

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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ADDRESS CORRESPONDENCE TO A TIENTION OF SHELLY MURRAY

RFQ COPY TYPE NAME/ADDRESS HERE

A. J. Vater & Co., Inc. 201 Munson Avenue McKees Rocks, PA 15136 EDUCATIONAL BROADCASTING **AUTHORITY** 600 CAPITOL STREET

CHARLESTON, WV 25301-1223

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PURCHASING DIVISION STATE OF WV



A. J. VATER & CO., INC. 201 MUNSON AVENUE MCKEES ROCKS, PA 15136-2719

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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SHELLY MURRAY 304-558-8801

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SHELLY MURRAY

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CHARLESTON, WV

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SHELLY MURRAY

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

EBA146

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SHELLY MURRAY 304-558-8801

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EDUCATIONAL BROADCASTING AUTHORITY 600 CAPITOL STREET

CHARLESTON, WV 25301-1223

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WHE	N RESPO	ONDING T	O RFQ,	INSERT	NAME AND	ADDRESS II	N SPACE ABOVE LABELE	D 'VENDOR'

West Virginia Educational Broadcasting Authority (WVEBA) is seeking a Request for Quotation to repair, clean, caulk, and repaint the exterior structures and surfaces of the five-story West Virginia Public Broadcasting studios and offices at 600 Capitol Street, Charleston, WV 25301. Specifications contained herein.

1) Overview

The exterior surfaces, made of different materials, are to be repaired, cleaned, and primed before painting. The winning contractor shall have experience in working with these different surface materials. Primer and paint are being acquired under State Contract and a separate RFQ. A base bid with an add alternate is requested: A base bid to include labor to paint the building one uniform color. The add alternate is to include the labor to paint the building multiple colors as in its current style. Exterior windows shall be cleaned upon completion of painting.

2) Job Specifications

- 2.1 Primer and paint specifications shall be supplied to vendors by WVEBA in a future addendum.
- 2.2 Decorative Awning shall be removed by WVEBA, stored, and reinstalled at completion of painting process.
- 2.3 Outdoor plants, front entry doors, windows, security cameras, mounted lights, air vents, and signage shall be protected from cleaning solutions and paint by the winning vendor.
- 2.4 Where needed, caulking around windows, (particularly the third floor alley windows), doors, wall seams shall be a part of this project.
- 2.5 The exterior wall surface is an Exterior Insulation Finishing System (EIFS). Minor repairs to the EIFS surface shall be repaired to match existing surface.
- 2.6 Prior to painting, building exterior, doors, gutters and drip edges shall be cleaned by power washing using 1200 to 1500 pounds of pressure to remove surface contamination utilizing a non-acidic cleaning agent of contractor's choice.
- 2.7 To inhibit re-growth of mildew, a mildew check multipurpose wash (supplied by WVEBA) shall be applied with normal garden hose pressure.
- 2.8 An overnight drying period shall occur before primer is applied.
- 2.9 One coat of primer shall be applied utilizing a spraying and back-roll technique. If heavy stained areas are visible, a second primer coat may be necessary for these specific areas, and will be discussed with WVEBA personnel before work proceeds.

- 2.10 Finish paint treatment shall consist of two coats applied utilizing a spraying and back-roll technique.
- 2.11 Five exterior doors are metal. The doors, gutters, and drip edges shall be pressure washed to remove all surface contamination. Rusted areas shall be sanded or mechanically abraded and spot primed
- 2.12 One coat of primer shall be applied to the doors to inhibit rust returning.
- 2.13 One coat of exterior high gloss DTM industrial enamel shall be applied to the doors.
- 2.14 HVAC cooling tower/water reservoir is galvanized steel. Existing paint shall be removed by high pressure water blast technique and not repainted. Contractors please note that the water reservoir is to be covered to prevent paint chips and particles from contaminating the circulating water supply.
- 2.15 HVAC support structural steel shall be cleaned by pressure washing to remove all surface contamination and rusted areas sanded or mechanically abraded to remove rust.
- 2.16 HVAC support structural steel shall be one-coat primed with D-T-R epoxy coating.
- 2.17 Finish for HVAC support structural steel shall be two-coat painted with ultra- gloss urethane enamel.
- 2.18 Rooftop building-air return enclosure, metal fascia, stairs, handrails are steel and/or steel pipe. These items shall be pressure washed to remove surface contamination. Hand tool cleaning per SSPC-SP2 standards shall be used to remove all loose rust.
- 2.19 One coat of D-T-R Epoxy primer shall be applied to rooftop building-air return enclosure, stairs and handrails attached to building's exterior.
- 2.20 A two-coat paint finish of ultra-gloss urethane enamel shall be applied to the building-air return enclosure, stairs, and handrails.
- 2.21 Advance notice of commencement of building work on Christopher Street and Alley painting shall be adhered to, due to notification for Appalachian Power Company.
- 2.22 Vendor shall give advance notice for commencement of building work on Christopher and Capitol Streets for the purpose of sidewalk and street closure if necessary.

3) Vendor Requirements

3.1 Have general liability insurance to cover any potential damages to property of: West Virginia Educational Broadcasting structures; West Virginia Educational Broadcasting

employee property; passersby on nearby sidewalks and streets; nearby buildings during the construction process.

- 3.2 Contractor shall be responsible for acquiring all swing stages, scaffolding, people and material lifting devices for project.
- 3.3 Obtain building permits, as required by local/state law, before commencement of work.

4) Quotation preparations

4.1 The quotation shall be structured to have two painting quotation scenarios for the building:

Base Bid - One uniform color of a cream color appearance as determined by WVEBA

Add Alternate - To follow the color scheme that is presently incorporated on the building with multiple colors.

5) Project Duration

- 5.1 A notice to proceed shall be issued to the winning vendor.
- 5.2 The project duration shall be 45 working days. This requirement may be adjusted during the pre-bid conference.
- 5.3 Inclement weather delay allowance shall be 10 working days.
- 6) Invoicing
 Invoice shall be sent to:

Stephen G. Chapman Purchasing Administrator West Virginia Public Broadcasting 600 Capitol Street Charleston, WV 25301

EBA146 Bid Sheet

Base Bid:		
One-color painting scenario	\$	76,963.00
Add Alternate		
Multiple-color painting scenario	\$	7,942.00
TOTAL	\$_	84,905.00
		A. J. Vater & Co., Inc.

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RFQ	No.	EBA146

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit **www.state.wv.us/admin/purchase/privacy** for the Notice of Agency Confidentiality Policies.

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acknowledges the into	irmation in this	s/sa(d amdavit	and are in col	mpliance with the r	equirements as stated.	
Vendor's Name:	\n. J.)	Water & Co.	Inc.			
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Authorized Signature:	_ when	XXII	$\frac{1}{1}$	Date:	July 1, 2008	
Purchasing Affidavit (Revise	d 06/15/07)	OP	1			
Lateriasing Mineral Livering	3 00 100 17	<u>ų</u>	3			

THE AMERICAN INSTITUTE OF ARCHITECTS



BOND # AJV-07

KNOW ALL MEN BY THESE PRESENTS, that we

A.J. VATER & COMPANY, INC.

201 MUNSON AVENUE MCKEES ROCKS, PA 15136

(Here insert full name and address or legal title of Contractor)

as Principal, hereinafter called the Principal, and

HUDSON INSURANCE COMPANY

17 STATE STREET, 29TH FLOOR NEW YORK, NY 10004

a corporation duly organized under the laws of the State of **<u>DELAWARE</u>** as Surety, hereinafter called the Surety, are held and firmly bound unto **STATE OF WEST VIRGINIA**

DEPT. OF ADMIN., PURCHASING DIVISIO 2019 WASHINGTON STREET EAST CHARLESTON, WV 25305

(Here insert full name ,and address or legal title of Owner)

as Obligee, hereinafter called the Obligee, in the sum of **Five Percent of Amount Bid-----**Dollars (\$ 5%), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

REPAINT EXTERIOR STRUCTURES & SURFACES OF THE FIVE STORY WEST VIRGINIA PUBLILC BROADCASTING STUDIOS & OFFICES AT 600 CAPITOL ST., CHARLESTON, WV 25301

(Here insert full name, address and description of project)

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 8th day of July, 2008.

LL VATER & COMPANY INC

July Marin

(Title) Wanter J. Vater, President

HUDSON INSURANCE COMPANY

(Surety) (Seal)

(Attorney-in-Pact) JAMES C. CARLINS

AIA DOCUMENT A310 BID BOND AIA ® FEBRUARY 1970 ED THE AMERICAN

INSTITUTE OF ARCHITECTS, 1735 N.Y. AVE., N.W. WASHINGTON, D.C. 20006

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(Seal)



BID BOND POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That HUDSON INSURANCE COMPANY, a corporation of the State of Delaware, with offices at 300 First Stamford Place, Stamford, Connecticut, 06902, has made, constituted and appointed, and by these presents, does make, constitute and appoint

Richard J. Taylor, Anthony P. Lekse, James C. Carlins and Linda L. Carroll all above of the Commonwealth of Pennsylvania and Miriam Moss of North Carolina

its true and lawful Attorney(s)-in-Fact, at Stamford in the State of Connecticut, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bid bonds for any and all purposes, however, that no single bid bond shall obligate said Company for any portion of the penal sum thereof in excess of the sum of Two Million Dollars (\$2,000,000).

Such bid bonds, when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary.

In Witness Whereof, HUDSON INSURANCE COMPANY has caused these presents to be of its Executive Vice President thereunto duly authorized, on this 17th day of August, 2007 at Stamford, Connecticut.

HUDSON INSURANCE COMPANY

Christopher L. Gallagher, Executive Vice Pro

STATE OF CONNECTICUT COUNTY OF FAIRFIELD

SS.

On the 17th day of August, 2007 before me personally came Christopher L. Gallagher to me known, who being by me duly sworn did depose and say that he is an Executive Vice President of HUDSON INSURANCE COMPANY, the Company described herein and which executed the above instrument, that he knows the seal of said Company, that the seal affixed to said instrument is the corporate seal of said Company, that it was so affixed by order of the Board of Directors of said Company, and that he signed his name thereto by like order.

(Notarial Seal)



Notary Public of Connecticut
My Commission Expires February 28, 2010

CERTIFICATION

STATE OF CONNECTICUT COUNTY OF FAIRFIELD

SS.

The undersigned Peter H. Lovell hereby certifies:

That the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27th, 2007, and has not since been revoked, amended or modified:

"RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company's surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company's seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertaking made in the course of this Company's surety business, and renewals, extensions, agreements, waivers, consents or stipulations regarding undertakings so made; and

FURTHER RESOVLED, that the signature of any such Officer of the Company and the Company's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed."

	Witness the hand of the undersigned and the seal of said Comp	any this <u>8th</u>	day of	July	, 20 <u>08</u>
Corporate seal)		\cap		o li	

Peter H. Lovell Corporate Segretary

Form BA