



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Request for  
 Quotation**

RFQ NUMBER  
 DEP14601

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
 CHUCK BOWMAN  
 304-558-2157

VENDOR

\*709033950 01 276-322-5467  
 MARSHALL MILLER & ASSOCIATES I  
 PO BOX 848  
 BLUEFIELD VA 24605

SHIP TO

ENVIRONMENTAL PROTECTION  
 DEPARTMENT OF  
 ENVIRONMENTAL REMEDIATION  
 601 57TH STREET SE  
 CHARLESTON, WV  
 25304 304-926-0499

|                              |               |                          |        |               |
|------------------------------|---------------|--------------------------|--------|---------------|
| DATE PRINTED<br>02/19/2009   | TERMS OF SALE | SHIP VIA                 | F.O.B. | FREIGHT TERMS |
| BID OPENING DATE: 03/12/2009 |               | BID OPENING TIME 01:30PM |        |               |

| LINE   | QUANTITY | UOP | CAT NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|---------|-------------|------------|--------|
| 0001   | 1        | EA  |         | 946-20      |            |        |
| <p>OVERSIGHT/QAQC SERVICES</p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WV DEPARTMENT OF ENVIRONMENTAL PROTECTION, IS SOLICITING BIDS FROM QUALIFIED CONTRACTORS FOR A CONTRACT TO PROVIDE OVERSIGHT/QAQC SERVICES FOR THE REMOVAL OF UNDERGROUND STORAGE TANKS (UST) AND ASSESSMENTS AT VARIOUS LOCATIONS IN WEST VIRGINIA PER THE FOLLOWING SPECIFICATIONS, BID REQUIREMENTS, TERMS &amp; CONDITIONS, AND THE ATTACHED BID SCHEDULE.</p> <p>DUE TO THE EXPEDITIOUS MANNER IN WHICH THIS CONTRACT MUST BE EVALUATED, AWARDED, AND ADMINISTERED, THE AGENCY MUST REQUIRE THAT ALL SUBMISSIONS OF KEY PERSONNEL RESUMES BE INCLUDED WITH THE BID SUBMISSION. PLEASE REFER TO THE ATTACHED VENDOR CHECKLIST.</p> <p>FURTHERMORE; IT IS PREFERRED THAT ALL CERTIFICATES OF INSURANCE, LICENSES, ETC., REQUIRED PRIOR TO THE ISSUANCE OF THE PURCHASE ORDER/CONTRACT BE SUBMITTED BY THE SUCCESSFUL VENDOR(S) WITHIN 48 HOURS OF THE INITIAL REQUEST.</p> <p>A FORMAL QUESTION/COMMENT PERIOD WILL EXTEND UNTIL 4:00 PM, FRIDAY, FEBRUARY 28, 2009. ALL REQUESTS MUST BE DIRECTED TO THE BUYER IN WRITING PRIOR TO THE DEADLINE NOTED ABOVE. PLEASE SEE THE THE ATTACHED SPECIFICATIONS FOR DETAILED INSTRUCTIONS FOR QUESTION &amp; COMMENT SUBMISSIONS.</p> |          |     |         |             |            |        |

RECEIVED

2009 MAR 11 A 10:26

PURCHASING DIVISION  
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|                                   |                             |                                   |
|-----------------------------------|-----------------------------|-----------------------------------|
| SIGNATURE<br><i>Mark G. Smith</i> | TELEPHONE<br>(276) 322-5467 | DATE<br>3/9/09                    |
| TITLE<br>Branch Manager           | FEIN<br>54-0989421          | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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| <p>PLEASE THOROUGHLY REVIEW THE FOLLOWING SPECIFICATIONS AND BID REQUIREMENTS AS WELL AS THE ATTACHED AGENCY RFQ SPECIFICATIONS WITH REGARD TO THE VENDOR BID SUBMISSION CHECKLIST.</p> <p>EXHIBIT 3:</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE UPON AWARD AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> |          |     |         |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|                                 |                             |                                   |
|---------------------------------|-----------------------------|-----------------------------------|
| SIGNATURE<br><i>Adam Speltz</i> | TELEPHONE<br>(276) 322-5467 | DATE<br>3/9/09                    |
| TITLE<br>Branch Manager         | FEIN<br>54-0989421          | ADDRESS CHANGES TO BE NOTED ABOVE |

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| <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL.</p> <p style="text-align: center;">APPLICABLE LAW</p> <p>THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES AND REGULATIONS, AND THE INFORMATION PROVIDED IN</p> |          |     |         |             |            |        |
| SEE REVERSE SIDE FOR TERMS AND CONDITIONS  |          |     |         |             |            |        |

|                                     |                             |                                   |
|-------------------------------------|-----------------------------|-----------------------------------|
| SIGNATURE<br><i>Marshall Miller</i> | TELEPHONE<br>(276) 322-5467 | DATE<br>3/9/09                    |
| TITLE<br>Branch Manager             | FEIN<br>54-0989421          | ADDRESS CHANGES TO BE NOTED ABOVE |

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| <p>THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT.</p> <p>ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT.</p> <p>ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT:</p> <p>(XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</p> <p>EXHIBIT 10</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NOS. :</p> <p>NO. 1           NA .....</p> <p>NO. 2           .....</p> <p>NO. 3           .....</p> |          |     |          |             |            |        |

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|                                  |                             |                                   |
|----------------------------------|-----------------------------|-----------------------------------|
| SIGNATURE<br><i>Adam G... ..</i> | TELEPHONE<br>(276) 322-5467 | DATE<br>3/9/09                    |
| TITLE<br>Branch Manager          | FEIN<br>54-0989421          | ADDRESS CHANGES TO BE NOTED ABOVE |

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| NO. 4  |          |     |          |             |            |        |
| NO. 5  |          |     |          |             |            |        |
| <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p><i>Adam Gagliardi</i> .....SIGNATURE<br/>           Marshall Miller &amp; Associates, Inc. ....COMPANY<br/>           3/9/09 .....DATE</p> <p>REV. 11/96</p> <p>CONTRACTORS LICENSE</p> <p>WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV 25305. TELEPHONE: (304) 558-7890.</p> <p>WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY</p> |          |     |          |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|                                    |                             |                                   |
|------------------------------------|-----------------------------|-----------------------------------|
| SIGNATURE<br><i>Adam Gagliardi</i> | TELEPHONE<br>(276) 322-5467 | DATE<br>3/9/09                    |
| TITLE<br>Branch Manager            | FEIN<br>54-0989421          | ADDRESS CHANGES TO BE NOTED ABOVE |

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| <p>PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID.</p> <p>BIDDER TO COMPLETE:</p> <p>CONTRACTORS NAME: Marshall Miller &amp; Associates, Inc.</p> <p>CONTRACTORS LICENSE NO.: WV010319</p> <p>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION<br/>         PURCHASING DIVISION<br/>         BUILDING 15<br/>         2019 WASHINGTON STREET, EAST<br/>         CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: CB-23</p> <p>RFQ. NO.: DEP14601</p> |          |     |          |             |            |        |

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| SIGNATURE<br><i>Alan G... ..</i> | TELEPHONE<br>(276) 322-5467 | DATE<br>3/9/09                    |
| TITLE<br>Branch Manager          | FEIN<br>54-0989421          | ADDRESS CHANGES TO BE NOTED ABOVE |

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| BID OPENING TIME:  |          |     |          | 1:30 PM     |            |                    |
| PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: |          |     |          |             |            |                    |
| --- (276) 322-1510 ---   |          |     |          |             |            |                    |
| CONTACT PERSON (PLEASE PRINT CLEARLY):   |          |     |          |             |            |                    |
| --- Adam Czaplinski ---  |          |     |          |             |            |                    |
| ***** THIS IS THE END OF RFQ DEP14601 ***** TOTAL:                                     |          |     |          |             |            | <u>\$30,000.00</u> |

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| SIGNATURE<br><i>Adam Czaplinski</i> | TELEPHONE<br>(276) 322-5467 | DATE<br>3/9/09                    |
| TITLE<br>Branch Manager             | FEIN<br>54-0989421          | ADDRESS CHANGES TO BE NOTED ABOVE |

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# Vendor Bid Submission CHECKLIST

## RFQ# DEP14601

QA/QC & Assessment of Underground Storage Tanks (UST) and Leaking Underground Storage Tank (LUST) Removal

In an effort to aid the Department of Environmental Protection during the expedited evaluation and award period, the West Virginia Purchasing Division has developed the following vendor checklist for this advertisement. Please check-off the items below indicating your compliance.

**Vendors MUST complete this checklist, sign, and date it for inclusion with their bid submittal. Failure to include this checklist and the additional requirements noted herein may result in disqualification of the vendor's bid.**

- I have read & understand the scope of work as specified herein.
- I understand I may be required to oversee multiple project sites concurrently.
- I understand the method in which work directives will be issued as stated in the specifications.
- I have read & understand the mandatory requirements of the bid submission as specified herein.
- I have included the names and qualifications/resumes of key personnel who will be assigned to this project in accordance with the required criteria specified herein.
- I have or will have all field personnel complete the mandatory 40 hour health & safety training course in accordance with the requirements of OSHA 29 CFR 1910.120, prior to commencement of any issued work directive.
- I have entered my flat hourly billing rate inclusive of labor, travel, & materials in the space provided on the attached bid schedule.

Company Name: Marshall Miller & Associates, Inc.

Signature: *Adam Gagliardi* Date: 3/9/09





STATE OF WEST VIRGINIA  
Purchasing Division

015

**PURCHASING AFFIDAVIT****VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Marshall Miller & Associates, Inc.

Authorized Signature: \_\_\_\_\_

Date: 3/9/09

# John D. Keczan

## Education:

Bachelor of Science – Architectural Engineering Technology  
Bluefield State College, Bluefield, West Virginia, 2007

## Background:

2007 – Present     Staff Scientist  
Marshall Miller & Associates, Bluefield, Virginia

1990 – 2007        Construction Foreman/Field Technician  
Marshall Miller & Associates, Bluefield, Virginia

1984 – 1990        Construction Foreman  
Melcher Development, Inc., Bluefield, Virginia

1978 – 1984        Woodworker  
(Part-time)        Steincraft, Inc., Bluefield, West Virginia

1978 – 1984        Self Employed  
(Part-time)        Bluefield, West Virginia

## Certifications:

West Virginia Commercial Driver's License, Certification No. E0963202  
WVDEP UST Class B Certification No. B630  
LPS Initial Training, 2006

## Professional Experience:

1990 – Present     Perform oversight field activities for landfill cap construction projects. Assist with soil remediation projects. Prepare RFQ documents for various projects.

Perform all related activities regarding the removal of underground storage tanks at various sites in Virginia and West Virginia. Perform all phases of commercial and residential building and construction projects including project supervision, design, design modification, carpentry, electrical wiring, plumbing, woodworking, and equipment operation.

Environmental responsibilities involve assisting on all aspects of field services including installing monitoring wells, grading and landscaping, road construction, emergency response, and abatement measures. Also assist with installation of water remediation systems, UST removal, installation of asphalt tar tanks and demolition of old tar tanks, and drilling projects with water run-off and silt containment.

1984 – 1990        Oversaw the construction of Westwood Healthcare Facility and various other residential projects. Responsibilities included all phases of construction: layout and grading, concrete, framing, roofing, carpentry, coordination and supervision of subcontractors.

### **Professional Experience Cont.:**

1978 – 1984      Managed self-owned business. Designed and installed kitchen cabinets, counters and specialty items.

### **Selected Projects/Activities:**

Bland County, Virginia. Assisted with vapor remediation. Responsible for installing monitoring equipment that checks for vapor build-up and ventilation equipment

Private Residence. Assisted with vapor and oil extraction. Work also entailed rebuilding damaged interior

Stormwater Treatment System installation in Linwood, North Carolina

Fuel pad re-surfacing project in Bluefield, West Virginia

Contaminated soil and pipeline removal project in Knoxville, Tennessee

Assist and oversight of spills related to transformers

Supervise, sample and perform all phases of UST removal projects

Landfill cap oversight in Badin, North Carolina

# Joshua L. Sexton

## Education:

Master of Science – Geology  
University of Kentucky, Lexington, Kentucky, 2006

Bachelor of Science – Geology  
Radford University, Radford, Virginia, 2002

## Background:

1995 – Present Geologist/Field Operations  
J.L. Sexton & Son, Tazewell, Virginia

2001 – 2004 Geologist/Environmental Technician  
Environmental Engineering Incorporated, Blacksburg, Virginia

## Certifications:

CDL Class-A Driver, VA, 2010

Licensed Monitor Well Driller, West Virginia, WV00412, 2009

## Professional Experience:

1995 – Present Technical consulting; management of environmental and geotechnical projects; bidding and invoicing; heavy equipment and drill-rig operation; borehole advancement utilizing auger, rotary (air/mud) and continuous coring technologies; soil and groundwater sampling; grouting to improve soil and rock properties; subsidence investigation and remediation; installation of down-hole instrumentation.

2001 – 2004 Soil and groundwater remediation; implementation and operation of groundwater remediation systems including DPE, SVE, Thermal Oxidation, and Pump & Treat technologies; monitor, recovery, and injection well installations; UST removal and closure; soil, groundwater, and surface-water sampling; project management, data analysis, drafting and graphic generation; surveying; web-design and advertising.

# **George A. Robertson, C.P.G., L.R.S.**

## **Education:**

- Master of Science – Fluvial Geomorphology  
Louisiana State University, Baton Rouge, Louisiana, 1981
- Bachelor of Science – Geology  
James Madison University, Harrisonburg, Virginia, 1978

## **Background:**

- 2008 – Present    Senior Project Manager  
Marshall Miller & Associates, Bluefield, Virginia
- 1994 – 2008      Project Manager/Hydrogeologist  
Shaw Environmental & Infrastructure, Inc., Poca, West Virginia
- 1990 – 1994      Geologist/Hydrogeologist  
IT Corporation/GES Environmental Services, Inc. Richmond, Virginia;  
Durham, North Carolina and South Charleston, West Virginia
- 1986 – 1990      Instructor  
Tidewater Community College/Virginia Beach Public Schools, Virginia  
Beach, Virginia
- 1981 – 1986      Staff Exploration Geologist  
Phillips Petroleum Company, Oklahoma City, Oklahoma; London, United  
Kingdom; Denver, Colorado

## **Certifications:**

- State of Virginia, Certified Professional Geologist, Certification No. 764, 1990
- State of Kentucky, Professional Geologist, Certification No. 2061, 1986
- State of North Carolina, Licensed Professional Geologist, Certification No. 147, 1986
- Licensed Remediation Specialist in West Virginia, Certification No. 62, 2000
- Certified Monitoring Well Driller in West Virginia, Certification No. WV00268
- Class B Underground Storage Tank Certification in West Virginia, B276

## **Memberships:**

- National Ground Water Association Member
- Sigma Gamma Epsilon (Geological Honor Society) Member

## **Professional Experience:**

- 2008 – Present      Responsible for managing environmental projects, supervising staff  
scientists and technicians, prepare and review reports and documents,  
direct voluntary remediation projects, write proposals and cost estimates,  
manage project budgets, assist with coal reserve studies and oil and gas  
exploration projects.

## Professional Experience Cont.:

1994 – 2008

As Project Manager received extensive success managing environmental site assessment and remediation projects for industrial, commercial and government clients. Also formulated winning plans, coordinated staff, directed subcontractors and managed budgets to achieve successful environmental site closures and ultimate client satisfaction. Rewarded for rapid success managing large industrial sites to completion under the risk based Voluntary Remediation Program. Managed and performed environmental assessment on abandoned deep and strip-mines; supervised precise installation of a thermal remediation system to address PCE at the US Naval Academy. Successfully, managed eight mid-level geologists and coordinated drilling operations with UXO concerns; key member of a team that successfully planned, implemented and reported formation fracturing, in situ chemical oxidation (ISCO) including the injection of sodium permanganate, zero valiant iron injection and edible oil substrate injection to address TCE and petroleum hydrocarbons; managed compliance for permitted wastewater treatment systems.

As Hydrogeologist, responsibilities included: performing analyses of geological settings, planned well installations, and formulated soil and groundwater treatment strategies including formation fracturing, chemical injection, dual-phase high vacuum extraction and sparge vent technologies leading to project success and satisfied clients. Researched VOC attenuation and devised a successful risk assessment model leading to case closures. Assisted with an in situ chemical oxidation study and coauthored “Use of CPT/MIP to Determine Optimal ISCO Injection Zones” at AEHS Conference, March 2005.

1990 – 1994

Managed all levels of environmental site assessments and site remediation. Wrote effective site assessments and corrective action plans; acted as project manager for over 80 very successful industrial and government clients. Researched VOC attenuation and devised a very successful risk assessment model leading to site closure for mining sites providing massive client savings.

1986 – 1990

Taught Physical and Historical Geology at Tidewater Community College and Oceanography and Earth Science at Virginia Beach Public Schools.

1981 – 1986

Generated drillable prospects and contributed to exploration teams in the United Kingdom and California while developing the following skills: interpretation of electronic well logs and rock core to characterize the lithofacies, identify reservoir properties of potential oil and gas pay zones and correlate; interpretation of seismic sections to characterize subsurface structures that trap oil and gas and identify potential migration pathways; synthesis of wireline, core and seismic data to produce accurate subsurface maps, isopachs and cross-sections to characterize potential oil and gas reserves; evaluation of drill stem test data and mud logs to interpret basin hydrodynamics; composed geological, geophysical and engineering reports and delivered presentations identifying drillable prospects, gaining exploration budget; examination of cuttings and data at well sites to compile

### **Professional Experience Cont.:**

logs, correlate stratigraphic position and report progress; supervision of mud loggers and wireline loggers; integrated input from service personnel with geological and operations data to make recommendations to management that maximized the utilization of exploration funds; correlation of subsurface data to develop drilling prognoses and interpretation of well logs and core data to produce composite logs.

Other major accomplishments include obtaining permission to drill a velocity test boring below a confining zone to discover a 75 feet thick net pay zone below an existing reservoir. Successfully researched and bid on Blocks in the Eighth and Ninth United Kingdom Licensing Rounds.