



**State of West Virginia
Department of Administration
Purchasing Division**

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.



March 26, 2008

Mr. Chuck Bowman, Buyer
State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

**Re: McAlpin/Robey/Katy Lick Design
Req # DEP14234**

Dear Mr. Bowman:

Greenhorne & O'Mara (G&O) **accepts the terms of the WVDEP's request for quotations** as stated in the request released on February 20, 2008 and is pleased to respond to the same request for the McAlpin/Robey/Katy Lick Design. Prepared in our expression of interest, you will find an abundance of information that describes in detail our qualifications and experience with respect to the McAlpin/Robey/Katy Lick Design project. The information includes a statement of our qualifications, personnel summaries and projects to reflect the broader scope of services identified in your EOI. Specifically, we have provided the following requested information:

1. A cover letter that includes a **statement accepting the specified terms** of the request for quotations (this document).
2. A section summarizing the G&O Team's technical qualifications, including the pertinent qualifications, experience, and location of key project team members; where each project team member will be physically located (all G&O key management staff members are located in our Fairmont office); a synopsis of each key project team member's assignments and responsibilities; and the percentage of his/her time each key project team member will devote to the project during the life of the project. This section also provides the percentage of work that will be done in our local office.
3. A section to describe the locality of the G&O team.
4. References who are familiar with G&O's work on similar projects.
5. A section for the Consultant Confidential Qualification Questionnaire and the Related Project Experience Matrix.
6. A signed Purchasing Affidavit from the State of West Virginia Purchasing Division, which indicates that G&O and our subconsultants are not in debt of any kind to the State of West Virginia.

If you have any questions or concerns regarding our submittal, please do not hesitate to contact me at (304) 367-9401 or mretton@G-and-O.com, or our proposed Project Manager, Mr. Gary Fazalare, at (304) 367-9401 or gfazalare@G-and-O.com.

Sincerely,

Michael A. Retton, PE, PS
Vice President, Mid-Atlantic Region

Enclosures