

Request for Quotation

859C2054

PAGE...

ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN 304-558-2402

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Filtrona Extrusion, Inc. 3110 70th Ave. East Tacoma, WA 98424

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DIVISION OF HIGHWAYS
VARIOUS LOCALES AS INDICATED
BY ORDER

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Vice Presider	nt, Sales	N91-1394	510	ADDRESS CHANGE	S TO BE NOTED ABOVE

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



Request for Quotation

RFQ NUMBER 859C2054

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MICHAEL AUSTIN 304-558-2402

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DIVISION OF HIGHWAYS VARIOUS LOCALES AS INDICATED BY ORDER

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VENDOR

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

MICHAEL AUSTIN

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DIVISION OF HIGHWAYS
VARIOUS LOCALES AS INDICATED
BY ORDER

TERMS OF SALE SHIP VIA FREIGHT TERMS DATE PRINTED RC NET 30 DAYS Paid 05/07/2009 Destination BID OPENING DATE: 01:30PM 05/20/2009 BID **OPENING TIME** CAT. UNIT PRICE AMOUNT LINE QUANTITY UOP ITEM NUMBER IN THE EVENT THE VENDOR/CONTRACTOR FILES BANKRUPTCY: FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATI-CALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER. THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM. REV. 04/11/2001 EXHIBIT 10 REQUISITION NO.: ADDENDUM ACKNOWLEDGEMENT

PROPOSAL, PLANS	ND/OR SPECIFICATION,	ETC.
ADDENDUM NO. 'S:		
NO. 1		
NO. 2		
NO. 3		
NO. 4		· · ·
NO. 5		

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

ELEPHONE 77-335-4638

5/15/09

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304-558-2402

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DIVISION OF HIGHWAYS VARIOUS LOCALES AS INDICATED BY ORDER

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Type III Barricades and Replacement Parts

SCOPE OF CONTRACT

The scope of this Contract is to provide the West Virginia DOH with complete Type III Barricades and replacement components as needed.

BID SCHEDULE AND PRODUCT COMPLIANCE FORM

The Vendor shall complete the bid schedule and product compliance checklist form included as part of this Contract in their entirety. Bids with these items uncompleted will be rejected.

BARRICADE MANUFACTURER SHEETING APPLICATION CERTIFICATION

The barricade manufacturer will be required to submit a copy of a letter, specific to this Contract, stating that the barricade manufacturer has been certified by the sheeting manufacturer to apply the series sheeting specified (by the vendor in the product compliance checklist form) to the model barricade(s) to be supplied (as specified by the vendor in the product compliance checklist form). This letter shall be addressed from the sheeting manufacturer to the barricade manufacturer, should reference this Contract number, and should be included with the vendor's bid package. This Contract shall not be awarded without receipt of this letter.

MATERIAL SPECIFICATIONS

The material components of the barricade shall be as follows:

- UV resistant High Density Polyethylene (HDPE) or engineered thermoplastic rails
- UV resistant High Density Polyethylene (HDPE) or engineered thermoplastic uprights
- Skids (feet) and all other associated metal components (upright receiver) shall be galvanized steel.
- Hardware, other than nylon washers used to protect the face of the panel sheeting, shall be galvanized, zinc plated, or stainless steel.

BARRICADE DESIGN

The barricade supplied shall meet the requirements of the FHWA publication "Manual on Uniform Traffic Control Devices", latest edition.

The barricade supplied shall be manufactured using "plastic" uprights and panels, and steel perforated square tube skids, per the above "MATERIAL SPECIFICATIONS" section.

The barricade shall be designed such that the perforated square tube receiver on each skid is designed to allow the plastic uprights to slide into the receiver for attachment.

The square tube receiver on each skid shall be welded to the skid, and shall be designed to allow the plastic uprights to slide into the receivers and to be mechanically fastened in place.

The barricade panels and uprights shall be manufactured with internal reinforcing to prevent deformation and/or crushing. The panels shall also be designed such that the sheeting applied to the panels is recessed inside of the outside edges of the panel. The hardware for connecting the panels to the uprights shall include a "plastic" or nylon type washer to be placed between the connection hardware steel washer or nut and the sheeting face in order to prevent damage to the sheeting.

NCHRP-350 APPROVAL

Barricades supplied by the manufacturer shall be approved by the FHWA, as supplied, as being approved and in conformance with the NCHRP-350 requirements for Work Zone Category II devices at Test Levels I, II, and III. If requested by the DOH, the manufacturer shall be required by the DOH to submit all FHWA approval letters pertaining to the approval of the device bid, prior to the award of the Contract.

APPROVED SHEETING

Based on the current WVDOH Approved Products List for sign sheetings, one of the following sheetings shall be used in the manufacturing of the barricades supplied under this Contract:

- 3M 33X Series Barricade Sheeting
- Avery Dennison W-6100 Series Barricade Sheeting

BID ITEMS

Complete barricades shall be available in 4 ft. and 8 ft. lengths. Complete barricades shall include all components of a complete barricade, and all hardware required for assembly. Complete barricades shall be available with one-sided rails, left or right, and two-sided rails, left and right.

One sided rails, left or right, and two-side rails, left and right, shall also be available for purchase individually. These rails shall include all hardware required to attach the rails to the uprights.

Replacement uprights shall be available for purchase individually.

DELIVERY

All prices bid shall be FOB destination in accordance with the list of delivery destinations made a part of this contract. All orders shall be shipped complete within forty-five (45) days A.R.O. Late delivery charges against the vendor may be assessed at a rate of \$50.00 per calendar day after forty-five (45) days ARO. Notification of shipment from vendor shall be received a minimum of 48 hours before delivery of material at the location indicated on the release.

BID SCHEDULE

The following estimated quantities are for bid purposes only, Actual quantities will be determined by needs of the West Virginia Division of Highways and may be inc

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PRODUCT COMPLIANCE CHECKLIST FORM

This form shall be completed in its' entirety by the vendor, and submitted as part of the vendor's bid package.

Type	Ш	Barricades
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Type in dainicages	
1) Barricades to be supplied meef the requirements of the FHWA publication "Manual on Uniform Traffic Control Devices", latest edition?	Yes No
Barricades to be supplied utilize UV resistant High Density Polyethylene (HDPE) or engineered thermoplastic rails and uprights?	Yes No
3) Barricades to be supplied utilize galvanized steel perforated square tube skids?	Yes No
4) Barricades to be supplied utilize a galvanized steel perforated square tube receiver welded to each skid and are designed to allow the plastic uprights to slide into the receiver and mechanically fastened in place?	Yes No
5) Barricade panels and uprights manufactured with internal reinforcing to prevent deformation and/or crushing?	Yes No
6) Panels designed such that the sheeting applied to the panels is recessed inside of the outside edges of the panel?	Yes No
7) Hardware for connecting the panels to the uprights included?	Yes No
8) The hardware for connecting the panels to the uprights includes a "plastic" or nylon type washer to be placed between the connection hardware steel washer or nut and the sheeting face in order to prevent damage to the sheeting?	Yes No
9) Barricades supplied by the manufacturer approved by the FHWA, as supplied, as being approved and in conformance with the NCHRP-350 requirements for Work Zone Category II devices at Test Levels I, II, and III?	Yes No
10) NCHRP-350 approval letters available upon request?	Yes No
11) Sheeting to be used on barricades supplied. 3M 33X Series	AD W-6100 Series
12) Barricades available in 4' and 8' lengths?	Yes No
13) Hardware, other than nylon washers used to protect the face of the panel sheeting, galvanized, zinc plated, or stainless steel?	Yes No
14) Complete barricades available with one-sided rails, left or right, and two-sided rails, left and right?	Yes No
15) One sided rails, left or right, and two-side rails, left and right, available for purchase individually with upright attachment hardware included?	Yes No
16) Replacement uprights available for purchase individually?	Yes No

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PRODUCT COMPLIANCE CHECKLIS	T FORM (CONTINUED)
17) Manufacturer of barricades bid?	Filtrana/Davidson Traffe
18) Manufacturer Model number or name for complete 4' barricade bid?	T3B 4'
19) Manufacturer Model number or name for complete 8' barricade bid?	T3B 8'
PRINT NAME: Peter Speer	
SIGN NAME: SERV	
NAME OF VENDOR: FILTMONA EXTRUSION 1	nc.
5-15-Na	

Delivery Address	Contact	Phone Number
WVDOH - D1 Sign Shop	Jim Russell	304-759-0708
75 Pickens Rd.		304-558-3001*
Nitro, WV 25143		
WVDOH - D2 Sign Shop	Ed Laymen	304-528-5679
801 Madison Ave.	,	304-528-5600*
Huntington, WV 25704		304-326-5500"
WVDOH - D3 Sign Shop	Tom Potts	204 420 4045
720 Depot St.	TOTAL OUS	304-420-4815
Parkersburg, WV 26101		304-420-4645*
WVDOH - D4 Sign Shop	Rick Reed	304-627-2401
US-19 - 1 mile N. of Clarksburg (gore yard)		
Clarksburg, WV 26301		304-842-1500*
WVDOH - D5 Sign Shop	Doug Placka	304-289-3521
US-50 - 14 miles E. of Keyser		304-289-3521*
Burlington, WV 26710		304-269-3521-
WVDOH District 6 Sign Shop	Jim Wurtzbacher	304-843-3658
1 DOT Drive, Bldg. 3		
Moundsville, WV 26041	,	304-238-4008*
WVDOH - D7 Sign Shop	Tyrone Campbell	304-269-0460
US-33 - 1/2 mile E. of Weston	Tyrono odmpbeli	
Weston, WV 26452		304-269-0414*
WVDOH - D8 Sign Shop	Mike Westfall	304-637-0215
Rt. 219 - 1 mile N. of Elkins	······································	304-637-0215 304-637-0220*
Elkins, WV 26241	***************************************	304-637-0220*
WVDOH - D9 Sign Shop	Harry Honaker	304-647-7551
US-219 - 1-1/2 miles N. of Lewisburg		304-647-7450*
Country Club Rd Brush Rd.		917 7 700
Lewisburg, WV 24901		
WVDOH - D10 Sign Shop	Curtis Whitlow	304-487-5283
270 Hardwood Lane		304-487-5228*
Princeton, WV 24740		
WVDOH - Traffic Services Complex	Chuck Swigger	304-558-6356
180 Dry Branch Rd.	Ted Whitmore	304-558-9468
Charleston, WV 25306		000-9400

^{*} District/Division headquarters phone number

13

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

Date:		itle:
Bidder:	· 8	igned:
and ac	curate in all respects; and that if a contract is iss	ode, §61-5-3), Bidder hereby certifies that this certificate is true ued to Bidder and if anything contained within this certificate fy the Purchasing Division in writing immediately.
authorize the required deemed	izes the Department of Revenue to disclose to the Director puired business taxes, provided that such information d and by the Tax Commissioner to be confidential.	ny reasonably requested information to the Purchasing Division and or of Purchasing appropriate information verifying that Bidder has paid oes not contain the amounts of taxes paid nor any other information
require against or dedu	ements for such preference, the Secretary may order th t such Bidder in an amount not to exceed 5% of the bid ucted from any unpaid balance on the contract or purch	
6.	Bidder is a resident vendor who is a veteran of the Upurposes of producing or distributing the commodities continuously over the entire term of the project, on a residents of West Virginia who have resided in the sta	eference who is a veteran for the reason checked: nited States armed forces, the reserves or the National Guard, if, for s or completing the project which is the subject of the vendor's bid and verage at least seventy-five percent of the vendor's employees are ate continuously for the two immediately preceding years.
5.	Bidder is an individual resident vendor who is a veterar and has resided in West Virginia continuously for t submitted; or,	eference who is a veteran for the reason checked: n of the United States armed forces, the reserves or the National Guard he four years immediately preceding the date on which the bid is
4.		ons (1) and (2) or subdivision (1) and (3) as stated above; or,
3.	affiliate or subsidiary which maintains its headquarte minimum of one hundred state residents who certifie	m of one hundred state residents or is a nonresident vendor with an ers or principal place of business within West Virginia employing a es that, during the life of the contract, on average at least 75% of the cloyees are residents of West Virginia who have resided in the state
2.	working on the project being bid are residents of West immediately preceding submission of this bid; or,	g the life of the contract, on average at least 75% of the employees It Virginia who have resided in the state continuously for the two years
		r subsidiary which employs a minimum of one hundred state residents all place of business within West Virginia continuously for the four (4) tion; or,
1.	ing the date of this certification; or, Bidder is a partnership, association or corporation resi business continuously in West Virginia for four (4) yea ownership interest of Bidder is held by another individ maintained its headquarters or principal place of bu	d continuously in West Virginia for four (4) years immediately precedident vendor and has maintained its headquarters or principal place of ars immediately preceding the date of this certification; or 80% of the lual, partnership, association or corporation resident vendor who has siness continuously in West Virginia for four (4) years immediately

^{*}Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Filmona F	extrusion Ine.		
	<u> </u>	Date: _	5/15/09
Authorized Signature: Purchasing Affidavit (Revised 01/01/99)	5 /		



Jon Adams Senior Account Executive



Graphics and Reflective Products Division

6506 Sword Fem Ave. SE Snoqualmie, WA 98065 Tel: 888-283-7955 ext. 4005 Fax: 125-675-9366 Jon.adams@averydennison.com

5/15/09

Peter Speer Filtrona Extrusion 3110 70th Ave East Tacoma WA 98424

Dear Peter,

This letter is to comply with the requirements of West Virginia Dept. Of Administration's RFQ # 859C2054 dated May 7, 2009.

I confirm that Filtrona Extrusion has been certified to apply AD W-6100 Series Type III Barricade sheeting to Type III barricade panels.

Best regards,

Jon Adams

Sales Manager-West