



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**FIC092670**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JOHN ABBOTT**  
**304-558-2544**

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Y

\*709044137 304-525-1783  
 RONKS UNIFORM CENTER INC  
 803 SEVENTH AVENUE  
 HUNTINGTON WV 25701

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STATE FIRE COMMISSION  
 OFFICE OF STATE FIRE MARSHAL  
 SUITE 202  
 1207 QUARRIER STREET  
 CHARLESTON, WV  
 25301-0140 304-558-2191

DATE PRINTED <b>12/15/2008</b>	TERMS OF SALE <b>NET 30</b>	SHIP VIA <b>Best way</b>	FOB <b>Destination</b>	FREIGHT TERMS <b>Prepaid</b>
BID OPENING DATE: <b>01/13/2009</b>		BID OPENING TIME <b>01:30PM</b>		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		984-36-01-003		
<p><b>DRESS UNIFORMS</b></p> <p>OPEN-END CONTRACT TO PROVIDE DRESS UNIFORMS FOR THE WEST VIRGINIA STATE FIRE MARSHALL'S OFFICE, PER THE SPECIFICATIONS</p> <p>SAMPLES: SAMPLES SHALL BE PROVIDED WITHIN 7 WORKING DAYS UPON REQUEST.</p> <p>QUESTION: QUESTIONS SHALL BE SUBMITTED IN WRITING TO JOHN ABBOTT AT: JOHN.H.ABBOTT@WV.GOV, NO LATER THAN 1/5/2009; 2:00 PM - NO ADDITIONAL QUESTIONS WILL BE ACCEPTED AFTER THAT DATE.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON ..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE</p>						

PURCHASING DIVISION  
 STATE OF WEST VIRGINIA  
 2009 JAN 13 P 12:30

RECEIVED

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *James Rank* TELEPHONE: **304-525-1783** DATE: **01-13-09**

TITLE: *President* PEIN: ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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ADDRESS CORRESPONDENCE TO ATTENTION OF  
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BIDDERS

\*709044137      304-525-1783  
**RONKS UNIFORM CENTER INC**  
**803 SEVENTH AVENUE**  
  
**HUNTINGTON WV 25701**

BIDDERS

**STATE FIRE COMMISSION**  
**OFFICE OF STATE FIRE MARSHAL**  
**SUITE 202**  
**1207 QUARRIER STREET**  
**CHARLESTON, WV**  
**25301-0140      304-558-2191**

DATE PRINTED <b>12/15/2008</b>	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
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BID OPENING DATE: **01/13/2009**      BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	PEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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**803 SEVENTH AVENUE**  
  
**HUNTINGTON WV 25701**

SHIP TO

**STATE FIRE COMMISSION**  
**OFFICE OF STATE FIRE MARSHAL**  
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**CHARLESTON, WV**  
**25301-0140 304-558-2191**

DATE PRINTED <b>12/15/2008</b>	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: <b>01/13/2009</b>	BID OPENING TIME <b>01:30PM</b>			

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 04/11/2001</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.: .....</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NO.'S:</p> <p>NO. 1 .....</p> <p>NO. 2 .....</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE \_\_\_\_\_ TELEPHONE \_\_\_\_\_ DATE \_\_\_\_\_

TITLE \_\_\_\_\_ FEIN \_\_\_\_\_

ADDRESS CHANGES TO BE NOTED ABOVE

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ADDRESS CORRESPONDENCE TO ATTENTION OF  
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**\*709044137      304-525-1783**  
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**803 SEVENTH AVENUE**  
  
**HUNTINGTON WV 25701**

BUYER

**STATE FIRE COMMISSION**  
**OFFICE OF STATE FIRE MARSHAL**  
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**25301-0140      304-558-2191**

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NO. 3 .....  
 NO. 4 .....  
 NO. 5 .....

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.

VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

*James Rank*

SIGNATURE

*Rank's Uniform Center*

COMPANY

**01-13-09**

DATE

PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	PEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
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**NOTICE**

**A SIGNED BID MUST BE SUBMITTED TO:**

**DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 BUILDING 15  
 2019 WASHINGTON STREET, EAST  
 CHARLESTON, WV 25305-0130**

**THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:**

**SEALED BID**

<b>BUYER:</b>	<b>JOHN ABBOTT</b>
<b>RFQ. NO.:</b>	<b>FIC092670</b>
<b>BID OPENING DATE:</b>	<b>01/13/2009</b>
<b>BID OPENING TIME:</b>	<b>1:30 PM</b>

**PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:**

**304-525-1932**

**CONTACT PERSON (PLEASE PRINT CLEARLY):**

*Jim Ronk*

SIGNATURE \_\_\_\_\_ SEE REVERSE SIDE FOR TERMS AND CONDITIONS \_\_\_\_\_  
 TITLE \_\_\_\_\_ FEIN \_\_\_\_\_ TELEPHONE \_\_\_\_\_ DATE \_\_\_\_\_  
 ADDRESS CHANGES TO BE NOTED ABOVE

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VENDOR

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**RONKS UNIFORM CENTER INC  
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 HUNTINGTON WV 25701**

VENDOR

**STATE FIRE COMMISSION  
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BID OPENING DATE: **01/13/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** THIS IS THE END OF RFQ FIC092670 ***** TOTAL:						<u><b>17,785.20</b></u>

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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**UNIFORM SPECIFICATIONS  
FOR THE  
WEST VIRGINIA STATE FIRE MARSHAL'S OFFICE**

**Vendors shall bid the specified items listed below. All brands and style/model numbers listed are for quality standard purposes. Vendors shall bid a quality standard equal to, or better than the specified items. Bids must match the bid form - altered sizes on the bid form may be grounds for disqualification. Vendors should price the sizes accordingly. Officer measurements shall be the responsibility of the vendor, and the vendor will be required to measure the officers at the West Virginia State Fire Marshall's Office, Charleston, West Virginia. Delivery, alterations, and all associated costs shall be included in the bid prices.**

- 1. **Dress Single Breasted Coat - NAVY**  
 11 - 11.5 oz., 100% Dacron Polyester Coat,  
 Fully Lined with Silver or Gold WV State Seal Buttons (per rank),  
 Pleated Breast Pockets and Badge tab  
 From 1 to 5 rows 1/2" Silver or Gold Braid.  
 Department emblem sewn to each sleeve.  
 Manufacturer: Fechheimer Style#: 38800  
 OR Equal
  
- 2. **Dress Trousers - NAVY**  
 11.5 -12 oz. 100% Visa Polyester  
 3/4" Belt Loops, Lintrak Creases,  
 Matches Dress Coat  
 Manufacturer: Fechheimer Style#: 38200  
 OR Equal
  
- 3. **Bell Hat - NAVY or WHITE**  
 Includes Silver/Gold Leather Strap (per rank)  
 And FD Hat Buttons  
 Manufacturer: Midway Style#: Bell-SN  
 Or Equal
  
- 4. **Poly-Cotton Short Sleeve Shirt -WHITE**  
 5 oz. 65/35 poplin Weave  
 Includes Sewn in Military Creases, Scalloped Flaps, Box Pleated Straps, Placket  
 Front  
 Department emblem sewn to each sleeve  
 Manufacturer: South Eastern Shirt Corp. Style#: 3202  
 Or Equal

5. **Poly-Cotton Long Sleeve Shirt – WHITE**  
 5 oz. 65/35 Poplin Weave  
 Includes Sewn in Military Creases, Scalloped Flaps, Box Pleated Straps, Placket  
 Front  
 Department emblem sewn to each sleeve  
 Manufacturer: South Eastern Shirt Corp. Style#: 3102  
 Or Equal
6. **Velcro Tie – NAVY**  
 3" 100% Polyester with Buttonhole  
 Matches Dress Coat and Pants  
 Manufacturer: Samuel Brown Style#: 900VT  
 Or Equal
7. **Garrison Belt 1 3/4"**  
 10-11 oz. High Gloss  
 With Silver or Gold Buckle (per rank)  
 Manufacturer: Dutyman Style# 1631  
 Or Equal
8. **Garrison Belt 1 3/4"**  
 10-11 oz. Plain  
 With Silver or Gold Buckle (per rank)  
 Manufacturer: Dutyman Style#: 1611T  
 Or Equal
9. **Shoes – BLACK**  
 High Gloss Poromeric Academy Oxford  
 Oil and Slip Resistant  
 Manufacturer: Thorogood Style#: 831-6031  
 Or Equal
10. **Shoes – BLACK**  
 Classic Leather Academy Oxford  
 Oil and Slip Resistant  
 Manufacturer: Thorogood Style#: 834-6041  
 Or Equal
11. **Hat Badge – Fire Marshal**  
 Rhodium or Gold (per rank) with Screw Post Attachment  
 Title: Fire Marshal w/ White Enamel background  
 And Plain 15/16" WV State Seal  
 Manufacturer: VH Blackinton Style#: A4067  
 Or Equal



**12. Collar Insignia**

15/16" Rhodium or Gold (per rank) w/ Clutch Back

Title: Assistant or Deputy Fire Marshal w/ White Enamel Background

And Plain 1/2" WV State Seal

Manufacturer: VH Blackinton

Style#: A3953EE

Or Equal

**13. Name Bar - Rhodium or Gold (per rank)**

1/2" x 2 1/2" w/ Clutch back

First Initial / Last Name w/ Black Letters

Manufacturer: VH Blackinton

Style#: J1

Or Equal

**14. Dress Gloves - WHITE**

Manufacturer: S. Broome

Style#: 98GL

Or Equal

**Reminder**

**Note 1:** Vendor shall be responsible for providing sizing at the Charleston Central Office

**Note 2:** Vendor shall include all shipping, and all other associated costs in the bid price

**WVSFMO - UNIFORMS BID FORM - BID OPENING 1/2/2009**

Item #	Description	Estimated Initial Order Qty.	Unit Price	* Extended Price	** Future Unit Price for One (1) Ea.
1	DRESS COAT - Single breasted S-XL	8	\$ 135.50	\$ 1084.00	\$ 135.50
1.1	DRESS COAT - Single breasted XXL-XXXL	15	\$ 162.50	\$ 2437.50	\$ 162.50
1.2	DRESS COAT - Single breasted 4XL >	7	\$ 162.50	\$ 1137.50	\$ 162.50
2	DRESS TROUSERS 28-40	16	\$ 31.95	\$ 511.20	\$ 31.95
2.1	DRESS TROUSERS 42-48	30	\$ 38.90	\$ 1149.00	\$ 38.90
2.2	DRESS TROUSERS 50+	14	\$ 39.80	\$ 556.20	\$ 39.80
3	BELL HAT	30	\$ 34.50	\$ 1035.00	\$ 34.50
4	SHORT SLEEVE SHIRT S-XL	16	\$ 24.90	\$ 398.40	\$ 24.90
4.1	SHORT SLEEVE SHIRT XXL-XXXL	30	\$ 29.85	\$ 895.50	\$ 29.85
4.2	SHORT SLEEVE SHIRT 4XL >	14	\$ 29.85	\$ 417.90	\$ 29.85
5	LONG SLEEVE SHIRT S-XL	16	\$ 27.50	\$ 440.00	\$ 27.50
5.1	LONG SLEEVE SHIRT XXL-XXXL	30	\$ 33.00	\$ 990.00	\$ 33.00
5.2	LONG SLEEVE SHIRT 4XL >	14	\$ 33.00	\$ 462.00	\$ 33.00
6	VELCRO TIE	30	\$ 4.80	\$ 144.00	\$ 4.80
7	GARRISON BELT - HIGH GLOSS	30	\$ 15.50	\$ 465.00	\$ 15.50
8	GARRISON BELT - PLAIN	30	\$ 15.50	\$ 465.00	\$ 15.50
9	SHOES - HIGH GLOSS	30	\$ 37.50	\$ 1125.00	\$ 37.50
10	SHOES - LEATHER	30	\$ 37.50	\$ 1125.00	\$ 37.50
11	HAT BADGE	30	\$ 24.90	\$ 747.00	\$ 24.90
12	COLLAR INSIGNIA (PAIR)	60	\$ 27.80	\$ 1668.00	\$ 27.80
13	NAME BAR	60	\$ 6.95	\$ 417.00	\$ 6.95
14	DRESS GLOVES	30	\$ 4.50	\$ 135.00	\$ 4.50
<b>GRAND TOTAL</b>				<b>\$ 17785.20</b>	

**Bidder / Vendor Information:**

Name:

*Ronks Uniform Center*

Address:

*803 SAVANNAH AVE.  
HUNTINGTON, WV 25701*

Phone#:

*304-525-1783*

Email Address:

*SALES@*

\* Multiply your bid price by the estimated initial order quantity

Vendor responsible for sizing at Charleston Central Office

Vendor responsible for Delivery to Charleston Central Office - include shipping in your price

# VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. Application is made for 2.5% resident vendor preference for the reason checked:  
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
- 2. Application is made for 2.5% resident vendor preference for the reason checked:  
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
- 3. Application is made for 2.5% resident vendor preference for the reason checked:  
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
- 4. Application is made for 5% resident vendor preference for the reason checked:  
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
- 5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:  
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
- 6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:  
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (*West Virginia Code*, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Ronks Uniform Center Signed: James Ronk  
 Date: 01-13-09 Title: President

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

*West Virginia Code* §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder of this bid.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name: Ronk's Uniform Center

Authorized Signature: [Signature] Date: 01-13-09

Purchasing Affidavit (Revised 07/01/08)