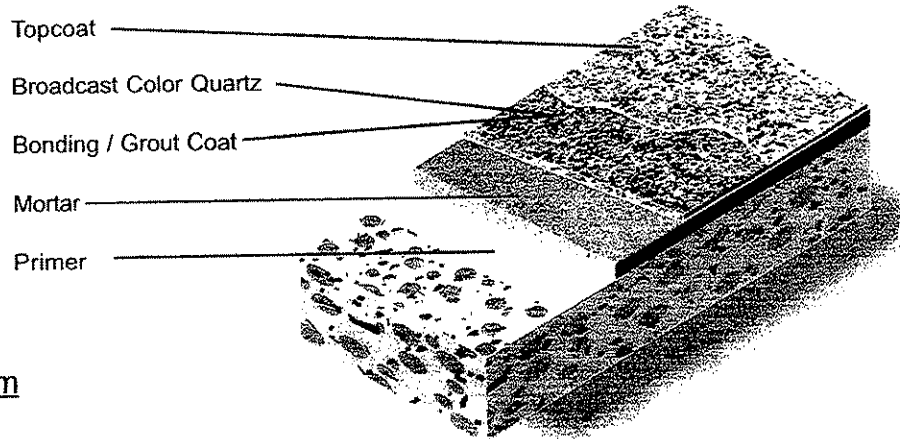
IFS, INC. bids the following product for the Installation of Polymer Floor Sealer, Bldg#1:

General Polymers Corporation TPM #115-U1 Decorative Troweled Mortar or other approved products.



# TPM® #115-U1 Decorative Troweled Mortar

General Polymers TPM #115-U1 DECORATIVE TROWELED MORTAR System is a 3/16" protective resurfacing systems utilizing an epoxy and silica aggregates mortar, high build grout and seal coats and selected decorative aggregates where a heavy duty decorative flooring system is required.



3/16" System

## Advantages

- High solids
- VOC compliant for minimal odor during installation
- Protects substrates from heavy conditions of thermal shock, impact and wear
- Resists degradation from many chemicals, acids and alkalis
- Wide range of colors available
- Varied skid inhibittance
- Available with an antimicrobial agent

## Uses

- Commercial kitchens, locker rooms, showers
- Healthcare facilities
- Pharmaceuticals
- Food and beverage facilities

## Typical Physical Properties

Color	Standard Pre-Blended Colors Custom color matching available upon request
Hardness, Shore D ASTM D 2240	80/65
Compressive Strength ASTM C 579	15,000 psi
Tensile Strength ASTM C 307	1,700 psi
ASTM D 638	6,000 psi
Flexural Strength ASTM C 580	3,700 psi
Adhesion ACI 503R	350 psi 100% concrete failure
Abrasion Resistance ASTM D 4060, CS-17 Wheel, 1,000 cycles	70-90 mgs lost
Impact Resistance MIL-D-3134, Sec.4.7.3	Withstands 16 ft lbs without cracking, delamination or chipping
Flammability	Self-extinguishing over concrete

ASTM C = Mortar system  
ASTM D = Resin only

## Installation

The following information is to be used as a guideline for the installation of the TPM #115-U1 DECORATIVE TROWELED MORTAR Systems. Contact the Technical Service Department for assistance prior to application.

### Surface Preparation - General

General Polymers systems can be applied to a variety of substrates, if the substrate is properly prepared. Preparation of surfaces other than concrete will depend on the type of substrate, such as wood, concrete block, quarry tile, etc. Should there be any questions regarding a specific substrate or condition, please contact the Technical Service Department prior to starting the project. Refer to Surface Preparation (Form G-1).

### Surface Preparation - Concrete

Concrete surfaces shall be abrasive blasted to remove all surface contaminants and laitance. The prepared concrete shall have a surface profile equal to CSP 4-6. Refer to Form G-1.

After initial preparation has occurred, inspect the concrete for bug holes, voids, fins and other imperfections. Protrusions shall be ground smooth while voids shall be filled with a General Polymers system filler. For recommendations, consult the Technical Service Department.

### Temperature

Throughout the application process, substrate temperature should be 50°F - 90°F. Substrate temperature must be at least 5°F above the dew point. Applications on concrete substrates should occur while temperature is falling to lessen offgassing. The material should not be applied in direct sunlight, if possible.

### Application Information @ 3/16"

Material	Mix Ratio	Theoretical Coverage Per Coat Concrete	Packaging
Primer 3579	2:1	250 sq. ft. / gal	3 or 15 gals
Mortar 3561 5115	4:1	66 sq. ft. / 1¼ gal 70 lbs / 1¼ gal	1.25 - 250 gals 50 lbs
Bonding Grout Coat 3744G	2:1	100 sq. ft. / gal	3 or 15 gals
Broadcast 5900F	For seeding	To Excess 0.4 lbs. / sq. ft.	50 lbs
Seal Coat 3744	2:1	100 sq. ft. / gal	3 or 15 gals

\* Additional 5115 aggregate may be added to 1.25 gallon of mixed epoxy to facilitate power troweling.  
10 lbs. recommended

## **Primer**

### **Mixing and Application**

1. Premix 3579A (resin) and 3579B (hardener) separately, using a low speed drill and Jiffy mixer. Mix for three minutes and until uniform, exercising caution not to whip air into the material.
2. Add 2 parts 3579A (resin) to 1 part 3579B (hardener) by volume. Mix with low speed drill and Jiffy mixer for three minutes and until uniform. Apply via brush, roller, or spray at a rate of 250 square feet per gallon (6 WFT mils). Wait for primer to become tacky (usually 1 hour minimum). This prevents primer from bleeding through and sliding during mortar placement. If primer is to be allowed to cure for more than 4 hours, broadcast lightly but uniformly with clean, dry 40-60 mesh aggregate.

## **Mortar**

### **Mixing and Application**

1. Premix 3561 A (resin) and 3561 B (hardener) separately, using a low speed drill and Jiffy mixer. Mix for three minutes and until uniform, exercising caution not to whip air into the material.
2. Add 1 gallon 3561A (resin) to 1 quart 3561B (hardener) by volume. Mix with low speed drill and Jiffy mixer for three minutes and until uniform. Place mixed 3561 into mortar mixer. Slowly add 70 pounds of 5115 aggregate. Mix until aggregate is thoroughly 'wet out'. Immediately dump mortar onto substrate and screed to desired thickness.
3. Compact and smooth the mortar using a hand or power trowel. Allow to cure (Cure times vary depending on environmental conditions).

## **Bonding Grout Coat**

### **Mixing and Application**

1. Premix 3744GA (resin) and 3744B (hardener) separately, using a low speed drill and Jiffy mixer. Mix for three minutes and until uniform, exercising caution not to whip air into the material.
2. Add 2 parts 3744GA (resin) to 1 part 3744B (hardener) by volume. Mix with low speed drill and Jiffy mixer for three minutes and until uniform.
3. Apply 3744G using a steel trowel or red rubber squeegee and back roll with a 3/8" nap roller at a spread rate of 100 sq. ft. per gallon.
4. Broadcast 5900F to excess into the wet bonding coat. Allow to cure (Cure times vary depending on environmental conditions) before applying seal coat.

## **Seal Coat**

### **Mixing and Application**

1. Sweep off using a clean, stiff bristled broom or vacuum to remove excess aggregate.
2. Premix 3744A (resin) and 3744B (hardener) separately, using a low speed drill and Jiffy mixer. Mix for three minutes and until uniform, exercising caution not to whip air into the material.
3. Add 2 parts 3744A (resin) to 1 part 3744B (hardener) by volume. Mix with low speed drill and Jiffy mixer for three minutes and until uniform.
4. Apply 3744 using a spring steel trowel or red rubber squeegee and back roll using a 1/4" nap roller at a spread rate of 100 sq. ft. per gallon. Allow to cure 24 hours minimum before opening to traffic.

**Note: Epoxy materials will appear to be cured and "dry to touch" prior to full chemical cross linking. Allow epoxy to cure 2-3 days prior to exposure to water or other chemicals for best performance.**

## **Application Equipment**

### **Brush / Roller**

Use 1/4" phenolic core rollers and professional quality, medium stiff natural bristle brushes.

### **Trowel**

Use steel finishing trowel or epoxy mortar power trowel such as manufactured by Superior.

## **Cleanup**

Clean up mixing and application equipment immediately after use. Use toluene or xylene. Observe all fire and health precautions when handling or storing solvents.

## **Safety**

Refer to the MSDS sheet before use. All applicable federal, state, local and particular plant safety guidelines must be followed during the handling and installation and cure of these materials.

Safe and proper disposal of excess materials shall be done in accordance with applicable federal, state, and local codes.

## Material Storage

Store materials in a temperature controlled environment (50°F - 90°F) and out of direct sunlight.

Keep resins, hardeners, and solvents separated from each other and away from sources of ignition. One year shelf life is expected for products stored between 50°F - 90°F.

## Maintenance

Occasional inspection of the installed material and spot repair can prolong system life. For specific information, contact the Technical Service Department.

## Shipping

- Destinations East of the Rocky Mountains are shipped F.O.B. Cincinnati, Ohio.
- Destinations West of the Rocky Mountains are shipped F.O.B. Victorville, California.

For specific information relating to international shipments, contact your local sales representative.

## Disclaimer

The information and recommendations set forth in this document are based upon tests conducted by or on behalf of The Sherwin-Williams Company. Such information and recommendations set forth herein are subject to change and pertain to the product(s) offered at the time of publication. Published technical data and instructions are subject to change without notice.


Consult [www.generalpolymers.com](http://www.generalpolymers.com) to obtain the most recent Product Data information and Application instructions.



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