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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for Quotation

ADJ09003

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ADDRESS CORRESPONDENCE TO ATTENTION OF

JOHN ABBOTT 304-558-2544

\*601153103 304-344-1113 DANIELS ELECTRIC INC PO BOX 3426

CHARLESTON WV 25334-3426

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### GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

ADJ09003

304-558-2544

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ADDRESS CORRESPONDENCE TO ATTENTION OF: JOHN ABBOTT

S H P

**\*601153103** 304-344-1113 DANIELS ELECTRIC INC PO BOX 3426

CHARLESTON WV 25334-3426

02/10/2009					<del>-</del>	HIP VIA		:::::::::::::::::::::::::::::::::::::	D.B.	FREIGHT TERMS
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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

# Request for Quotation

ADJ09003

AFO NUMBER

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ADDRESS CORRESPONDENCE TO ATTENTION OF

JOHN ABBOTT 304-558-2544

\*601153103 304-344-1113 DANIELS ELECTRIC INC PO BOX 3426

CHARLESTON WV 25334-3426

02/10/2009  BID OPENING TIME 01:30PM  LINE QUANTITY UOP CAT ITEM NUMBER UNIT PRICE AMOUNT	DATE PRINTED	TERMS OF SAL	E SHIP VIA	FOB	FREIGHTTERMS
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\*601153103

PO BOX 3426

CHARLESTON WV

DANIELS ELECTRIC INC

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

304-344-1113

25334-3426

# Request for Quotation

ADJ09003

PAGE

ADDRESS	CORRESPON	DENCE TO	TENT	ON OF:

JOHN ABBOTT 304-558-2544

WV AIR NATIONAL GUARD
ADJUTANT GENERAL'S DEPARTMENT
EASTERN WV REGIONAL AIRPORT
222 SABRE JET BLVD-167 AW/CES
MARTINSBURG, WV
25401

DATE PRINTED TERMS OF SALE SHIP VIA FREIGHT TERMS 02/10/2009 **BID OPENING DATE:** 03/12/2009 BID OPENING TIME 01:30PM CAT LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT NO. NO. 1 NO. 2 NO. 3 NO. NO. 5 I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF TH ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY DRAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING. .SIGNATURE 10-09 REV. 11/96 CONTRACTORS LICENSE

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE BROWN TELEPHONE 304-344-1113 DATE 3-10-09

TITLE Gen Manager Fein 55-056-5199-001 ADDRESS CHANGES TO BE NOTED ABOVE

WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS

STATE MUST BE LICENSED.

THE WEST VIRGINIA CONTRACTORS



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DATE PRINTED

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

## Request for Quotation

SHIP VIA

ADJ09003

PAGE	
Roy Piles	
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FREIGHT TERMS

ADDRESS CORRESPONDENCE TO ATTENTION OF

JOHN ABBOTT 304-558-2544

\*601153103 304-344-1113
DANIELS ELECTRIC INC
PO BOX 3426
CHARLESTON WV 25334-3426

TERMS OF SALE

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

# Request for Quotation

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ADJ09003

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JOHN ABBOTT
304-558-2544

\*601153103 304-344-1113 DANIELS ELECTRIC INC PO BOX 3426

CHARLESTON WV 25334-3426

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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for

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JOHN ABBOTT 304-558-2544

304-344-1113 **\*601153103** DANIELS ELECTRIC INC PO BOX 3426 CHARLESTON WV 25334-3426

WV AIR NATIONAL GUARD ADJUTANT GENERAL'S DEPARTMENT EASTERN WV REGIONAL AIRPORT 222 SABRE JET BLVD-167 AW/CES MARTINSBURG, WV 25401

TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS DATE PRINTED 02/10/2009 BID OPENING DATE: 01:30PM 03/12/2009 BID OPENING TIME CAT. NO QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT LINE CONCERNING THIS QUOTE: THIS IS THE END OF RFQ ADJ09003 \*\*\*\*\* TOTAL: SEE REVERSE SIDE FOR TERMS AND CONDITIONS: SIGNATURE ADDRESS CHANGES TO BE NOTED ABOVE 55-056-5199-001

### DANIELS ELECTRIC, INC.

#### P.O. BOX 3426 CHARLESTON, WEST VIRGINIA 25334 304 344-1113 FAX 304 344-1146 WV 006092

**MARCH 18, 2009** 

WV PURCHASING DIVISION 2019 WASHINGTON ST. E P.O. BOX 50130 CHARLESTON, WV 25305-0130

RE: RFQ # ADJ09003 - 167<sup>TH</sup> AIR GUARD DTT PROJECT @MARTINSBURG, WV

DANIELS ELECTRIC IS PLEASED TO BE GIVEN THE OPPORTUNITY TO GIVE YOU A QUOTE FOR THE DISTRIBUTED TRAINING TECHNOLOGY PROJECT LOCATED IN BUILDING 134. PROPOSAL CONSISTS OF THE FOLLOWING:

#### **HVAC - SUPPLY AND INSTALL**

- 1. ONE (1) TRANE 5-TON, 480 VOLT, THREE PHASE 13 SEER HEAT PUMP.
- 2. ONE (1) 5-TON 480 VOLT DELUXE AIR HANDLER.
- 3. 15 KW, 480 VOLT THREE PHASE HEAT PACKAGE.
- 4. LOW PRESSURE, LOW AMBIENT KIT TO PREVENT FREEZING.
- 5. APPROX. 75FT. OF COPPER LINE SET.
- 6. ONE (1) HONEYWELL DIGITAL TOUCH SCREEN THERMOSTAT.
- 7. INSULATED METAL DUCT, SUPPLY & RETURN.
- 8. FIVE (5) 10 INCH SUPPLY GRILLES.
- 9. TWO (2) 24 X 24 RETURN AIR GRILLES.
- 10. EMERGENCY OVER FLOW CATCH PAN.
- 11. SAFETY SHUT DOWN SWITCH.
- 12. PROGRAMMABLE HONEYWELL STEAM HUMIDIFIER.
- 13. DUCT SMOKE DETECTOR AND CONTROLS.
- 14. REMOVE TEN FOOT SECTION OF UNUSED DUCT WORK AND SEAL OPENINGS.
- 15. REMOVE THREE FOOT OF EXHAUST DUCT AND CAP.

LABOR, MATERIAL AND EQUIPMENT -----\$34,545.00

#### **ELECTRICAL - SUPPLY AND INSTALL**

- 1. ONE (1) 30 KVA 480/120-208 TRANSFORMER.
- 2. ONE (1) 120/208 125 AMP, 30 CIRCUIT SQUARE-D PANELBOARD & BREAKERS.
- 3. TWELVE (12) 20 AMP DUPLEX RECEPTACLES.
- 4. THREE (3) SINGLE POLE LIGHT SWITCHES.
- 5. ONE (1) 30 AMP 208 VOLT TWIST-LOCK RECEPTACLE.
- 6. NINE (9) 277 VOLT 2X4 PARABOLIC 4 LAMP LAY-IN FIXTURES.
- 7. ONE (1) EXIT LIGHT.
- 8. SERVICE CONDUIT AND WIRE TO FEED NEW HVAC SYSTEM.
- 9. THIRTEEN (13) DATA RACEWAYS INSTALLED JUST ABOVE CEILING.
- 10. LOT OF CONDUIT AND WIRE.

DANIELS ELECTRIC INC.

MARCH 18, 2009 PAGE 2

RE: RFQ#ADJ09003 - 167<sup>TH</sup> AIR GUARD DTT PROJECT @ MARTINSBURG, WV

**ELECTRICAL: CONTINUED** 

LABOR, MATERIAL AND EQUIPMENT -----\$24,898.00

#### **CARPENTRY**

- 1. NEW ACOUSTICAL CEILING SYSTEM COMPLETE WITH NEW GRID & PAD. PAD MATERIALS TO BE CLASS A SOUND AND FIRE RATED. EXTRA PAD LEFT ON SITE FOR FUTURE CUSTOMER USE.
- 2. NEW VCT FLOORING AND VINYL BASE PER SPECIFICATIONS/COLOR TO BE DETERMINED.

NOTE: SCOPE INCLUDES FLOOR PREPARATION, APPLY ADHESIVES, INSTALL TILE AND BASE. CLEAN UP AND REMOVE ALL DEBRIS.

LABOR, MATERIAL AND EQUIPMENT -----\$8,250.00

IF YOU HAVE ANY QUESTIONS PLEASE GIVE ME A CALL.

RESPECTFULLY

FRANK ROUSH

### BID PROPOSAL 167th Airlift Wing MARTINSBURG, WEST VIRGINIA

# DISTRIBUTIVE TRAINING TECHNOLOGY PROJECT (DTTP), HVAC

NAME & ADDRESS OF BIDDER	Daniels Electric
	P.O.Box 3426
•	Daniels Electric 1.0.Box 3426 Charleston WVa. 25334
PHONE, FAX & EMAIL OF BIDDER	304-344-1113
	304-344-1146
	304-344-1113 304-344-1146 Frame 333 @ aol.com
,	
BASE BID - HVAC installation : LUbidding documents,	MP sum for all labor, materials, and equipment as stipulated in the
written in numbers: 67,69	3.00
written in words: Sixty-Seve	n Thousand, Six Hundred and Ninety Three
•	·
BASE ALTERNATE - Electrical inst stipulated in the bidding documents,	allation: LUMP sum for all labor, materials, and equipment as
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# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,
COUNTY OF Kanawha, TO-WIT:
I, Frank Rose, after being first duly sworn, depose and state as follows:
1. I am an employee of <u>Daniels Electric</u> ; and, (Company Name)
2. I do hereby attest that <u>Doniels Electric</u> (Company Name)
maintains a valid written drug free workplace policy and that such policy is in compliance with <b>West Virginia Code</b> §21-1D-5.
The above statements are sworn to under the penalty of perjury.
Daniels Electric
(Company Name)
OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA KAY F. GRIFFITH 196 SUNSET DRIVE By:
CHARLESTON, WY 25301 My commission expires June 5, 2015  Title: Cen Manager
Date: 3-18-09
Taken, subscribed and sworn to before me this 18 day of March.
1By Commission expires June 5, 2015
(Seal)  Nay J. Griggiek  (Notary Public)

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

Jan 2009

### STATE OF WEST VIRGINIA Purchasing Division

### **PURCHASING AFFIDAVIT**

#### **VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

#### **ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.

Under penalty of law for false swearing (**West Virginia Code** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Doniels Electrica		
Authorized Signature: Tranklaush	_Date:	3-18-09

Purchasing Affidavit (Revised 01/01/09)

The Huntington National Bank
Columbus, Ohio 43219

Pay

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