

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DEP14468

PAGE 1

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W.L. -- B. |--

GREER INDUSTRIES INC

304-296-1751

PO BOX 1900

***709022703**

MORGANTOWN WV 26507-1900

ENVIRONMENTAL PROTECTION
DEPARTMENT OF
OFFICE OF AML&R
601 57TH STREET SE
CHARLESTON, WV
25304 304-926-0499

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- **5.** All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
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- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER **DEP14468**

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN

304-558-2157

*709022703 304-296-1751 **GREER INDUSTRIES INC** PO BOX 1900 MORGANTOWN WV 26507-1900

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV

25304 304-926-0499

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Rev. 09/08

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preced-					
	ing the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of					
	business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,					
2.	Application is made for 2.5% resident vendor preference for the reason checked:					
	Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,					
3.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,					
4. X	Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,					
5.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,					
6.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.					
require agains	Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.					
By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.						
and a	r penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true ccurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate ges during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.					
Bidde						
Date:	Charles Bolyard					
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*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

BUYER CB-23	PAGE 7.	REQ. OR PO NO. DEP 14468			
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West Virginia Department of Environmental					
Protection/Aba	ndoned Mine Land	ls & Reclamation			

STATE OF WEST VIRGINIA WV-36a Rev. 9/13/07 PURCHASING CONTINUATION SHEET

CONTRACTOR:

CONTRACTUAL INFORMATION & REQUIREMENTS

Article I - STATEMENT OF WORK

The Contractor shall furnish CaO and all personnel and equipment necessary to deliver CaO to project site as directed by a representative of the Department of Environmental Protection.

Article 2 - LOCATION OF WORK-NORTH

The area of work will be the Laurel Run Doser project at Terra Alta, West Virginia, (Preston County).

Article 3 - DEFINITIONS

- The words "Owner", "The State", "DEP" or "Office of Abandoned Mine Lands & Reclamation" are used herein to refer A. to the West Virginia Department of Environmental Protection, Office of Abandoned Mine Lands & Reclamation.
- В. The word "offeror" refers to the person or company offering to furnish the services called for in this request for proposal.
- C. The word "Contract" is used to refer to the agreement or purchase order requested by the owner and accepted by the contractor together with all the provisions of this request for proposal and all parts of said agreement of purchase order.
- The word "Contractor" refers to the person or company contracting with the State to furnish the "services" called for D. by the contract.
- E. The word "Chief" is used to mean the Chief of the Office of Abandoned Mine Lands & Reclamation, Department of Environmental Protection.

Article 4 - ORDERING PROCEDURE

- This is an open-end quantity contract for the services specified and for the period set forth herein. Delivery or A. performance shall be made in accordance with the provisions of this contract.
- В. Work will be ordered by the Chief or his representative, for the Office of Abandoned Mine Lands & Reclamation, West Virginia Department of Environmental Protection, which shall include quantity of CaO to be delivered.

BUYER	PAGE	8.	REQ. OR PO NO.		
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SPENDING UNIT					
West Virginia Department of Environmental					
Protection/Abandoned Mine Lands & Reclamation					

WV-36a STATE OF WEST VIRGINIA Rev. 9/13/07 PURCHASING CONTINUATION SHEET CONTRACTOR:

Article 5 - DELIVERY

A. The contractor shall acquire and deliver the specified quantity of CaO in accordance to each order. The contractor shall give an invoice to the Department of Environmental Protection representative upon completion of delivery.

Article 6 - GENERAL CONDITIONS

- A. The contractor shall be responsible for paying and/or securing all taxes, permits, fees, insurance liability, compensations, and any other items necessary to render the owner free and harmless from all claims arising from services performed under this contract.
- B. The contractor shall take steps required to ensure equal opportunity for employment in accordance with policies promulgated by the Presidents Committee on Equal Opportunity.
- C. The State shall be responsible for obtaining all rights of entry, if needed.
- D. The work and services to be performed under this contract shall be subject to continual monitoring and inspection by the State's authorized representative, such inspection will, among other things ensure technical compliance.
- E. In accomplishment of services to fulfill the requirements of the purchase order, neither contractor nor his subcontractor shall create any adverse environmental effects and shall be responsible for compliance with all applicable local, state, and federal environmental and occupational health and safety regulations pertinent to the work.

Article 7 - COSTS AND PAYMENTS

- A. Payment to the contractor will be made on the following basis:
 - 1. Unit Pricing

Item - As directed by the State in specific purchase order.

Quantity - As directed in the purchase order.

Unit Price - As provided by the Purchase Order.

B. The contractor shall invoice after delivery as specified in the purchase order and the delivery is accepted by the division. All invoices shall show the quantities and unit price as directed in the purchase order and include <u>verification</u>.

BUYER CB-23	PAGE 9.	REQ. OR PO NO. DEP 14468
	T partment of Enviro loned Mine Lands	

WV-36a STATE OF WEST VIRGINIA Rev. 9/13/07 PURCHASING CONTINUATION SHEET CONTRACTOR:

Article 8 - CHANGES IN THE CONTRACT

- A. The State, without invalidating the contract, may order changes in the work within the general scope of the contract consisting of additions, deletions, or other revisions, all such changes in the work shall be authorized by a change order. A change order signed by both the State and Offeror indicates their agreement to an adjustment to the contract. The cost or credit to the State resulting from a change in the work shall be determined in one or more of the following ways:
 - 1) By mutual acceptance of a lump sum properly documented (itemized)
 - 2) By unit prices (negotiated)

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SPENDING UNIT West Virginia Department of Environmental Protection/Abandoned Mine Lands & Reclamation				

WV-36a STATE OF WEST VIRGINIA
Rev. 9/13/07 PURCHASING CONTINUATION SHEET
CONTRACTOR:

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SPENDING UNIT
West Virginia Department of Environmental

Protection/Abandoned Mine Lands & Reclamation

VV-36a STATE OF WEST VIRGINIA lev. 9/13/07 PURCHASING CONTINUATION SHEET CONTRACTOR:

> Laurel Run Doser Project Hydrated Lime Delivery

As on-site supplies of the lime are depleted, it will be necessary to order and receive additional quantities to maintain an adequate supply on site at all times. The contractor shall be responsible for acquiring and making delivery of the lime to the sites. The roads are passable, however, during inclement weather conditions, passage may be difficult. Delivery will be required during all weather conditions and on a twenty-four (24) hour notice.

The acquisition and utilization of all reasonable and necessary equipment, licenses, permits, specialized equipment, etc. will be the exclusive responsibility of the Contractor.

Contractor to provide a price per ton for bulk deliveries in load of twenty-two (22) to twenty-four (24) tons.

NO PRE-BID CONFERENCE WILL BE HELD

Gradation

Sizing	% Passing	CHEMISTRY	
40 MESH 100 MESH	100.0 % 98.3%	Available CaO-71.63% Ca(OH) ₂ - 98.3%	Sulphur – 0.032% LO1 – 24.0%
200 MESH	88.4%	$Mg(OH)_2 - 0.33\%$	GRIT - 2.45%
325 MESH	83.1%	Al ₂ O ₃ - 0.19%	Neutraliation Value-132
Density – 33.3 lbs./ft. ³		Fe ₂ O ₃ – 0.05%	Moisture – 1.7%
0.45 tons/yd ³		SiO ₂ 0.45%	•

ITEM NO.	QUANTITY	DESCRIPTION		UNIT PRICE	AMOUNT
1.0		Hydrated Lime delivered in loads of twenty-two (22) to twenty-for tons	ır (24)	\$140.00 PER TON	\$ <u>28,000.00</u>
		NOTE: The above quantities are for bidding purposes only.	TOTAL	,	\$ <u>28,000.00</u>

RFQ No. DEP 14468

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name: Greer Lime Company	
Authorized Signature:	Date: October 16, 2008
Charles Bolyard, Vice Preside	lent