

***Ronk's Uniform Center, Inc.***

***803 Seventh Avenue***

***Huntington WV 25701***

*Phone 304-525-1783*

*Fax 304-525-1932*

*Feb 19, 2008*

*Chuck Bowman  
Dept of Administration  
Purchasing Division  
2019 Washington St E Bldg 15  
Charleston WV 25305-0130*

*Re: RFQ-DEP 14204*

*Mr. Bowman:*

*Thank you for the opportunity to bid on RFQ-DEP 14204. To help clarify the enclosed bid please acknowledge the following information:*

*The term oversize (not to include custom made) breaks down as follows:*

*Trousers.....waist sizes 44 thru 54*

*Shirts.....(depending on manufacturer) sizes 2x thru 4x; or 18.5 thru 22*

*Jackets, coveralls, sweaters, rain pants, and tactical vests over sizes break down the same way; always depending on the manufacturer.*

*I have bid all items per specs. However on the following items I am offering an alternative for your consideration.*

*Item #1.....Parka (bid as specked)*

*Alternate bid: Blauer #9860Z.....available in black or green*

*Reg sizes.....\$172.50*

*Over sizes.....189.75*

*Item #3.....Jacket(bid as specked)*

*Alternate bid: Fechheimer #59135 Ultra Duty Jkt*

*Reg sizes.....\$107.50*

*Over sizes..... 118.25*

*Item #28.....Seirus glove as specked is not available. Therefore, I have bid Damascus DWK26.*

*Alternates for your consideration:*

*Damascus D28.....\$24.65*

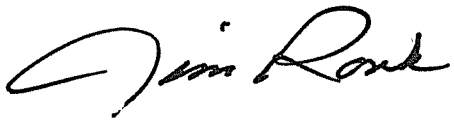
*Damascus D29.....34.50*

*Be advised all samples, including alternates with descriptive literature, have been sent to Mr. Skip Amole per your instructions.*

*Should Ronk's be the successful bidder, a web site will be made available for your employees. This web site will provide complete information including pictures, and a full description of each item including sizes and prices. Being a secure web site your employees will be able to create their own name and password when ordering on line using their credit card.*

*Should you need additional information or questions you may reach me at the address above or at 1-800-642-7665.*

*Respectfully,*

A handwritten signature in black ink that reads "Jim Ronk". The signature is fluid and cursive, with the first name "Jim" and last name "Ronk" clearly legible.

*Jim Ronk*

*JR/sh*

**RFQ# DEP14204**  
**BID SCHEDULE**

Buyer: 23	Page 033	Req. or P.O. No: DEP 14204
Spending Unit:		
Department of Environmental Protection		

Vendor:

*ROCK'S UNIFORM CENTER*

Item No:	Quantity	Description	Unit Price	Amount
1	200	Parka, Hip Length, Insulated – Male & Female <i>S-XL OVERSIZE</i>	172.50 189.75	34500.00
2	300	Waterproof Hooded Jacket, – Male & Female <i>S-XL OVERSIZE</i>	45.50 49.95	13650.00
3	200	*Jacket, "Bombardier" – Male & Female <i>S-XL OVERSIZE</i>	107.50 119.25	21500.00
4	200	Twill Trousers – Male & Female <i>28-42 OVERSIZE</i>	35.50 39.05	7100.00
5	200	Jeans, Western Style – Male & Female <i>28-42 OVERSIZE</i>	30.95 34.05	6190.00
6	50	Necktie, Clip-on – Male & Female	3.95	197.50
7	50	Necktie, Four-in-Hand – Male & Female	3.95	197.50
8	100	*Coveralls, Twill, Long & Short Sleeve – Male & Female <i>S-XL OVERSIZE</i>	26.75 29.45	2675.00
9	70	*Coveralls, Insulated – Male & Female <i>S-XL OVERSIZE</i>	42.60 46.85	2982.00
10	200	Belt, Leather, Black – Male & Female <i>28-42 OVERSIZE</i>	13.95 15.35	2790.00
11	75	Fur Trooper Cap – Male & Female <i>S-2XL</i>	19.50	1462.50
12	200	*Shirt, Long Sleeve, Poly-Cotton – Male <i>14-18 OVERSIZE</i>	29.40 35.25	5880.00
13	75	*Shirt, Long Sleeve, Poly-Cotton – Female <i>28-44 OVERSIZE</i>	29.40 35.25	2205.00
14	200	*Shirt, Short Sleeve, Poly-Cotton – Male <i>14-18 OVERSIZE</i>	25.95 31.10	5190.00
15	75	*Shirt, Short Sleeve, Poly-Cotton – Female <i>28-44 OVERSIZE</i>	25.95 31.10	1946.25
16	100	*Shirt, Long Sleeve, Poly-Rayon – Male <i>14-18 OVERSIZE</i>	42.95 49.95	4295.00
17	50	*Shirt, Long Sleeve, Poly-Rayon – Female <i>28-44 OVERSIZE</i>	42.95 49.95	2147.50
18	100	*Shirt, Short Sleeve, Poly-Rayon – Male <i>14-18 OVERSIZE</i>	36.80 44.15	3680.00
19	50	*Shirt, Short Sleeve, Poly-Rayon – Female <i>28-44 OVERSIZE</i>	36.80 44.15	1840.00
20	200	Weather Proof Hip Length Parka w/hood– Male & Female <i>S-XL OVERSIZE</i>	255.50 280.95	51100.00
21	300	Rain Pants – Male & Female <i>S-XL OVERSIZE</i>	29.95 32.95	8985.00
22	170	Spiewak Rain Pant <i>S-XL OVERSIZE</i>	79.95 87.75	13591.50
23	150	Vest, Insulated – Male & Female <i>S-XL OVERSIZE</i>	20.30 22.30	3045.00
24	50	Shorts – BDU Male & Female <i>28-44 OVERSIZE</i>	32.20 35.40	1610.00
25	100	*Sweater – Male & Female <i>S-XL OVERSIZE</i>	46.50 55.80	4650.00
26	100	Knit Watch Cap – Male & Female	6.50	650.00
27	200	Belt, Web with Chrome Buckle – Male & Female <i>28-44 OVERSIZE</i>	3.50 3.95	700.00
28	300	Gloves, All Weather Waterproof – Male & Female <i>S-2XL</i>	22.90	6870.00
29	100	Trousers, All Cotton – Male & Female <i>28-44 OVERSIZE</i>	32.90 35.90	3290.00
30	300	Tactical Pant, – Male & Female <i>28-44 OVERSIZE</i>	35.90 39.90	10770.00
31	150	*Fleece Jacket, – Male & Female <i>S-XL OVERSIZE</i>	22.95 25.25	3442.50
32	150	*Long Sleeve Shirt, All Cotton - Male <i>S-XL OVERSIZE</i>	23.50 25.85	3525.00
33	150	*Long Sleeve Shirt, All Cotton - Female <i>S-XL OVERSIZE</i>	23.50 25.85	3525.00
34	50	*Short Sleeve Shirt, All Cotton -- Male <i>S-XL OVERSIZE</i>	23.50 25.85	1175.00

**RFQ# DEP14204**  
**BID SCHEDULE**

Vendor: *RONK'S UNIFORM CENTER*

Buyer: 23	Page <i>034</i>	Req. or P.O. No: DEP14204
Spending Unit: Department of Environmental Protection		

Item No:	Quantity	Description	Unit Price	Amount
35	50	*Short Sleeve Shirt, All Cotton – Female <i>S-XL</i>	<i>23.50</i>	
		<i>OVERSIZE</i>	<i>25.85</i>	<i>1175.00</i>
36	300	Tactical Vest, All Cotton – Male & Female <i>S-2XL</i>	<i>57.50</i>	<i>17250.00</i>
		<i>OVERSIZE</i>	<i>65.25</i>	
Total Bid:				<i>255282.25</i>

\*Emblem to be affixed.

Quantities listed on the bid schedule are estimates and are used for bid evaluation to award only. Quantities stated are no guarantee of actual quantities that will be ordered. Ordered quantities may be more or less than those stated on the bid form. The contract will state the unit prices only.



State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
DEP14204

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
CHUCK BOWMAN 304-558-2157

V  
E  
N  
D  
O  
R  
  
\*709044137      304-525-1783  
RONKS UNIFORM CENTER INC  
803 SEVENTH AVENUE  
  
HUNTINGTON WV 25701

S  
H  
I  
P  
T  
O  
  
ENVIRONMENTAL PROTECTION  
DEPARTMENT OF  
VARIOUS LOCALES AS  
INDICATED BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS		
02/12/2008	NET 30	BEST ANY	Destination	Prepay/CHG BACK		
BID OPENING DATE: 02/20/2008		BID OPENING TIME 01:30PM				
LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 1 *****						
ADDENDUM ISSUED TO CHANGE THE COLOR OF ITEM NO. 1 PARKA 5.11 3 IN 1. CHANGE COLOR REQUIREMENT FROM FOREST GREEN TO BLACK.						
BID DATE IS DELAYED FROM 02/14/08 TO 02/20/08. BID OPENING TIME REMAINS 1:30 PM.						
***** NO OTHER CHANGES *****						
0001	1	LS		984-36-01-003		
VARIOUS ITEMS OF D.E.P. UNIFORM CLOTHING						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE <i>James E. Road</i>	TELEPHONE 304-525-1783	DATE 02-20-08
TITLE <i>President</i>	FEIN 55-0560108	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

---

**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130



State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

## Request for Quotation

RFQ NUMBER

DEP14204

PAGE

1

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN

304-558-2157

\*709044137 304-525-1783

RONKS UNIFORM CENTER INC  
803 SEVENTH AVENUE

HUNTINGTON WV 25701

ENVIRONMENTAL PROTECTION  
DEPARTMENT OF  
VARIOUS LOCALES AS  
INDICATED BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS		
01/10/2008	NET 30	BEST WAY	Destination	Prepay/On Back		
BID OPENING DATE: 02/14/2008		BID OPENING TIME 01:30PM				
LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		984-36-01-003		
VARIOUS ITEMS OF D.E.P. UNIFORM CLOTHING						
THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION, IS SOLICITING BIDS FROM QUALIFIED COMPANIES TO AWARD AN OPEN-END CONTRACT FOR THE SUPPLY OF UNIFORM CLOTHING, PER THE LINE ITEMS INDICATED IN THE ATTACHED AS WELL AS THE SPECIFICATIONS, BID REQUIREMENTS, TERMS & CONDITIONS, AND BID SCHEDULE.						
IT IS THE INTENT OF THE AGENCY TO AWARD THIS CONTRACT IN WHOLE TO A SINGLE VENDOR.						
THE GENERAL REQUIREMENTS NOTED HEREIN CONTAIN SPECIAL INSTRUCTIONS PERTAINING TO THE SUBMISSION OF CLOTHING SAMPLES FOR BID EVALUATION AND QUALITY COMPARISON DURING THE LIFE OF THE CONTRACT.						
NOTE: COLORS USED IN THE UNIFORM GARMENTS MUST BE COMPATIBLE AND PRESENT A PROFESSIONAL MATCHED APPEARANCE.						
EXHIBIT 3						
LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE UPON AWARD AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY						
SEE REVERSE SIDE FOR TERMS AND CONDITIONS						
SIGNATURE <i>James E. Ronk</i>			TELEPHONE 304-525-1783		DATE 02-20-08	
TITLE <i>President</i>		FEIN 55-0560108		ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

## Request for Quotation

RFQ NUMBER

DEP14204

PAGE

2

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN  
304-558-2157

\*709044137 304-525-1783  
RONKS UNIFORM CENTER INC  
803 SEVENTH AVENUE  
HUNTINGTON WV 25701

ENVIRONMENTAL PROTECTION  
DEPARTMENT OF  
VARIOUS LOCALES AS  
INDICATED BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/10/2008				

BID OPENING DATE:

02/14/2008

BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.						
UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.						
RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.						
CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.						
OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)						
QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT,						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'





State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

## Request for Quotation

RFQ NUMBER

DEP14204

PAGE

3

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN  
304-558-2157

\*709044137 304-525-1783  
RONKS UNIFORM CENTER INC  
803 SEVENTH AVENUE  
HUNTINGTON WV 25701

ENVIRONMENTAL PROTECTION  
DEPARTMENT OF  
VARIOUS LOCALES AS  
INDICATED BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
01/10/2008				

BID OPENING DATE:

02/14/2008

BID OPENING TIME

01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.						
ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, AND A SECOND COPY RETAINED BY THE SPENDING UNIT.						
BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.						
THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.						
REV. 04/11/2001						
VENDOR PREFERENCE CERTIFICATE						
CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).						
A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:						
( ) BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

## Request for Quotation

RFQ NUMBER

DEP14204

PAGE

4

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN  
304-558-2157

\*709044137 304-525-1783  
RONKS UNIFORM CENTER INC  
803 SEVENTH AVENUE  
HUNTINGTON WV 25701

ENVIRONMENTAL PROTECTION  
DEPARTMENT OF  
VARIOUS LOCALES AS  
INDICATED BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/10/2008				

BID OPENING DATE:

02/14/2008

BID OPENING TIME

01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
CERTIFICATION; OR						
<input checked="" type="checkbox"/> BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR						
( ) BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.						
B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:						
<input checked="" type="checkbox"/> BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;						
OR						
( ) BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER

DEP14204

PAGE

5

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN  
304-558-2157

\*709044137 304-525-1783  
RONKS UNIFORM CENTER INC  
803 SEVENTH AVENUE  
HUNTINGTON WV 25701

ENVIRONMENTAL PROTECTION  
DEPARTMENT OF  
VARIOUS LOCALES AS  
INDICATED BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
01/10/2008				

BID OPENING DATE:

02/14/2008

BID OPENING TIME

01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX &amp; REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER

DEP14204

PAGE

6

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN

304-558-2157

\*709044137 304-525-1783

RONKS UNIFORM CENTER INC  
803 SEVENTH AVENUE

HUNTINGTON WV 25701

ENVIRONMENTAL PROTECTION  
DEPARTMENT OF  
VARIOUS LOCALES AS  
INDICATED BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
01/10/2008				

BID OPENING DATE:

02/14/2008

BID OPENING TIME

01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
BIDDER: <i>Ronk's Uniform Center</i>						
DATE: <i>02-20-08</i>						
SIGNED: <i>James Ronk</i>						
TITLE: <i>President</i>						
* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)						
NOTICE						
AN ORIGINAL, SIGNED BID MUST BE SUBMITTED TO:						
DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130						
BID MUST CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:						
SEALED BID						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER

DEP14204

PAGE

7

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN  
304-558-2157

\*709044137 304-525-1783  
RONKS UNIFORM CENTER INC  
803 SEVENTH AVENUE  
HUNTINGTON WV 25701

ENVIRONMENTAL PROTECTION  
DEPARTMENT OF  
VARIOUS LOCALES AS  
INDICATED BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
01/10/2008				

BID OPENING DATE:

02/14/2008

BID OPENING TIME

01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
BUYER: CB-23						
RFQ. NO.: DEP14204						
BID OPENING DATE: 02/14/2008						
BID OPENING TIME: 1:30 PM						
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						
304-525-1932						
CONTACT PERSON (PLEASE PRINT CLEARLY):						
Jim Ronk						
***** THIS IS THE END OF RFQ DEP14204 ***** TOTAL: 255782.25						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**PARKA (1)**  
(Male & Female)  
[5.11 3 in1 or equal]

Styling – General Description

The parka shall meet or exceed the following requirements: Fully lined, insulated, special cut hip length parka. It shall have two outside slash pockets and two inside pockets (one slide fastener and one velcro closure). Detachable hood, fully lined and insulated, fastened by snaps.

Front

Shall be fastened by zip front closure. Draft flap shall be fastened by snaps which are color matched.

Inside Waste Drawstring

The parka is to have an inner waist drawstring to close with black cordlocks.

Sleeves and Cuffs

One-piece raglan sleeve with underarm seam shall be fully lined and insulated. Sleeve shall be finished with a 100% nylon cuff.

Color

Forest Green

Sizes

Men's:	S, M, L, XL, 2XL, 3XL, 4XL
Men's Long:	S, M, L, XL, 2XL, 3XL
Women's:	XS, S, M, L, XL

**WATER-PROOF HOODED JACKET (2)**  
(Male & Female)

009

**Style**

This will be a waterproof parka style jacket with an attached hood and raglan sleeves. It will be machine washable with drawstrings through the hood and the hem.

**Fabric**

The shell fabric shall be 100% Nylon Supplex with Ultrex coating OR EQUAL. The lining shall be 100% nylon taffeta.

**Hood**

The hood shall be attached with a drawstring.

**Sleeves**

The sleeves will be raglan style with elastic cuffs.

**Zipper**

It shall have a front zipper with a snap fly behind it.

**Pockets**

It will have two lower front concealed pockets with snap closure.

**Seams**

All seams will be heat-sealed to prevent leakage.

**Color**

Forest Green

**Sizes**

Regular:	XS, S, M, L, XL, 2XL, 3XXL, 4XXXL
Long:	M, L, XL, 2XL, 3XXL, 4XXXL

**Jacket "Bombardier" (3)**  
(Male & Female)

010

- Integrated articulated gusset design  
For a full range of movement
- Color coordinated knit color and bottom
- Side zips for utility access
- Slash pocket with envelope flap/snap  
Closure and inside pocket
- Elasticized cuff with velcro closure
- Inside storm flap
- YKK Nylon molded 2-way zipper
- Constructed of soft and durable 100%  
Tactel® Nylon with Teflon® coating from  
DuPont.

**Jacket Liner**

Liner is insulated with Thinsulate®, a patented Microfiber. At equal weights and densities, Thinsulate® has been proven to be as warm as Down and warmer than any other synthetic. Thinsulate® gets wet, it still keeps you warm, and is completely machine washable. This system liner is the best choice for really cold weather conditions.

**Color**

Forest green

**Sizes**

Regular: S, M, L, XL, 2XL, 3XL, 4XL

Long: M, L, XL, 2XL, 3XL, 4XL



**TWILL TROUSERS (4)**  
(Male & Female)  
[Perfection 1725FG or equal]

Style

Trousers shall be made with a plain front, two quarter top style pockets and two hip pockets, waistband, zipper, and hook and eye closure. Trousers will be full cut, relaxed fit, straight leg style. A **MEN's** uniform trouser pattern will be used for the men's trousers. A **WOMEN's** uniform trouser pattern will be used for the women's trousers.

Waistband

The waistband shall be closed with a crush-proof hook and eye, the eye being bartacked for stability. The finished waistband curtain, 2-1/2 inches wide, shall be attached with a rocap machine. Raw edges of the waistband are not to show under the waistband curtain. Trousers shall have banrol waistband stabilizer sewn into the waistband. Trousers are to be made with a continuous closed waistband using the closed corner method. The waistband shall be set on and shall be stitched below the lower edge through the outer fabric and the waistband curtain.

Fabric

The fabric shall be 65% polyester/35% cotton twill, 7.8 ounces per square yard.

Lining Fabric

The fabric used for pockets, waistband lining, and fly lining shall be 70% polyester/30% cotton with a minimum thread count of 78x64. The color shall be black.

Zipper

A non-corrosive, heavy weight zipper with slide fastener shall be used. It shall have automatic cam lock. Slide fastener tape is to be sewn to each fly with a minimum of two rows of lockstitch.

Front Pockets

The front pockets shall be quarter top type having a minimum opening of 6 inches and shall be 6 inches deep from bottom of opening. Facing shall be a minimum of 1-3/4 inches. The front pockets shall be stitched, turned and restitched. Ends of pocket openings shall be bartacked.

Hip Pockets

Reece double welt slash style, 5-1/2 inches at opening, 6 inches deep. Ends of opening shall be bartacked. Pockets to be constructed of lining fabric and shall continue into waistband seam to prevent sagging. Left pocket to have button and buttonhole. Pockets shall be folded and stitched.

Belt Loops

Seven belt loops with non-woven interlining to be caught in upper and lower waistband seams except center back loop which is to be bartacked. Belt loops are to be 3/4 inch wide and must accommodate a 2-inch belt.

Fly

Left fly is to extend a minimum of 3/8-inch beyond slide fastener tape to keep it concealed. Fly shall be bartacked at bottom of fly curve. Right fly lining to extend down to junction of side and seat seams. Right and left flies and zipper tape shall be bartacked together inside at bottom left corner. It will have a memory lock zipper with a button located to correspond to the buttonhole.

Seams and Stitching

Waistband, fly, facing and slide fastener stitching shall be a lockstitch. The seat seam is to be stitched with 2 rows of tandem needle chain stitching. Inseams and outseams shall be chain stitched with the seams pressed open. Bottom hem shall be turned inside 1-3/8 inches and blind stitched. Trousers must be oven baked after pressing.

Color

Forest Green

Sizes

Women's: size 6 through 24 – Petite, Regular, Tall

Men's:	Regular Rise	28-54 (Even sizes only over 38)
	Short Rise	28-40 (Even sizes only)
	Long Rise	32-42 (Even sizes only)

## WESTERN STYLE JEANS (5)

(Male & Female)

013

### Style

Permanent press, full cut, relaxed fit, western straight leg jean with feld western yoke in back. A MEN's jean pattern will be used for the men's jeans. A WOMEN's jean pattern will be used for the women's jeans.

### Waistband

The waistband will be interlined for body and shape and folder set with rivet button and buttonhole closing.

### Front Pockets

Two scoop folder set front pockets with 65% polyester/35% cotton pocketing, in black, will be bartacked at sideseams and at waist.

### Hip Pockets

The jeans will have two spade shaped back pockets. They are to be made of the same material as the body of the jeans. They will have two rows of topstitching, ¼-inch gauge using lockstitch and tacked at the upper corners.

### Belt Loops

Seven belt loops ½-inch wide with 2 inches pass through.

### Zipper

Heavy duty brass ratcheting zipper. Zipper tape is to be dark green. To be surged to right fly. Fly is to be bartacked at crotch and at fly outline. Tapes to be sewn to flies with lockstitch.

### Topstitching

Two needle topstitching is to be used on hip pockets, belt loops, front pocket openings, and left and right flies.

### Fabric

Ten ounce twill, 65-35 or 100% cotton.

### Color

Forest Green

### Sizes

Women's:	size 6 through 24	- Petite, Regular, Tall
Men's:	Regular Rise	- 28-54 (Even sizes only over 38)
	Short Rise	- 28-40 (Even sizes only)
	Long Rise	- 32-42 (Even sizes only)

**NECKTIE – CLIP ON (6)**

(Male &amp; Female)

**Style**

Samuel Broome metal clip-on, dacron/wool, with buttonholes, lined.

**Color**

Forest Green

**Dimensions**

Width:	3 inches	
Length:	Short	14-1/2 inches
	Regular	18 inches
	Long	20 inches
	Extra Long	22 inches

**Appearance**

All ties shall be finished flat and smooth without visible wrinkles, fabric flaws, stitching or splicing.

**NECKTIE – FOUR-IN-HAND (7)**

(Male &amp; Female)

**Style**

Samuel Broome four-in-hand dacron/wool.

**Color**

Forest Green

**Dimensions**

Width:	3 inches at widest point	
Length:	Regular	57 Inches
	Long	61 inches

**TWILL COVERALL (8)**  
(Male & Female)

Style

Elastic inserts in back waistband; pleated back, zipper front, one piece collar; inside cuff facing with gripper closure; with various pockets.

Fabric

Body fabric shall be 65% polyester/ 35% cotton, 7 ounce twill. Pocket lining shall be 50% polyester/ 50% cotton, 2.97 weight pre-shrunk 1%. The elastic shall be non-roll 100% polyester covered Spandex.

Sleeves

Two piece set-in sleeves may be long or short.

Front Pockets

Swing pockets with a separate facing; bartacked at bottom of opening.

Hip Pockets

One patch pocket of body fabric; one zippered hip pocket of body fabric; set with lockstitch.

Breast Pockets

Two zippered pockets of body fabric, set with lockstitch.

Pencil Pocket

Included.

Waistband

Outside band of body fabric finishes 1-5/8 inches wide with 4 x 1-3/8 inches elastic strips inside band on each side from sideseams toward center back.

Hem

Five-eighths inch double fold; single needle lockstitch.

Sizes

Regular Length:	34-56
Long Length:	40-56

Color

Forest Green

## **INSULATED LONG SLEEVED COVERALL (9)**

(Male & Female)

116

### **Style**

The coveralls are to be fully lined and insulated with a corduroy collar. It is to have a two-way concealed full torso zipper with inner windflap. It will also have 2 breast pockets with zipper closures. It is to have snap lapels with buttons on the long sleeves. Full length zippers are to be on both legs.

### **Fabric**

The shell fabric will be 65% polyester/35% cotton Twill. The coveralls will have quilted nylon lining and be insulated with Thinsulate.

### **Color**

Forest Green

### **Sizes**

Shall be slightly oversized and the armholes cut larger.

Regular Length: 34-56

Long length: 40-56

## **BELT (10)**

(Male & Female)

### **Style**

It will be 1-1/2 inches wide straight uniform belt. It will have a solid brass removable buckle. It will be plain style, not basketweave. It will be Don Hume OR EQUAL.

### **Material**

Heavy 9/10 ounce top grain cowhide

### **Color**

Black

### **Sizes**

28 inches to 60 inches

**TROOPER CAP (11)**  
(Male & Female)

**Style**

Winter weather fur trooper cap

**Material**

Nylon fabric with dynel fur.

**Strap**

Four snap chin strap.

**Lining**

Black extra thick quilted lining with insulating layer.

**Sizes**

S, M, L, XL, 2XL

018

**LONG SLEEVED SHIRT (12)**  
(Male)  
"Flying Cross" No. 35W 5414 OR EQUAL

Style

Shirts will be dress shirt style, cut on a form-fitting line with an extra long shirt tail.

Fabric

65% polyester/35% combed cotton

Color

Light tan

Collar

The shirt is to have a topstitched banded collar with sewn-in collar stays. The stand shall fasten with one button so that there shall be a tie space of ¼ inch when the collar is buttoned.

Sleeves

Long sleeves are to be tailored and have a two-button adjustable cuff with sleeve placket.

Front

The front shall have a center facing extending from the collar stand to the bottom of the shirt and be made of shirt fabric. The button stand shall be self-lined and placed on the right side extending from the collar stand to the bottom of the shirt.

Pockets

The shirt is to have two breast pockets with mitred corners. The left breast pocket is to have a pencil compartment. Both pockets are to have a 1-1/2 inch box pleat stitched top and bottom to prevent spreading. Pockets are to have interlined flaps. The side points of the flaps are to be secured to the pockets by means of velcro fasteners sewn onto the flaps and pockets.

Epaulets

The epaulets shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in the sleeve seam. The pointed ends shall be fastened with one button. The epaulets shall be box stitched to the shoulders with a row of cross stitching 2 inches from the sleeve seam.

Size Marking

Neck size and sleeve length shall be marked with indelible ink on the inside of the collar stand and on the outside of the left front tail.

Permanent Military Creases

Shirts are to have 5 permanent military creases. One crease on each front, to be centered vertically through the pocket and extending from hem to joining seam. Three vertical creases in back; middle crease on center back line, side back creases spaced equally from center crease.

Sizes

Neck Sizes: 14 through 20  
Sleeve Lengths: 28 through 38  
Regular and Tall



**LONG SLEEVED SHIRT (13)**  
 (Female)  
 "Flying Cross" No. 126R 5414 OR EQUAL

**Style**

Shirts will be dress shirt style, cut on a form-fitting line with an extra long shirt tail.

**Fabric**

65% polyester/35% combed cotton

**Color**

Light tan

**Collar**

The shirt is to have a topstitched banded collar with sewn-in collar stays. The stand shall fasten with one button so that there shall be a tie space of 1/4 inch when the collar is buttoned.

**Sleeves**

Long sleeves are to be tailored and have a two-button adjustable cuff with sleeve placket.

**Front**

The front shall have a center facing extending from the collar stand to the bottom of the shirt and be made of shirt fabric. The button stand shall be self-lined and placed on the left side extending from the collar stand to the bottom of the shirt.

**Pockets**

The shirt is to have two breast pockets with mitred corners. The left breast pocket is to have a pencil compartment. Both pockets are to have a 1-1/2 inch box pleat stitched top and bottom to prevent spreading. Pockets are to have interlined flaps. The side points of the flaps are to be secured to the pockets by means of velcro fasteners sewn onto the flaps and pockets.

**Epaulets**

The epaulets shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in the sleeve seam. The pointed ends shall be fastened with one button. The epaulets shall be box stitched to the shoulders with a row of cross stitching 2 inches from the sleeve seam.

**Size Marking**

Neck size and sleeve length shall be marked with indelible ink on the inside of the collar stand and on the outside of the left front tail.

**Permanent Military Creases**

Shirts are to have 5 permanent military creases. One crease on each front, to be centered vertically through the pocket and extending from hem to joining seam. Three vertical creases in back; middle crease on center back line, side back creases spaced equally from center crease.

**Size**

28 - 48 Medium and Tall

**SHORT SLEEVED SHIRT (14)**  
(Male)  
"Flying Cross" No. 85R 5414 OR EQUAL

Style

Shirts will be dress shirt style, cut on a form-fitting line with an extra long shirt tail.

Fabric

65% polyester/35% combed cotton

Color

Light tan

Collar

The shirt is to have a topstitched banded collar with sewn-in collar stays. The stand shall fasten with one button so that there shall be a tie space of  $\frac{1}{4}$  inch when the collar is buttoned.

Sleeves

Short sleeves are to have a 1-inch hem.

Front

The front shall have a center facing extending from the collar stand to the bottom of the shirt and be made of shirt fabric. The button stand shall be self-lined and placed on the right side extending from the collar stand to the bottom of the shirt.

Pockets

The shirt is to have two breast pockets with mitred corners. The left breast pocket is to have a pencil compartment. Both pockets are to have a 1-1/2 inch box pleat stitched top and bottom to prevent spreading. Pockets are to have interlined flaps. The side points of the flaps are to be secured to the pockets by means of velcro fasteners sewn onto the flaps and pockets.

Epaulets

The epaulets shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in the sleeve seam. The pointed ends shall be fastened with one button. The epaulets shall be box stitched to the shoulders with a row of cross stitching 2 inches from the sleeve seam.

Size Marking

Neck size and sleeve length shall be marked with indelible ink on the inside of the collar stand and on the outside of the left front tail.

Permanent Military Creases

Shirts are to have 5 permanent military creases. One crease on each front, to be centered vertically through the pocket and extending from hem to joining seam. Three vertical creases in back; middle crease on center back line, side back creases spaced equally from center crease.

Sizes

Neck Sizes: 14 through 20

Regular and Tall

**SHORT SLEEVED SHIRT (15)**  
(Female)  
"Flying Cross" No. 176R 5414 OR EQUAL

**Style**

Shirts will be dress shirt style, cut on a form-fitting line with an extra long shirt tail.

**Fabric**

65% polyester/35% combed cotton

**Color**

Light tan

**Collar**

The shirt is to have a topstitched banded collar with sewn-in collar stays. The stand shall fasten with one button so that there shall be a tie space of  $\frac{1}{4}$  inch when the collar is buttoned.

**Sleeves**

Short sleeves are to have a 1-inch hem.

**Front**

The front shall have a center facing extending from the collar stand to the bottom of the shirt and be made of shirt fabric. The button stand shall be self-lined and placed on the left side extending from the collar stand to the bottom of the shirt.

**Pockets**

The shirt is to have two breast pockets with mitred corners. The left breast pocket is to have a pencil compartment. Both pockets are to have a 1-1/2-inch box pleat stitched top and bottom to prevent spreading. Pockets are to have interlined flaps. The side points of the flaps are to be secured to the pockets by means of velcro fasteners sewn onto the flaps and pockets.

**Epaulets**

The epaulets shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in the sleeve seam. The pointed ends shall be fastened with one button. The epaulets shall be box stitched to the shoulders with a row of cross stitching 2 inches from the sleeve seam.

**Size Marking**

Neck size and sleeve length shall be marked with indelible ink on the inside of the collar stand and on the outside of the left front tail.

**Permanent Military Creases**

Shirts are to have 5 permanent military creases. One crease on each front, to be centered vertically through the pocket and extending from hem to joining seam. Three vertical creases in back; middle crease on center back line, side back creases spaced equally from center crease.

**Sizes**

28 -- 48  
Regular and Tall

**LONG SLEEVED SHIRT (16)**  
(Male)  
"Flying Cross" No. 91W 6604 OR EQUAL

Style

Shirts will be dress shirt style, cut on a form-fitting line with an extra long shirt tail.

Fabric

65% polyester/35% rayon

Color

Light tan

Collar

The shirt is to have a topstitched banded collar with sewn-in collar stays. The stand shall fasten with one button so that there shall be a tie space of ¼-inch when the collar is buttoned.

Sleeves

Long sleeves are to be tailored and have a two-button adjustable cuff with sleeve placket.

Front

The front shall have a center facing extending from the collar stand to the bottom of the shirt and be made of shirt fabric. The button stand shall be self-lined and placed on the right side extending from the collar stand to the bottom of the shirt.

Pockets

The shirt is to have two breast pockets with mitred corners. The left breast pocket is to have a pencil compartment. Both pockets are to have a 1-1/2 inch box pleat stitched top and bottom to prevent spreading. Pockets are to have interlined flaps. The side points of the flaps are to be secured to the pockets by means of velcro fasteners sewn onto the flaps and pockets.

Epaulets

The epaulets shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in the sleeve seam. The pointed ends shall be fastened with one button. The epaulets shall be box stitched to the shoulders with a row of cross stitching 2 inches from the sleeve seam.

Size Marking

Neck size and sleeve length shall be marked with indelible ink on the inside of the collar stand and on the outside of the left front tail.

Permanent Military Creases

Shirts are to have 5 permanent military creases. One crease on each front, to be centered vertically through the pocket and extending from hem to joining seam. Three vertical creases in back; middle crease on center back line, side back creases spaced equally from center crease.

Sizes

Neck Sizes: 14 through 20  
Sleeve Lengths: 28 through 38  
Regular and Tall

**LONG SLEEVED SHIRT (17)**  
(Female)  
"Flying Cross" No. 103 W6604 OR EQUAL

023

**Style**

Shirts will be dress shirt style, cut on a form-fitting line with an extra long shirt tail.

**Fabric**

65% polyester/35% rayon

**Color**

Light tan

**Collar**

The shirt is to have a topstitched banded collar with sewn-in collar stays. The stand shall fasten with one button so that there shall be a tie space of  $\frac{1}{4}$  inch when the collar is buttoned.

**Sleeves**

Long sleeves are to be tailored and have a two-button adjustable cuff with sleeve placket.

**Front**

The front shall have a center facing extending from the collar stand to the bottom of the shirt and be made of shirt fabric. The button stand shall be self-lined and placed on the left side extending from the collar stand to the bottom of the shirt.

**Pockets**

The shirt is to have two breast pockets with mitred corners. The left breast pocket is to have a pencil compartment. Both pockets are to have a 1-1/2 inch box pleat stitched top and bottom to prevent spreading. Pockets are to have interlined flaps. The side points of the flaps are to be secured to the pockets by means of velcro fasteners sewn onto the flaps and pockets.

**Epaulets**

The epaulets shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in the sleeve seam. The pointed ends shall be fastened with one button. The epaulets shall be box stitched to the shoulders with a row of cross stitching 2 inches from the sleeve seam.

**Size Marking**

Neck size and sleeve length shall be marked with indelible ink on the inside of the collar stand and on the outside of the left front tail.

**Permanent Military Creases**

Shirts are to have 5 permanent military creases. One crease on each front, to be centered vertically through the pocket and extending from hem to joining seam. Three vertical creases in back; middle crease on center back line, side back creases spaced equally from center crease.

**Sizes**

28 - 48  
Regular and Tall

**SHORT SLEEVED SHIRT (18)**  
(Male)  
"Flying Cross" No. 69R 6604 OR EQUAL

024

Style

Shirts will be dress shirt style, cut on a form-fitting line with an extra-long shirt tail.

Fabric

65% polyester/35% rayon

Color

Light tan

Collar

The shirt is to have a topstitched banded collar with sewn-in collar stays. The stand shall fasten with one button so that there shall be a tie space of ¼-inch when the collar is buttoned.

Sleeves

Short sleeves are to have a 1-inch hem.

Front

The front shall have a center facing extending from the collar stand to the bottom of the shirt and be made of shirt fabric. The button stand shall be self-lined and placed on the right side extending from the collar stand to the bottom of the shirt.

Pockets

The shirt is to have two breast pockets with mitred corners. The left breast pocket is to have a pencil compartment. Both pockets are to have a 1-1/2 inch box pleat stitched top and bottom to prevent spreading. Pockets are to have interlined flaps. The side points of the flaps are to be secured to the pockets by means of velcro fasteners sewn onto the flaps and pockets.

Epaulets

The epaulets shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in the sleeve seam. The pointed ends shall be fastened with one button. The epaulets shall be box stitched to the shoulders with a row of cross stitching 2 inches from the sleeve seam.

Size Marking

Neck size and sleeve length shall be marked with indelible ink on the inside of the collar stand and on the outside of the left front tail.

Permanent Military Creases

Shirts are to have 5 permanent military creases. One crease on each front, to be centered vertically through the pocket and extending from hem to joining seam. Three vertical creases in back; middle crease on center back line, side back creases spaced equally from center crease.

Sizes

Neck Sizes: 14 through 20  
Regular and Tall

025

**SHORT SLEEVED SHIRT (19)**  
(Female)  
"Flying Cross" No. 153R 6604 OR EQUAL

Style

Shirts will be dress shirt style, cut on a form-fitting line with an extra long shirt tail.

Fabric

65% polyester/35% rayon

Color

Light tan

Collar

The shirt is to have a topstitched banded collar with sewn-in collar stays. The stand shall fasten with one button so that there shall be a tie space of ¼-inch when the collar is buttoned.

Sleeves

Short sleeves are to have a 1-inch hem.

Front

The front shall have a center facing extending from the collar stand to the bottom of the shirt and be made of shirt fabric. The button stand shall be self-lined and placed on the left side extending from the collar stand to the bottom of the shirt.

Pockets

The shirt is to have two breast pockets with mitred corners. The left breast pocket is to have a pencil compartment. Both pockets are to have a 1-1/2 inch box pleat stitched top and bottom to prevent spreading. Pockets are to have interlined flaps. The side points of the flaps are to be secured to the pockets by means of velcro fasteners sewn onto the flaps and pockets.

Epaulets

The epaulets shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in the sleeve seam. The pointed ends shall be fastened with one button. The epaulets shall be box stitched to the shoulders with a row of cross stitching 2 inches from the sleeve seam.

Size Marking

Neck size and sleeve length shall be marked with indelible ink on the inside of the collar stand and on the outside of the left front tail.

Permanent Military Creases

Shirts are to have 5 permanent military creases. One crease on each front, to be centered vertically through the pocket and extending from hem to joining seam. Three vertical creases in back; middle crease on center back line, side back creases spaced equally from center crease.

Sizes

28 -- 48  
Regular and Tall

**WEATHER PROOF HIP LENGTH PARKA (20)**

(Male & Female)

026

**Fabric**

The fabric shall be 2-ply taslan nylon Gore-Tex OR EQUAL. All seams must be sealed with GORE-TEX® tape OR EQUAL.

**Features**

It will be hip length with inside adjustable waistcord. It will have an inside knit collar. It will have a 2-way front zipper with snapped stormflap. It will have 2 outside zippered hand-warmer pockets. It will have zippered side openings. It will have 2 inside pockets, one with a zipper and one with velcro closure. It will have an attached hood.

**Color**

Forest Green

**Sizes**

Shall be slightly oversized

XS, S, M, L, XL, 2XL

**RAIN PANTS (21)**

(Male & Female)

**Fabric**

The fabric shall be 2-ply hi count taslan supplex w/waterproof breathable backing Neese OR EQUAL.

**Features**

Pants shall have full side zippers protected by inside storm flaps with snap closures at the bottom of the legs. An adjustable waistband with the back half being elastic, the front half plain, with side velcro closures required. The pants will be fully lined.

**Color**

Forest Green

**Sizes**

Shall be slightly oversized

XS, S, M, L, XL, 2XL



027

**RAIN PANTS (22)**

(Male & Female)

**Fabric**

The fabric shall be 2-ply taslan nylon Spiewak OR EQUAL. All seams must be sealed with Gore-Tex® tape OR EQUAL.

**Features**

Pants shall have full side zippers protected by inside storm flaps with snap closures at the bottom of the legs. An adjustable waistband with the back half being elastic, the front half plain, with side Velcro closures required. The pants will be fully lined.

**Color**

Forest Green

**Sizes**

Shall be slightly oversized

XS, S, M, L, XL, 2XL

**INSULATED VEST (23)**

(Male & Female)

**Fabric**

Tri-Mountain 8100 Or EQUAL Reversible Microfiber, Fleece

**Style**

This vest is to have 2 handwarmer slash pockets with zipper front and to be sleeveless.

**Color**

Black

**Sizes**

Regular Length:	XS, S, M, L, XL, 2XL, 3XL
Long Length:	S, M, L, XL

028

**SHORTS (24)**  
**5.11 or equal**  
(Male & Female)

Style

Relaxed fit pleated uniform shorts. A M E N 's uniform shorts pattern will be used for the men's shorts. A W O M E N 's uniform short pattern will be used for the women's shorts.

Fabric

65% polyester/35% cotton twill will be used.

Closure

Shorts will have a heavy-duty brass ratcheting zipper with button closure.

Pockets

Two slash style front pockets, two hip pockets with button closure on the left one.

Color

Forest Green

Sizes

Regular Length: 28-54 (Even sizes only over 38)  
Long Length: 28-42 (Even sizes only)

**COMMAND SWEATER (25)**  
(Male & Female)

Style

The sweater is a pullover style with a "V" neck opening, long sleeves with shoulder patches and shoulder loops with velcro fasteners. The sweater is to have a straight body and set-in sleeves. The sleeves and cuffs are to be knit in one continuous piece. The bottom of the sweater and the cuffs shall be finished with a non-raveling bottom edge. It must be heavy rib knit in a military style. It must be washable.

Knit

The knit will be heavy rib knit, military style. It will be 70% Pil-Trol acrylic/30% wool fibers.

Fabric

The fabric used for patches must match.

Color

Forest Green

Sizes

XS, S, M, L, XL, XXL

**KNIT WATCH CAP (26)**  
(Male & Female)

029

Fabric

Rib knit in blend of 70% Monsanto s-63 fiber and 30% long-staple wool. Light in weight, can wick away perspiration, machine washable, machine dryable. Can be worn by itself or under hoods. Monsanto's PilTrol trademark.

Size

One size fits all.

**WEB BELT (27)**  
(Male & Female)

Fabric

Polypro Web. Quick release buckle, chrome finish. Made of 1-1/2 inch nylon web. Lightweight, nearly as rigid as most leather belts.

Color

Black

Size

One size fits up to 48".

**GLOVES (28)**  
(Male & Female)

"Seirus All Weather" OR EQUAL

Fabric

Soft fleece lining, Breathable, Windproof, Waterproof membrane in-between, 4-way stretch fabric

Color

Black

Size

XS-2XL

**TROUSERS – ALL COTTON (29)**  
(Male & Female)

Specifications

Same as item number 4, (Twill Trousers) except fabric to be all cotton.

**TACTICAL PANT (30)**

(Male & Female)

5.11 or equal

Style

Style #511, action waist, cargo pockets, tool strap, D-Ring, double seat, double knee

Fabric

8.5 oz 100% cotton

Color

Forest Green

Sizes

Waist 28 – 54 (Even sizes)

Inseam 30", 32", 34", 36"

**FLEECE JACKET (31)**

(Male & Female)

Style

Tri Mountain #7600 or equal

Fabric

Heavyweight Panda Fleece, front pockets with zippers, full zipper front with elastic waist and cuffs.

Color

Black

Sizes

S thru 6XL Regular

L thru 6XL Tall

**LONG SLEEVE SHIRT – ALL COTTON (32)**

(Male)

Specifications

Same as male item number 12, (Long Sleeve Shirt, Poly-Cotton) except fabric to be all cotton.

**LONG SLEEVE SHIRT – ALL COTTON (33)**

(Female)

**Specifications**

Same as female item number 13, (Long Sleeve Shirt, Poly-Cotton) except fabric to be all cotton.

**SHORT SLEEVE SHIRT – ALL COTTON (34)**

(Male)

**Specifications**

Same as male item number 14, (Short Sleeve Shirt, Poly-Cotton) except fabric to be all cotton.

**SHORT SLEEVE SHIRT – ALL COTTON (35)**

(Female)

**Specifications**

Same as female item number 15, (Short Sleeve Shirt, Poly-Cotton) except fabric to be all cotton.

**TACTICAL VEST (36)**

(Male &amp; Female)

**Style**

Style #5.11

**Fabric**

8.5 oz 100% cotton canvas

**Features**

Full-zip and snap front closure, 2 interior concealed carry compartments, 16 specialized pockets, hidden key clasp, rear venting and double wall construction.

**Color**

Forest Green

**Sizes**

S – 3XL

**RFQ# DEP14204**  
**GENERAL REQUIREMENTS**

032

The WV Department of Environmental Protection intends to award this contract wholly to a single vendor.

The vendor shall be responsible for warehousing and distribution of all uniform items identified in the specifications section. In maintaining and administering this contract, the vendor shall accomplish the following:

1. The vendor shall provide to the agency an ordering system for both men and women to include order forms, illustrated catalogs, and instructions to employees on the ordering process, measuring procedures, and special uniform orders (i.e., irregular sizes). This system shall include procedures for returns and exchanges. All necessary forms, catalogs, etc. shall be provided to the agency within 30 days after the award of this contract.
2. The vendor shall be responsible for maintaining sufficient inventory levels for all uniforms, based on seasonal fluctuations.
3. The Department of Environmental Protection will furnish emblems to the vendor. The vendor must provide for proper security and storage of the emblems, as well as affix them to specific garments as specified in the contract.
4. The vendor must ship all orders and/or requests for exchanges within 30 days of receipt or notify the agency of back-order within the 15-day period.
5. All vendors submitting bids per this requisition must provide a sample of each item (male and female) to the Department of Environmental Protection. All samples must be the color specified.
6. Standard alterations shall be done by the vendor at no additional charge to the Department of Environmental Protection. Standard alterations shall include sleeve length and pant length only.
7. The vendor shall accept the state P-Card for payments of invoices. The name of the vendor awarded the contract must also appear as the vendor on the receipt and bank receipt.
8. All orders will be shipped FOB Destination, Freight Prepaid and Add.

\*\*Item samples to be shipped to the attention of Mr. Skip Amole at  
West Virginia Department of Environmental Protection  
601 57<sup>th</sup> Street SE  
Charleston, WV 25304

Samples will be retained by agency for quality comparison purposes through out the life of the awarded contract.

STATE OF WEST VIRGINIA  
Purchasing Division

035

**PURCHASING AFFIDAVIT**

**West Virginia Code §5A-3-10a states:** No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: RONK'S UNIFORM CENTER

Authorized Signature: James Ronk Date: 02-20-08