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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

SHIP VIA

BFQ NUMBER DNR209090

FREIGHT TERMS:

FRANK WHITTAKER 104-558-2316

City Construction Company, Inc. Rt. 2 Box 285 Clarksburg, WV 26301

TERMS OF SALE.....

DIVISION OF NATURAL RESOURCES ELKINS OFFICE RANDOLPH CENTER - SUITE 222 1200 HARRISON AVENUE ELKINS, WV 26241

F.O.B.

ADDRESS CORRESPONDENCE TO ATTENTION OF

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications
- 3. Complete all sections of the quotation form
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia Request for Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

SHIP VIA

DNR209090

FREIGHTTERMS

ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER 304-558-2316

City Construction Company, Inc. Rt. 2 Box 285 Clarksburg, WV 26301

TERMS OF SALE

DIVISION OF NATURAL RESOURCES ELKINS OFFICE RANDOLPH CENTER - SUITE 222 1200 HARRISON AVENUE ELKINS, WV 26241

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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TERMS OF SALE SHIP VIA F.O.B.

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PAGE 6

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FRANK WHITTAKER 304-558-2316

City Construction Company, Inc. Rt. 2 Box 285 Clarksburg, WV 26301

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS

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PAGE 8

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FRANK WHITTAKER

City Construction Company, Inc. Rt. 2 Box 285 Clarksburg, WV 26301

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DIVISION OF NATURAL RESOURCES ELKINS OFFICE RANDOLPH CENTER - SUITE 222

1200 HARRISON AVENUE ELKINS, WV

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PAGE 10

FREIGHT TERMS

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FRANK WHITTAKER 304-558-2316

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ALTERATIONS & ADDITIONS TO BERKELEY SPRINGS BATH HOUSE DIVISION OF NATURAL RESOURCES FORM OF PROPOSAL-1

Name of Bidder:

City Construction Company, Inc.

Address of Bidder:

Rt. 2 Box 285 Clarksburg, WV 26301

Phone Number of Bidder:

304-623-2573

WV Contractors License No.

WV001801

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in numbers.

\$2,467,425.°°

Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in words.

TWO MILLION FOUR HUNDRED SIXTY SEVEN THOUSAND FOUR HUNDRED TWENTY FIVE DOLLARS

ALTERATIONS & ADDITIONS TO BERKELEY SPRINGS BATH HOUSE DIVISION OF NATURAL RESOURCES FORM OF PROPOSAL-1

City Construction Company, Inc.
Rt. 2 Box 285 Clarksburg, WV 26301
304-623-2573
WV001801
ing examined the site and being familiar with the local st of the work and also being familiar with the general vings, and specifications, hereby proposes to furnish all labor to complete all work in a workmanlike manner, as ocuments.
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the n in

ALTERATIONS & ADDITIONS TO BERKELEY SPRINGS BATH HOUSE DIVISION OF NATURAL RESOURCES FORM OF PROPOSAL-2

<u>ALTERNATES</u>

Additive Alternate No. 01 Contractor to provide price for modular building as described on Sheet A-1.1A, and section 01230.

Additive Alternate No. 01 Amount:

Eighty six thousand seven (\$ 86,734.00 (Total to be written in numbers) hundred thirty four dollars

Additive Alternate No. 02 contractor to provide price for deletion of Interior Storm Windows and addition of replacement windows as outlined in Specification Section 01230.

Additive Alternate No. 02 Amount:

Eighty six thousand nine (\$86,952.00)
(Total to be written in words) (Total to be written in numbers)
hundred fifty, two ideallars:

UNIT PRICES

Unit prices to be as described in Section 01270 For masonry repairs in dollars per square foot.

Forty-two dollars and twenty-five cents /SQ.FT (\$42.25 /SQ/FT) (Total to be written in words)

ALTERATIONS & ADDITIONS TO BERKELEY SPRINGS BATH HOUSE DIVISION OF NATURAL RESOURCES FORM OF PROPOSAL-3

The bidder understands that to the extent allowed by the West Virginia Code, the Owner reserves the right to waive any informality or irregularity in any Bid, or Bids, and to reject any or all Bids in whole or in part; to reject a bid not accompanied by the required bid security or by other data required by the Bidding Documents; to reject any condition of the bid by the Bidder that is in any way inconsistent with the requirements, terms and conditions of the Bidding Documents; or to reject a bid that is in any way incomplete or irregular.

The Bidder, if successful and awarded the contract, agrees that all work is to be complete within 240 consecutive calendar days following receipt of the Owner's written Notice to Proceed. For each calendar day of delay in achieving completion, the Contractor shall be liable for, and shall pay the Owner liquidated damages in the amount of \$100 per day.

Any work performed or any materials contracted for prior to the receipt of the Owner's written Notice to Proceed, shall be at the Bidder's risk.

PROGRESS PAYMENTS - The CONTRACTOR will make current estimates in writing once each month on AIA Forms G702 and G703 on or before the date set by the OWNER at the time of starting the WORK. The progress payments shall be a true estimate of the materials complete in place and the amount of WORK performed in accordance with the CONTRACT during the preceding month and the value thereof figured at the CONTRACT unit prices or based on the approved schedule of value. Should there be any doubt of the OWNER as to the integrity of any part of the COMPLETED work, the estimates for that portion will not be allowed modified by the CONTRACTOR accordingly. CONTRACTOR shall submit evidence to document the extent of progress payments as required by the OWNER.

Progress payments will not be made when the total value of the WORK done since the last estimate amounts to less than Five Hundred Dollars (\$500.00). From the total of the amounts ascertained as payable, an amount equivalent to and in accordance with Article 9 of A201-1997 Supplementary Conditions of the State of West Virginia will be deducted and retained by the OWNER until completion of the entire CONTRACT in an acceptable manner. The balance, less all previous payments, will be certified for payment by the OWNER.

When the WORK under contract has been completed and its acceptance is recommended by the OWNER, the retainage shall be released and paid to the CONTRACTOR.

REO No	DNR209090
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STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT;

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entitles

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name: City Construction	Company, Inc.		and the state of t
Br. Ohland	Una	Date: March	26, 2009
Authorized Signature: Bud Henderson, Purchasing Affidavit (Revised 07/01/08)	President		

Jan 2009



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,					
COUNTY OF Harrison, TO-WIT:					
I, <u>Bud Henderson</u> , after being first duly sworn, depose and state as follows:					
1. I am an employee of <u>City Construction Company</u> , Inc. (Company Name)					
2. I do hereby attest that <u>City Construction Company</u> , <u>Inc.</u> (Company Name)					
maintains a valid written drug free workplace policy and that such policy is in compliance with West Virginia Code §21-1D-5.					
The above statements are sworn to under the penalty of perjury.					
City Construction Company, Inc. (Company Name) By:					
Title: President					
Date: <u>March 26, 2009</u>					
Taken, subscribed and sworn to before me this <u>26th</u> day of <u>March 2009</u> .					
By Commission expires February 27, 2012 OFFICIAL SEAL STATE OF WEST VIRGINA NOTARY PUBLIC Nancy L Policock RR 1 Box 516 Clarksburg, WW 26301 THIS AFFIDAVITOMOST WE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE					
AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF					
THE BID.					

BID BOND

			ersigned, <u>City Construction Company</u> , Inc.
***************************************	of Rt 2 Box 285	Clarksburg, WV 2630	01, as Principal, and Great American Insurance
Company	of 580 Walnut Street, 6	<u>Cincinnati, OH 45202</u> , a cor	poration organized and existing under the laws of the State of
Ohio	with its principal offi	ice in the City of <u>Cincinnati</u>	, as Surety, are held and firmly bound unto the State
of West	Virginia, as Obligee, in the pe	nal sum of (5%) Five percen	t of amount(\$bid) for the payment of which,
			heirs, administrators, executors, successors and assigns.
	•		
•	The Condition of the above o	obligation is such that whereas t	he Principal has submitted to the Purchasing Section of the
Denartr			to and made a part hereof, to enter into a contract in writing for
Борин		les to the Berkeley Springs	
	Berkeley Springs State		
L-1	Berkeley Springs, WV		
***************************************		***************************************	-
	NOW THEREFORE		
	NOW THEREFORE,	tod or	
	(a) If said bid shall be reject(b) If said bid shall be accept	oted and the Principal shall ente	r into a contract in accordance with the bid or proposal attached
hereto a	and shall furnish any other bon	nds and insurance required by th	ne bid or proposal, and shall in all other respects perform the
agreem	ent created by the acceptance	of said bid, then this obligation stood and agreed that the liabili	shall be null and void, otherwise this obligation shall remain in full ty of the Surety for any and all claims hereunder shall, in no event,
exceed	the penal amount of this obliga	ation as herein stated.	,
	The Surety, for the value rec	eived, hereby stipulates and ag	rees that the obligations of said Surety and its bond shall be in no e Obligee may accept such bid, and said Surety does hereby
way imi waive n	oaired or affected by any extention.	ision of the time within which the	e Obligee may accept such bid, and said outlety does not by
	·		
			to set their hands and seals, and such of them as are corporations
have ca	aused their corporate seals to t	be affixed hereunto and these p	resents to be signed by their proper officers, this
<u> 12th</u>	_day ofMainchassa	, 20 <u>09</u> .	
Principa	al Corporate Seal		City Construction Company, Inc.
			(Name of Principal)
			By Wa Dudlesan
			Bud (Must be President or Henderson Vice President)
			vioo i rosiasily
			President (Title)
			1
Surety	Corporate Seal		Great American Insurance Company
			(Name of Streety)
			(Millet) 1/ Wes
	•		Attgrney-in-Fact
			Kimberly L. Miles Licensed WV Resident Agent t Virginia to transact surety insurance. Raised corporate seals
IMPOR must b	TANT – Surety executing bo e affixed, a power of attorne	nas must be licensed in Wes y must be attached.	t virginia to transact surety insurance. Raised corporate seats

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 580 WALNUT STREET CINCINNATI, OHIO 45202 513-369-5000 FAX 513-723-2740

The number of persons authorized by this power of attorney is not more than SIX

No. 0 18479

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below its true and lawful attorney-infact, for it and in its name, place and stead to execute in behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name

Address

Limit of Power

ANDREW K. TEETER

KIMBERLY L. MILES

ALL OF

ALL

DOUGLAS P. TAYLOR

DONNA J. PRICE

CHARLESTON, WEST VIRGINIA

\$75,000,000

BRADLEY P. BOBERSKY

PAMELA V. LANHAM

This Power of Attorney revokes all previous powers issued in behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate day of NOVEMBER

officers and its corporate seal hereunto affixed this

12TH

Attest

GREAT AMERICAN INSURANCE COMPANY

CITYLE UE UHIU	COUNTY OF HAMILTON - ss:

DAVID C. KITCHIN (513-412-4602)

On this 12TH day of NOVEMBER, 2008, before me personally appeared DAVID C. KITCHIN, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is the Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated March 1, 1993.

RESOLVED: That the Divisional President, the Divisional Senior Vice President, the several Divisional Vice Presidents and Divisonal Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract or suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, EVE CUTLER ROSEN, Senior Vice President, General Counsel & Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of March 1, 1993 have not been revoked and are now in full force and effect.

Signed and sealed this

1.2±h

day of

March

2009